

California Montessori Project

Regular meeting of the Governing Board

September 10, 2018; CMP-Carmichael

Meeting Information

- **Date:** Monday, September 10, 2018
- **Time:** 6:30 pm
- **Meeting Place:** CMP-Central Admin; 5330A Gibbons Drive, Ste 750, Carmichael, CA 95608; Gibbons Room
- **Emergency Contact:** Gary Bowman at (916) 204-0271

Agenda

Meeting Call to Order and Roll Call

Board Member Names and Titles for Roll Call	
Rob Henderson - Business Representative	Maggie Carmona - Parent Representative – San Juan
Dave Nelson - Business Representative	Christopher Clark - Parent Representative – Capitol
Jenny Savakus - Community Representative	Scott Porter - Parent Representative – Elk Grove
Tamika L'Ecluse - Montessori Representative	Jennifer Rezentes – Parent Representative – Shingle Springs

Communication from the Public

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. In regards to items which are on the agenda, you will have up to five (5) minutes to speak. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the regular Governing Board Meeting of August 13, 2018** (Attachment #1)

Informational Items:

1. **Campus Reports:** An opportunity for the site Principal to share site specific information, which may include: site configurations, enrollment numbers, wait list, events and new developments (Attachments #2, #3, #4, #5).
2. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding staff and parents for their extraordinary contributions to the campus and/or the school at large.
3. **Presentation:** Positive Behavior Intervention and Supports (PBIS): Sara Meece, CMP-AR Dean of Students
4. **Report from the Director of Program:** Montessori Training and Professional Development
5. **General Report from the CMP Superintendent/Executive Director:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.
 - Enrollment and Attendance Rates (ADA)

The Mission of the California Montessori Project is to offer a quality, tuition-free Montessori education that challenges our students to reach their full potential

- Director of Secondary Education - Update
 - Professional Development: Equity Institute; ACSA Pupil Services Symposium
 - CMP-EG@BR Playground Update
 - CMP-SS Charter Renewal
- 6. Monthly Financial Update:** A comparison of year-to-date budget vs. actuals and other fiscal indicators, provided by DMS. CMP Monthly Financial Update for Month Ending 8/31/18 (Attachment #6).
- 7. 2017-2018 Unaudited Actuals Report: Karl Yoder (DMS)**
- Gary Bowman and Karl Yoder will present the 2017-2018 Unaudited Actuals

Action Items

- 1. Consideration of the 2017-2018 California Montessori Project – Capitol Unaudited Actuals** (Attachment #7)
 - a. Comment:** Gary Bowman and Karl Yoder will provide a brief summary of the 2017-2018 Unaudited Actuals for California Montessori Project – Capitol, subject to review and adjustments by the auditors.
 - b. Recommendation:** The Board is requested to approve the 2017-2018 California Montessori Project – Capitol Unaudited Actuals.
- 2. Consideration of the 2017-2018 California Montessori Project – Elk Grove Unaudited Actuals** (Attachment #8)
 - a. Comment:** Gary Bowman and Karl Yoder will provide a brief summary of the 2017-2018 Unaudited Actuals for California Montessori Project–Elk Grove, subject to review and adjustments by the auditors.
 - b. Recommendation:** The Board is requested to approve the 2017-2018 California Montessori Project – Elk Grove Unaudited Actuals.
- 3. Consideration of the 2017-2018 California Montessori Project – San Juan Unaudited Actuals** (Attachment #9)
 - a. Comment:** Gary Bowman and Karl Yoder will provide a brief summary of the 2017-2018 Unaudited Actuals for California Montessori Project–San Juan, subject to review and adjustments by the auditors.
 - b. Recommendation:** The Board is requested to approve the 2017-2018 California Montessori Project – San Juan Unaudited Actuals.
- 4. Consideration of the 2017-2018 California Montessori Project – Shingle Springs Unaudited Actuals** (Attachment #10)
 - a. Comment:** Gary Bowman and Karl Yoder will provide a brief summary of the 2017-2018 Unaudited Actuals for California Montessori Project – Shingle Springs, subject to review and adjustments by the auditors.
 - b. Recommendation:** The Board is requested to approve the 2017-2018 California Montessori Project – Shingle Springs Unaudited Actuals.
- 5. Board to approve the Maintenance/Security Personnel Pay Scale** (Attachment #11)
 - a. Comment:** The Executive Director is proposing a new pay scale, effective 9/1/18, for CMP’s Maintenance/Security employees. The Executive Director proposes the new scale begin at \$17.50 per hour and further proposes increases of .50 per hour per annum with an additional increase of \$1 per hour at the beginning of years 6 and 11 in an effort to honor staff member longevity with CMP. This decision would impact 3.5 CMP employees, currently serving the CMP-CAR, CMP-Elk Grove and CMP-Shingle Springs Campuses. (Note: the remaining campuses utilize district personnel and are paid by us, through the Districts, as per our MOUs.) Total fiscal impact for the 2018-19 school year will be approximately \$20,000.
 - b. Recommendation:** The Board is requested to approve the Maintenance/Security Staff Pay Scale as proposed.

Discussion Items

- Suggested Items for Discussion at Future Meetings presented by Board Members

Meeting Adjournment

- Next Governing Board Meeting: Monday, October 8, 2018; CMP-Shingle Springs, 4645 Buckeye Road, Shingle Springs, CA 95682

Public Notices

This agenda was posted at least 72 hours in advance of the meeting at the Central Administration Office of the California Montessori Project, 5330-A Gibbons Rd, Ste 700, Carmichael, CA 95608 and at each of the California Montessori Projects campuses.

Any public records relating to an agenda item for open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at CMP-Central Administration 5330 Gibbons Drive, Suite 750, California 95608.

In compliance with the Americans with Disabilities Act (ADA) and upon request, CMP may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's Office at (916) 971-2432 at least 48 hours prior to regular meetings or as soon as possible prior to special meetings.