



Stillwater

AREA PUBLIC SCHOOLS

**2022-23
PRELIMINARY BUDGET**

**Stillwater, Minnesota
June 2022**



Stillwater

AREA PUBLIC SCHOOLS

2022-23 PRELIMINARY BUDGET

INDEPENDENT SCHOOL DISTRICT NO. 834 STILLWATER, MINNESOTA

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June 2022

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SECTION I

Introduction

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SCHOOL BOARD

Ms. Alison Sherman	Board Chair
Ms. Katie Hockert	Vice Chair
Dr. Annie Porbeni	Clerk
Ms. Beverly Petrie	Treasurer
Mr. Pete Kelzenberg	Director
Ms. Tina Riehle	Director
Ms. Vivian Votava	Director

ADMINISTRATION

Ms. Malinda Lansfeldt	Superintendent of Schools
Dr. Jennifer Cherry	Assistant Superintendent
Dr. John Thein	Director of Finance
Dr. Caleb Drexler Booth	Director of Learning and Student Engagement
Mr. Mark Drommerhausen	Director of Operations
Ms. Cynthia Gustafson	Director of Human Resources
Ms. Carissa Keister	Director of Communications
Mr. Paul Lee	Director of Student Support Services
Mr. John Perry	Director of Learning, Technology and Design Systems
Ms. Annette Sallman	Director of Community Education and Community Relations

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STILLWATER AREA PUBLIC SCHOOLS

Strategic Plan

Our Strategic Plan is the roadmap we follow in our continuing - and measurable - focus on meeting the learning needs of each student. It defines our vision, establishes our objectives, and identifies the experiences students will have as a Portrait of a Stillwater Graduate.

Our Vision

Stillwater Area Public Schools will be the schools of choice within our community by:

- preparing each learner for success in an ever-changing world;
- developing curious individuals who are active and engaged learners
- Resulting in career and college readiness and the development of essential life skills.

Our Parameters

In our decision-making we will always consider what is desirable, equitable, feasible and sustainable. We will build relationships with our shareholders and engage with our community.

Our Objectives

- All children are ready for school
- All third graders can read at grade level
- All racial and ethnic achievement gaps are closed
- All students are ready for career and college
- All students graduate from high school
- All students will be engaged in their learning
- All students will be supported in their social, emotional and behavioral development
- All students will be seen, served and supported

KEY
 = World's Best
 = Stillwater specific
 World force Goals

PORTRAIT OF A STILLWATER GRADUATE

We will ensure Stillwater graduates have the skills and attributes for success as future employees, co-workers and neighbors. We do this by providing our students opportunities to think critically, work collaboratively, communicate clearly, create fearlessly, and advocate passionately for themselves and others.



Approved by
 School Board
 05/10/2018

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A BRIEF HISTORY OF DISTRICT 834

Stillwater Area Public Schools – Independent School District #834 – has a long and proud tradition. Minnesota's first schoolhouse was built in Stillwater in 1848, one year before Minnesota became a territory. Stillwater became the state's first school district just two years later. The district has a tradition of high expectations, high standards, and outstanding achievement. It is also a system dedicated to continuous improvement.

From the first one-room schoolhouse, Stillwater Area Public Schools has grown to serve approximately 8,250 students in seven elementary schools (K-5), two middle schools (grades 6-8), one high school (grades 9-12), one transition programming center serving students ages 18 to 21, and an early childhood family center which serves families with young children, from birth to age 5.

The district stretches 30 miles along the St. Croix River from Marine on St. Croix south to Afton and covers approximately 150 square miles. The district encompasses 18 communities, including: Afton, Bayport, Baytown Township, Grant, a portion of Hugo, Lake Elmo, Lakeland, Lakeland Shores, Lake St. Croix Beach, Marine on St. Croix, May Township, Oak Park Heights, St. Mary's Point, Stillwater, Stillwater Township, West Lakeland Township, Withrow, and a portion of Woodbury. The area population is approximately 66,500.

Transportation services are provided to over 5,765 public, non-public, and charter school students. Buses are scheduled to make over 1,875 stops every day as they transport students to and from over 20 sites, both within and outside the district. Beginning in 2009, transportation registration is required for Stillwater Area High School students and for all non-public and charter school students yearly. Families may also decline transportation if they will not need to be transported. Students in grades Kindergarten through 10th grade receive annual school bus safety training. On each school day, District 834 schools serve approximately 3,900 meals (lunches). Breakfast is also served in ten (10) school buildings.

Stillwater has built and maintained an exceptional reputation for excellence across the state and nation. Our schools are recognized as a leader in innovative education. Our students and our staff members are consistently recognized for their successes in academics, fine arts, and athletics. In addition, our district has received the Certificate of Excellence in Financial Reporting award for eighteen consecutive years. This award validates the credibility of the school system's operations and measures the integrity and technical competence of the business staff.

The district offers the best of both worlds. It is large enough to provide a wide variety of opportunities for students while maintaining a personal, caring, and individualized education. The district strives to develop learners who are innovative, creative, and prepared for a rapidly changing world. Expectations are high and students of all abilities are challenged, supported, and motivated at every level – from early childhood through high school.

We offer learning opportunities for students of all abilities, including exceptional programs for Special Education and Gifted and Talented students. Because of our experience, our expertise, and our size, we are able to offer our learners opportunities to grow and develop at their own pace.

Welcome to a community and a school system built on a solid tradition of excellence!

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2022-23 PRELIMINARY BUDGET OVERVIEW

Introduction

The preliminary budget is adopted by the Board of Education by June 30. The preliminary budget, which gives the district expenditure authority to begin the fiscal year, is built on anticipated enrollment projections and estimates of revenues. During the middle of the fiscal year, the Board will adopt a revised budget which is updated based on the October 1 student enrollment and revised revenue estimates. Since the revised budget is based on October 1 enrollment and projected attendance of those students, the budget is still a projection. It is typically revised again during the spring, primarily to update federal program revenues and expenditures and contract settlements that have occurred during the year.

Education finance can vary greatly due to many uncontrollable variables. Budgets are developed with several assumptions and projections that are based on trend data, economic environments, and cautious optimism.

Budget Timeline

The school district's budget timeline reflects many overlapping processes. The general timeline is listed to provide an understanding of the annual budgeting process. Deviations from the general timeline may exist depending on annual circumstances and events.

Spring

- Administration completes preparation of preliminary budget for the next school year, including compiling capital requests and completing a general fund forecast.
- Board of Education takes action on budget assumptions and timeline for the next school year.

Summer

- Board of Education reviews and approves preliminary budget by June 30 for the next school year.
- Administration submits proposed local property tax levy for next calendar year to Minnesota Department of Education.
- Administration closes district's financial books and begins audit process for the previous school year.

Fall

- Board of Education approves preliminary property tax levy in September for next calendar year and next school year.
- Administration and audit firm complete district audit and financial report for the previous school year, and report is approved by the Board of Education.
- Administration completes preparation of the revised budget for the current school year.

Winter

- Board of Education approves the revised budget for current school year.
- Board of Education holds a truth-in-taxation hearing in December for the proposed property tax levy and certifies final property tax levy for the next school year.
- Administration prepares capital budget for next school year.
- Administration begins preparation of preliminary budget for next school year.

Budget Assumptions

The district makes assumptions based on a number of variables which comprise the district's budget. Examples of the variables with additional information are listed below.

Enrollment Trends and Enrollment Projections

Enrollment in the district is estimated to decrease for the 2022-23 school year and is projected to remain relatively constant for 2023-24 and beyond. Figure 1 shows the enrollment trends for each level over the last four years.

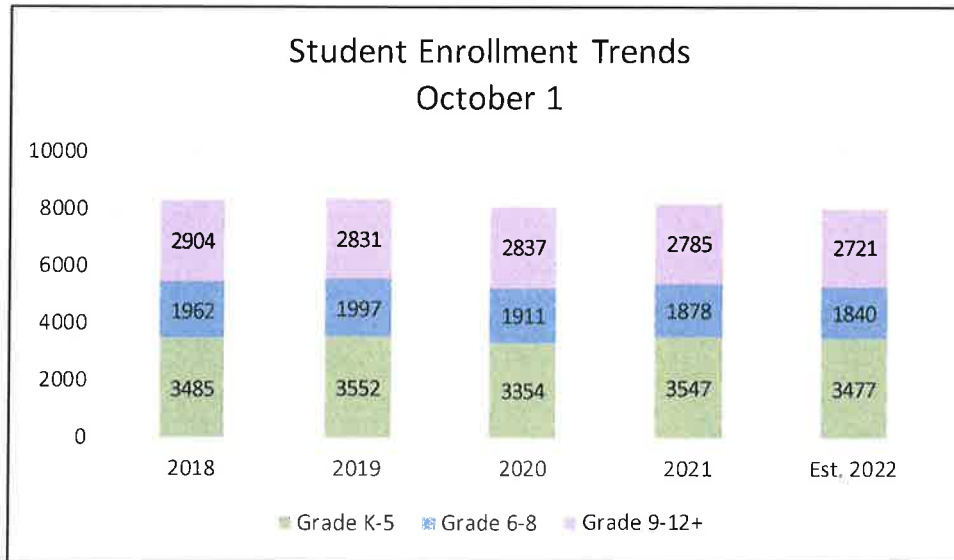


Figure 1

The district revises the enrollment projections based on new information, actual enrollment on October 1, and any other changes that affect enrollment each fall. Since enrollment drives most of the district's revenue, cautious optimism (estimating using trend data of who will attend District 834 schools) is used for enrollment projections.

