

# Earn College Credit

**Did you know** West Shore Career-Technical Programs offer students the opportunity to earn college credits similar to Advanced Placement (AP) courses?

**Every** West Shore Career Tech Program offers college credits.

You have **three different ways** that you can earn college credits:

- Receive Tech Prep college credit through West Shore's Northeast Tech Prep Regional partnership
- Apply for CT<sup>2</sup> credit which is a statewide college credit system
- Utilize bilateral agreements that are available with private colleges or other program-specific credit opportunities

Earning college credit requires acceptable performance and attendance in your chosen West Shore program. Individual colleges maintain their own criteria. College credit will not be granted if specific criterion is not met.

In general, most colleges require a 2.0/2.5 cumulative grade point average (CGPA) and a 3.0 in the Career-Technical program.

Required paperwork and deadlines need to be met to earn college credit.

For more information visit our website and click on: College/Post-Secondary Credit

Visit us at:

[www.lakewoodcityschools.org/westshore](http://www.lakewoodcityschools.org/westshore)

Or apply today at:

<http://tinyurl.com/wsapply>



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**West Shore Career-Technical District**  
**14100 Franklin Boulevard**  
**Lakewood, OH 44107**  
**(216) 529-4163**

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## Business Management

# Dream. Plan. Begin.

# About

**Are you interested in working in a corporate office setting?** Have you thought about starting your own business?

Then Business Management is for you.

This 2-year program is available your junior year.

Learn the many facets of the business world, including accounting, management functions, entrepreneurship, marketing, human resources, risk management, business law, and economics.

You can acquire marketable skills in basic and advanced computer applications, while training in all areas of the Microsoft Office Suite.

Senior year, if you meet certain requirements, you will have the ability to take part in the early placement experience. This opportunity allows you to have an early release to acquire paid or volunteer work, as long as it is at least 7 1/2 hours per week.

## Business Management 1—Jr Year

2 periods worth 2 credits

Prerequisite: Algebra 1 (completed or currently passing)

## Business Management 2—Sr Year

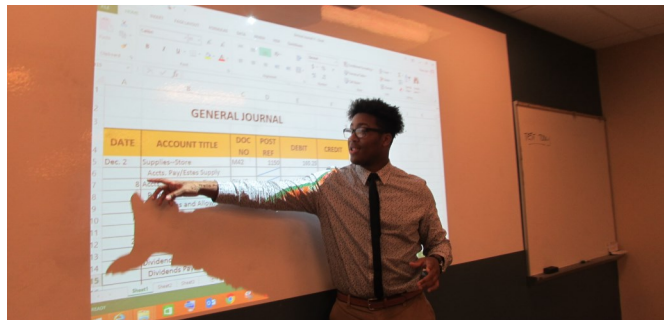
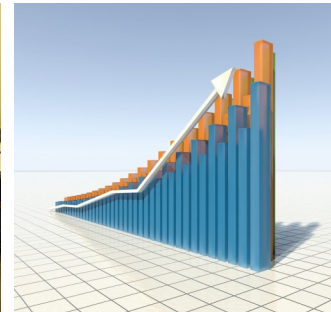
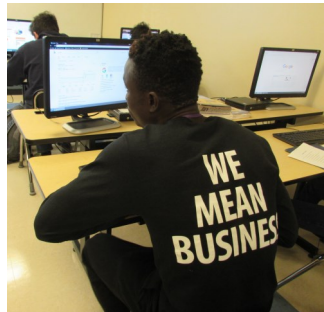
2 periods worth 2 credits

Prerequisite: Business Management 1

# Certifications

Microsoft Office Suite including

- Word
- Excel
- Access
- PowerPoint



# Possible Careers

With further education and training after high school, Business Management students' career options are:

- Entrepreneur
- Office Manager
- Office Assistant
- Secretary
- Administrative Assistant
- Accountant
- Accounts Receivable
- Accounts Payable
- Sales Manager
- Human Resources
- Marketing Associate

