

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING
JANUARY 24, 2022

Board Members in Attendance	
Mr. Jason Miller, President	Mr. Kristopher Thompson
Mr. Rony Baltazar-Lopez, Vice President	Mrs. Jean Wylie
Dr. Adam Brownstein	Dr. Kevin Dickerson, Executive Secretary
Mr. Scott Fitzgerald	

The Regular Meeting of the Milford Board of Education was called to order by President Mr. Miller at 6:00 PM on Monday evening, January 24, 2022.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MRS. WYLIE to approve the Regular Meeting Minutes for December 20, 2021, and January 4, 2022. **Motion passed unanimously.**

ADJOURNMENT TO EXECUTIVE SESSION

MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MR. FITZGERALD to adjourn into Executive Session at 6:02 PM. **Motion passed unanimously.**

RETURN TO OPEN SESSION

MOTION MADE BY MR. FITZGERALD/SECONDED BY MR. THOMPSON to adjourn Executive Session at 7:03 PM. **Motion passed unanimously.**

Due to some board members joining the meeting virtually, Mr. Miller requested another roll call:

Mr. Baltazar-Lopez – present	Mr. Thompson – present	Mr. Miller - present
Dr. Brownstein – present	Mr. Vezmar - absent	
Mr. Fitzgerald – present	Mrs. Wylie – present	

PERSONNEL – Dr. Peel

Personnel Report

MOTION MADE BY MR. FITZGERALD/SECONDED BY DR. BROWNSTEIN to accept the Personnel Report as presented during Executive Session.

CHANGES TO AGENDA - None

PUBLIC COMMENT - None

SUPERINTENDENT’S REPORT

Recognitions

Congratulations to Milford High School Wrestling Coach Mr. Don Parsley on his 300th coaching win on December 21, 2021, making him one of the all-time winningest coaches in the State.

Congratulations to the following Milford High School band students for their successful audition and selection to the Delaware All-State Band:

- Delaware All-State Jazz Band: Nick Del Rossi – Tenor Sax, 2nd chair
- Delaware Senior All-State Band: Charlotte Del Rossi, Flute 4th chair
- Delaware Senior All-State Band: Stephen Layton, Percussion, 1st chair

Mispillion Elementary School announced their writing contest winners. The students had to write about a book that they would choose to give as a gift and explain why they chose that book. Congratulations to:

- 1st Grade: Dustin O’Neal
- 2nd Grade: Eli Acevedo
- 3rd Grade: Charlotte Tooze
- 4th Grade: Emma Johnson
- 5th Grade: Lauren King

Congratulations to Mispillion and Ross 5th grade band members for successful winter band concerts and to Elementary Band Director Mr. Todd Mentzer for leading the concerts.

Banneker’s 5th grade band concert is this Wednesday in the MHS auditorium.

Upcoming Events

2nd Marking Period Report cards will be issued January 31, 2022

Friday, February 25th ends Mid Marking Period 3

The Milford School District Board of Education will have 2 seats for election (Area D & At-Large – candidate from any area of MSD) on May 10, 2022. The filing deadline for interested candidates is March 4, 2022. Please visit the district website for additional information or contact the Kent County Department of Elections.

BUSINESS – Dr. Croce

Revenue and Expenditure Report

MOTION MADE BY MR. BALTAZAR-LOPEZ/SECONDED BY DR. BROWNSTEIN to approve the Revenue and Expenditure Reports as of December 31, 2021. **Motion passed unanimously.**

Final FY2022 Revenue and Expenditure Budget

MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MR. FITZGERALD to approve the Final FY2022 Revenue and Expenditure Budget. **Motion passed unanimously.**

DDOE Financial Position Report

MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MR. FITZGERALD to approve the DDOE Financial Position Report as of December 31, 2021. **Motion passed unanimously.**

INSTRUCTION AND STUDENT PROGRAMS – Dr. Amory

Curriculum and Instruction Updates

The District Curriculum Advisory Committee has resumed discussion on preliminary professional development needs for our staff members for the 2022-2023 academic year.

The District Social Studies taskforce has been working to address the following: House Bill 198 (also known as the Black History Bill) that requires all public schools to provide instruction on Black History; Financial Literacy Bill intended to increase the financial literacy of all Delaware students; and Holocaust Bill that requires students in grades 6 through 12 to be provided instruction on the Holocaust and genocide at least one time in each grade. The District is working in conjunction with the Social Studies Coalition, the Delaware Department of Education and other curriculum directors throughout Delaware for guidance in the process and selection of materials to support implementation and the necessary professional learning.

Standards-based grading and reporting: Kindergarten has been piloting this year; anticipate roll out K-5 during the 2022-2023 academic year. The Secondary Math Pilot is wrapping up and is in the process of finalizing recommendation(s). The Elympics will not be held this year and the EL team is working on an alternative celebration for our district’s EL students.

