



Joint meeting with
African American and
Latino Committees
5/16/13

AREA SUPERINTENDENTS' OFFICE



Contact principals
regarding VSEL meeting

HISTORY

The position of *Area Director* was created to assist the superintendent of schools in overseeing the needs of the growing number of district schools. Each area director was responsible for schools located in their designated “area” of Volusia County.

Since the 1980’s the area director position has been re-titled to *Assistant Superintendent, Area Assistant Superintendent*, and now the most recent.

Area Superintendent

HISTORY

1985

- 4 Area Directors
- 51 Schools Supervised

1992

- 3 Area Asst. Superintendents
- 58 Schools Supervised

2010

- 2 Area Superintendents
- 68 Schools Supervised

AREA 1 SUPERINTENDENT

James "Tom" Russell



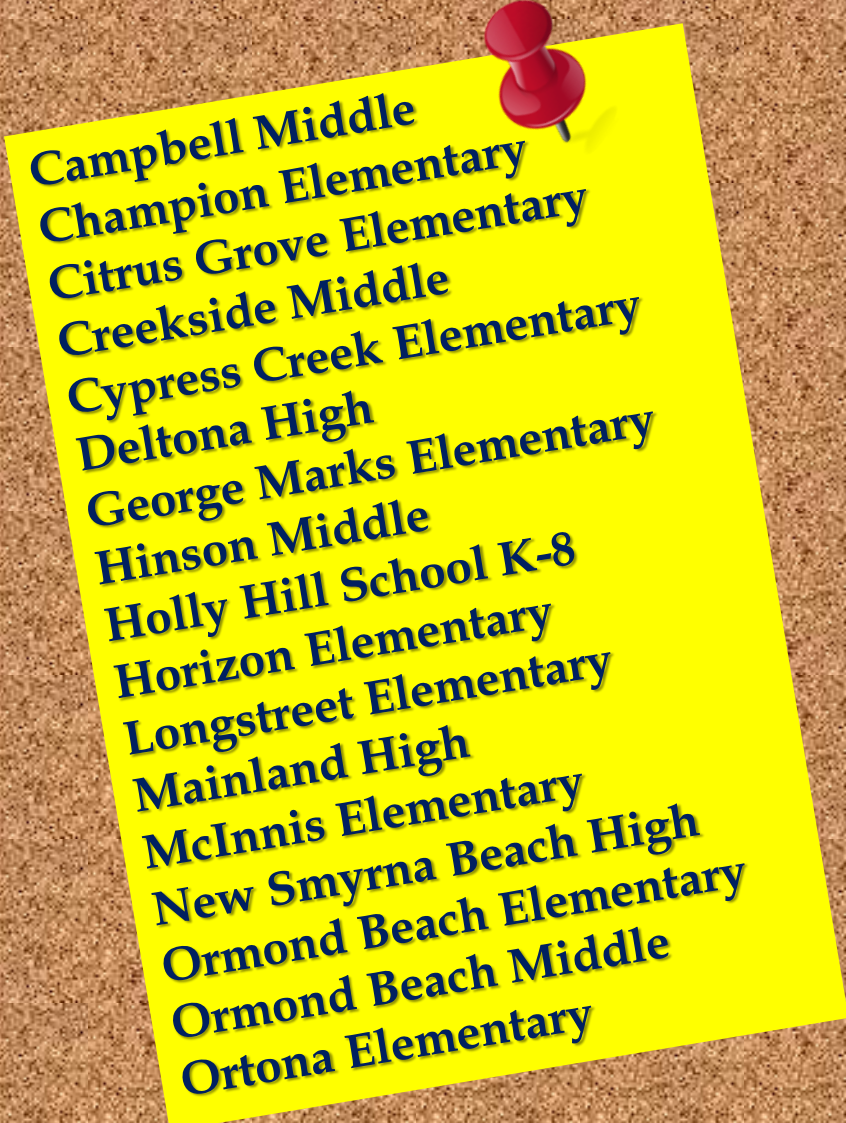
**Atlantic High
Blue Lake Elementary
Chisholm Elementary
Coronado Beach Elementary
DeBary Elementary
DeLand High
DeLand Middle
Deltona Lakes Elementary
Deltona Middle
Discovery Elementary
Edgewater Public
Enterprise Elementary
Forest Lake Elementary
Freedom Elementary
Friendship Elementary
Galaxy Middle
Heritage Middle**



