

California Montessori Project

Regular meeting of the Governing Board

Meeting Information

- **Date:** Monday, March 12, 2018
- **Time:** 6:30 pm
- **Meeting Place:** CMP-Central Administration, 5330 Gibbons Drive, Suite 750; Gibbons Room
- **Emergency Contact:** Gary Bowman at (916) 204-0271

Agenda

Meeting Call to Order and Roll Call

Board Member Names and Titles for Roll Call	
Rob Henderson - Business Representative	Andrea Ridge - Parent Representative – San Juan
Dave Nelson - Business Representative	Christopher Clark - Parent Representative – Capitol
Jenny Savakus - Community Representative	Scott Porter - Parent Representative – Elk Grove
Tamika L'Ecluse - Montessori Representative	Jennifer Rezentos – Parent Representative – Shingle Springs
Wes Pepper - Charter Representative	Sara Meece - Network Teacher Representative

Communication from Public/Recognitions

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. In regards to items which are on the agenda, you will have up to five (5) minutes to speak. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.
- **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding staff and parents for their extraordinary contributions to the campus and/or the school at large.

Consent Items

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the regular Governing Board Meeting of February 12, 2018** (Attachment #1)
2. **CMP-Capitol: 2015-2016 SARC** (School Accountability Report Card) (Attachment #2)
3. **CMP-Elk Grove: 2015-2016 SARC** (School Accountability Report Card) (Attachment #3)
4. **CMP-San Juan: 2015-2016 SARC** (School Accountability Report Card) (Attachment #4)
5. **CMP-Shingle Springs: 2015-2016 SARC** (School Accountability Report Card)

Informational Items

1. **Campus Reports:** An opportunity for the site Principal to share site specific information, which may include: site configurations, enrollment numbers, wait list, events and new developments (Attachments #5, #6, #7, #8, #9, #10).
2. **General Report from the CMP Superintendent/Executive Director:** Topics may include school program, instruction, curriculum, budget, facilities, legal, legislative, finance, technology, and other categories pertaining to the daily operations of CMP.

3. **Monthly Financial Update:** A comparison of year-to-date budget vs. actuals and other fiscal indicators, provided by DMS. CMP Monthly Financial Update for Month Ending 12/31/17.

Action Items

1. **Consideration of Second Interim 2017-2018 CMP-Capitol Budget** (Attachment #11)
 - a. **Comment:** Karl Yoder (DMS) and Gary Bowman (CMP) will provide the 2017-2018 Second Interim CMP-Capitol Budget.
 - b. **Recommendation:** The Board is requested to approve the 2017-2018 CMP-CAP Second Interim Budget.
2. **Consideration of Second Interim 2017-2018 CMP-Elk Grove Budget** (Attachment #12)
 - a. **Comment:** Karl Yoder (DMS) and Gary Bowman (CMP) will provide the 2017-2018 Second Interim CMP-Elk Grove Budget.
 - b. **Recommendation:** The Board is requested to approve the 2017-2018 CMP-EG Second Interim Budget.
3. **Consideration of Second Interim 2017-2018 CMP-San Juan (American River/Carmichael/Orangevale) Budget** (Attachment #13)
 - a. **Comment:** Karl Yoder (DMS) and Gary Bowman (CMP) will provide the 2017-2018 Second Interim CMP-San Juan Budget.
 - b. **Recommendation:** The Board is requested to approve the 2017-2018 CMP-San Juan Second Interim Budget.
4. **Consideration of Second Interim 2017-2018 CMP-Shingle Springs Budget** (Attachment #14)
 - a. **Comment:** Karl Yoder (DMS) and Gary Bowman (CMP) will provide the 2017-2018 Second Interim CMP-Shingle Springs Budget.
 - b. **Recommendation:** The Board is requested to approve the 2017-2018 CMP-SS Second Interim Budget.
5. **Agreement for Charter School Business & Administrative Services with Delta Managed Solutions, 2018 – 2021** (Attachment #15)
 - a. **Comment:** The Board is asked to review the Agreement for Services between California Montessori Project (CMP) and Delta Managed Solutions (DMS) in connection with charter school business and administrative services for a thirty-six (36) month period beginning on July 1, 2018 and ending on June 30, 2021.
 - b. **Recommendation:** The Board is requested to approve the Agreement for Services between CMP and DMS.
6. **Selection of Auditor for 2017-2018 School Year** (Attachment #16, #17, #18, #19, #20)
 - a. **Comment:** Each year California Montessori Project contracts with an audit firm to complete an independent audit of the network as a whole and each campus individually. CliftonLarsonAllen LLP has conducted the CMP audits in the past.
 - b. **Recommendation:** The Board is requested to approve CliftonLarsonAllen LLP to conduct the independent audits of the California Montessori Project – Capitol Campus, California Montessori Project – Elk Grove Campuses, California Montessori Project – San Juan Campuses, California Montessori Project – Shingle Springs Campus and California Montessori Project – Network for the 2017-2018 school year.
7. **Selection of Tax Return Preparer** (Attachment #21)
 - a. **Comment:** California Montessori Project contracts with a firm to complete the Tax Exempt Returns and State Filings. CliftonLarsonAllen LLP has prepared the CMP federal Form 990 and applicable state filings in the past.
 - b. **Recommendation:** The Board is requested to approve CliftonLarsonAllen LLP to prepare the federal Form 990 and applicable state filings for the California Montessori Project – Network.

Discussion Items

1. Any Suggested Items for Discussion at Future Meetings presented by Board Members

Meeting Adjournment

- Next Governing Board Meeting: Monday, April 9, 2018; CMP-Elk Grove

PUBLIC NOTICES

This agenda was posted at least 72 hours in advance of the meeting at the Central Administration Office of the California Montessori Project, 5330-A Gibbons Rd, Ste 700, Carmichael, CA 95608 and at each of the California Montessori Projects campuses.

Any public records relating to an agenda item for open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at CMP-Central Administration 5330 Gibbons Drive, Suite 750, California 95608.

In compliance with the Americans with Disabilities Act (ADA) and upon request, CMP may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's Office at (916) 971-2432 at least 48 hours prior to regular meetings or as soon as possible prior to special meetings.