

<b>DAILY BELL SCHEDULE</b>			
7:00 – 7:50	Early Bird	50 mins.	
7:55	First Bell		
8:00 – 8:50	Period 1	50 mins.	
8:55 – 9:45	Period 2	50 mins.	
9:50 – 10:40	Period 3	50 mins.	
10:45 – 11:10	Period 4	25 mins.	Lunch
11:15 – 11:40	Period 5	25 mins.	Lunch
11:45 – 12:10	Period 6	25 mins.	Lunch
12:15 – 12:40	Period 7	25 mins.	Lunch
12:45 – 1:10	Period 8	25 mins.	Lunch
1:15 – 2:05	Period 9	50 mins.	
2:10 – 3:00	Period 10	50 mins.	

<b>MONDAY LATE START BELL SCHEDULE</b>			
Every Monday with the exception of:			
1) Mondays falling in shortened student attendance weeks;			
2) the first two weeks of AP exams; and			
3) the first week of each semester.			
8:00 – 8:40	Early Bird	40 mins.	
8:45	First Bell		
8:50 – 9:30	Period 1	40 mins.	
9:35 – 10:15	Period 2	40 mins.	
10:20 – 11:00	Period 3	40 mins.	
11:05 – 11:30	Period 4	25 mins.	Lunch
11:35 – 12:00	Period 5	25 mins.	Lunch
12:05 – 12:30	Period 6	25 mins.	Lunch
12:35 – 1:00	Period 7	25 mins.	Lunch
1:05 – 1:30	Period 8	25 mins.	Lunch
1:35 – 2:15	Period 9	40 mins.	
2:20 – 3:00	Period 10	40 mins.	

<b>FLEXIBLE LEARNING BELL SCHEDULE</b>		
7:00 – 7:50	Early Bird	50 mins.
7:55	First Bell	
8:00 – 8:25	Period 1	25 mins.
8:30 – 9:00	Period 2	30 mins.
9:05 – 9:30	Period 3	25 mins.
9:35 – 10:00	Period 4/5, 5/6, 4/6	25 mins.
10:05 – 10:30	Period 6/7, 7/8, 6/8	25 mins.
10:35 – 11:00	Period 9	25 mins.
11:05 – 11:30	Period 10	25 mins.

## 2021-2022 SCHOOL CALENDAR

1st DAY OF SCHOOL Freshmen & New Students-Full Day, All others students-Afternoon	8/26/21
NO SCHOOL - LABOR DAY	9/6/21
STUDENT EARLY DISMISSAL DISTRICT TESTING FOR 9 <sup>TH</sup> & 12 <sup>TH</sup> GRADES (NO SCHOOL FOR 10 <sup>TH</sup> & 11 <sup>TH</sup> GRADES)	10/7/21
PARENT/TEACHER CONFERENCES, 1-4 & 6-9 PM	10/7/21
STUDENT EARLY DISMISSAL	10/8/21
STUDENT EARLY DISMISSAL DISTRICT TESTING FOR 10 <sup>TH</sup> & 11 <sup>TH</sup> GRADES (NO SCHOOL FOR 9 <sup>TH</sup> & 12 <sup>TH</sup> GRADES)	10/13/21
NO SCHOOL - THANKSGIVING HOLIDAY	11/24, 11/25, 11/26/21
WINTER BREAK	12/22/21 thru 1/2/22
SCHOOL RESUMES	1/4/22
1 <sup>ST</sup> SEMESTER EXAMS	1/12, 1/13, 1/14/22
1 <sup>ST</sup> SEMESTER ENDS	1/14/22
NO SCHOOL - M. L. KING, JR. DAY	1/17/22
NO SCHOOL – INSTITUTE DAY	1/18/22
PARENT/TEACHER CONFERENCES – 6-9 PM	3/3/22
NO SCHOOL – COUNTY WIDE INSTITUTE DAY	3/4/22
STUDENT EARLY DISMISSAL	3/25/22
SPRING BREAK	3/28 thru 4/1/22
SCHOOL RESUMES	4/4/22
SPRING TESTING DAYS (NO SCHOOL FOR 12 <sup>TH</sup> GRADE)	4/12, 4/13/22
COMMENCEMENT	5/26/22
2 <sup>ND</sup> SEMESTER EXAMS	5/31, 6/1, 6/2/22
LAST DAY OF SCHOOL	6/2/22
EMERGENCY DAYS, IF DECLARED	6/3 thru 6/9/22

*NOTICE: The Board of Education has the right to change the school calendar at any time. For the most up-to-date calendar, go to the Calendar page on the District website. This student planner is only a summary of procedures that align with Board of Education policies. Board of Education policies are available to the public at the district office and on the district website.*

## Monthly Observances

### August

National Civility Month

### September

Hispanic Heritage Month  
National Guide Dog Month

### October

Breast Cancer Awareness Month  
Bullying Prevention Month  
Domestic Violence Awareness Month  
Down Syndrome Awareness Month  
Filipino-American Heritage Month  
Italian-American Heritage Month  
LGBTQ History Month  
National Work and Family Month  
Polish-American Heritage Month  
Family History Month

### November

November (awareness of men's health issues)  
National Native American, American Indian, and Alaskan Native Heritage Month

### December

Universal Human Rights Month

### January

National Mentoring Month  
Poverty in America Awareness Month  
Slavery and Human Trafficking Awareness Month

