

CALIFORNIA MONTESSORI PROJECT
REGULAR MEETING OF THE GOVERNING BOARD
September 12, 2016 AGENDA

DATE: Monday, September 12, 2016
TIME: 6:30 pm
MEETING PLACE: CMP-Carmichael, Room 640
5325 Engle Road, Suite 200
Carmichael, CA 95608
(916) 971-2432
EMERGENCY CONTACT: Gary Bowman at (916) 204-0271

1. MEETING CALL TO ORDER AND ROLL CALL

- | | | |
|-----------------------|------------------------------------------|-----------------------------------------|
| 1.01 Roll Call | <input type="checkbox"/> Katie Farrell | Parent Representative – Shingle Springs |
| | <input type="checkbox"/> Rob Henderson | Business Representative |
| | <input type="checkbox"/> Tamika L'Ecluse | Montessori Representative |
| | <input type="checkbox"/> Sara Meece | Network Teacher Representative |
| | <input type="checkbox"/> Dave Nelson | Business Representative |
| | <input type="checkbox"/> Rick Parks | Parent Representative – Capitol |
| | <input type="checkbox"/> Wes Pepper | Charter Representative |
| | <input type="checkbox"/> Scott Porter | Parent Representative – Elk Grove |
| | <input type="checkbox"/> Andrea Ridge | Parent Representative – San Juan |
| | <input type="checkbox"/> Jenny Savakus | Community Representative |

2. COMMUNICATION FROM PUBLIC/RECOGNITION

2.01 Public Comment

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

2.02 Public Acknowledgement

This portion of the meeting is set aside to acknowledge outstanding staff and parents for their extraordinary contributions to the campus and/or the school at large.

3. CONSENT ITEMS

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

3.01 Minutes from the Regular Governing Board Meeting of August 8, 2016 (Attachment #1)

3.02 Out-of-State Field Trip: CMP-American River to Ashland, Oregon (Attachment #2)

3.03 Out-of-State Field Trip: CMP-Capitol to Ashland, Oregon (Attachment #3)

4. INFORMATIONAL ITEMS

4.01 Campus Reports (Attachments 4, 5, 6, 7, 8)

An opportunity for the site Principal to share site specific information, which may include: site configuration, enrollment numbers, waiting list, events and new developments.

4.02 General Report from the CMP Superintendent/Executive Director

Gary Bowman

Topics may include school program, instruction, curriculum, budget, facilities, legal, legislature, finance, technology, and other categories pertaining to the daily operations of CMP.

- **School Start-Up**
- **Network In-Service Day**

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- 4.03 PC Pals Program Update** **Andrea Ridge**
Intel Involved Matching Grant Celebration - A celebration for Intel's community schools and Intel's top volunteers.
- 4.04 2015-2016 Un-Audited Actuals Report** **Karl Yoder (DMS)**
Gary Bowman and Karl Yoder will present the 2015-2016 Un-Audited Actuals.