Congratulations to MHS World Language Teachers who have completed the Avant ADVANCE modules and successfully completed the final assessment. Each MHS World Language teacher is now a Delaware-Recognized World Language Proficiency Champion. Milford High School qualifies as a Proficiency Champion School and a banner will be awarded. This effort was led by Ms. Sharlitta Gilbert, the district's EL/WL Specialist, and Ms. Cami Morgan, World Language Lead Teacher.

BUILDINGS AND GROUNDS – Mr. Sharp

Mispillion Elementary Playground Area and Equipment Addition

MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. WYLIE to approve the Mispillion Elementary Playground Area and Equipment Addition. **Motion passed unanimously.**

Lulu Ross Elementary Playground Area and Equipment Addition

MOTION MADE BY MR. THOMPSON/SECONDED BY DR. BROWNSTEIN to approve the Lulu Ross Elementary Playground Area and Equipment Addition. **Motion passed unanimously.**

MHS HVAC Renovation/Replacement/Upgrade RFP* action required immediately and cannot be deferred to a later meeting.

MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MRS. WYLIE to approve the MHS HVAC Renovation/Replacement/Upgrade RFP. **Motion passed unanimously.** This item was added to the agenda in accordance with FOIA guidelines due to the aggressive timeline for bidding and for work to take place this summer.

Secondary Campus Turf Replacement RFT

Currently in the design phase. Due to the tight timeline for turf replacement, the RFP will be presented within the next two board meetings.

BOARD DISCUSSION

DSBA Updates - None

Black History Month Proclamation was introduced by Mr. Baltazar-Lopez as a Read Only item. Mr. Baltazar-Lopez is willing to work with other board members to draft other proclamations to celebrate MSD students and diverse cultures.

County Tax Penalty Waiver Discussion

The current tax waiver process is for a district taxpayer learns to write a letter to the Board requesting some or all of the taxes and interests to be waived. Dr. Croce presents the information to the board for discussion and vote and then notifies Sussex County of the decision. All collection takes place through Sussex County.

Board members share suggestions for best processing these requests. Dr. Brownstein stated that collecting the principal in full is better than not collecting any principal and interest. Mr. Baltazar-Lopez believes that each case should be heard on a case-to-case basis and doesn't want to give the county permission to make deals with taxpayers. Mr. Miller would like for the board to work on a potential opportunity to work out a process for paying the principal.

ADJOURNMENT

MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MR. FITZGERALD that the Regular Meeting of the Milford Board of Education held on Monday, January 24, 2022, adjourn @ 7:47 PM. **Motion passed unanimously.**

Kevin Dickerson, Executive Secretary

Theresa Blocker, Recording Secretary

JANUARY 24, 2022

PERSONNEL REPORT – *Action Item*

RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT*

TYLER, Theresa

Central – Special Education Teacher

Effective: TBD

RECOMMEND FOR EMPLOYMENT*

WILSON, Henry

Central – Full-Time Educational Support Paraprofessional Effective:

January 31, 2022

TRANSFER

PARSLEY, Jesse

From High School Principal to District Student Learning Team Assistant Effective:

January 25, 2022

ZOLL, Gary

From Central Academy Principal to Interim Secondary Schools (MCA/MHS) Principal Effective:

January 25, 2022

SMITH, Sharone

From Ross Part-Time Educational Support Paraprofessional to Ross Full-Time Educational Paraprofessional

Effective: January 31, 2022

RECOMMEND FOR EMPLOYMENT-INSTRUCTIONAL TUTORS*

Morris

LAYTON, Theresa

Mispiration

MULVANEY, Margaret

RECOMMEND FOR EMPLOYMENT-SUMMER SCHOOL*

SEKSCINSKI, Kimberly

Summer School Coordinator

RETIREMENT

BERRY, John

High – School Counselor

Effective: June 30, 2022

Service to MSD: 19 years

REYNOLDS, Amanda

Central – Financial Secretary

Effective: June 30, 2022

Service to MSD: 29 years

CARMEAN, Jacqueline

Ross – Part-Time Educational Support Paraprofessional Effective:

January 28, 2022

Service to MSD: 13 years

DICOSTANZO, Kevin
High – Social Studies Teacher
Effective: June 30, 2022
Service to MSD: 25 years

CREASEY, Julie
Central – Math Teacher
Effective: June 30, 2022
Service to MSD: 25 years

RESIGNATION

DOUGHERTY, Edward
High – Special Education Teacher
Effective: February 25, 2022
Service to MSD: 2 years

RECOMMEND FOR EMPLOYMENT – 2021-2022 LIMITED CONTRACTS*

High	Softball, Asst. Coach	BARKLEY, Delon (NE)
High	Girls Lacrosse, Asst. Coach	MAGNESS, Emily
Central	Softball, Head Coach	FRY, Megan

RECOMMEND VOLUNTEERS 2021-2022

Central	Wrestling	HAGUE, Matthew
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*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.