Employee Contracts

The preliminary budget does include SCEA renewed contracts for 2022-23. For 2022-23, the district will continue with a self-funded health insurance plan. Insurance rates will show a modest increase for both single and family insurance.

General Education Revenue

This is the largest component of state aids. It is developed by actual number of students and formula allowances set by the legislature. The revenue projections are based on the projected October 1 enrollment with assumptions for "in-out" migration.

School Allocations

The district builds the preliminary budget on enrollment projections. For staffing purposes, elementary school staffing allocations are provided through the allocation of sections, based on projected enrollments. Enrollments are periodically reviewed and revised to ensure consistency with Board approved staffing ratios. Secondary school staffing allocations are distributed based on projected enrollments. Allocations are adjusted as needed to address changes in enrollment throughout the school year.

Special Education Revenue

Some special education revenue calculations, such as special education excess cost aid, are based on the general education revenue estimate. Also, the district is conservative when developing the special education expenditure budget. Due to the unknown number of students that will be identified as special education students, the district tries to estimate liberally, potentially generating a larger than expected expenditure budget for the preliminary budget. Special education data is not finalized until well into the next fiscal year, leaving some variability in revenue estimates.

The 2022-23 Preliminary Budget includes a two percent (2%) increase in the general education revenue formula from the 2021 Legislative session. When the 2022 Legislative session is finalized, any new changes will be reflected in the 2022-23 Revised Budget.

The 2022-23 Preliminary Budget reflects an increase in the unassigned fund balance for the general fund compared to the 2021-22 Budget. This increase indicates that projected revenue is more than projected expenditures.

Revenues

Legislative changes over the years have changed the portion of revenue that is received from the state. Currently, the state is responsible for a large percentage (56%) of the total district revenues (see Figure 2).

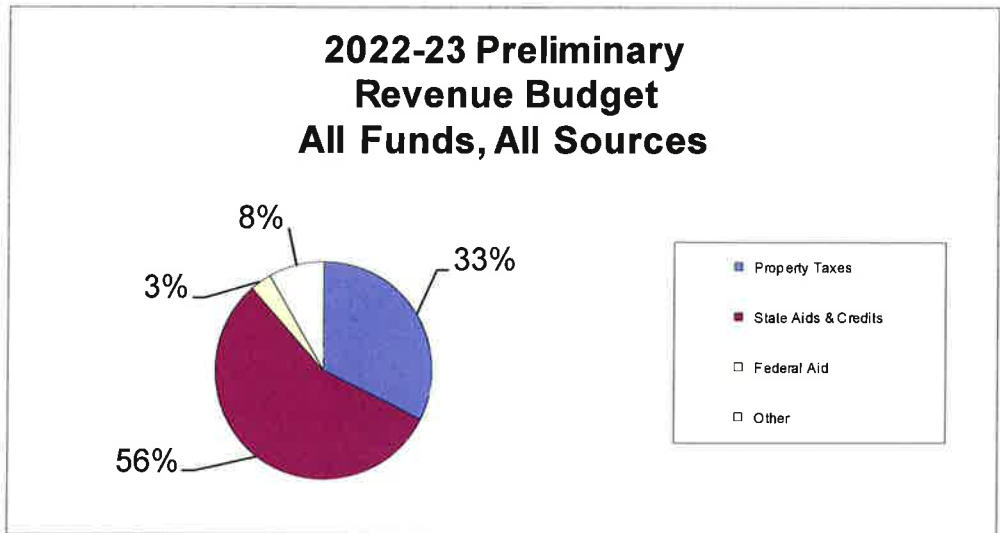


Figure 2

Expenditures

In a service organization, like a public school district, most expenditures consist of salaries and benefits for employees who provide direct or indirect services to students, i.e., teachers, principals, administrators, support staff (custodians, food service workers, paraprofessionals, technical support, and coordinators/supervisors/specialists). For 2022-23, salaries and benefits make up 72% of the district's general fund budget and 66% of the district's total budget as shown in Figure 3. Purchased services (such as heating, electricity, insurance and telecommunication costs) comprise 16% of the budget. Supplies, materials, capital, and other expenditures total 18% of the total budget. Historically, the district's budget managers monitor expenditures closely and typically come in under budget.

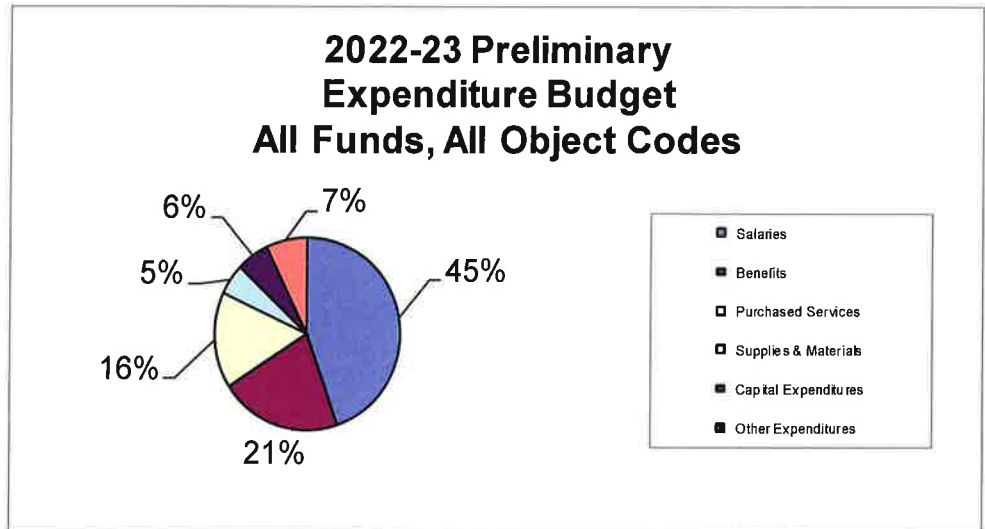


Figure 3

SECTION II

2022-23

Preliminary Budget

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2022-23 PRELIMINARY BUDGET

Budget Process and Assumptions

School district budgets are comprised of revenues and expenditures. Revenues are primarily received based on student enrollment and actual expenditures. The largest percentage of the school district's revenue comes from the state through formulas based on student enrollment. The formula allowance in 2022-23 for the general education aid from the state is estimated to be \$6,863 per pupil unit (weighted student counts depending on grade level of enrollment).

Of all the district's general fund expenditures, 72% are salaries and benefits for district employees. As an educational service organization serving students, it is expected that employee costs would be the largest portion of the budget. The budget reflects steps and lanes for all qualifying employees. However, it does not include any percentage increase on open contracts.

Below are some of the processes and assumptions that are included in the budgeting cycle.

Enrollment

The preliminary budget is based on a projected enrollment for October 1. The revised budget is based on the actual October 1 enrollment and is estimated to follow historical trends for actual year-end ADM (average daily membership) in which the district receives revenue.

Staffing allocations

Staff are allocated to buildings on a student to staff ratio determined by the Board of Education. The staffing ratios for 2022-23 are listed in Table 1. Staffing ratios do not equate to average class sizes and are only used to determine the number of FTE (full time equivalent) assigned to each building.

Staffing Allocations*		
	2021-22	2022-23
Kindergarten – Gr. 1	21.42	21.42
Grades 2-3	25.42	25.42
Grades 4-5	29.42	29.42
Grade 6	29.42	29.42
Grades 7-12	33.08	33.08

Table 1

*This does not represent average class size.

Non-salary budgets

School budgets for purposes other than employee salary and benefits are based on a system of allocation formulas. These formulas are adjusted as determined by the Board of Education during the budgeting process. Table 2 shows the supply and material per-pupil allocations for 2021-22 and 2022-23. The supply/material and library/media allocations will remain the same for the 2022-23 budget, with a hold-back of 2.5%. An adjustment will be made on October 1, based on the enrollment at that time.

Supply and Material Allocations Per Student		
	2021-22	2022-23
<u>Elementary</u>		
Supply and Material	\$27.92	\$27.92
Library/Media	9.77	9.77
Capital	0.00	0.00
<u>Secondary</u>		
Supply and Material	\$53.55	\$53.55
Library/Media	14.23	14.23
Capital	0.00	0.00

Table 2

Staff development

Funds to be used for staff development are allocated based on two percent (2%) of the district's general education aid. Two percent (2%) is projected to be approximately \$1,313,000. The Learning and Innovation Department uses the allocation for professional development support and professional development days.

2022-23 Preliminary Budget – Fund Detail

General Fund

The general fund is the primary operating budget for the district. It accounts for the revenues and expenditures of the district operations. The general fund includes accounts for capital expenditures and transportation. By statute, the district is obligated to account for capital expenditures separately from the general fund. Although all three accounts comprise the general fund and are reported to the state as such, the preliminary budget information is broken apart and is located in the tables below.

General Fund	2020-21 Actual	2021-22 Revised Budget	2022-23 Preliminary Budget	Rev. / Prel. Change	Rev. / Prel. % Change
Beginning Fund Balance	28,717,123	21,564,066	21,755,401	191,335	0.89%
Revenues	113,213,337	119,751,137	125,950,000	6,198,863	5.18%
Expenditures	120,366,394	119,559,802	123,528,417	3,968,615	3.32%
Revenues less Expenditures	(7,153,057)	191,335	2,421,583	2,230,248	
Ending Fund Balance	21,564,066	21,755,401	24,176,984	2,421,583	11.13%

Comparison of 2022-23 Preliminary Budget to 2021-22 Revised Budget

Revenue

Preliminary 2022-23 revenue estimates are \$6,198,863 more than the 2021-22 Revised Budget primarily due to an increase in tax levy revenue for the new Technology Levy, additional referendum, and Q-Comp net a decrease for Long Term Facility Maintenance (LTFM) and reduced federal COVID funds.