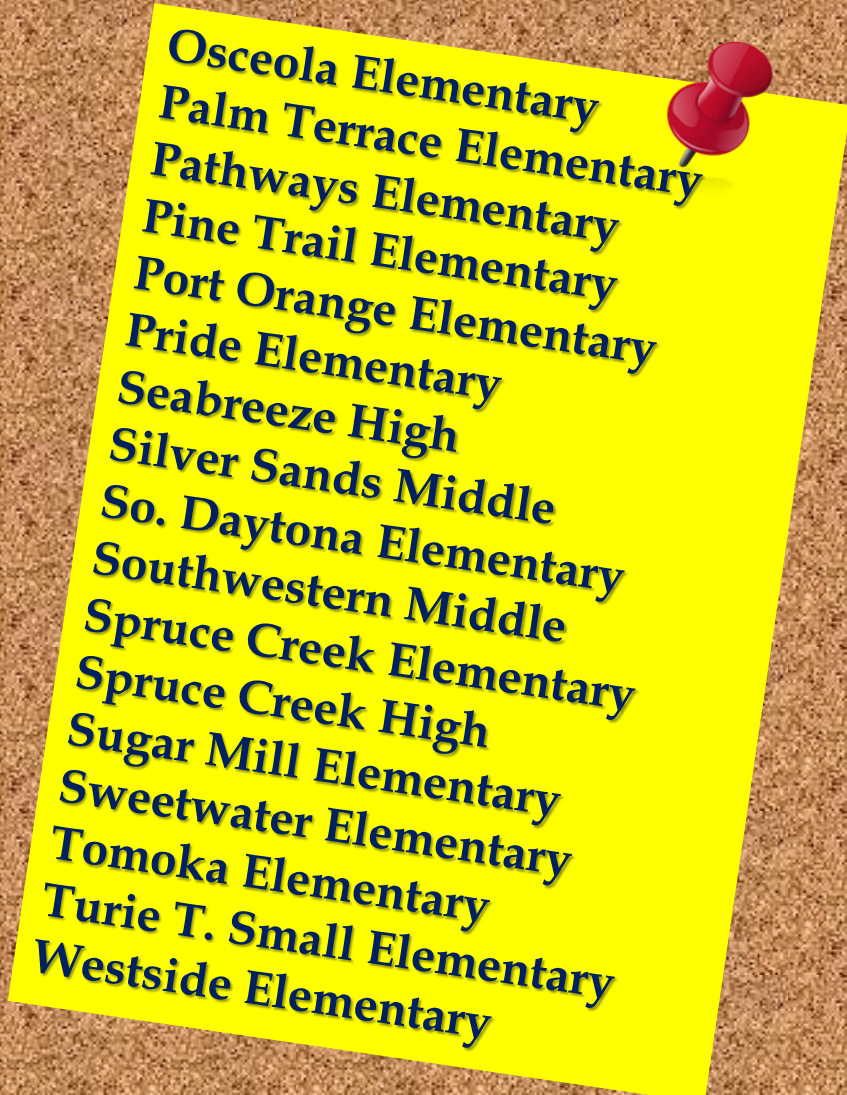
**Indian River Elementary
Manatee Cove Elementary
New Smyrna Beach Middle
Orange City Elementary
Osteen Elementary
Pierson Elementary
Pine Ridge High
Read-Pattillo Elementary
River Springs Elementary
Spirit Elementary
Starke Elementary
Sunrise Elementary
Taylor Middle/High
Timbercrest Elementary
University High
Volusia Pines Elementary
Woodward Elementary**

