

California Montessori Project

Regular meeting of the Governing Board

Meeting Information

- **Date:** Monday, January 9, 2017
- **Time:** 6:30 pm
- **Meeting Place:** CMP-Central Administration
5330 Gibbons Drive, Suite 750
Carmichael, California 95608
(916) 971-2432
- **Emergency Contact:** Gary Bowman at (916) 204-0271

Agenda

Meeting Call to Order and Roll Call

Board Member Names and Titles for Roll Call	
Rob Henderson - Business Representative	Tamika L'Ecluse - Montessori Representative
Sara Meece - Network Teacher Representative	Dave Nelson - Business Representative
Rick Parks - Parent Representative – Capitol	Wes Pepper - Charter Representative
Scott Porter - Parent Representative – Elk Grove	Andrea Ridge - Parent Representative – San Juan
Jenny Savakus - Community Representative	

Communication from Public/Recognitions

- **Public Comment:** This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.
- **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding staff and parents for their extraordinary contributions to the campus and/or the school at large.

Informational Items

- **Campus Reports:** An opportunity for the site Principal to share site specific information, which may include: site configuration, enrollment numbers, waiting list, events and new developments.
- **General Report from the CMP Superintendent/Executive Director:** Topics may include school program, instruction, curriculum, budget, facilities, legal, legislature, finance, technology, and other categories pertaining to the daily operations of CMP.
- **CAASPP Assessments:** Dorothy Hilts

Consent Items

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Annual Governing Board Meeting of December 12, 2016** (Attachment #1)

Action Items

1. **Acceptance of the 2015-2016 California Montessori Project Audit and Approval of the Findings Recommendation** (Attachment #2)

- a. **Comment:** The 2015-2016 Audit report has been delivered by VLS (Vicente, Lloyd and Stutzman). There were no findings and questioned costs related to the basic financial statements or state awards for the year ended June 30, 2016.
 - b. **Recommendation:** The Board is requested to accept the 2015-2016 Audit as submitted.
2. **Acceptance of the 2015-2016 CMP-San Juan Campus Audit and Approval of the Findings Recommendation** (Attachments #3)
 - a. **Comment:** The 2015-2016 CMP-San Juan Campus Audit report has been delivered by VLS (Vicente, Lloyd and Stutzman). There were no findings and questioned costs related to the basic financial statements or state awards for the year ended June 30, 2016.
 - b. **Recommendation:** The Board is requested to accept the 2015-2016 CMP-San Juan Campus Audit as submitted.
3. **Acceptance of the 2015-2016 CMP-Capitol Campus Audit and Approval of the Findings Recommendation** (Attachment #4)
 - a. **Comment:** The 2015-2016 CMP-Capitol Campus Audit report has been delivered by VLS (Vicente, Lloyd and Stutzman). There were no findings and questioned costs related to the basic financial statements or state awards for the year ended June 30, 2016.
 - b. **Recommendation:** The Board is requested to accept the 2015-2016 CMP-Capitol Campus Audit as submitted.
4. **Acceptance of the 2015-2016 CMP-Elk Grove Campus Audit and Approval of the Findings Recommendation** (Attachment #5)
 - a. **Comment:** The 2015-2016 CMP-Elk Grove Campus Audit report has been delivered by VLS (Vicente, Lloyd and Stutzman). There were no findings and questioned costs related to the basic financial statements or state awards for the year ended June 30, 2016.
 - b. **Recommendation:** The Board is requested to accept the 2015-2016 Elk Grove Campus Audit as submitted.
5. **Acceptance of the 2015-2016 CMP-Shingle Springs Campus Audit and Approval of the Findings Recommendation** (Attachment #6)
 - a. **Comment:** The 2015-2016 CMP-Shingle Springs Campus Audit report has been delivered by VLS (Vicente, Lloyd and Stutzman). There were no findings and questioned costs related to the basic financial statements or state awards for the year ended June 30, 2016.
 - b. **Recommendation:** The Board is requested to accept the 2015-2016 Shingle Springs Campus Audit as submitted.
6. **Board to approve the revised substitute pay rate sheet and prevailing wage statement, effective January 1, 2017.** (Attachments #7 and 8)
 - a. **Comment:** In response to the most recent labor law changes, the Executive Director seeks to keep substitute rates and payment methods compatible to expectations for exempt and non-exempt employees. Accordingly, the daily substitute rate for certificated substitutes has been reclassified as a non-exempt assignment paid hourly with a duty free meal period for assignments exceeding 6 hours in a work day, and the long-term certificated rate has been increased to meet or exceed the formula for exempt classification. Additionally, the Executive Director seeks to honor long-term classified substitutes in a similar manner as their certificated counterparts by adding an additional hourly stipend for classified long-term substitutes working 30 or more days in the same substitute assignment. Finally, the Executive Director seeks to update CMP's Prevailing Wage statement to be sure that regular staff working in a substitute capacity do not experience a decrease in pay for their substitute service, regardless of the number of days served in a substitute capacity.
 - b. **Recommendation:** The Board is requested to approve the revised substitute pay rate sheet and prevailing wage statement as presented.

Closed Session

1. **Pursuant to the Brown act, a closed session shall be conducted with respect to every item of business to be discussed in closed session pursuant to Section 54957, Public Employment.**
 - a. Public Employee Contract: Executive Director

Reconvene to Open Session

Discussion Items

- Suggested Items for Discussion at Future Meetings presented by Board Members

Meeting Adjournment

- Next Governing Board Meeting: Monday, February 13, 2017 at CMP-Orangevale
This agenda was posted at least 72 hours in advance of the meeting at the Central Administration Office of the California Montessori Project, 5330-A Gibbons Rd, Ste 700, Carmichael, CA 95608 and at each of the California Montessori Projects campuses.

The Mission of the California Montessori Project is to offer a quality, tuition-free Montessori education that challenges our students to reach their full potential