### February

American Heart Month  
Black History Month  
Human Relations Month

### March

Developmental Disabilities Awareness Month  
Ethnic Equality Month  
Gender Equality Month  
Greek-American Heritage Month  
Irish-American Heritage Month  
National Colon Cancer Awareness Month  
National Kidney Month  
National Multiple Sclerosis Awareness and Education Month  
National Women's History Month

### April

Arab-American Heritage Month  
Autism Awareness Month  
Celebrate Diversity Month  
Earth Month  
National Child Abuse Prevention Month  
National Volunteer Month  
Tartan (Scottish-American) Heritage Month

### May

ALS Awareness Month  
Haitian Heritage Month  
Indian Heritage Month  
Jewish-American Heritage Month  
Mental Health Month  
National Asian American & South Pacific Islander Month  
Heritage Month  
Older Americans Month  
South Asian American Heritage Month

### June

AIDS Awareness Month  
Alzheimer's and Brain Awareness Month  
Black Music Month  
National Caribbean American Heritage Month  
Pride Month (LGBTQIAA+)

### July

French-American Heritage Month

**2021-22  
TESTING DAYS**

<b>District Testing Days</b>	<b>11:30 AM Dismissal</b>	<b>October 7 &amp; 13, 2021</b>
<b>Spring Testing Days</b>	<b>11:30 AM Dismissal</b>	<b>April 12 &amp; 13, 2022</b>

**2021-22 MONDAY LATE START  
CALENDAR  
CLASSES BEGIN AT 8:50 A.M.**

<b>September 20, 2021</b>
<b>September 27, 2021</b>
<b>October 25, 2021</b>
<b>November 1, 2021</b>
<b>November 8, 2021</b>
<b>November 29, 2021</b>
<b>December 6, 2021</b>
<b>December 13, 2021</b>
<b>January 3, 2022</b>
<b>January 31, 2022</b>
<b>February 7, 2022</b>
<b>February 28, 2022</b>
<b>March 7, 2022</b>
<b>April 4, 2022</b>
<b>April 25, 2022</b>
<b>May 16, 2022</b>
<b>May 23, 2022</b>

**2021-22 FLEXIBLE LEARNING DAYS**

½ day “face-to-face” learning at school (25 minutes/class) and ½ day “flexible” learning at home

<b>September 15, 2021</b>	<b>February 16, 2022</b>
<b>October 20, 2021</b>	<b>March 16, 2022</b>
<b>November 17, 2021</b>	<b>April 20, 2022</b>











# STUDENT PLANNER

7401 Clarendon Hills Road Darien, Illinois 60561

630 - 468 - 4000

Main Office FAX: 630 – 468 - 4217

24-Hour Absence Reporting: 630 - 468 - 4555

Health Office Fax: 630 - 468 - 4615

[hs.hinsdale86.org/](http://hs.hinsdale86.org/)



## REMOTE LEARNING DAYS

District 86 Remote Learning Days (RLD) will occur on days when severe weather/other emergency events make travel dangerous for students and staff. On these days, students will not be required to travel to their respective school; instead, they will “check in” (for attendance purposes) remotely using their Chromebook and complete learning activities from home.

On designated Remote Learning Days, students must do the following:

1. “Check in” to each class (via Google Form) by 1:00 pm on the RLD in order to be marked “present” in eSchool
  - a. Students that fail to check in for a class will be marked as “absent-unexcused”, with appropriate consequences
  - b. Students that are unable to participate in RLD learning activities should have their parents contact the deans’ office to excuse them from school. Students will still be responsible for the material that was covered on the RLD.
2. Complete the assigned materials following teacher’s instructions (posted in Canvas Learning Management System by their teachers)

## EMERGENCY SCHOOL CLOSING

When the weather forecast creates the question of whether school will be open or any change to the regular schedule will be made, District 86 will notify you of weather-related changes or closures in the following ways:

- ◆ Email to all District-registered email accounts;
- ◆ Text message to District-registered cell phone numbers;
- ◆ Automated call to all District-registered telephone numbers;
- ◆ Push notification for those that have enabled the function through the Parent Link App which can be found at: [d86.hinsdale86.org](http://d86.hinsdale86.org)
- ◆ Tweet via the District’s Twitter feed [twitter.com/HinsdaleD86](https://twitter.com/HinsdaleD86)
- ◆ Emergency notification banner on the District website [d86.hinsdale86.org/](http://d86.hinsdale86.org/)

Student Name:

Dear Hornet Nation,

The faculty of Hinsdale South welcomes you to the 2021-22 academic year. We invite you to join us in our everyday effort to display our South Pride. Each year we publish this planner as a resource to support students as they strive to be their best. This planner promotes student organization and responsibility by listing special dates, school policies and procedures, and other important information. Please read this planner and refer to it often throughout the year.

Hinsdale South prides itself on fostering a learning community where teachers, staff, students, and parents partner to empower students to maximize their ideal future. We are committed to listening to students, adjusting curriculum and instruction to meet their needs, and providing a safe and caring environment in which to learn.

