

**Volusia Online Learning
Full-Time Attendance Policy
2021-2022**

TEACHERS WILL TAKE ATTENDANCE FOR ALL OF THEIR FULL-TIME STUDENTS EVERY MONDAY FOR EACH SCHOOL DAY FOR THE PRIOR WEEK TO INCLUDE WORK COMPLETED ON SATURDAY AND SUNDAY.

- Students will be considered present for each school day of the week if they are on pace in the course OR if they made at least 5% progress in the course for that week.
- Students will be considered ABSENT based on the following criteria:
 - If the student completed 4% progress for the week, the student will be marked absent for one school day.
 - If the student completed 3% progress for the week, the student will be marked absent for two school days.
 - If the student completed 2% progress for the week, the student will be marked absent for three school days.
 - If the student completed 1% progress for the week, the student will be marked absent for four school days.
 - If the student completed 0% progress for the week, the student will be marked absent for the week.
- Teachers will use **professional judgement** and **knowledge of the student** to make informed decisions regarding the student.
- Adjustments to percent required to be marked present will be made for weeks that have less than five scheduled school days. Use your professional judgement.
- Administration will intervene, if needed, for discrepancies between parent information and teacher information.
- All grading for the week prior should be complete before taking attendance.