



TEMPORARY/PERMANENT ELECTRICAL SERVICE CONNECTION PROCESS

VOLUSIA COUNTY SCHOOL DISTRICT BUILDING DEPARTMENT

3750 Olson Drive, Daytona Beach, Florida 32124 Phone (386) 947-8786 Extension 50721

As provided for in Florida Building Code Section 106.3.2, the following process for code compliance verification and personnel safety will be required in order for the Volusia County Schools Building Official to authorize temporary/permanent electrical service connection to a project or individual building prior to a Certificate of Occupancy.

1. The licensed general contractor and electrical contractor shall jointly provide the building department with a written plan of how they propose to energize the project (all at once, by building, by floor, etc.) and how they will manage the energized electrical system while the building(s) is still under construction. Building department will review and if satisfactory, approve with or without revisions.
2. General contractor shall request an inspection by the electrical engineer for an individual building's or project's electrical system. P.E. inspects for design compliance and writes report that the portion of the electrical system requested to be energized is complete and may be energized.
3. When items 1 and 2 are complete, the contractor and electrical contractor shall jointly submit them along with a written request for the temporary/permanent power connection the building department.
4. Once the written plan is approved by VCSD Building Department, the electrical contractor shall request a final electrical inspection for an individual building or project. Electrical distribution room(s) construction shall be complete, including finishes. No partially completed panels will be approved. A building department inspector will perform the requested inspection.
5. When items 1 through 4 are completed, the building official will notify the electrical utility company that temporary/permanent electrical service connection is authorized. The contractor can then coordinate the service installation with the utility. For an individual building not requiring utility company connection, the building official will authorize in writing that the electrical contractor may energize the building.

The electrical final and approval to energize a building's electrical system does not also authorize use of the mechanical systems. Mechanical systems shall be inspected and approved for code compliance before being energized.

Failure of the contractor or electrical contractor to follow the approved safety plan, to use the permanent service to energize equipment not released for use by the building department, or to create a condition deemed unsafe by the building official will result in the temporary/permanent electrical service connection approval being rescinded by the building official and the electrical service being disconnected.

Please contact the VCSD building official at (386)947- 8786 extension 50721 with any questions or special requests not outlined by this process.