



Personal Protective Equipment (PPE) User Guide

The School District of Volusia County created pre-packaged PPE kits that were deployed across the district. The kits are intended for the space (classrooms, collaborative spaces, offices, conference rooms and etc...) and should be share with other users.

Different kits were created targeted by user groups. Here is a quick guide to the intended use of each item on the kit:

1. Face Masks:

- There are two types of masks available – one for students and one for employees
- The Employee face masks are white, each package comes 5 to a pack,
- Each employee is allocated 3 packs (15 each); each mask is effective up to 15 washes
- The student masks are black, and will be deployed as soon as the student count is available for each location
- Each student will receive one washable mask
- **Face masks with clear material** intended for special needs and hearing impairment, ability to read lips; this item is on order, awaiting delivery
 - This is only available for **special needs students and the ESE department**
- The white washable mask is on stock at the warehouse and can be ordered for students or employees and
 - Available through Oracle – **stock number 58923**
- Disposal mask are available on stock and
 - Available through Oracle – **stock number 58910**

2. Thermometers:

- The admin kits have non touch thermometers
- The quantities are different for each school level – 2 for Elementary, 3 for MS and 5 for HS
- This item is on stock at the warehouse for supported instructional areas – Principals are requested to provide justification to support the request

3. Face Shields:

- There are two types of face shields – one is for students and one for teachers/employees
- The shield on eyeglass frame are employees and teachers
- The shield with adjustable bands is intended for students upon request for special circumstances and are considered disposable

4. Hand Sanitizers:

- This is to be shared by users of each workspace
- The container comes in either one Gallon sizes or Quartz with a dispensing nozzle

5. Disinfectant Spray and Paper Towels:

- The spray is intended for large areas that may require sanitation during the workday
- These areas could be tables, desks, or commonly used surfaces
- After spraying the area, the paper towels are intended to wipe down the surfaces
- ABM is responsible for cleaning the schools after the school day or as scheduled

6. Wipes:

- The wipes are intended to sanitize, wipe down technology devices after use
- Do not use disinfectant spray to sanitize technology device to avoid damaging the internal components of the devices
- Additional guidance will be coming from IT for the proper cleaning of technology devices