Expenditures

Preliminary 2022-23 expenditures increased by \$3,968,615 from the 2021-22 Revised Budget primarily due to the new Tech Levy, SCEA contract settlement costs, transportation, fixed and Q-Comp net a decrease for federal COVID and LTFM. The detailed changes in the expenditures are listed on the following pages in the descriptions of program expenditure categories.

The total revenues and total expenditures for the general fund include reserved categories for LTFM and operating capital. The net revenue budget without these categorical revenues is \$117,956,131. The net expenditure budget without these categorical expenditures is \$114,694,280. As a result, the projected unassigned fund balance increases to 6.99% of expenditures for 2022-23, up from the projected unassigned fund balance of 4.49% for 2021-22. The Board's goal of a 5% unassigned fund balance has been met.

The total fund balance for the general fund is expected to increase from \$21.8 million to \$24.2 million in the preliminary 2022-23 budget. The unassigned fund balance (the amount of unallocated funds) is projected to increase from \$5.4 million to \$8.6 million.

Capital Expenditure Account

Included within the general fund is the capital expenditure account. Listed below are the reserved revenues and expenditures projected in the capital expenditure account. The revenue is increasing due to an increase in the levy amount. The expenditures are decreasing primarily due to a shift of tech expenditures to the Tech Levy codes. The projected fund balance will increase from \$6.0 million to \$7.7 million compared to the 2021-22 Revised Budget.

General Fund Capital Expenditure Account	2020-21	2021-22	2022-23	Rev. / Prel. Change	Rev. / Prel. % Change
	Actual	Revised Budget	Preliminary Budget		
Beginning Fund Balance	6,246,890	6,478,031	6,009,971	(468,060)	-7.23%
Revenues	2,905,145	2,913,540	4,055,059	1,141,519	39.18%
Expenditures	2,674,004	3,381,600	2,413,100	(968,500)	-28.64%
Revenues less Expenditures	231,141	(468,060)	1,641,959	2,110,019	
Ending Fund Balance	6,478,031	6,009,971	7,651,930	1,641,959	27.32%

Expenditures by Program

The district tracks expenditures by program series defined in UFARS (Uniform Financial Accounting and Reporting Standards) which is mandated by the State of Minnesota. The table below shows the total general fund sorted by program series and compares the 2021-22 Revised Budget to the 2022-23 Preliminary Budget.

General Fund	2020-21	2021-22	2022-23	Rev. / Prel. Change	Rev. / Prel. % Change
	Actual	Revised Budget	Preliminary Budget		
Administration	4,097,726	3,656,061	3,652,383	(3,678)	-0.10%
District Support Services	7,021,886	3,915,681	5,742,774	1,827,093	46.66%
Regular & Vocational Instruction	52,462,254	51,007,907	49,081,716	(1,926,191)	-3.78%
Special Education Instruction	21,263,770	21,822,652	23,361,979	1,539,327	7.05%
Community Service	23,949	0	0	0	0.00%
Instructional Support Services	6,881,670	6,754,226	8,184,911	1,430,685	21.18%
Pupil Support Services	4,494,617	5,080,088	4,770,244	(309,844)	-6.10%
Transportation (Pupil Support)	8,380,626	8,878,517	10,028,410	1,149,893	12.95%
Operations and Maintenance	15,241,907	17,978,670	18,225,000	246,330	1.37%
Fiscal and Other Fixed Costs	497,990	466,000	481,000	15,000	3.22%
Total	120,366,394	119,559,802	123,528,417	3,968,615	3.32%

Administration

This program accounts for the expenditures related to the Board of Education, Superintendent, learning and innovation administrators, school principals, support staff, and related supply and materials for these departments.

The decrease of \$3,678 from the 2021-22 Revised Budget is reflective of planned expenditures.

District Support Services

This program accounts for expenditures related to the Director of Finance, finance support staff, Director of Administrative Services, human resources staff, Director of Learning, Technology and Design Systems, and related supply and materials for these departments.

The increase of \$1,827,093 from the 2021-22 Revised Budget is primarily reflective of the addition of the Technology Levy.

Regular and Vocational Instruction

This program accounts for elementary, secondary and vocational teachers, instructional paraprofessionals, extra and co-curricular staff, and related supply and materials for these departments.

The decrease of \$1,926,191 from the 2021-22 Revised Budget is primarily due to projected retiree savings, unidentified staffing changes, and fewer COVID expenditures net an increase for contract settlement costs and a TRA rate increase.

Special Education Instruction

This program accounts for all student support services administrators, special education teachers, special education paraprofessionals, special education support staff, psychologists, and related supply and materials for these departments.

The increase of \$1,539,327 from the 2021-22 Revised Budget is primarily due to contract settlement costs.

Instructional Support Services

This program accounts for the expenditures related to assistant principals, assistant principals' support staff, instructional support services staff, and librarians. This program also accounts for curriculum expenditures and related staff development as well as related supply and materials for these departments.

The increase of \$1,430,685 from the 2021-22 Revised Budget is primarily due to additional Q-Comp expenditures, addition of the Tech Levy, and is reflective of projected staffing levels.

Pupil Support Services (Including Transportation)

This program accounts for expenditures related to counselors, lunchroom supervision, related support staff, and related supply and materials for these departments.

The increase of \$840,049 from the 2021-22 Revised Budget is primarily due to an increase for transportation costs net a decrease to reflect no COVID expenditures.

Operations and Maintenance

This program tracks expenditures related to Long Term Facility Maintenance (LTFM), custodial staff, grounds staff, related support staff, utilities, and related supply and materials for these departments.

The increase of \$246,330 from the 2021-22 Revised Budget is primarily due to an increase for the addition of the Technology Levy and fixed costs net a decrease for LTFM.

Fiscal and Other Fixed Costs

This program accounts for expenditures related to the premiums for the district's property and liability and errors and omissions insurance as well as payments of principal and interest for the retirement of long-term and non-bonded obligations.

The increase of \$15,000 from the 2021-22 Revised Budget is due to an expected increase in property and liability insurance.

Food Service Fund

The food service fund accounts for revenues and expenditures for providing food services in schools. Since 2004-05, Stillwater Area Public Schools has provided food services to Mahtomedi Schools on a fee basis. The additional revenue from this partnership allows the district to employ a nutritionist to plan menus and work on healthy lunch options as well as support the District 834 food service program.

Food Service Fund	2020-21	2021-22	2022-23	Rev. / Prel. Change	Rev. / Prel. % Change
	Actual	Revised Budget	Preliminary Budget		
Beginning Fund Balance	1,133,840	1,493,523	1,532,545	39,022	2.61%
Revenues	3,618,152	5,446,382	4,806,085	(640,297)	-11.76%
Expenditures	3,258,470	5,407,360	4,864,842	(542,518)	-10.03%
Revenues less Expenditures	359,683	39,022	(58,757)	(97,779)	
Ending Fund Balance	1,493,523	1,532,545	1,473,788	(58,757)	-3.83%

Revenues and expenditures are projected to decrease and are reflective of the shift from federal-paid lunches to student-paid lunches. Sales to students are expected to decrease as lunches will no longer be free. For that reason, food costs are also expected to decrease.

Community Service Fund

The community service fund is used to track all revenues and expenditures related to providing a community education program.

Community Service Fund	2020-21	2021-22	2022-23	Rev. / Prel. Change	Rev. / Prel. % Change
	Actual	Revised Budget	Preliminary Budget		
Beginning Fund Balance	585,310	134	(235,769)	(235,903)	-175549.19%
Revenues	5,230,325	7,113,948	7,231,778	117,830	1.66%
Expenditures	5,815,499	7,349,851	7,372,606	22,755	0.31%
Revenues less Expenditures	(585,175)	(235,903)	(140,828)	95,075	
Ending Fund Balance	134	(235,769)	(376,597)	(140,828)	59.73%

Revenues are projected to decrease, primarily due to phaseout of the Child Stabilization Grant and not budgeting for federal COVID grants. Expenditures are projected to increase slightly from the prior year.

Building Construction Fund

The building construction fund is used to track the revenues and expenditures for building bond construction projects.

Building Construction Fund	2020-21	2021-22	2022-23	Rev. / Prel. Change	Rev. / Prel. % Change
	Actual	Revised Budget	Preliminary Budget		
Beginning Fund Balance	1,372,199	8,391,777	7,900,777	(491,000)	-5.85%
Revenues	7,282,909	1,000	2,000	1,000	100.00%
Expenditures	263,330	492,000	1,800,000	1,308,000	265.85%
Revenues less Expenditures	7,019,578	(491,000)	(1,798,000)	(1,307,000)	
Ending Fund Balance	8,391,777	7,900,777	6,102,777	(1,798,000)	-22.76%

Expenditures are increasing to reflect activity for the Brookview Elementary addition.

Debt Service Fund

The debt service fund is used to account for the district's principal and interest payments as well as the revenue received for such payments. The principal and interest payments are for the district's long-term debt or approved bond issues.

