

# California Montessori Project

## Minutes of the Regular meeting of the Governing Board

### June 3, 2019; CMP-Central Admin

**Meeting Information**

- **Date:** Monday, June 3, 2019
- **Time:** 6:30 p.m.
- **Meeting Place:** CMP-Central Admin, Gibbons Room
- **Emergency Contact:** Gary Bowman at (916) 204-0271

**Agenda**

**Meeting Call to Order and Roll Call:**

Board Member Names and Titles for Roll Call-			
x	Rob Henderson - Business Representative	x	Maggie Carmona - Parent Representative – San Juan
	Dave Nelson - Business Representative		Christopher Clark - Parent Representative – Capitol
x	Jenny Savakus - Community Representative	x	Scott Porter - Parent Representative – Elk Grove
x	Tamika L’Ecluse - Montessori Representative		Jennifer Rezentes – Parent Representative – Shingle Springs

**Communication from the Public**

- **Public Comment:** None.

**Consent Items**

1. **Minutes from the Governing Board Meeting of May 13, 2019 (Attachment #1)**
  - Tamika L’Ecluse made a motion to approve the Consent Agenda. Jenny Savakus seconded the motion. Voice vote taken: 5-ayes, 0-noes, motion carries.

**Informational Items:**

1. **Campus Reports:** Board members reviewed campus reports as submitted.
2. **Public Acknowledgement:** Executive Director Gary Bowman recognized several departments from the Central Administrative Team (CAT) for their Exemplary Service on behalf of the CMP Community, as follows: Teri Groves (Administrative Assistant); Tess Brown, Michelle Brown, Alina Nevyadomskiy, Gina Castellino (Human Resources); Sherry Butler (Student Services Coordinator); Mary Percoski and Heather Stanley (Data Management); James Hartley (Director of Operations); and Shelley Carman, Christine Cordero and Shauna McCafferty (Special Education).

Gary also recognized Jack Harrison (CRPD Director) and Keith Maddison (CRPD Facilities) for their partnership in creating and developing the current CMP-Carmichael Campus. Gary also recognized CMP Founders Keith Alpaugh and Marion MacGillivray for their steadfast support of Gary and CMP. Gary also noted Marion’s critical role in submitted the initial Prop. 55 Facilities Grant proposals. Chairman of the Board Rob Henderson recognized Gary for his leadership and vision, and 15 years of service on behalf of CMP.

3. **Personnel Update:** Tess Brown, Human Resources Director, provided a personnel update.
4. **Science Adoption Update:** CMP-SS Dean of Students Kris Rogers shared the network recommendation of the Middle School Science Adoption Committee for TCI Science. The program begins with Physical Science in 2019/2020 and Life Science in 2020/2021.

5. **CAASPP Testing Update:** Dean II/Testing Coordinator Dorothy Hilts shared that CAASPP test scores are pending. Beginning this year, CMP will be receiving electronic scores for the students. The Data Management Team has been setting up parent portals for all students to access their students' students score information.
6. **CMP Carmichael "Earth Explorers":** CMP-Carmichael Parent Volunteer Nate Manley shared his vision for the Earth Explorers Pilot program, piloted in 2018/2019. The program is designed to facilitate student observation at the school's Koobs Nature Center.
7. **General Report from the CMP Superintendent/Executive Director:** Executive Director Gary Bowman provided updates on CMP Facilities projects, including the CMP-EG@BR playground and shade structures projects. Gary introduced new Executive Director Brett Barley and provided an overview of their onboarding and transition process.
8. **2019 – 2020 Budget Overview:** Karl Yoder (DMS) and Gary Bowman shared an overview of the 2019-2020 Budget.

## Action Items

1. **Proposed Montessori Teacher Training and Stipend Policy for California Montessori Project ("CMP") credentialed employees hired after July 1, 2019 (Attachment 8)**
  - a. **Comment:** Current CMP employees are directed to enroll in an accredited Montessori training center, with employees paying approximately 75% of the tuition costs. In exchange, teachers receive an annual Montessori stipend upon completion of their training program.