AREA II SUPERINTENDENT

Annette H. Martinson

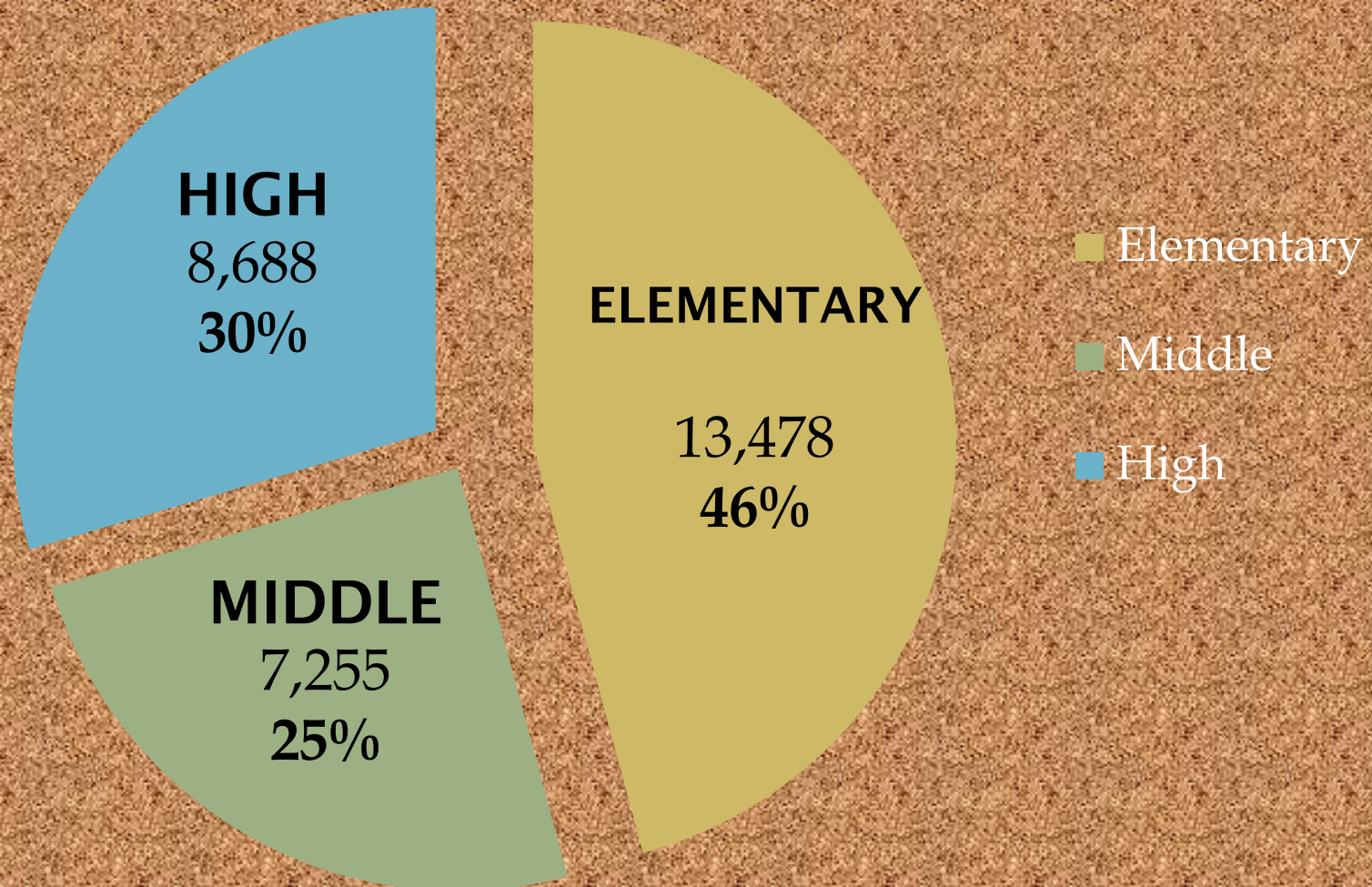


**Campbell Middle
Champion Elementary
Citrus Grove Elementary
Creeside Middle
Cypress Creek Elementary
Deltona High
George Marks Elementary
Hinson Middle
Holly Hill School K-8
Horizon Elementary
Longstreet Elementary
Mainland High
McInnis Elementary
New Smyrna Beach High
Ormond Beach Elementary
Ormond Beach Middle
Ortona Elementary**