Debt Service Fund	2020-21	2021-22	2022-23	Rev. / Prel. Change	Rev. / Prel. % Change
	Actual	Revised Budget	Preliminary Budget		
Beginning Fund Balance	2,860,180	3,240,253	2,430,396	(809,857)	-24.99%
Revenues	10,507,671	9,284,306	9,704,495	420,189	4.53%
Expenditures	10,127,598	10,094,163	9,691,675	(402,488)	-3.99%
Revenues less Expenditures	380,073	(809,857)	12,820	822,677	
Ending Fund Balance	3,240,253	2,430,396	2,443,216	12,820	0.53%

Revenues and expenditures are reflective of actual bond and interest payments.

Trust Fund

Due to the implementation of GASB (Governmental Accounting Standards Board) No. 84, scholarships that had previously been in the Trust Fund (fund 8) must now be moved to either the General Fund (fund 1) or the Custodial Fund (fund 18). Scholarships that the district has control over have been moved to the General Fund. Scholarships that have been moved to the Custodial Fund represent money the district receives and distributes, but has no financial benefit from or control over.

Custodial Fund (Scholarships)	2020-21	2021-22	2022-23	Rev. / Prel. Change	Rev. / Prel. % Change
	Actual	Revised Budget	Preliminary Budget		
Beginning Fund Balance	68,877	72,067	72,067	0	0.00%
Revenues	12,440	15,000	10,000	(5,000)	-33.33%
Expenditures	9,250	15,000	10,000	(5,000)	-33.33%
Revenues less Expenditures	3,190	0	0	0	
Ending Fund Balance	72,067	72,067	72,067	0	0.00%

OPEB Trust

In February 2009, \$19.2 million of general obligation taxable OPEB (Other Post Employment Benefits) bonds were sold to be used to help offset future retirement expenditures. The funds were placed in an irrevocable trust meaning these funds can only be used for this purpose. As of June 30, 2021 the net position balance in the OPEB trust account was \$6,402,009.

Internal Service Fund

On July 1, 2012 the district went to self-funded insurance for health insurance. The activity for both health and dental insurance are now in an internal service fund. As of June 30, 2021 the net position balance in the internal service fund for health and dental insurance was \$5,642,624.

2022-23 PRELIMINARY BUDGET SUMMARY

PROJECTED REVENUES, EXPENDITURES AND FUND BALANCE BY FUND 2022-23

Fund	Proj. Fund Balance 6/30/22	2022-23 Revenue Budget	2022-23 Expenditure Budget	Proj. Fund Balance 6/30/23
General Fund	21,755,401	125,950,000	123,528,417	24,176,984
Food Service Fund	1,532,545	4,806,085	4,864,842	1,473,788
Community Service Fund	<u>(235,769)</u>	<u>7,231,778</u>	<u>7,372,606</u>	<u>(376,597)</u>
Sub-Total Operating Funds	23,052,177	137,987,863	135,765,865	25,274,175
Building Construction Fund	7,900,777	2,000	1,800,000	6,102,777
Debt Service Fund	<u>2,430,396</u>	<u>9,704,495</u>	<u>9,691,675</u>	<u>2,443,216</u>
Sub-Total Non-Operating Funds	10,331,173	9,706,495	11,491,675	8,545,993
Trust Fund	<u>72,067</u>	<u>10,000</u>	<u>10,000</u>	<u>72,067</u>
Total All Funds	33,455,417	147,704,358	147,267,540	33,892,235

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SECTION III

Summary

SUMMARY OF REVENUES BY SOURCE CATEGORY AND FUND

Fund	Source Category	2020-21 Actual	Pct. of Total	2021-22 Rev. Bud.	2022-23 Prelim. Budget	Pct. of Total	Revised - Preliminary Percent Change	Preliminary Amount Change
01	General Fund							
	Property Taxes	27,443,738	24.24%	29,626,542	37,272,131	29.59%	25.81%	7,645,589
	State Aids & Credits	78,859,924	69.66%	81,771,264	81,698,572	64.87%	-0.09%	(72,692)
	Federal Aid	4,594,383	4.06%	4,747,231	3,449,297	2.74%	-27.34%	(1,297,934)
	Other	2,315,292	2.05%	3,606,100	3,530,000	2.80%	-2.11%	(76,100)
	Total General Fund	113,213,337	100.00%	119,751,137	125,950,000	100.00%	5.18%	6,198,863
02	Food Service							
	Property Taxes	0	0.00%	0	0	0.00%	0.00%	0
	State Aids & Credits	37,587	1.04%	170,000	195,000	4.06%	14.71%	25,000
	Federal Aid	2,878,069	79.55%	3,956,676	1,253,935	26.09%	-68.31%	(2,702,741)
	Other	702,496	19.42%	1,319,706	3,357,150	69.85%	154.39%	2,037,444
	Total Food Service	3,618,152	100.00%	5,446,382	4,806,085	100.00%	-11.76%	(640,297)
04	Community Service							
	Property Taxes	964,738	18.45%	1,000,031	989,513	13.68%	-1.05%	(10,518)
	State Aids & Credits	1,070,384	20.46%	1,061,641	961,004	13.29%	-9.48%	(100,637)
	Federal Aid	460,673	8.81%	104,253	3,913	0.05%	-96.25%	(100,340)
	Other	2,734,530	52.28%	4,948,023	5,277,348	72.97%	6.66%	329,325
	Total Comm. Service	5,230,325	100.00%	7,113,948	7,231,778	100.00%	1.66%	117,830
06	Building Construction							
	Other	239,220	3.28%	1,000	2,000	100.00%	100.00%	1,000
	COP-Lease Purchase	7,043,689	96.72%	0	0	0.00%	0.00%	0
	Total Bldg Construction	7,282,909	100.00%	1,000	2,000	100.00%	100.00%	1,000
07	Debt Service							
	Property Taxes	10,237,264	97.43%	9,146,306	9,591,495	98.84%	4.87%	445,189
	State Aids & Credits	104,063	0.99%	88,000	93,000	0.96%	5.68%	5,000
	Other	17,368	0.17%	50,000	20,000	0.21%	-60.00%	(30,000)
	COP-Lease Purchase	148,976	1.42%	0	0	0.00%	0.00%	0
	Total Debt Service	10,507,671	100.00%	9,284,306	9,704,495	100.00%	4.53%	420,189
18	Custodial Fund							
	Other	12,440	100.00%	15,000	10,000	100.00%	-33.33%	(5,000)
	All Funds							
	Property Taxes	38,645,740	27.63%	39,772,879	47,853,139	32.40%	20.32%	8,080,260
	State Aids & Credits	80,071,958	57.25%	83,090,905	82,947,576	56.16%	-0.17%	(143,329)
	Federal Aid	7,933,125	5.67%	8,808,160	4,707,145	3.19%	-46.56%	(4,101,015)
	Other	6,021,345	4.31%	9,939,829	12,196,498	8.26%	22.70%	2,256,669
	COP-Lease Purchase	7,192,665	5.14%	0	0	0.00%	0.00%	0
	Total All Funds	139,864,833	100.00%	141,611,773	147,704,358	100.00%	4.30%	6,092,585

SUMMARY OF EXPENDITURES BY OBJECT CATEGORY AND FUND

Fund	Object Category	2020-21 Actual	Pct. of Total	2021-22 Rev. Bud.	2022-23 Prelim. Budget	Pct. of Total	Revised - Preliminary	
							Percent Change	Amount Change
01	General Fund							
	Salaries	61,916,226	51.44%	58,759,999	59,904,994	48.49%	1.95%	1,144,995
	Benefits	27,990,570	23.25%	27,449,689	29,040,832	23.51%	5.80%	1,591,143
	Purchased Services	19,462,029	16.17%	20,395,917	21,921,921	17.75%	7.48%	1,526,004
	Supplies & Materials	5,669,768	4.71%	3,605,768	4,978,794	4.03%	38.08%	1,373,026
	Capital Expenditures	4,080,611	3.39%	8,411,549	6,805,346	5.51%	-19.10%	(1,606,203)
	Debt Service	819,589	0.68%	723,400	721,400	0.58%	-0.28%	(2,000)
	Other Expenditures	427,600	0.36%	213,480	155,130	0.13%	-27.33%	(58,350)
	Total General Fund	120,366,394	100.00%	119,559,802	123,528,417	100.00%	3.32%	3,968,615
02	Food Service							
	Salaries	1,325,683	40.68%	1,411,700	1,384,600	28.46%	-1.92%	(27,100)
	Benefits	655,925	20.13%	739,976	729,592	15.00%	-1.40%	(10,384)
	Purchased Services	85,522	2.62%	256,000	260,900	5.36%	1.91%	4,900
	Supplies & Materials	1,178,142	36.16%	2,645,109	2,412,400	49.59%	-8.80%	(232,709)
	Capital Expenditures	8,073	0.25%	351,000	75,000	1.54%	-78.63%	(276,000)
	Other Expenditures	5,127	0.16%	3,575	2,350	0.05%	-34.27%	(1,225)
	Total Food Service	3,258,470	100.00%	5,407,360	4,864,842	100.00%	-10.03%	(542,518)
04	Community Service							
	Salaries	3,813,005	65.57%	4,423,253	4,391,727	59.57%	-0.71%	(31,526)
	Benefits	1,255,401	21.59%	1,375,093	1,417,785	19.23%	3.10%	42,692
	Purchased Services	562,037	9.66%	1,217,812	1,249,544	16.95%	2.61%	31,732
	Supplies & Materials	145,193	2.50%	285,402	271,893	3.69%	-4.73%	(13,509)
	Capital Expenditures	0	0.00%	18,379	13,879	0.19%	-24.48%	(4,500)
	Other Expenditures	39,864	0.69%	29,912	27,778	0.38%	-7.13%	(2,134)
	Total Comm. Service	5,815,499	100.00%	7,349,851	7,372,606	100.00%	0.31%	22,755
06	Building Construction							
	Purchased Services	209,015	79.37%	20,000	371,000	20.61%	1755.00%	351,000
	Capital Expenditures	54,315	20.63%	472,000	1,429,000	79.39%	202.75%	957,000
	Total Bldg. Const.	263,330	100.00%	492,000	1,800,000	100.00%	265.85%	1,308,000
07	Debt Service							
	Other	10,127,598	100.00%	10,094,163	9,691,675	100.00%	-3.99%	(402,488)
18	Custodial Fund							
	Other	9,250	100.00%	15,000	10,000	100.00%	-33.33%	(5,000)
	All Funds							
	Salaries	67,054,913	47.95%	64,594,952	65,681,321	44.60%	1.68%	1,086,369
	Benefits	29,901,896	21.38%	29,564,758	31,188,209	21.18%	5.49%	1,623,451
	Purchased Services	20,318,603	14.53%	21,889,729	23,803,365	16.16%	8.74%	1,913,636
	Supplies & Materials	6,993,103	5.00%	6,536,279	7,663,087	5.20%	17.24%	1,126,808
	Capital Expenditures	4,142,999	2.96%	9,252,928	8,323,225	5.65%	-10.05%	(929,703)
	Other Expenditures	11,429,026	8.17%	11,079,530	10,608,333	7.20%	-4.25%	(471,197)
	Total All Funds	139,840,541	100.00%	142,918,176	147,267,540	100.00%	3.04%	4,349,364