We expect our students to be accountable, respectful, and engaged and we hold high expectations for our students academically, but we also realize that what makes Hinsdale South a special place to learn are the caring, supportive relationships students form with their teachers and with each other. If students actively participate in school, both in class and in activities and athletics, they are more likely to form these supportive relationships and be more successful. While high school is preparation for college, career, and life readiness, students should also take the time to appreciate their time at South as they create lifelong memories that will be cherished.

May 2021-22 be your best year yet!

Sincerely,  
Ms. Arwen Pokorny Lyp  
Principal



D86 Student Handbook  
<https://d86.hinsdale86.org/Domain/398>



D86 School Calendar  
<https://d86.hinsdale86.org/Domain/218>

Home of the  
HORNETS



#SOUTHPRIDE

FAQs		
Concerns/Questions	Office	Room
Bus Pass	Student Center	247
Bus Routes	Student Center	247
Class Schedule	Counseling Office	246
Dance Guest Forms	Student Center	247
Elevator Access Key	Health Services Office	137
Grade in Class	Teacher	HAC
Home Access Center	Main Office	201
Homework / Extended Absence	Student Center	247
ID Cards	Bookstore	205
Locker Jams	Student Center	247
Late to School or Leaving Early	Student Center	247
Locker Combination	Counseling/Student Center	246/247
Locker Locations	See Chart Below	below
Lost and Found	Bookstore	205
Medical Hall Pass	Health Services Office	137
Parking Permits	Student Center	245
PE Medical Excuse	Health Services Office	137
Photocopies	LMC	200
Poster Approvals	Student Center	247
Prearranged Absence Request	Main Office	201
Report a Theft	School Resource Officer	247
Transcripts / Grade Verification	Registrar	248
Student Schedule	Counseling Office	246
Work Permits	Counseling Office	246

### Reporting Absences Due to Illness

Call the Attendance Office at 630-468-4555 within 24 hours of absence.

Please **clearly** and **slowly** state the following:

- Date and time of call
- **Student ID number**
- Spell student's first and last names
- Reason for absence and date of expected return
- Relationship to student and call-back number

### Reporting Absences Other Than Illness

Partial Day Absence – Call Student Center prior to absence.

Prearranged/Full Day Absence – Forms are electronic and accessible on the school website.

### Hinsdale South Athletic Sports Schedules

In order to ensure the most accurate and up-to-date athletic schedules, visit our website for all Hinsdale South High School athletic events. [hs.hinsdale86.org/](http://hs.hinsdale86.org/)  
For further information, please call the Athletic Director's office at 630-468-4241.

### Locker Locations

Locker #	1st Floor	Locker #	2nd Floor	Locker #	3rd Floor
719 - 999	Science Hallway	2167 - 2282	Registrar Hallway	3000 - 3389	Math Hallway
1001 - 1268	DHH Hallway	2169 - 2503	English/Athletics Office Hallway	3318 - 3621	World Lang Hallway
1288 - 1476	Cafeteria Hallway	5001 - 5223	English Annex Hallway	6000 - 6225	Social Studies Hallway
1478 - 1718	Tech Ed Hallway				
4001 - 4150	Spec Ed Hallway				

## **BUILDING**

Ms. Arwen Pokorny Lyp, Principal  
Mr. Eric Martzolf, Assistant Principal  
Dr. Kari Peronto, Assistant Principal  
Mr. Arthur Ostrow, Athletic Director  
Dr. Robin Vannoy, Director of Deans  
Ms. Rosalind Kline, Dean of Students  
Mr. Joseph O'Malley, Dean of Students  
Mr. Michael Holland, Director of Counseling  
Ms. Kristin Marks Pascavage, Director of Special Education  
Mr. Nick Chavarria, Director of Student Activities

## **DISTRICT 86 ADMINISTRATIVE OFFICES**

55th & Grant Streets Hinsdale, Illinois 60521  
630-655-6100

Ms. Tammy Prentiss, Superintendent  
Dr. Christopher Covino, Assistant Superintendent of Academics  
Mr. Brad Verthein, Assistant Superintendent of Student Services  
Ms. Cheryl Moore, Assistant Superintendent of Human Resources  
Mr. Josh Stephenson, Chief Financial Officer  
Mr. Keith Bockwoldt, Chief Information Officer  
Mr. Chris Jasculca, Director of Communications  
Ms. Debra Kedrowski, Administrative Chief of Staff

## **DISTRICT 86 BOARD OF EDUCATION**

The Board of Education of District 86 holds regular meetings on the first and third Thursday of the month.

Meetings are held at 6 p.m. at Hinsdale South, Hinsdale Central, and Transition Center on a rotating basis. The public is welcome to attend.

For more information call the District 86 Administrative Center at 630-655-6100 to speak to the Board

Recording Secretary or  
visit us at: <https://d86.hinsdale86.org/domain/235> for  
meeting dates, locations and times.

## **2021-2022 Board Members**

Terri Walker, President  
Kathleen Hirsman, Vice President  
Peggy James, Secretary  
Cynthia Hanson  
Eric Held  
Debbie Levinthal  
Jeff Waters  
Jennifer Pantoni has been selected to serve as the Hinsdale South  
Student Liaison to the Board of Education.