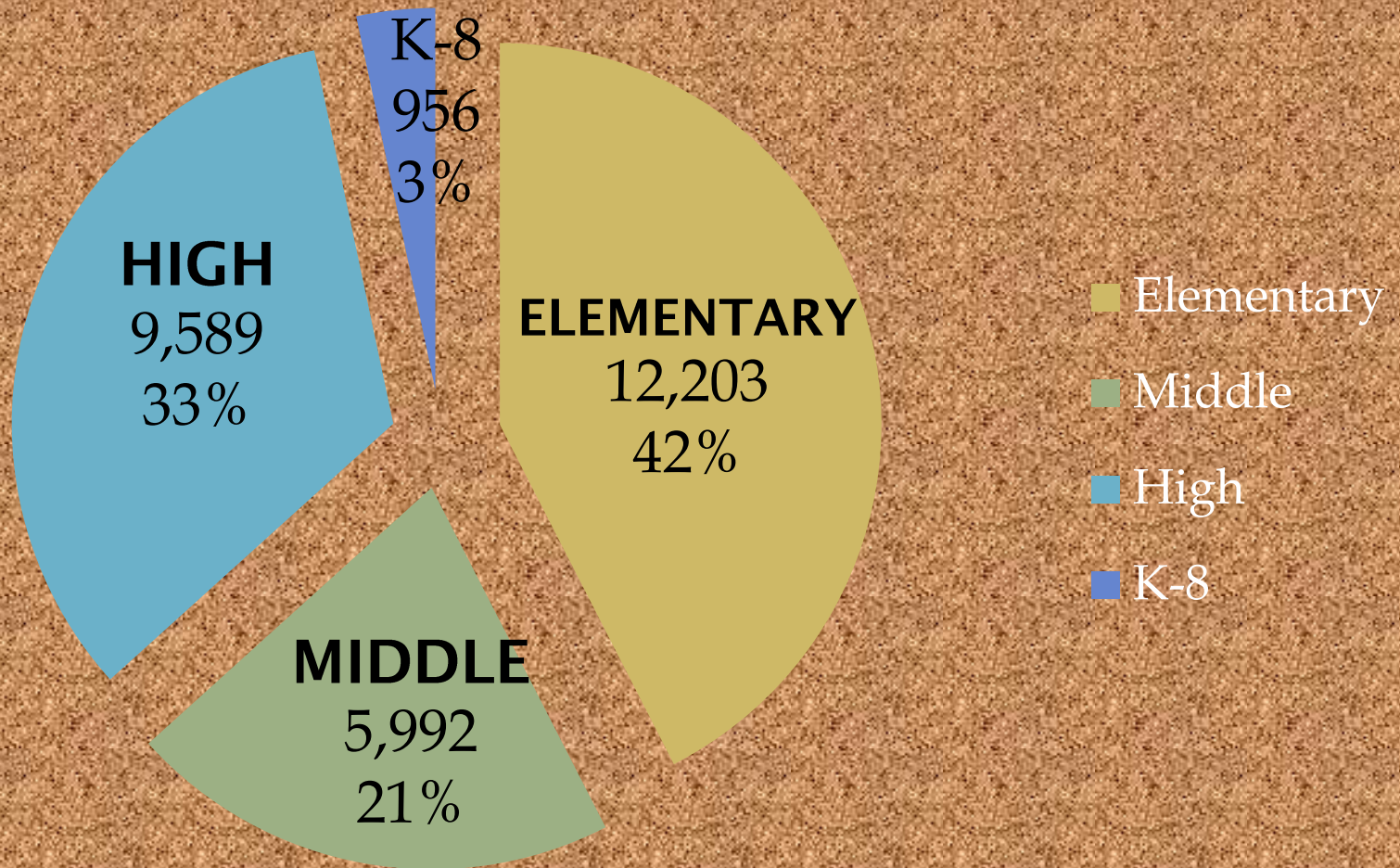


**Osceola Elementary
Palm Terrace Elementary
Pathways Elementary
Pine Trail Elementary
Port Orange Elementary
Pride Elementary
Seabreeze High
Silver Sands Middle
So. Daytona Elementary
Southwestern Middle
Spruce Creek Elementary
Spruce Creek High
Sugar Mill Elementary
Sweetwater Elementary
Tomoka Elementary
Turie T. Small Elementary
Westside Elementary**

AREA I STUDENT POPULATION



AREA II STUDENT POPULATION



AREA SUPERINTENDENT'S OFFICE
PARENT TELEPHONE MESSAGE

DATE: _____ TIME: _____ PERSON CALLING: _____ SCHOOL: _____ PHONE: _____

MESSAGE:

ACTION:

RESOLVED _____

The Area Superintendents' Office processes approximately 1000+ calls per year from parents and community members.

Calls are also addressed from:

- Principals
- Asst. Principals
- Teachers
- District Staff

Area Superintendents' Duties

- ✓ **Liaison between schools and district departments, i.e., assist schools in the following Areas:**
 - Budget Development
 - Staffing Allocations
 - Student Management
 - Facilities Use and Maintenance
 - Administrative Decisions
 - Employee Management
- ✓ **Evaluate the performance of principals and provide regular performance feedback and coaching**



- ✓ **Support the development of the goals and objectives of school improvement planning**
- ✓ **Provide leadership to schools through values, beliefs, skills and personal characteristics that inspire people to accomplish the vision of the district**
- ✓ **Support school administrative practices that demonstrate an understanding of the values and diversity reflected in the school community**
- ✓ **Assist with development, coordination and implementation of district programs, policies and procedures**

- ✓ **Provide orientation and serve as a mentor for principals in new assignments**
- ✓ **Assist principals with identification and achievement of professional development goals**
- ✓ **Maintain regular communication with district staff, area principals, teachers, parents and community members**
- ✓ **Assist in the recruitment, screening, selection, assignment and transfer of school-based administrative and instructional personnel**
- ✓ **Serve as a member of the Emergency Response Team**



- ✓ Chairman of the African American & Latino Advisory and Steering Committee
- ✓ Member of Professional Standards Committee
- ✓ Leadership Mentoring Group (mentor TOA's and upcoming TOA's)
- ✓ Oversee General Principals' Break-out Sessions
- ✓ Oversee Teachers' Advisory Council
- ✓ Handle Principal/Assistant Principal/Teacher/Parent Inquiries
- ✓ Variance Appeals
- ✓ Parent Calls or Conferences



- ✓ **Member of Cabinet, Superintendent's Staff, Professional Development Committee**
- ✓ **Member of the VSET/VSEL Implementation Committee**
- ✓ **Member of the Promotion/Retention Committee**
- ✓ **Attend District Advisory Council Meetings**
- ✓ **Perform other related duties as assigned by the Superintendent**
- ✓ **Represents VCSD at various school-related functions and Community Events**