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BUDGET DETAIL SUMMARY

REVENUE BY SOURCE		2020-21	2021-22	2022-23	NOTES
SRC DESCRIPTION	GENERAL FUND	ACTUAL	REVISED	PRELIM.	
001	Property Tax Levy-General	27,137,507	29,577,936	37,194,842	Increased primarily to reflect passage of a new Technology Levy and a referendum, the addition of Q-Comp, net a decrease for long term facility maintenance.
004	TIF	6,238	0	0	
005	Reemployment Compensation Levy	48,606	48,606	77,289	
010	County Apportionment	247,673	0	0	
019	Misc. County Tax Revenue	3,713	0	0	
021	Tuition from MN School Districts	7,014	0	0	
022	SPED Purch Serv from Oth MN	67,908	80,000	50,000	
050	Fees from Patrons	573,281	895,000	839,000	
051	Parking Fees	70,585	170,000	170,000	
052	Criminal Background Checks	15	200	0	
053	Transcript Fees	4,749	10,000	10,000	
060	Admission/Student Act Revenue	40,516	150,000	165,000	
071	Medical Assistance Revenue	385,414	300,000	325,000	
088	E-Rate Revenue	85,800	100,000	100,000	
092	Interest Earnings	101,216	100,000	125,000	
093	Rent for School Facilities	211,025	308,900	331,000	
096	Gifts & Bequests	371,535	716,000	716,000	
099	Miscellaneous Local Revenue	293,867	545,000	429,000	
201	Endowment Fund Apportionment	356,214	342,730	335,000	
211	General Education Aid	62,807,077	64,836,460	64,911,438	
212	Literacy Incentive Aid	433,627	434,000	434,000	
213	Shared Time Aid	16,224	31,128	31,000	
227	Abatement Aid	4,236	5,147	5,000	
234	Homestd/Agr Mkt Value Credit	9,019	12,000	12,000	
300	State Aids Rec'd from DOE	2,302,654	2,324,799	2,410,134	
360	Special Education Aid	12,607,150	13,725,000	13,500,000	
370	Other Aid from DOE	10,467	60,000	60,000	
397	TRAVPERA Special Funding Revenue	313,257	0	0	
400	Federal Aids rec'd thru DOE	3,962,238	4,741,987	3,444,053	Decreased primarily to reflect less federal COVID revenue.
405	Federal Aid rec'd thru Other	626,662	0	0	
500	Federal Aids rec'd from Fed	5,483	5,244	5,244	
619	Cost of Materials for Profit	-23,212	-90,000	-90,000	
620	Sales of Materials for Profit	100,865	320,000	320,000	
621	Sale of Materials Purch-Resale	24,715	40,000	40,000	
624	Sale of Equipment	0	1,000	0	
625	Insurance Recovery	0	20,000	0	
Total		113,213,337	119,751,137	125,950,000	

REVENUE BY SOURCE

SRC DESCRIPTION	2020-21	2021-22	2022-23	NOTES
	ACTUAL	REVISED	PRELIM	
FOOD SERVICE FUND				
021 Sales to Mahtomedi	600,001	622,000	664,000	
092 Interest Earnings	3,186	3,000	10,000	
096 Gifts & Bequests	710	2,400	2,000	
099 Miscellaneous Local Revenue	3,060	9,500	3,500	
300 State Aids Rec'd from DOE	37,587	170,000	195,000	
400 Federal Aids Rec'd thru DOE	201,994	0	0	
471 School Lunch Program	5,659	6,676	270,000	Increased to reflect pre-pandemic activity.
472 Free and Reduced Lunch Program	44,987	3,000,000	510,000	Decreased to reflect pre-pandemic activity.
473 Commodity Cash Rebate Program	8,214	0	0	
474 Commodity Distribution Program	256,823	250,000	268,935	
476 School Breakfast Program	20,329	700,000	170,000	Decreased to reflect pre-pandemic activity.
479 Summer Food Service Program	2,340,062	0	35,000	
601 Food Service Sales to Pupils	52,917	641,800	2,521,600	Increased to reflect pre-pandemic activity.
602 Food Service Sale of Milk	1,934	1,790	17,965	
606 Food Service Sales to Adults	6,410	4,216	25,585	
608 Special Function Food Sales	34,278	35,000	110,000	
624 Sale of Equipment	0	0	2,500	
Total	3,618,152	5,446,382	4,806,085	
COMMUNITY SERVICE FUND				
001 Property Tax Levy-General	964,738	1,000,031	989,513	
021 Tuition from MN School Dist	144,680	233,000	243,950	
040 Tuition	485,401	1,068,000	1,192,690	
050 Fees from Patrons	123,117	270,624	307,086	Increased to reflect pre-pandemic activity.
092 Interest Earnings	2,274	2,500	1,500	
096 Gifts & Bequests	22,201	113,959	50,000	Decreased to reflect planned revenue.
099 Miscellaneous Local Revenue	39,745	50,606	47,800	
227 Abatement Aid	381	0	691	
234 Homestd/Agr Mkt Value Credit	1,235	0	0	
300 State Aids Rec'd from DOE	578,324	565,580	579,052	
301 Nonpublic Aid	78,388	104,546	104,546	
369 Other Revenue State Agencies	173,000	130,000	72,000	Reduction of Childcare Stabilization Grant.
370 Other Aid from DOE	224,537	261,515	204,715	Reduction of Childcare Stabilization Grant.
397 TRAPERA Special Funding Revenue	14,519	0	0	
400 Federal Aids Rec'd thru DOE	456,776	100,340	0	Decreased to reflect no federal COVID revenue.
405 Federal Aid Rec'd thru Other	3,896	3,913	3,913	
548 Gymnastics	58,668	48,408	62,555	
549 Aquatics	53,983	58,596	60,828	

REVENUE BY SOURCE

SRC DESCRIPTION	2020-21 ACTUAL	2021-22 REVISED	2022-23 PRELIM.	NOTES
551 Adult Athletics	26,027	32,000	32,000	
552 Adult Enrichment	38,609	70,883	79,950	
553 Youth Athletics	106,187	166,000	175,000	
554 Camps and Clinics	147,914	150,000	145,000	
562 Instructional Music	256	13,100	13,100	
564 Special Events	43,593	124,000	156,000	
570 School Age Care Tuition	940,333	1,832,727	1,934,260	
571 School Age Care Preschool	76,108	137,977	143,148	
585 Youth Development/Youth Serv	235,494	335,000	380,000	
591 Facilities Use	189,786	240,643	249,504	
592 Turf Fields Use	153	0	2,977	
Total	5,230,325	7,113,948	7,231,778	
BUILDING CONSTRUCTION FUND				
092 Interest Earnings	803	1,000	2,000	
099 Misc. Local Revenue	238,417	0	0	
635 COP-Lease Purchase	7,043,689	0	0	
Total	7,282,909	1,000	2,000	
DEBT SERVICE FUND				
001 Property Tax Levy-General	10,237,264	9,146,306	9,591,495	
092 Interest Earnings	17,368	50,000	20,000	
234 Homestd/Agr Mkt Value Credit	13,227	13,000	13,000	
258 Other State Credits	90,836	75,000	80,000	
635 COP-Lease Purchase	148,976	0	0	
Total	10,507,671	9,284,306	9,704,495	
CUSTODIAL FUND (SCHOLARSHIPS)				
All Gift Directed Revenues	12,440	15,000	10,000	
Total	12,440	15,000	10,000	