# OUR MISSION

## WHY WE EXIST

Empowering students pursue their ideal future by acquiring critical skills and knowledge to collaborate, create and connect with an ever-changing world

# OUR VALUES

## WHAT WE STAND FOR

Access  
Accountability  
Diversity  
Equity  
Excellence  
Perseverance  
Resiliency  
Respect  
Trust



# OUR VISION

## WHERE WE ARE HEADED

District 86 will set the standard for excellence by inspiring passion, confidence and excellence  
In five years, the District will use the following components as evidence for achieving our mission and vision:

<b>Coherent System</b>	District 86, its two high schools, and communities are one coherent, unified system. Collaboration fosters respect, voice, and engagement among all stakeholders. Commitment to a shared mission, vision, and goals unites the District. Resources and opportunities are equitably provided to ensure that needs of all students are being met.
<b>Critical Competencies</b>	District curriculum, foundational knowledge, and competencies required for success after high school link to the life skills of critical thinking, creative thinking, problem solving, collaboration, and communication. These critical competencies link to character and leadership required for global citizenship. Learning expectations and experiences are rigorous, relevant, and equitable for all students.
<b>Multiple Measures for Success</b>	Student, team or department, school, and District 86 success links to a meaningful data and information system consisting of multiple measures for goal setting, reflection, analysis, and improvement of performance. Multiple measures are used at all levels to periodically assess and report progress. Improvement is the first criterion of success.
<b>Student Well-Being</b>	Students feel safe, challenged, confident, and responsible for their own learning. District 86 culture, programs, practices, and services foster student social and emotional well-being. Students report they feel well prepared for their future. Families report they feel their student is well prepared for their future.
<b>Innovative Teaching and Learning Practices</b>	Engaging teaching and learning practices ensure students explore big ideas, make real-world connections, relate their learning to their passions, and give students multiple and authentic ways to demonstrate their knowledge. Instructional tools, including technology, ensure learning takes place both inside and outside the classroom. Assessment leads to next steps in teaching and learning. Student growth is the first criterion of success.
<b>Facilities</b>	The facilities support a safe and secure learning environment that provides opportunities for multiple pathways leading to college, career and life readiness. The facilities provide opportunities for innovative teaching and learning practices, including technology. All facilities are fully ADA accessible and meet Life-Safety requirements.
<b>Collaboration and Communication</b>	Internal and external communication and collaboration activate student, teacher, and parent voice and improved stakeholder satisfaction. Enhanced communication and collaboration create clarity and understanding and promote transparency. Communication closes the gap between what is real and what is perceived.
<b>Partnerships</b>	District 86 cultivates partnerships with business, agencies, and other community organizations to further student learning, career, and workplace experiences for students. District 86 cultivates partnerships with sender districts to further college, career, and life experiences for students.



**SCHOOL MASCOT**  
**“VICTOR E.” HORNET**



**SCHOOL COLORS**  
**BLACK AND GOLD**

**SCHOOL FIGHT SONG**

Hinsdale South let's go  
And try to score another goal  
Our valiant hearts will be our pride  
The halls of fame will open wide

Go Go Go fight south Hinsdale South  
Our love for you will never die  
We love you with our heart and soul  
Our Alma Mater Hinsdale South

## STAFF DIRECTORY

Superintendent – Tammy Prentiss.....	630-655-6110
Assistant Superintendent of Academics – Christopher Covino.....	630-655-6107
District Office Generalist – Paula Garcia.....	630-655-6101
Assistant Superintendent of Student Services – Brad Vertheim.....	630-570-8006
Grant & Budget Analyst – Lauren Ward.....	630-570-8007
Chief Human Resources Officer – Cheryl Moore.....	630-570-8008
Benefits & Compliance Coordinator – Cathy Hannon.....	630-655-6106
Human Resources Generalist – Stacie Creighton.....	630-655-6100
Chief Financial Officer – Josh Stephenson.....	630-570-6087
Director of Fiscal Services – Mark Gillono.....	630-655-6111
Financial Analyst – Marge Ida.....	630-655-6104
Accounts Payable – Karen Melin.....	630-655-6109
Payroll – Michelle Pinkard.....	630-655-6103
Procurement Officer – Tina Snyder.....	630-570-8003
Chief Information Officer – Keith Bockwoldt.....	630-655-6182
Enterprise Application Manager—Patty Aguilar.....	630-468-4614
Systems Administrator – Andy Daniak.....	630-570-8613
Network Administrator – Kyle Freise.....	630-570-8611
Programmer Analyst – Jiawei Ni.....	630-468-4616
Data Analyst – Radhika Peterson.....	630-468-4618
System Specialist – Tom Thomen.....	630-655-6145
Director of Communications – Chris Jasculea.....	630-570-8086
Communications Coordinator – Alyssa Groh.....	630-570-8002
Director of Operations – Jason Oskorep.....	630-655-6105
Director of Security – Kevin Simpson.....	630-570-8464
Director of Instructional Equity – Patrice Payne.....	630-655-6114
Student Services Coordinator -- Jason Rehfeldt.....	630-468-4416
Instructional Innovation Coordinator—David Lapetino.....	630-468-4510
Administrative Chief of Staff --Debra Kedrowski.....	630-655-6108

