

MINUTES

Project Oversight Committee Meeting

8/19/2021 4:00 PM

TEAMs Virtual Meeting

In Attendance

Roll call was taken by Dolly Viderman.

Committee Members: Mitch Aten, Sandy Burke Bishop, Jake Lammers, Jim Mather

District Staff: Tom Brown, Stephanie Doster, Steve Grube, Michelle Newman, Joe Phillips, Mark Shanoff, Danny Seepersaud, Lisa Snead, Dolly Viderman, Andrew Ward, Tanya Williams

Call to Order

Meeting was convened at 4.05 pm by Ms. Snead who welcomed everyone, and roll call was taken.

Approval of August 19, 2021 Minutes

Motion to approve minutes was made by Ms. Bishop and seconded by Mr. Mather. The minutes were approved by all ayes.

Capital Building Program Presentation – Mr. Steve Grube

Mr. Grube provided an update on the capital construction projects. Following are the highlights from the presentation –

- **Deltona Middle School**
 - original GMP was in the \$51 million range, and this was funded by sales tax cops, impact and impact fees
 - On schedule to occupy this building in the spring of 2022
- **Beachside Elem**
 - Temporary campus was occupied in June
 - Groundbreaking Ceremony was on August 2nd
 - GMP for the second phase was just received by the district
 - Expect to begin construction in November
 - Substantial completion in October of next year for a mid-year move into that school
 - Anticipate a shortfall in funds of about \$2.8 million; Discussions are ongoing to bring down that shortfall
- **TT Small**
 - Pre-programming started with the school administration in May
 - Interviews begin Sept 1st with construction management
 - Number of meetings set up with our stakeholders, internal stakeholders, and with the school

- Begin construction of the new school in May of 2022.
- **NSB Middle**
 - Ongoing project
 - In Phase 1B and starting in phase two, which is a new central energy plant
 - Going systematically through the buildings, the classroom buildings and remodeling those with new ceilings, new finishes, new flooring Turned over 3 classrooms already
 - Funded with sales tax total project funds - \$20.5 million.
- **Woodward Elem**
 - Remodeling media
 - New food service facility
 - New covered play area
 - New bus loop
 - New enhanced parent loop
- **Tomoka Elem**
 - Cops and impact fee funded school
 - Advertise for construction in March
 - Construction of new K5 to begin
 - June 2024 estimated completion
- **Starke Elem**
 - Consists of additions and renovations to the existing school
 - 2 phase project
 - Funded in a little over \$13 million in COPS money
- **Orange City Elem**
 - Another COPS project and \$1.5 million from impact fees
 - Starts in November 2021
 - Still in early stages in terms of the exact scope of work
- **Spruce Creek High**
 - LCIF AND Impact fees project
- Costs are soaring - steel pricing is skyrocketing
- Raw materials and freight costs is also up

Questions following the presentation:

Ms. Bishop:

- **Do we get benefits when the prices go down?**
 - No.
- **TT Small - are we keeping the old TT? Are the renovation costs included in the number on the slide or is going to be separate?**
 - Discussion is just beginning on the need to repurpose existing TT Small. No. It only shows the cost of the new school. The renovations costs will be separate.
- **Do you have enough staff?**
 - No. We anticipate the need for one more PM internally. Making plans to add staff and support staff. ProCore - new internal project managing system.

Year-to-date Sales Tax Collections Update - Ms. Snead

Current trend of sales tax collections coming in higher than the budgeted amount is continuing. Revenues are coming in strong. We budgeted \$45 million but brought in a little more than \$46 million.

Expenditure Summary – Fiscal Year 2021

July 2020 to June 2021 expenditure summary was shared. Change orders are trending, and millions of dollars are being returned to the district. \$170 million was budgeted in expenditures for FY21. We have a current balance of \$120 million.

Member Comments

- **Has a replacement been proposed for Ben Flowers' vacated spot?**
 - Ms. Snead said that she will provide an update on it at the next meeting.
- **Can you provide an update on the memo from the legal department on the opinion on member liability?**
 - Per our general counsel, we are unable to protect volunteers under the current policy.
 - We don't have the jurisdiction to protect volunteers.
 - Ms. Snead shared it has been suggested by the legal counsel to seek civil action against people who might be antagonizing you.

Review of the Draft POC Annual Report

Committee members reviewed the draft. Mr. Aten said that he has requested comments from the committee and is working on compiling those into a cohesive response. The annual report will be for fiscal year 2021 (July 1, 2020 - June 30, 2021). It will be presented to the board on September 28, 2021. Ms. Snead said that she will request the presentation to be early on the board agenda. Mr. Mather and Mr. Lammers have offered to present the report to the board.

Next Meeting

Next POC meeting will be held on September 16, 2021 at 4:00 pm via TEAMS.

The meeting was adjourned at 4:41 pm.