EXPENDITURE BY OBJECT

OBJ DESCRIPTION	2020-21 ACTUAL	2021-22 REVISED	2022-23 PRELIM.	NOTES
GENERAL FUND				
100 Administrators	1,979,826	1,549,666	1,589,364	
101 School Board	33,223	36,553	33,750	
110 Principals	2,256,004	2,270,664	2,313,531	
120 Supervisors	694,480	899,612	806,436	Decreased to reflect shift for Tech Levy to object 121.
121 Confidential/Specialists	1,003,677	920,150	1,220,024	Increased to reflect shift from object 120 along with add'l staff for the Tech Levy.
122 Subs-Health Specialists	2,695	25,000	25,000	
140 Teachers	38,073,175	33,910,952	37,618,086	Increased to reflect projected staffing levels along with contract settlement costs.
141 Paraprofessionals	926,405	1,224,611	1,232,084	
142 Subs-Paraprofessionals	651	21,000	21,000	
143 Coordinators	1,289,291	1,351,039	2,247,798	Increased to reflect projected staffing levels.
144 Librarians	204,290	216,708	233,112	
145 Subs-Teacher	14,041	100,000	100,000	
150 Subs-Teacher School Business	1,163	41,454	64,061	
151 Occupational Therapists	334,824	325,853	350,519	
152 Speech Language Pathologists	1,628,724	1,570,025	1,688,875	
154 School Nurse	262,652	295,366	231,433	Decreased to reflect no federal COVID expenditures.
155 Health Care Specialists	379,952	473,036	431,280	Decreased to reflect no federal COVID expenditures.
156 School Social Worker	488,955	549,997	591,632	
157 Psychologists	930,150	1,027,634	1,090,152	
161 Paraprofessionals - Certified	2,468,613	3,375,671	3,362,876	
162 Paraprofessionals - One-to-One	189,700	207,344	207,344	
165 School Counselors	1,153,935	1,198,427	1,302,410	
170 Tech Support	2,316,746	2,326,694	2,280,901	
171 Subs-Tech Support	4,815	11,900	11,900	
172 Custodians	2,251,025	2,394,867	2,394,867	
173 Overtime	225,000	138,750	153,249	
174 DAPE Specialists	227,226	221,933	238,731	
176 Subs-Custodian	393,890	95,000	95,000	
177 Crossing Guards	10,166	14,152	14,152	
178 Lunchroom Supervisors-Licensed	6,160	10,000	10,000	
180 Coaches	745,421	724,795	754,714	
185 Advisors	192,716	181,407	189,344	
186 Other Salary Payments-Non-Licensed	163,699	214,484	220,401	
189 Other Salary Payments-Licensed	1,062,932	835,255	1,482,518	Increased primarily for integration, Q-Comp and Tech Levy.
195 Teacher Retirement Pay Differential	0	0	-4,701,550	Decreased to reflect adjustments to staffing and retiree savings.
210 FICA	4,590,361	4,601,865	4,805,303	
214 PERA	867,386	930,126	948,943	

EXPENDITURE BY OBJECT

OBJ DESCRIPTION	2020-21	2021-22	2022-23	NOTES
	ACTUAL	REVISED	PRELIM.	
218 TRA				
220 Health Insurance	4,002,465	3,923,652	4,229,841	Increased primarily to reflect rate increase.
225 Dental Insurance	12,771,629	12,623,710	13,057,104	Increased primarily to reflect rate increase.
230 Life Insurance	811,535	823,365	839,467	
235 LTD Insurance	107,389	196,453	205,293	
236 Short Term Disability	149,737	158,082	165,451	
240 Legal Insurance	76,956	14,409	14,409	
250 TSA	1,157,871	0	0	
251 Severance TSA	168,553	1,165,835	1,463,258	Increased primarily to reflect contract settlement rate increase.
252 Severance Health	79,566	180,000	180,000	
253 Health Care Savings Plan	717,815	100,000	100,000	
254 VEBA Contribution	1,275,315	720,269	760,965	
270 Workers Compensation	336,113	1,344,511	1,331,922	
280 Reemployment Comp Insurance	0	331,112	342,030	
291 OPEB (pay as you go)	846,024	46,388	46,388	
297 Tuition/Classes	9,797	243,442	503,988	Increased to reflect planned expenditures.
298 Contract Dues	16,136	14,400	14,400	
299 Other Employee Benefits	4,650	17,870	17,870	
300 Contracted Services Not Subs	24,200	14,200	14,200	
301 Contracted Service Subs	651,287	121,700	57,500	Decreased primarily in Learning & Innovation.
302 Background Check	2,388	600,000	800,000	Increased to reflect planned expenditures.
303 Federal Contracts < \$25,000	22,677	22,789	20,000	
304 Federal Contracts > \$25,000	0	221,264	68,164	Decreased to reflect no federal COVID expenditures.
305 Consulting/Service Fees	1,997,494	789,669	0	Decreased to reflect no federal COVID expenditures.
		1,357,153	2,280,526	Increased primarily for planned long term facility maintenance projects and transportation.
306 Audit Services	67,213	70,000	71,000	
307 Legal Services	231,161	114,225	100,000	
308 Printing Services	58,345	63,200	65,350	
309 Credit Card Fees	2,734	0	0	
310 Snow Removal/Lawn Services	151,568	229,500	314,700	Increased to reflect planned expenditures.
312 Officials/Judges	50,211	65,600	68,845	
313 Laundry Services	16,597	21,125	23,600	
314 On-Line Courses	25,285	30,000	90,000	Increased primarily in Learning & Innovation.
315 Computer/Tech Repair and Maint	34,479	26,564	25,450	
316 Special Ed Litigation	211	2,171	5,000	
317 Contracted Subs for SPED Program	192,700	375,000	300,000	Decreased to reflect planned expenditures.
318 Data Processing & Entry Services	0	2,000	0	
319 Computer/Tech Services	121,738	40,000	6,000	
320 Communication Services	344,943	283,426	374,655	Increased to reflect planned expenditures.

EXPENDITURE BY OBJECT

OBJ DESCRIPTION	2020-21 ACTUAL	2021-22 REVISED	2022-23 PRELIM.	NOTES
321 Other Contracted Security Services	94,715	74,000	88,363	
322 School Resource Officer	279,854	350,538	275,000	Decreased to reflect planned expenditures.
327 Contracted Subs SPED Prog Sch Bus	11,292	18,887	14,175	
329 Postage	27,530	30,170	29,050	
330 Electricity	1,359,195	1,231,200	1,351,200	Increased to reflect planned expenditures.
331 Natural Gas	556,130	377,100	700,900	Increased to reflect planned expenditures.
332 Water and Sewer	158,094	152,700	165,900	
333 Garbage Collection	76,635	78,200	120,800	Increased to reflect planned expenditures.
335 Short Term Lease/Rental	0	401,500	154,400	Decreased primarily in transportation as there is no need to rent additional space.
340 Insurance	480,990	450,000	465,000	
350 Repair/Maintenance Services	1,046,315	1,451,184	1,315,115	
357 Interpreter for Deaf Services	349	763	763	
358 Foreign Language Interpreter	25,728	6,000	20,000	
360 Transportation Contracts	7,945,089	8,911,459	10,123,150	Increased to reflect higher transportation costs.
364 Federal Trans Contracts >\$25,000	0	1,594	1,594	
365 Transportation Chargebacks	0	-4,875	1,750	
366 Travel and Conferences	100,352	247,990	271,711	
368 Out Of State Travel - Federal	0	1,200	1,200	
369 Entry Fees/Student Travel Exp	40,445	572,475	539,825	
370 Rentals and Leases	1,106,088	0	22,000	
371 Equipment Leases	1,342	0	0	
372 Graduation Expense	46,097	42,000	42,000	
376 Licensed Nursing Services	1,074	1,075	0	
380 Computer/Tech Hardware Rental	3,974	15,000	13,000	
390 Tuition To Oth MN Sch District	196,558	200,707	118,300	Decreased to reflect planned expenditures.
391 Pmt To MN Sch-Cost Share Agmt	550,533	424,200	554,950	Increased to reflect planned expenditures.
393 Sped Cont Serv - Non Sch Dist	184,091	187,800	157,800	
394 Payments to Oth Agencies	762,172	728,263	768,150	
396 Sped Sal Purchase fr Oth Dist	414,272	309,401	208,000	Decreased to reflect planned expenditures.
397 Sped Bens Purchase fr Oth Dist	177,974	100,000	127,035	
398 Administrative Chargebacks	-180,092	-400,000	-400,000	
401 Non-Instructional Supplies	548,365	1,114,602	807,884	Decreased primarily to reflect no federal COVID expenditures.
404 ID Badges	4,064	2,800	2,800	
405 Non-Instructional Annual Software License	873,562	345,334	908,845	Increased primarily due to the addition of the Technology Levy.
406 Instructional Software License	546,925	385,405	577,100	Increased primarily due to the addition of the Technology Levy.
409 Uniforms	6,796	8,000	8,000	
410 Custodial/Repair Supplies	740,874	532,132	555,432	
430 Instructional Supplies	453,792	403,757	356,039	
433 Individualized Instructional Supplies	67,522	110,401	101,538	

