

# MINUTES

## Project Oversight Committee Meeting

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6/17/2021 4:00 PM

**TEAMs Virtual Meeting**

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### **In Attendance**

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Roll call was taken by Dolly Viderman.

**Committee Members:** Mitch Aten, Sandy Burke Bishop, Jake Lammers, Jim Mather, Jayson Meyer

**District Staff:** Tom Brown, Stephanie Doster, Steve Grube, Joe Phillips, Mark Shanoff, Danny Seepersaud, Lisa Snead, Dolly Viderman, Andrew Ward, Tanya Williams

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### **Call to Order**

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Meeting was convened at 4.05 pm by Ms. Snead who welcomed everyone, and roll call was taken.

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### **Approval of May 20, 2021 Minutes**

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Minutes were approved by all ayes.

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### **Capital Budget Presentation – Ms. Lisa Snead, Dr. Mark Shanoff and Mr. Steve Grube**

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Ms. Snead started the presentation and was joined by Dr. Shanoff and Mr. Grube.

- Utilizing portable staging for students allows the construction to be done in phases. With phased rebuild, students can also be moved to different parts of the campus to limit the impact of a full-scale construction. Certain sites are used as swing sites which would require relocating the entire school on a separate campus for a period. The district's preference is to not move a school off-campus when possible.
- Career Center will be removed from the five-year work program.
- No final decision has been made on whether Deland Administrative Complex will be remodeled or rebuild on site.
- Spruce Creek High
  - A thorough walkthrough of the campus was completed. The district is having a very preliminary discussion on how it would benefit the school to rebuild around the section of the building that was renovated not too long ago.
  - Full master plan would cost around \$75-\$100 million.
  - Excellent renovation can be done at a fraction of the cost to master plan.
  - Ms. Bishop shared that she has heard from the Spruce Creek families to keep the current auditorium.

- There are 40 portables at SCHS right now. The district's plan is to replace those with permanent two-story classroom addition which would add approximately 300-400 seats depending on what is put back in there.
- Use of impact fees for this addition would be appropriate.
- Revenue and expenses recap was shared.

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### **Year-to-date Sales Tax Collections Update - Ms. Snead**

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Current trend of sales tax collections coming in higher than the budgeted amount is continuing.

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### **Expenditure Summary – Fiscal Year 2021**

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July 2020 to June 2021 expenditure summary was shared. Change orders are trending, and millions of dollars are being returned to the district. \$170 million was budgeted in expenditures for FY21. We have a current balance of \$120 million.

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### **Inception-to-Date Expenditure Summary**

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Expenditures from the inception of the half-cent sales tax referendum to current year were shared. Total referendum amount approved was \$480 million. Current balance is \$271 million with total expenditures thus far of \$209 million.

Debt service was added for financial transparency reasons to show the half-cent sales tax funds being used to pay down the debt.

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### **Resources Available to the Committee Members**

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- [POC Annual Reports](#) – On district website, under Planning and Business Services' department.
- Meeting Recordings – Part of the Teams Meetings.
- [Referendum Attachment](#) approved by the voters – [Under the Half Cent website](#).
- [Interactive Map](#) of all Summer Construction Projects - On district website, under Planning and Business Services' department. It is a great visual for where all the summer projects are.

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### **Introduction – Dr. Joe Phillips**

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Dr. Phillips, incoming Chief Information Officer replaced Clint Griffin, introduced himself to the committee.

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### **Follow-up from the Last Meeting**

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- POC member liability – Dr. Shanoff shared that he coordinated with our General Counsel to get his opinion. POC is an advisory body to the school board, and it has no formal decision making authority as it pertains to the approval of projects. Since it is advisory and not fiduciary, the members are indemnified.

- Ms. Snead mentioned a new board policy is in the works to address civility clause and may have verbiage to address volunteer committees like POC.

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### Member Comments

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- Mr. Mathers asked for an update on Avalon Park. Mr. Grube shared that the district recently reached out to them to set up a meeting to get to the next level of conversation. The district is keeping in contact with the municipality to ensure nothing goes by without the district's input.
- Ms. Bishop asked whether the old bonds had retired and if they are being repaid by impact fees. Since more research is needed, Ms. Snead suggested sharing the debt service schedules at the next POC meeting.

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### Next Meeting and Adjournment

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**Next POC meeting will be held on July 15, 2021 at 4:00 pm via TEAMs.**

The meeting was adjourned at 4:45 pm.