In the interest of increasing potential applicants for employment, CMP shall agree to cover 100% of tuition costs for new employees hired after July 1, 2019 to attend Montessori training. CMP shall further revise Montessori stipend eligibility to provide that members hired after July 1, 2019 shall receive a Montessori stipend following four (4) years of continuous service in a credentialed capacity. New employees with existing Montessori certification from an accredited agency shall receive the Montessori stipend upon hire.

Consistent with this, the current CMP certificated salary schedule shall be revised to reflect that Montessori stipends will be earned following four (4) years of continuous service in a credentialed position. Available monetary amounts of a Montessori stipend shall not change. Current CMP employees hired prior to July 1, 2019 shall continue to receive Montessori stipends as per their signed agreements.

Credential Staff hired prior to July 1, 2019 for the 2019-2020 school year shall have the option to receive a tuition subsidy from CMP and be eligible to receive a Montessori stipend upon completion of the course, consistent with prior School policy.

The proposed Policy supports the School's mission of educating students in the Montessori method by supporting Montessori training for prospective teachers.
  - b. **Recommendation:** The Board is requested to approve the Montessori Training and Stipend Policy.
    - Scott Porter made a motion to approve the Proposed Montessori Teacher Training and Stipend Policy for California Montessori Project ("CMP") credentialed employees hired after July 1, 2019. Maggie Carmona seconded the motion. Voice vote taken: 5-ayes, 0-noes. Motion carries.
2. **Board to Approve Revised Certificated Salary Scales (2019/2020, 2020/2021, and 2021/2022) to revise Montessori stipend with eligibility to Year 5 (Attachment #9, #10, #11)**

- a. **Comment:** Historically, new teachers are required to enroll at an accredited Montessori training center (unless they already possess an appropriate certification) with employee paying approximately 75% of tuition costs; CTC teachers, subsequently, receive an annual Montessori stipend upon completion of the program. Stipend amounts will remain the same, with employee agreement reflecting eligibility for the Montessori stipend in Year 5. All current agreements shall be honored, as written. New CTC employees will have the option of the existing agreement or new agreement for the 2019-20 school year.
  - b. **Recommendation:** In conjunction with Action Item 1, the Executive Director proposes CMP revises the Certificated Salary Scales to reflect CTC eligibility for the Montessori stipend in Year 5.
    - Maggie Carmona made a motion to approve the Certificated Salary Scales to reflect CTC eligibility for the Montessori stipend in Year 5. Tamika L'Ecluse seconded the motion. Voice vote taken: 5-ayes, 0-noes. Motion carries.
3. **Board to Approve the 2019-2020 Budget for CMP–San Juan Campuses (Attachment #12)**
  - a. **Comment:** The Executive Director has consulted with DMS in the design of the 2019-2020 Budget for CMP–San Juan Campuses.
  - b. **Recommendation:** The Board is requested to approve the 2019-2020 Budget for CMP–San Juan Campuses.
    - Scott Porter made a motion to approve the 2019-2020 Budget for the CMP-San Juan Campuses. Jenny Savakus seconded the motion. Voice vote taken: 5-ayes, 0-noes. Motion carries.
4. **Board to Approve the 2019-2020 Budget for CMP–Capitol Campus (Attachment #13)**
  - a. **Comment:** The Executive Director has consulted with DMS in the design of the 2019-2020 Budget for CMP–Capitol Campus.
  - b. **Recommendation:** The Board is requested to approve the 2019-2020 Budget for CMP–Capitol Campus.
    - Tamika L'Ecluse made a motion to approve the 2019-2020 Budget for the CMP-Capitol Campus. Scott Porter seconded the motion. Voice vote taken: 5-ayes, 0-noes. Motion carries.
5. **Board to Approve the 2019-2020 Budget for CMP–Elk Grove Campus (Attachment #14)**
  - a. **Comment:** The Executive Director has consulted with DMS in the design of the 2019-2020 Budget for CMP–Elk Grove Campus.
  - b. **Recommendation:** The Board is requested to approve the 2019-2020 Budget for CMP–Elk Grove Campus.
    - Tamika L'Ecluse made a motion to approve the 2019-2020 Budget for the CMP-Elk Grove Campus. Maggie Carmona seconded the motion. Voice vote taken: 5-ayes, 0-noes. Motion carries.
6. **Board to Approve the 2019-2020 Budget for CMP–Shingle Springs Campus (Attachment #15)**
  - a. **Comment:** The Executive Director has consulted with DMS in the design of the 2019-2020 Budget for CMP–Shingle Springs Campus.
  - b. **Recommendation:** The Board is requested to approve the 2019-2020 Budget for CMP–Shingle Springs Campus.
    - Jenny Savakus made a motion to approve the 2019-2020 Budget for the CMP-Shingle Springs Campus. Tamika L'Ecluse seconded the motion. Voice vote taken: 5-ayes, 0-noes. Motion carries.
7. **Board Policy Teacher Advisory Roles to the Board (Attachment #16)**
  - a. **Comment:** This policy formalizes a venue for receiving teacher input at Board meetings by creating formal Teacher Advisory roles to the Board.