EXPENDITURE BY OBJECT

OBJ DESCRIPTION	2020-21 ACTUAL	2021-22 REVISED	2022-23 PRELIM.	NOTES
440 Fuel For Buildings	53,664	25,500	62,668	Increased to reflect planned expenditures.
442 Gasoline	8,090	31,507	31,707	
455 Non-Instructional Technology Supplies	118,244	13,050	29,550	
456 Instructional Technology Supplies	239,195	31,600	27,550	
460 Textbooks and Workbooks	202,727	258,094	238,925	
461 Standardized Tests	155,769	151,107	159,900	
465 Non-Instructional Technology Devices	517,683	9,850	260,050	Increased primarily due to the addition of the Technology Levy.
466 Instructional Technology Devices	1,108,016	142,400	801,256	Increased primarily due to the addition of the Technology Levy.
470 Library Books	18,215	17,125	30,650	
490 Food	6,267	23,104	18,900	
520 Bldg Acquisition/Construction	3,035,381	6,389,200	4,824,237	Decreased primarily to reflect planned long term facility maintenance bonding.
522 Vandalism	4,358	25,000	25,000	
530 Other Equipment Purchased	455,393	567,000	786,800	Increased primarily due to the addition of the Technology Levy.
533 Speed Equipment	4,118	7,600	5,000	
548 Pupil Transportation Vehicle	95,232	0	0	
555 Technology Equipment	80,561	303,100	256,700	
556 Capitalized Instructional Tech Hardware	405,569	410,000	0	Decreased in Operating Capital.
560 Long Term Computer/Tech Lease	0	184,109	184,109	
570 Long Term Bldg/Land Lease	0	520,000	520,000	
580 Long Term Lease	0	5,540	203,500	Increased primarily due to the addition of the Technology Levy.
730 Loan Principal	595,000	550,000	570,000	
740 Loan Interest	224,589	173,400	151,400	
820 Dues and Memberships	101,505	124,180	65,630	
891 TRAP/PERA Special Funding Expenditures	310,157	0	0	
895 Federal Indirect Costs	-3,733	-4,000	-4,000	
896 Taxes, Special Assessments and Interest	2,671	77,300	77,500	
898 Scholarships	17,000	16,000	16,000	
Total	120,366,394	119,559,802	123,528,417	
FOOD SERVICE FUND				
120 Supervisors	171,683	177,500	195,500	
160 Cooks	1,099,763	1,155,500	1,116,800	
162 Subs-Cook	1,751	18,200	12,850	
170 Tech Support	45,708	50,000	50,000	
172 Custodians	6,181	7,000	6,700	
173 Overtime	409	500	250	

EXPENDITURE BY OBJECT

OBJ DESCRIPTION	2020-21 ACTUAL	2021-22 REVISED	2022-23 PRELIM.	NOTES
186 Event Pay	188	1,000	1,500	
189 Other Salary Payments	0	2,000	1,000	
210 FICA	95,143	113,425	111,805	
214 PERA	98,970	122,605	107,455	
218 TRA	0	101	101	
220 Health Insurance	342,349	367,650	381,600	
225 Dental Insurance	22,113	23,840	24,575	
230 Life Insurance	1,167	1,727	1,204	
235 LTD Insurance	1,918	2,629	2,133	
236 Short Term Disability	0	2,500	1,500	
250 TSA	20,077	23,669	19,694	
251 Severance TSA	14,898	5,000	5,000	
253 Health Care Savings Plan	3,075	3,200	3,200	
254 VEBA Contribution	16,375	25,050	26,625	
270 Workers Compensation	39,841	48,580	44,700	
305 Consulting/Service Fees	154	600	600	
309 Credit Card Fees	2,563	75,000	95,000	Increased to reflect planned expenditures.
320 Communication Services	907	1,200	1,000	
329 Postage	111	200	300	
350 Repair/Maintenance Services	15,028	40,000	40,000	
366 Travel and Conferences	2,666	4,000	4,000	
388 Administrative Chargebacks	64,092	135,000	120,000	
401 Non-Instructional Supplies	77,263	143,845	112,300	Decreased to reflect planned expenditures.
402 Promotions	0	750	750	
403 Small Equipment	1,233	62,100	26,500	Decreased to reflect planned expenditures.
404 Signage	0	40,000	50,000	
405 Non-Instructional Annual License/Software	17,165	17,500	17,165	
442 Gasoline	202	550	650	
455 Non-Instructional Technology Supplies	498	500	0	
465 Non-Instructional Technology Devices	0	2,500	15,000	
490 Food	696,845	1,967,614	1,710,600	Decreased to reflect a reduction in food sales due to meals no longer being free.
491 Commodities	256,823	250,000	268,935	
495 Milk	128,113	159,750	210,500	Milk prices are increasing.
530 Other Equipment Purchased	8,073	351,000	75,000	Decreased to reflect planned expenditures.
820 Dues and Memberships	2,027	3,575	2,350	
891 TRA/PERA Special Funding Expenditures	3,100	0	0	
Total	3,258,470	5,407,360	4,864,842	

EXPENDITURE BY OBJECT

OBJ DESCRIPTION	2020-21 ACTUAL	2021-22 REVISED	2022-23 PRELIM.	NOTES
COMMUNITY SERVICE FUND				
100 Administrators	154,302	154,302	154,302	
120 Supervisors	453,439	484,296	488,513	
121 Confidential/Specialists	58,369	50,305	44,716	
122 Subs-Health Specialists	164	250	250	
123 SAC Site Leaders	274,724	382,440	374,602	
125 Schl Readiness/ABE Supervisor	179,370	182,167	186,980	
140 Teachers	819,138	1,109,462	1,108,680	
141 Community Ed Assistants	818,265	1,184,838	1,152,346	
142 Subs-Comm Ed Assst	680	2,000	2,000	
150 Subs-Teacher School Business	0	250	250	
154 School Nurse	17,006	18,159	18,159	
155 Health Care Specialists	5,186	14,037	14,037	
165 School Counselors	11,581	21,409	21,409	
170 Tech Support	313,739	313,735	307,586	
172 Custodians	29,117	35,000	35,431	
173 Overtime	35,432	43,225	43,675	
186 Casual/Other Pmts Non-Licensed	555,921	314,776	334,457	
189 Casual/Other Pmts Licensed	86,571	112,602	104,334	
210 FICA	285,276	333,763	331,459	
214 PERA	181,978	219,441	217,550	
218 TRA	92,939	122,170	121,598	
220 Health Insurance	481,594	441,990	498,445	Increased primarily to reflect rate increase.
225 Dental Insurance	34,353	37,629	40,477	
230 Life Insurance	8,009	8,487	8,468	
235 LTD Insurance	4,487	6,508	6,535	
236 Short Term Disability	2,477	11,942	0	
250 TSA	43,429	53,479	54,053	
253 Health Care Savings Plan	35,932	42,257	41,366	
254 VEBA Contribution	59,994	64,139	68,275	
270 Workers Compensation	20,503	29,288	29,259	
297 Tuition/Classes	4,431	3,700	0	
299 Other Employee Benefits	0	300	300	
301 Contracted Service Subs	13,366	44,000	44,000	
303 Federal Contracts < \$25,000	1,150	33,000	0	Decreased to reflect no federal COVID expenditures.
304 Advertising Services	45	500	500	

EXPENDITURE BY OBJECT

OBJ DESCRIPTION	2020-21	2021-22	2022-23	NOTES
	ACTUAL	REVISED	PRELIM.	
305 Consulting/Service Fees	259,868	420,511	458,969	
308 Printing Services	18,368	42,300	39,725	
309 Credit Card Fees	89,763	162,461	186,350	Increased to reflect planned expenditures.
310 Snow Removal/Lawn Services	1,404	3,000	3,000	
320 Communication Services	3,075	4,160	4,240	
329 Postage	3,504	15,075	14,525	
330 Electricity	24,626	23,200	25,200	
331 Natural Gas	5,391	10,000	10,000	
332 Water and Sewer	3,157	7,700	7,700	
333 Garbage Collection	1,519	2,000	2,200	
335 Short Term Lease/Rental	0	21,800	19,050	
350 Repair/Maintenance Services	0	1,600	600	
358 Foreign Language Interpreter	0	1,750	250	
360 Transportation Contracts	0	58,500	63,700	
365 Transportation Chargebacks	0	450	510	
366 Travel and Conferences	1,529	11,700	20,600	
369 Entry Fees/Student Travel Exp	2,125	46,434	55,400	
370 Rentals and Leases	17,147	0	1,550	
398 Administrative Chargebacks	116,000	307,671	291,475	
401 Non-Instructional Supplies	57,800	120,493	124,577	
405 Non-Instructional Annual License Software	2,190	5,000	4,000	
406 Instructional Software License	0	1,797	0	
410 Custodial/Repair Supplies	5,958	8,000	8,000	
430 Instructional Supplies	10,011	6,550	4,750	
460 Textbooks and Workbooks	26,982	43,616	42,116	
461 Standardized Tests	1,142	1,320	700	
465 Non-Instructional Devices	3,930	19,934	8,100	
490 Food	37,181	78,692	79,650	
530 Other Equipment Purchased	0	15,500	11,500	
560 Long Term Computer/Tech Lease	0	2,879	2,379	
820 Dues and Memberships	21,612	24,934	22,800	
891 TRA/PERA Special Funding Expenditures	14,519	0	0	
895 Federal Indirect Costs	3,733	4,978	4,978	
Total	5,815,499	7,349,851	7,372,606	

EXPENDITURE BY OBJECT

OBJ DESCRIPTION	2020-21 ACTUAL	2021-22 REVISED	2022-23 PRELIM.	NOTES
BUILDING CONSTRUCTION FUND				
305 Consulting/Service Fees	148,146	0	371,000	Increased to reflect planned COP (Certificates of Participation) projects.
307 Legal Services	55,334	20,000	0	
350 Repair/Maintenance Services	5,535	0	0	
520 Bldg Acquisition/Construction	54,315	472,000	1,279,000	Increased to reflect planned COP (Certificates of Participation) projects.
530 Other Equipment Purchased	0	0	150,000	Increased to reflect planned COP (Certificates of Participation) projects.
Total	263,330	492,000	1,800,000	
DEBT SERVICE FUND				
710 Bond-Principal	6,470,000	6,735,000	6,645,000	
720 Bond-Interest	3,655,108	3,356,663	3,044,175	
790 Oth Debt Service Expenditures	2,490	2,500	2,500	
Total	10,127,598	10,094,163	9,691,675	
CUSTODIAL FUND (SCHOLARSHIPS)				
All Gift Directed Expenditures	9,250	15,000	10,000	
Total	9,250	15,000	10,000	