### **Hinsdale South Administration**

Principal – Arwen Pokorny Lyp.....	630-468-4210
Administrative Assistant – Marina Kucera.....	630-468-4211
Assistant Principal – Dr. Kari Peronto.....	630-468-4213
Administrative Assistant – Tracy Schur.....	630-468-4216
Assistant Principal – Eric Martzolf.....	630-468-4215
Administrative Assistant – Dorothy Morris.....	630-468-4214
Athletic Director – Arthur Ostrow.....	630-468-4240
Administrative Assistant – Christy Langosch.....	630-468-4241
Director of Deans – Dr. Robin Vannoy.....	630-468-4219
Administrative Assistant – Donna Plahm.....	630-468-4222
Dean of Students – Joseph O’Malley – students A-K.....	630-468-4218
Administrative Assistant – Gail Wallace.....	630-468-4225
Dean of Students – Rosalind Kline – students L-Z.....	630-468-4220
Administrative Assistant – Linda Lennon.....	630-468-4223
Director of Counseling & Social Work—Michael Holland.....	630-468-4250
Administrative Assistant—Pam Conrad.....	630-468-4251
Administrative Assistant—Debbie Kozlick.....	630-468-4252
Director of Student Activities – Nick Chavarria.....	630-468-4561
Administrative Assistant – Tricia McIlwee.....	630-468-4391

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## Departments

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Building and Grounds	Wayne Scardigli.....	630-468-4180
	Jenny Mack – Administrative Assistant.....	630-468-4181
Career & Technology Ed.	John Madden.....	630-570-8280
	TBD– Administrative Assistant.....	630-468-4471
Cafeteria Manager (Quest)	Tim Leonard.....	630-468-4100
Deaf & Hard of Hearing	Carrie Morfoot (LADSE).....	630-468-4460
	Mary Koziol – Administrative Assistant.....	630-468-4001
English	Lisa Elo.....	630-468-4350
& Library Media Center	TBD - Administrative Assistant.....	630-468-4471
Fine Arts	Patrick Maag.....	630-468-4270
	Teresa Bruns – Administrative Assistant.....	630-468-4501
Mathematics	Kerin Sancken.....	630-468-4420
	Teresa Bruns – Administrative Assistant.....	630-468-4501
Physical Education, Health & Driver Ed.	Janelle Marconi.....	630-570-8740
Science	TBD– Administrative Assistant.....	630-468-4471
	Dr. Julie Gaubatz.....	630-468-4500
	Teresa Bruns – Administrative Assistant.....	630-468-4501
Social Studies	Kathy Lencioni.....	630-468-4540
	TBD – Administrative Assistant.....	630-468-4471
Special Education	Kristin Marks Pascavage.....	630-468-4290
	Sylvia Cabrera – Administrative Assistant.....	630-468-4291
World Languages	Sarah Lombard.....	630-468-4390
	Teresa Bruns – Administrative Assistant.....	630-468-4501

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## Student Services

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Attendance	Gail Wallace.....	630-468-4555
Bookstore/PushCoin	Laura Sharp.....	630-468-4226
Counselors	James Dickerson.....	630-468-4254
	Henry Eubanks.....	630-468-4253
	Jennifer Fichter.....	630-468-4256
	Lara Jarman.....	630-468-4260
	Katie Kamhi.....	630-468-4255
	Robert Morgan.....	630-468-4259
Deaf Student Counselor	Eliza Cattani (LADSE).....	630-468-4601
Health Services	Karen Banks, Nurse.....	630-468-4595
	Mary Baumbach, Nurse.....	630-468-4596
Registrar (Transcripts)	Annette Sarocco.....	630-468-4269
School Resource Officer	Matt Rundell.....	630-468-4600
School Psychologists	Jenifer Cochran.....	630-468-4338
	Stephanie Lamb.....	630-468-4309
Social Workers	Edmund Arroyo.....	630-468-4570
	Ruth Bowhay.....	630-468-
	Katherine Kokenes.....	630-468-4594
	Lance Martin.....	630-468-4604
	Blanca Spence.....	630-468-4571
Student Success Center Coordinators	Gina Erickson.....	630-468-4590
	Megan Parker.....	630-570-8355
Student Support Coordinator	Ayesha Truman.....	630-468-4582
Student Support Interventionist	Dwayne Williams.....	630-468-4374
Technology Services	Josh Caputo.....	630-468-4611
	Tim Hoster.....	630-468-4612
	Eric Shade.....	630-570-8614
	Andrew Tayag.....	630-570-4617

## DISCLAIMER

School rules published in this planner are subject to such change as needed to ensure continued compliance with federal, state, or local regulations and are subject to such review and alteration as becomes necessary for the routine operation of the school.



# TABLE OF CONTENTS

<b>2021-22 Exam Schedules .....</b>	<b>1</b>
<b>Student Services .....</b>	<b>2</b>
Bookstore/Virtual Bookstore .....	2
Counseling Programs .....	2
Counseling Services .....	2
Deaf/Hard of Hearing Program.....	3
Deans .....	3
English Learners .....	3
Health Services.....	3
Immunizations .....	3
Medication.....	4
Self-Administration and Administration of Medication .....	4
Vision and Hearing Screenings.....	5
Library Media Center .....	5
Registrar & Transcripts .....	5
School Resource Office .....	5
Social Work/School Psychologist.....	5
Student Support Services .....	6
Technology Center of DuPage.....	6
Test Make Up Center.....	6
<b>Academic Program and Policies .....</b>	<b>6</b>
Academic Load and Course Requirements .....	6
Curriculum.....	6
Dean’s List/Honor Roll Requirements.....	6
Flexible Learning Days .....	7
Grade Point Average .....	7
Graduation Requirements .....	7
Media/Publication Non-Consent.....	8
Pupil Personnel Services Staff.....	8
Report Cards-Home Access Center (HAC) .....	9
Testing Calendars .....	9
Advanced Placement .....	9
ACT.....	9
ASVAB .....	9
PSAT .....	9
SAT .....	9
Tutoring/ Homebound or Hospitalized .....	9
<b>Attendance.....</b>	<b>10</b>
Attendance Philosophy .....	10
Attendance Reporting Procedures.....	10
Compulsory Attendance .....	11
Excessive Absences .....	11
Excused Absences .....	12
Illness at School.....	12
Prearranged Absences.....	12
Prolonged Absences .....	12
Unexcused Absences .....	12
Intervention for Unexcused Absences .....	13
Make-up Work Due to an Absence.....	13