5. ACTION ITEMS

- 5.01 Consideration of the 2015-2016 California Montessori Project – Capitol Unaudited Actuals (Attachment #9)**
Comment: DMS and Gary Bowman will provide a brief summary of the 2015-2016 unaudited actuals for California Montessori Project – Capitol, subject to review and adjustments by the auditors.
Recommendation: The Board is requested to approve the 2015-2016 California Montessori Project – Capitol Unaudited Actuals.
- 5.02 Consideration of the 2015-2016 California Montessori Project – Elk Grove Unaudited Actuals (Attachment #10)**
Comment: DMS and Gary Bowman will provide a brief summary of the 2015-2016 unaudited actuals for California Montessori Project – Elk Grove, subject to review and adjustments by the auditors.
Recommendation: The Board is requested to approve the 2015-2016 California Montessori Project – Elk Grove Unaudited Actuals.
- 5.03 Consideration of the 2015-2016 California Montessori Project – San Juan Unaudited Actuals (Attachment #11)**
Comment: DMS and Gary Bowman will provide a brief summary of the 2015-2016 unaudited actuals for California Montessori Project – San Juan, subject to review and adjustments by the auditors.
Recommendation: The Board is requested to approve the 2015-2016 California Montessori Project – San Juan Unaudited Actuals.
- 5.04 Consideration of the 2015-2016 California Montessori Project – Shingle Springs Unaudited Actuals (Attachment #12)**
Comment: DMS and Gary Bowman will provide a brief summary of the 2015-2016 unaudited actuals for California Montessori Project – Shingle Springs, subject to review and adjustments by the auditors.
Recommendation: The Board is requested to approve the 2015-2016 California Montessori Project – Shingle Springs Unaudited Actuals.
- 5.05 Consideration of the CTC 2016 Pay Scale (Attachment #13)**
Comment: While other provisions of the certificated pay scale have been updated over time, the stipend for doctorate level education has not been addressed since 2004. To keep this stipend in line with other stipends which have increased over the years, the Executive Director recommends increasing the doctorate level stipend to \$1,500, effective July 1, 2016. Fiscal impact: \$1,000 increase in payroll budget for 2016-2017 school year.
Recommendation: The Board is requested to approve the increase to the doctorate level stipend as presented.
- 5.06 Approval of Authorization extended to Sixteen (16) additional CMP Staff Members as Confidential Designees for Matters Relative to Free and Reduced Lunch Data Collection: Director of Program, Principals, and Dean of Students.**
- Director of Program: Mickey Slamkowski
 - CMP-American River Principal: RaDene Girola
 - CMP-Capitol Principal: Bernie Evangelista
 - CMP-Carmichael Principal: Julie Miller
 - CMP-Elk Grove Principal: Kathleen Merz
 - CMP-Shingle Springs Principal: Kim Zawilski
 - CMP-Orangevale Principal: Kim Aldridge
 - CMP-American River Dean: John Meinz
 - CMP-Capitol Dean: Maria Ostendorf
 - CMP-Carmichael Deans: Richard Stanley and Angela Boley
 - CMP-Elk Grove Deans: Lisa Coker and Dorothy Hilts
 - CMP-Shingle Springs Dean: Cherie Cooney and Kris Rogers
 - CMP-Orangevale Dean: Rebecca Marsolais

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5.07 Consideration and Approval of Proposed Conflict of Interest Code and Submission of the Code to the Fair Political Practices Commission for Final Approval (Attachment #14)

Comment: Our Conflict of Interest Code was updated to include current changes to the law, include job titles within CMP, and reflect CMP is serving several counties. There may be some minor changes but nothing substantive according to the FPPC.

Recommendation: The Board is requested to approve the Proposed Conflict of Interest Code and Submission of the Code to the Fair Political Practices Commission for Final Approval

5.08 Consideration of the Injury and Illness Prevention Program (IIPP) (Attachment # 15)

Comment: Under California law, employers are required to “establish, implement and maintain” a written Illness and Injury Prevention Program (IIPP). While CMP has historically maintained a great number of policies and procedures relative to the health and safety of our employees, in compliance with CCR Title 8 section 3203, CMP’s Safety and Risk Management Team has developed a written IIPP document for the benefit of addressing this requirement. Fiscal impact: None identified at this time. Regulatory only.

Recommendation: The Board is requested to approve the proposed Injury and Illness Prevention Program document as presented.

6. DISCUSSION ITEMS

6.01 Suggested Items for Discussion at Future Meetings presented by Board Members

7. MEETING ADJOURNMENT

Next Governing Board Meeting:

Monday, October 10, 2016; CMP-Shingle Springs,

This agenda was posted at least 72 hours in advance of the meeting at the Central Administration Office of the California Montessori Project, 5330-A Gibbons Rd, Ste 700, Carmichael, CA 95608 and at each of the California Montessori Projects campuses.