



STOCK TRANSFER REQUEST

Donor Name: \_\_\_\_\_ Date: \_\_\_\_\_ Mailing

Address: \_\_\_\_\_ Daytime

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

I/we hereby request \_\_\_\_\_  
(Brokerage Firm)

to transfer from our account number \_\_\_\_\_ the following:

Stock: \_\_\_\_\_

(No. of shares) (Description)

\_\_\_\_\_

(No. of shares) (Description)

Purpose of Gift: \_\_\_\_\_

(San Domenico Fund – Endowment or other designation)

INSTRUCTIONS: Notify your bank or broker that you would like to transfer shares as a charitable gift to San Domenico School. Inform them that they can transfers the shares to:

SAN DOMENICO SCHOOL  
c/o Charles Schwab & Co. Inc. DTC 0164  
101 Montgomery Street  
San Francisco, CA 94104  
Attention: Transfer of Assets Team 877-328-0276  
Or General Contact Line 800-435-4000

For the benefit of: San Domenico School  
Account No. 7768-6148

\_\_\_\_\_  
Donor signature

\_\_\_\_\_  
Donor signature

Note to donor: To ensure a smooth transfer of the stock you are contributing, please send a copy of this completed form to San Domenico via email ([advancement@sandomenico.org](mailto:advancement@sandomenico.org)) or fax: (415) 258-1932.

Any questions, please call the Director of Advancement at (415) 258-1931 x1141.

**SAN DOMENICO SCHOOL**

*Independent K-12 Day and Boarding School*

*1500 Butterfield Road, San Anselmo, CA 94960 | P 415.258.1900 F 415.258.1901 | [sandomenico.org](http://sandomenico.org)*