

# MINUTES

## Project Oversight Committee Meeting

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5/20/2021 4:00 PM

TEAMs Virtual Meeting

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### In Attendance

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**Committee Members:** Mitch Aten, Sandy Burke Bishop, Jake Lammers, Jim Mather, Brandy Lynch (on behalf of Jayson Meyer)

**District Staff:** Tom Brown, Stephanie Doster, Steve Grube, Michelle Newman, Dr. Shanoff, Lisa Snead, Nadine Stephens, Dolly Viderman, Andrew Ward, Mark West, Ron Young, Danny Seepersaud

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### Welcome

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Meeting was convened at 4.05 pm by Ms. Snead who welcomed everyone, and roll call was taken. She introduced Mr. Jason Meyer, our newest committee member who was unavoidably detained due a prior commitment and was not able to join the meeting. Ms. Brandy Lynch attended on his behalf.

Mr. West introduced Dr. Mark Shanoff, our new Chief Operating Officer. This was Ms. Snead's first project oversight committee meeting and she introduced herself to the members.

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### Approval of March 18, 2021 Minutes

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Motion to approve the minutes was made by Ms. Sandy Burke Bishop and seconded by Mr. Mitch Aten. Motion passed unanimously.

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### New Smyrna Beach Middle School Update Presentation – Mr. Grube

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Mr. Grube presented an update on the progress of New Smyrna Beach Middle school's project. Some focal points are as follows:

- Construction value is about \$17 million.
- Within budget and slightly ahead of schedule.
- Two other major projects will be shared at a later meeting, Deltona Middle School Master plan and Ortona/Osceola Elementary School Elementary School Master Plan which just completed Phase III design documents.
- NSBM School project is in Phase I of a multi-phase project that stretches from February of this year on through August of next year.
- New central energy plant will feed waterlines underground to provide service to the buildings.
- Cafeteria building was completed. During this phase, we will also be doing mechanical rooms, site drainage and continuing the site improvements on the campus.

- Moving in from August until November of this year will begin Phase II.
- Phase III will begin in November of this year and continue through March of 2022. Buildings 5 and 9 will be relocated into portables.
- Phase IV will continue to the beginning of summer of next year. It will consist of the food lab, the music building and classroom buildings.
- Phase V will be the Media Center, the Admin Building, Agriculture Building, window replacements in Building 15 and building 12.F
- As part of this project, a new entry marquee architect will be incorporated.

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### **Year-to-date Sales Tax Collections Update - Ms. Snead**

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Adopted Budget sales tax is \$45.3 million this year. \$30 million has been collected to date. Another chart showing the revenues based on the referendum was shared showing the revenue collections being \$41 million ahead of the projection of \$112 million.

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### **Expenditure Report**

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July 2020 to May 2021 expenditure summary was shared.

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### **Year-to-Date Half-cent Sales Tax Collections**

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Sales tax collections through December was shared with the committee.

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### **Expenditure Summary**

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Expenditure report for the half-cent projects was shared from July 2020-March 2021. \$46.3 million has been spent to date with a balance of \$124 million remaining. Mr. Grube explained the characteristics behind the variance numbers.

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### **Member Comments**

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Ms. Burke Bishop asked about the following:

- Deltona Middle risk claim – Mr. Grube shared that it has not been resolved yet. The district is still having some conversations with the contractor with the hope that a lot of that claim will be offset.
- Project oversight committee member's liability
- Two names were proposed as replacement for Mr. Ben Flowers who recently stepped down from the committee:
  - Ms. Linda Sanborn
  - Missy Chavez

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### **Next Meeting and Adjournment**

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Next POC meeting will be held on June 17, 2021 at 4:00 pm via TEAMS.

The meeting was adjourned at 4:38 pm.