Tardy Procedures .....	14
<b>Student Expectations .....</b>	<b>14</b>
Academic Integrity .....	14
Automobile Regulations .....	15
Bicycles/Skateboards .....	15
Bus Transportation .....	15
Cafeteria Services .....	16
Cafeteria Use Regulations .....	16
Closed Campus .....	16
Dance Guidelines .....	17
Dance Guest Pass Procedures .....	17
Dress Code .....	17
Electronic Devices Policy .....	18
Glass Bottles .....	19
Identification Cards .....	19
Loitering .....	19
Passes .....	19
Safe School Zone .....	19
Technology Use .....	19
Blogging/Social Websites .....	19
Video Surveillance Cameras .....	20
<b>School Discipline Procedures .....</b>	<b>20</b>
Causes for Disciplinary Action .....	20
Forms of Discipline .....	21
Detentions .....	22
In-School Supervised Study .....	22
Loss of Privileges .....	22
Withdrawal from Class .....	22
<b>Out-of-School Suspension .....</b>	<b>22</b>
Appeals Process .....	22
Arrest .....	22
Expulsion .....	22
<b>Discipline Hierarchy .....</b>	<b>23</b>
Student Behaviors .....	23
Disciplinary Consequences .....	23
Student Behaviors .....	23
Disciplinary Consequences .....	24
<b>General Information .....</b>	<b>25</b>
Accommodating Individuals with Disabilities .....	25
Bullying/Harassment Resources .....	25
Chromebooks .....	25
Community Resources .....	25
Environmental Concerns (AHERA) .....	25
Fee Waiver/Free Lunch .....	26
Insurance .....	26
Integrated Pest Management .....	26
Liability for Personal Property .....	26
Locker Assignments .....	26
Messages and Deliveries to Students .....	26
Posters/Signs .....	27
Push Coin .....	27
Safety Drills .....	27

Students Experiencing Homelessness.....	27
Student Records.....	28
Student Safety and Well-Being.....	28
Technology Support Internship (TSI).....	28
Visitors.....	28
Work Permits.....	28
<b>Darien City Ordinances.....</b>	<b>28</b>
Disorderly Conduct.....	28
Tobacco Possession/Usage.....	29
Truancy.....	29
<b>Student Council &amp; Class Officers.....</b>	<b>29</b>
<b>Student Activities.....</b>	<b>29</b>
<b>Activities Code of Conduct.....</b>	<b>29</b>
Statement of Philosophy.....	29
Sponsor Expectations.....	30
Student Expectations.....	30
Activities Code Infractions/Violations.....	31
Activities Code Review Panel.....	31
Attendance Procedures.....	31
Notification of Suspected Activities Code Violations.....	32
Voluntary Admission.....	32
Appeals Process.....	32
Steps to Forming a Student-Generated Club.....	32
New Club Criteria.....	32
Daily Announcements.....	33
Fundraisers.....	33
Posters.....	33
Insurance.....	33
Participation.....	33
Club and Activity Sponsors.....	34
Competitive Activities.....	35
Course-Related Activities.....	36
Hobby and Interest Related Activities.....	37
Media Related Activities.....	39
Student Government and Honorary Activities.....	39
Theater Related Activities.....	41
<b>Athletic Handbook.....</b>	<b>41</b>
Introduction.....	41
<b>Girls Coaches.....</b>	<b>42</b>
<b>Boys Coaches.....</b>	<b>42</b>
<b>Athletic Eligibility Rules.....</b>	<b>43</b>
Good Sportsmanship.....	43
Spectator Conduct.....	43
Student Athlete Concussions and Head Injuries.....	43
<b>Parent/Coach Communication.....</b>	<b>43</b>
<b>Athletic Guidelines and Information.....</b>	<b>47</b>
<b>Statement of Philosophy.....</b>	<b>47</b>
Expectations.....	47
Hazing.....	47
Athletic Code Parental Permission.....	47
Athletic Code Substance Violations.....	48

Athletic Code Violation Penalties.....	48
Notification of Suspected Athletic Code Violations.....	49
Voluntary Admission.....	49
Appeal Process.....	49
Athletic Awards.....	49
Distinguished Awards.....	50
Equipment.....	51
Insurance.....	51
Training Room/Injuries.....	51
Travel.....	51

<b>Directions to Conference Schools.....</b>	<b>52</b>
<b>Parent Organizations.....</b>	<b>53</b>

**Activities Calendar Pages**  
**Student Planner Pages**

**District Board Policies-See District 86 website, [www.d86.hinsdale86.org](http://www.d86.hinsdale86.org)**

## 2021-22 FINAL EXAM SCHEDULES

The dates on which final exams will be administered have been established and are listed on the school website, <http://hs.hinsdale86.org>. If any changes are made to this schedule, they will be shared with the Hinsdale South community via the Hinsdale South website as well as via an email to parents, guardians and students.

