

# MINUTES

## Project Oversight Committee Meeting

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8/15/2019 4:00 PM

**Westside Elementary School**

1210 Jimmy Ann Drive, Daytona Beach, FL 32117  
Media Center

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### In Attendance

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Mitch Aten, Sandy Burke Bishop, Jake Lammers, Greg Akin, Deb Muller, Saralee Morrissey, Nadine Stephens, Dolly Viderman, Ron Young, Tom Brown, Dave Laver, Mike Cicchetti

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### Welcome

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Ms. Muller welcomed everyone and convened the meeting at 4:10 pm.

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### Westside Elementary Tour

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Dave Laver introduced himself and shared the master plans of the new construction. The new address for Westside Elementary is 1700 5th St. Staff is currently working on issues with traffic at the intersection of Jimmy Ann and Park street. The school has availed themselves to several opportunities with the Daytona Racing and Rec Commission. The school is also the recipient of 21st century Learning grant which is a 5-year grant that allows them to be a community-based school with lots of activities going on after normal school hours. Outside restroom building was added on after considering the after-hour activities. Phase 1 is complete, and the committee walked through the new construction. They toured through the reception/office areas, conference room, systems room, storage and mail room, workroom/dining area, general Ed class and an ESE classroom (has a shower and changing room), and Extended learning area. Gen Ed classrooms can be used as ESE classrooms. The construction began with 9 classrooms and then added some more due to growth in the Daytona area. All the portables are now off the property. Dave also shared the site foreplan of Phase 2 construction. Biggest hurdle was to get the portables off-site, that will allow access to the café during off school times. Once staff and students can move into the new café, remodeling will begin. Café in the existing area will be music, art, and lab suite. Café should be ready by August 2020. Parking and parent pick is all new. The donated area is being left as a natural habitat which could be developed in later years, if needed.

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### 2018 Annual Report

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- The draft report was shared with committee members and staff to review and edit as needed.
- Revenue and expenditures will be updated once all the sales tax numbers are available.
- Consolidation of schools in the Ormond area that was discussed by the committee will not be part of this report because the report is as of June 30, 2019.

- Ben Flowers sent an email with the following comments to be included as part of the committee recommendation:
  - that Committee did suggest school consolidation, but board chose not to pursue.
  - that Committee supports the bonding to allow more projects.
  - that Committee continues to be well informed. The district team is doing a great job managing the many projects and challenges and outside factors that continue to impact and delay projects.
- Mr. Aten suggested that he create the first draft and integrate all comments from the other committee members.

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## Monthly Status Report

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- The committee has requested that the district share a monthly expenditure report of the sales tax projects. Budgeted amount vs actual amount should be shown tying it back to the original sales tax list as approved on the referendum.

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## Other Items and Member Discussion

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- Chisholm to open for occupancy on September 9th.
- Mr. Cicchetti gave a short update on Student Information System (SIS).
- Annual report is to be submitted to the board at the September 24th board meeting.
- The district will prepare a PowerPoint with highlights from the report.