SECTION IV

Glossary

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GLOSSARY

Revenue Codes Local Revenue (Source 001-199, 510-592)

001	<p><u>Property Tax Levy - General</u> This levy represents the local property tax effort in each fund. The property tax levy is reduced by the amount of state tax credits, fiscal disparities and county apportionment revenue.</p>
004	<p><u>Revenue from Municipalities for Tax Increment Finance</u> Record all revenues received from cities or counties for tax increment financing district payments.</p>
005	<p><u>Reemployment Compensation Levy</u> The reemployment compensation levy is based on the estimated expenditure during the year in which the levy will be received. The levy is reduced (increased) by any appropriated balance (deficit) projected.</p>
010	<p><u>County Apportionment</u> Record revenue that the county auditor apportions to school districts at the time of the March and November settlements.</p>
019	<p><u>Miscellaneous Tax Revenues</u> Record miscellaneous county tax revenues.</p>
021	<p><u>Tuition from Other Minnesota School Districts</u> Tuition receipts received from other Minnesota school districts for services provided by ISD 834 during regular and summer sessions.</p>
022	<p><u>SPED Purchased Services from Other Minnesota School Districts</u> Record reimbursement and revenue from a Minnesota school district for all special education costs that have been sold to another district.</p>
040	<p><u>Tuition</u> Revenue from students, parents, or guardians for tuition.</p>
050	<p><u>Fees from Patrons</u> Fees consist of various charges made to students, parents, or guardians for the rental or use of school equipment and all other charges permitted by law.</p>
051	<p><u>Parking Fees</u> Fees charged to students for the use of the student parking lots.</p>
052	<p><u>Criminal Background Checks</u> Revenue for the collection of criminal background check fees.</p>
053	<p><u>Transcript Fees</u> Fees charged for copies of transcripts.</p>
060	<p><u>Admissions and Student Activity Revenue</u> This revenue source is from district admission charges for athletic and fine arts events.</p>
071	<p><u>Medical Assistance Revenue</u> Revenue received from billing medical assistance for the provisions of IEP.</p>
088	<p><u>E-Rate</u> Federal reimbursement for telecommunications services.</p>
092	<p><u>Interest Earnings</u> This is income from temporary investments in government bonds, treasury certificates, or other investments authorized by statute.</p>

093	<u>Rent for School Facilities</u> This revenue is from rental of district facilities. Examples include gyms and pools.
096	<u>Gifts & Bequests</u> This revenue reflects contributions from local philanthropic foundations, local private individuals, or local private organizations for which no repayment or special service to the contributor is expected.
099	<u>Miscellaneous Local Revenue</u> This revenue source includes other miscellaneous revenue from local sources not classified elsewhere.
548-592	<u>Miscellaneous Community Service Program Revenue</u> This is revenue received from patrons for community service programs and services.

State Revenue (Source 200-399)

201	<u>Endowment Fund Apportionment</u> Revenue received from the permanent school fund. The amount of the revenue is determined by dividing the earnings by the number of pupil units in average daily attendance in the State of Minnesota. General education aid is reduced by the amount of revenue from this source.
211	<u>General Education Aid</u> This aid represents the state share of the basic general education revenue. It is based on the difference between the local tax effort and the total revenue allowed in the general education formula. This includes the sum of basic skill (compensatory, assurance of mastery and limited English proficiency), training and experience, transportation sparsity, operating capital, equity and supplemental aids.
212	<u>Literacy Incentive Aid</u> This state aid is based on schools enrolling third and fourth grade students and with MCA test results from the prior year.
213	<u>Shared Time Aid</u> Shared time aid represents state revenue received for a student that attends both public and nonpublic school. State revenue is based on the percentage of the student time attending the public school.
227	<u>Abatement Aid</u> This state aid is received from the state for a calculated percentage of the net revenue loss in prior years due to county abatements of property tax levies.
234	<u>Agricultural Market Value Credit</u> This is revenue received for agricultural market value credit.
258	<u>Other State Credits</u> Various other reimbursements which are received from the state to replace property taxes on specific types of property which receive tax credits through state formulas.
300	<u>State Aids Received from MN Department of Education</u> This revenue code is used to record state aids and grants for projects specifically defined by the MN Department of Education.
301	<u>Nonpublic School Aid</u> Revenues received from the state for services and materials provided to nonpublic school students. Textbooks, instructional materials, guidance services, and nursing services are examples of items that may be provided.
360	<u>State Aid for Special Education</u> Partial reimbursement for expenditures in special education is received from this state aid. This aid represents a percentage of both salary and equipment costs of the district.

369	<u>Other Revenue from Other State Agencies</u> Record state revenue received from state agencies other than MDE.
370	<u>Miscellaneous Revenue from MN Department of Education</u> This represents miscellaneous revenue received from the MN Department of Education.
397	<u>TRA AND PERA Special Funding Situations Revenue</u> Record the support received from the State of Minnesota per GASB Statement No. 68.

Federal Revenues (Source 400-499, 599)

400	<u>Federal Aids Received through the MN Department of Education</u> This revenue code is used to record revenue from federal aids and grants received through the MN Department of Education for specifically defined projects.
405	<u>Federal Aids Received through Other Agencies</u> This is federal aid received from agencies other than the MN Department of Education.
471	<u>School Lunch Program</u> This is federal aid received as part of the federal school lunch program.
472	<u>Free and Reduced Lunch Program</u> This federal aid provides for free or reduced-price lunches for qualifying students.
473	<u>Commodity Cash Rebate Program</u> This is used to record the cash rebate payment received from the Food and Nutrition Service of the MN Department of Education for the value of the USDA Commodities contained in approved commercial products purchased by the district.
474	<u>Commodity Distribution Program</u> This represents federal surplus food commodities provided to the school district. The quantities are based on average daily participation in the food service program from the prior year.
476	<u>School Breakfast Program</u> This federal aid provides for free, reduced-price, and paid breakfasts for students.
479	<u>Summer Food Service Program</u> Record federal revenue earned from the summer food service program.
500	<u>Miscellaneous Federal Direct Aid</u> This represents miscellaneous federal revenue received directly from the federal government.

Other Revenue (Source 600-699)

601	<u>Food Service Sales to Pupils</u> This revenue represents sales of lunches to students less any federal aid for free and reduced-price lunches.
602	<u>Food Service Sale of Milk</u> This revenue represents sales of milk.
606	<u>Food Service Sales to Adults</u> This revenue source represents sales of adult lunches.
608	<u>Special Function Food Sales</u> Record revenue generated from food services provided for school-related meetings and lunch functions not related to the National School Lunch Program.

619	<p><u>Cost of Materials for Revenue Producing Activities (Contra Revenue)</u> Record the cost of the materials that were purchased for the purpose of producing an object for sale or for reselling of the material at a profit.</p>
620	<p><u>Sales of Materials from Revenue Producing Activities</u> Record the revenue generated from the sale of goods and services under the control of the Board of Education.</p>
621	<p><u>Sale of Materials Purchased for Resale</u> Record revenue from sales of materials and supplies to pupils.</p>
624	<p><u>Sale of Equipment</u> Record proceeds from the sale of equipment.</p>
625	<p><u>Insurance Recovery</u> Record revenue from insurance recoveries for losses of school property.</p>
635	<p><u>Certificates of Participation</u> Record proceeds received from Certificates of Participation.</p>

Expenditure Object Codes

100-199	<p><u>Salaries and Wages</u> These are expenditures that are related to all full and part-time employees of the district. They do not include self-employed personnel or independent contractors.</p>
200-299	<p><u>Employee Benefits</u> These are all the non-salary costs of benefits paid on behalf of district employees. These include FICA, PERA, TRA, workers' compensation, dental insurance, health insurance, life insurance, long-term disability insurance, and reemployment insurance.</p>
300-399	<p><u>Purchased Services</u> These accounts are used for budgeted expenditures related to contracted personnel and other purchased services. The account includes expenditures for legal services, telecommunication services, transportation contracts, tuition paid to other Minnesota school districts, insurance, and utility costs.</p>
400-499	<p><u>Supplies and Materials</u> These expenditures relate to tangible items of an expendable nature. The majority of these expenses are budgeted at the building level from per pupil allocations. These expenses include textbooks, instructional, general office supplies, lunchroom supplies, and food for preparing student meals. Other costs relate to the facilities department for building upkeep and maintenance.</p>
500-599	<p><u>Capital Expenditures</u> The cost of purchasing instructional and non-instructional equipment, refurbishing and remodeling buildings, construction of portable buildings, and other major maintenance projects are budgeted in the 500 series accounts. Installment payments for the principal and interest amounts of purchased equipment are also charged to this area.</p>
700-799	<p><u>Debt Service</u> These expenditures cover debt service principal, interest, and other associated costs for debt.</p>
800-899	<p><u>Other Expenditures</u> Other expenses are other miscellaneous expenses not elsewhere categorized, including indirect cost allocations, dues and memberships.</p>

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