### *ALL STUDENTS\*- SEMESTER EXAM SCHEDULE*

Exam Day 1	Exam Day 2	Exam Day 3
Period 1 Exam 8:00 – 9:30 a.m.	Period 4/5, 4/6, 5/6 Exam 8:00 – 9:30 a.m.	Period 9 Exam 8:00 – 9:30 a.m.
Passing Period 9:30 – 9:45 a.m.	Passing Period 9:30 – 9:45 a.m.	Passing Period 9:30 – 9:45 a.m.
Period 2 Exam 9:45 – 11:15 a.m.	Period 6/7, 6/8, 7/8 Exam 9:45 – 11:15 a.m.	Period 10 Exam 9:45-11:15 a.m.
Passing Period 11:15 – 11:30 a.m.	Passing Period 11:15 – 11:30 a.m.	Passing Period 11:15 – 11:30 a.m.
Period 3 Exam 11:30 a.m. – 1:00 p.m.	Make-up Exam 11:30 – 1:00 p.m.	Make-up Exam 11:30-1:00 p.m.

The second semester exam schedule reflects the official last day of school as Thursday, June 2, 2022, assuming emergency days are not declared. If needed, an amended exam schedule will be published.

\* Seniors will not be given final exams for the second semester; this was determined by the Board of Education. Please visit the District 86 website for more information. [D86.Hinsdale86.org](http://D86.Hinsdale86.org)

#### **Request to move an Exam/Assessment**

If a student has 3 or more exams fall on the same day, the student can request to move an exam to a study hall or make-up period. Arrangements to move an exam must be approved through the Deans' Office prior to making arrangements to move the exam with a teacher. Completed forms are due the last full school day prior to semester exams. This form may also be used to move an assessment throughout the school year when 3 or more assessments are given in one day. Accommodations to move exams due to vacation plans, work or other outside obligations may be declined. If the student has an extenuating circumstance, please contact the Director of Deans.

#### **Bus Service**

Bus service is provided to students after their last scheduled exam. Students making up exams during the make-up slots will need to provide their own transportation. Buses depart 10 minutes after the last scheduled exam.

## — STUDENT RESOURCES —

### **COUNSELING SERVICES**

District 86 counseling services are the cornerstone of a planned program of secondary education, encompassing all facets of college and career planning, academic decision-making and personal-social development. Our Counseling Department's holistic and comprehensive services complement other quality educational programs within the school and provide further commitments to the intellectual, physical, social, cultural, career and occupational development of the individual student as he or she moves into our community and world. Students may make an appointment with their counselor by using the sign-up sheets in the Counseling Office. You may also visit the Counseling Department's website for additional information.

The school counseling staff delivers the following services:

- Selection of high school curriculum compatible with graduation requirements, individual abilities and future plans.
- Development of post-secondary plans including the college selection process and career awareness.
- Assistance with personal, emotional and social concerns that may be impeding development and/or academic achievement.

- Interpretation of standardized achievement tests and career interest inventories.
- Coping with school and peer adjustment concerns.

## **DEAF AND HARD OF HEARING PROGRAM**

The Deaf/Hard of Hearing Program (DHH) provides educational and support services for deaf and hard of hearing students from the DuPage-West Cook Regional Program Special Education Association. The DHH program consists of courses taught by certified teachers of the deaf. General Education courses are also available with the support of Sign Language interpreters. Other support services include: teacher supports, resource teachers, vocational assessments and job placement, counseling, student support services, social work and speech and language training. Many opportunities for social interaction via extra-curricular activities are also available to students in the DHH program.

## **DEANS**

The Deans in each building oversee student attendance and discipline related matters. The Deans strive to assist students in making appropriate judgments and decisions. Multiple test/exams forms are available in the Deans' offices at each school. These forms should be returned to the Deans' office upon completion. The Deans' Office must be notified in writing when parents or guardians will be on vacation or for any other reason will be leaving their student(s) in the care of someone else. The Deans' Office also serves as an informal resource for information.

Please go to the website to complete the following forms electronically:

- Pre-Arranged Absence Forms

The following forms are available in the Deans' Office:

- Guest Dance Forms
- Parking Permits Request



Hinsdale South Deans' Office  
<https://d86.hinsdale86.org/Domain/62>



Hinsdale Central Deans' Office  
<https://d86.hinsdale86.org/domain/127>

## **SOCIAL WORK/SCHOOL PSYCHOLOGIST**

The Social Work Office offers a variety of services to promote the social and emotional well-being of students. Social workers assigned to specific special education populations can also be reached through the Social Work Office. Services include individual student assessments, crisis intervention, short-term confidential counseling, staff consultation and class presentations.

A school psychologist conducts psychological evaluations when appropriate and interprets results for students, parents/guardians and staff. Psychologists also assist with referrals to outside agencies.