**b. Recommendation:** The Board is requested to approve the Policy for Teacher Advisory Roles to the Board.

- The Board tabled the Policy Teacher Advisory Roles to the Board.

#### **8. Mission and Vision Statements (Attachment #17)**

**a. Comment:** In response to LCAP stakeholder input and in support of CMP's mid-term accreditation visits, the Executive Director and Round Table have revised the Vision Statement, pending Board approval. The existing Mission Statement was widely supported, as written.

**b. Recommendation:** The Board is requested to approve the revised language to the Vision Statement.

- Scott Porter made a motion to approve the revised language to the Vision Statement as amended. The Board removed 'and spiritual'. Tamika L'Ecluse seconded the motion. Voice vote taken: 5-ayes, 0-noes. Motion carries.

#### **9. Seating of New Board Member: Parent Representative-Elk Grove**

**a. Comment:** In accordance with CMP Board Elections Policies, the following individual was elected to the CMP Governing Board: Parent Representative-Elk Grove Campus: Scott Porter

**b. Recommendation:** The Board is requested to confirm the seating of Scott Porter as the Parent Representative-Elk Grove Campus for the July 1, 2019 – June 30, 2022 term.

- Tamika L'Ecluse made a motion to approve the seating of Scott Porter as the Parent Representative-Elk Grove Campus for the July 1, 2019 – June 30, 2022 term. Jenny Savakus seconded the motion. Voice vote taken: 5-ayes, 0-noes. Motion carries.

#### **Discussion Items: Suggested Items for Discussion at Future Meetings presented by Board Members**

- Restructuring of meetings for January 2020.
- Financial update from Karl in August.
- Meeting schedule; September, October, December.
- Revision of the Board Policy Teacher Advisory Roles to the Board.

#### **Meeting Adjournment**

- Next Governing Board Meeting: Monday, August 12, 2019; 6:30 p.m. CMP-Carmichael; Gibbons Room
  - Tamika L'Ecluse made a motion to adjourn the May 13, 2019 regular meeting of the CMP-Governing Board. Jenny Savakus seconded the motion. Voice vote taken: 5-ayes, 0 noes. Motion carries.

#### **PUBLIC NOTICES**

This agenda was posted at least 72 hours in advance of the meeting at the Central Administration Office of the California Montessori Project, 5330-A Gibbons Rd, Suite 700, Carmichael, CA 95608 and at each of the California Montessori Projects campuses.

Any public records relating to an agenda item for open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at CMP-Central Administration 5330 Gibbons Drive, Suite 750, California 95608.

In compliance with the Americans with Disabilities Act (ADA) and upon request, CMP may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's Office at (916) 971-2432 at least 48 hours prior to regular meetings or as soon as possible prior to special meetings.