

# School Social Services Activities

1. Accountability
  - Record Keeping
  - Data Collection (i.e., FOCUS, EWS, Compulsory Reports, SH database)
  - Medicaid Reimbursement
  - Travel
  
2. Educational Support Teams
  - Problem Solving Teams for Academics, Behavior, and Attendance
  - Coaching
  - ESE Case Reviews
  - Eligibility Determination meetings
  - IEP Meetings/Reviews
  - ESE Manifestation Hearings
  - FBA/BIP committee (development and implementation of plan)
  - BST and BLT
  - SIP Meetings
  - Check and Connect
  - Positive Behavior Support (PBS)
  - RULER (VCS no longer allowed to train)
  - Restorative Practices
  - Threat Assessment Teams
  
3. Assessment (**Federally Mandated – Funded via IDEA/Medicaid**)
  - Social & Developmental History (Regular, Child Find/Pre-K)
  - Bilingual Social History
  - Screening (i.e., Vineland Adaptive)
  - Review of Records
  - Observation of Student
  - Reevaluation Meeting
  - Reevaluation/Social History Update
  - Report Writing
  
4. Compulsory Attendance (**State Mandated – Unfunded**)
  - Telephone Contacts
  - CINS/FINS Staff Consultations
  - CINS/FINS Case Staffings
  - Attendance Improvement Plans
  - ASAP Referrals
  - Court Referrals
  - Problem Solving Teams (PST)
  - Court Hearings
  - Teen Court Referrals

- Attendance Case Management
  - DNE Referrals
  - Rilya Wilson Compliance
  - Immunization
  - Home Visits
  - Virtual Instruction / FLVS
  - Home Education
  - Transition Referrals
  - Partnership with DBPD and Sheriff's Office in make home visits
5. Attendance Campaign Awareness/Chronic Absenteeism
- Attendance Awareness Month (September)
  - Everybody Every Day: Poem, Poster, and Video Rap Contest (September)
  - Achieving School Attendance Program (Partnership with State Attorney's Office)
  - Excellence in Attendance Award
  - Attendance Awards Ceremony
  - Superintendent's Attendance Challenge Award
  - Attendance Brochures
  - Shirley H. Lee Award
  - Perfect Attendance
  - Training and Promoting Attendance Initiatives
  - Florida Hospital – eCare and Telemedicine Services
6. Counseling as a Related Service (**Federally Mandated – Related Services IDEA/Medicaid Funding**)
- Individual
  - Group
7. Homeless Services (**Federally Mandated – Portions of our Services are Funded through Title X/McKinney-Vento Act**)
- Contact Regarding Procedures/Policies/Law
  - Contact Regarding Community Agencies/Assistance
  - Contact Regarding Data/School Services
  - Contact Regarding Grant/DOE/District
8. Foster Care (Dependency) Follow-up (job function under Homeless Liaison) (Every Student Success Act – 20% VCS funding)
- Coordination between VCS/CPC/DCF
  - Contact Regarding Procedures/Policies/Law
  - Contact Regarding Community Agencies/Assistance
  - Contact Regarding Data/School Services
9. Home Education (**State Mandated – Unfunded**) – Now Under Sandra Tweedy's leadership
- Evaluation Follow-up

- Enrollment Follow-up
- Portfolio Review Meetings
  - *Drivers License*
  - *Partial Enrollment*
  - *Bright Futures*
  - *Florida Virtual School*
  - *ESE Evaluation*
  - *Basic Information*

10. Hospital Homebound Department duties

11. Driver's License (**State Mandated – Unfunded**)

- Consultation
  - Parents
  - Schools
  - DHSMV

12. Learnfare (**State Mandated – Unfunded**)

- School Social Work Referral
- Monthly Report

13. Child Labor Law/Partial Waiver (**State Mandated – Unfunded**)

- Regular Referral
- ESE Referral

14. District Student Placement Committee

- Consultation/Meeting
- Case Management Referral
- Follow-up
- Case Management Report
- Social History Evaluation
- Teacher Consultation
- Staffing
- Cum Review
- Parent Contact

15. Legal Cases

- Parent Contact
- Social History Evaluation
- Cum Review
- Teacher Consultation
- Staffing

16. Safe and Drug-Free Schools programming (**Federally Funded through Title V, NCLB until 2009-10 SY**) Program no longer funded but some initiatives still in place

- Too Good for Drugs Program
- Second Step
- Why Try
- iSafe (Internet Safety Program)

17. Crisis Response utilizing PRePARE model (i.e., Concern of Harm, school/student response, child abuse and neglect, suicide, threat assessment, bullying, psychotropic medication); Youth Mental Health First Aid Training

18. Professional Development

- Personal Growth (i.e., attend workshop/conference, professional reading, attendance committee, ERPL, PDD, CARS focus group)
- Providing In-service to others (i.e., in-service presentation to other role group, school staff, parents)
- Peer Teachers and Supervisors of Masters Level Interns

19. Security Audits (Coordinator only)

20. Consultation

- Consultation with Administrators
- Consultation with Instructional Staff
- Consultation with Other Professional Staff
- Consultation with Support Staff
- Consultation with Community Agencies
- Consultation with Parents
- Consultation with Students
- Court Hearings
- FSPT Meetings / MDT Meeting / IPT Staffings
- Staff or Departmental Meetings
- Home Visits
- Telephone Calls (i.e., phoned/left message with parent/guardian, community agency, school district personnel)
- Provide Financial/Material Needs
- Transition Services
- ESOL Services (i.e., translation, etc.)
- Problem Solving Team (PST)
- Response to Intervention (RtI) / MTSS

21. Other School Support

- Red Ribbon Week
- Proctoring during testing window
- reading with classes
- Open House
- Career Day
- first day of school

- presentation at faculty or SAC meetings at schools
- presentation to student teacher interns yearly
- presentation to registrars, attendance clerks, etc.

## 22. Community Education/Presentation

- Job Fairs (i.e., University)
- FACT Fairs
- Private Schools
- Serve on Community Task Force / boards (i.e., substance abuse taskforce, human trafficking, child death review team, Community Alliance, Homeless Coalition, VCAN 2020, One Voice for Volusia, etc.)