## **SCHOOL RESOURCE OFFICER (SRO)**

The School Resource Officers at District 86 are members of the Darien Police Department for Hinsdale South and the Hinsdale Police Department for Hinsdale Central. The SROs have been assigned to the respective schools for the purpose of assisting in the maintenance of a safe environment for all students and staff.

The School Resource Officer works in a proactive and professional manner with students, parents, guardians and staff.

## **AGE OF MAJORITY**

Students who reach the age of 18 will continue to be subject to the Board of Education Policy and District and school rules and regulations.

## **BOOKSTORE**

The District's goal is to provide our families with the most convenient and cost-effective solutions for student textbooks, workbooks, and novels. As a result, District 86 has partnered with MBS Direct Virtual Bookstore. MBS Direct is the only course material provider that guarantees to have all of the textbooks students need for class. Materials are organized according to courses associated with student schedules, thereby eliminating the possibility of ordering incorrect books or editions. MBS is on the cutting edge of content delivery while enhancing students' education. MBS specializes in keeping costs down and offers convenient, accurate ordering and fulfillment processes. Each textbook or eBook ordered will be the exact version required by your child's teachers and will be delivered on time. MBS also offers a Guaranteed Buyback program.

Hinsdale South MBS Bookstore website: <https://bnck-12.com/hinsdalesouth>

Hinsdale Central MBS Bookstore website: <https://bookstore.mbsdirect.net/hinsdalecentral.htm>

## **CAFETERIA SERVICES**

District 86 contracts with Quest Food Management Services, Inc. to provide healthy, balanced menu items for all students. A dietitian serves each school building and can be reached by telephone at the phone numbers listed in each building's respective directory. Lunch menus are posted within each building and are updated weekly.

## **INSURANCE**

The District annually procures student accident insurance to provide supplemental insurance to families that have a student injured while participating in school sponsored and supervised activities on or off school premises. This includes activities during regular school hours, and clubs and athletics that are sponsored and supervised by the District. If you need to have a claim form issued, please contact the Director of Deans at your respective school. Additionally, parents or guardians can obtain an accident insurance policy for their student(s). Information is available on the District website.

## **LIBRARY MEDIA CENTER**

The Library Media Centers in District 86 are media rich production classrooms. The certified librarians partner with classroom instructors to provide a full range of research, reading, technology and multimedia applications and programs. The libraries offer access to a variety of quality resources which support the curriculum and meet the diverse needs and interests of our school community in a vibrant learning environment. This includes 24/7 access to the online catalog for print and digital books as well as online reference databases.

Student IDs serve as library cards. Fines accrue for overdue materials. Students, and their parents/guardians, are responsible for any lost materials.

Students are welcome to use library space and services during their study hall and/or lunch period. Students must arrive before the bell, or students will be marked tardy consistent with the District's [attendance policy](#).

## **LOCKER ASSIGNMENTS**

School lockers are the property of District 86. Lockers are assigned to students during Book Month. Combinations should not be shared with any other students. Only one (1) student may use a given locker.

Lockers are subject to inspection by school authorities to protect the health and welfare of the students, faculty and staff. Additional pad or combination locks will be removed. Please see Board [Policy 7:140 Search and Seizure](#).

It is the responsibility of each student to thoroughly clean out any and all lockers issued to them. Locker clean out needs to be completed by noon on the last day of second semester finals.

Any school supplies found in lockers after the last day of second semester finals will be disposed of or donated to a charitable organization. Personal items will be collected, tagged, and stored for one week. Items can be claimed through the bookstore. All unclaimed personal items will be disposed of or donated to charity. Due to space limitations, no items will be saved.

## MESSAGES AND DELIVERIES TO STUDENTS

In order to avoid disruption to the educational process, telephone messages will not be delivered to students to remind them of doctor/dental appointments, pick-up times/places, and other non-emergency messages. District staff will not accept deliveries for food or other items from outside vendors. Items such as gifts, flowers, or forgotten lunches will not be accepted. Students who have special dietary or medical needs should make arrangements with our food service or the health services office regarding lunch accommodations. Parents may, however, leave a message or items at the Greeter's Desk where students can stop during passing periods if they are expecting a message or delivery. In extreme emergencies, an attempt will be made to deliver a message to the student. Please refrain from contacting your student via text message or by cell phone during the school day.

## TEST MAKE-UP CENTER

The Test Center allows students to may take make-up tests and quizzes only after their teacher approves the use of the Test Center and gives them a pass. Students should be prepared to show their school ID in order to receive their test or quiz. No late passes will be issued to 1st Period, so students must arrive at 7:05 AM or earlier in order to have time to complete a full-period test. Tests must be started no later than 7:30 AM or you must have 30 minutes remaining in a period. Students may use the test center during lunch periods and study hall. All students coming from study hall must obtain a pass from the study hall teacher in order to utilize the testing center during that time.

## HOURS

7:00 AM – 8:00 AM Mon-Fri All assessments

8:00 AM – 3:00 PM All assessments

7:55 AM – 8:45 AM Late Start

## VISITORS

**Adults:** During the school day, visitors are required to enter through the front entrance of the building and proceed immediately to the Greeter. Visitors must identify themselves by producing photo identification and inform school personnel of their reason for being at school. Approved visitors must wear a tag/lanyard identifying themselves as a guest. The tag/lanyard need to be clearly visible while in the building. All visitors must return to the greeter's desk and sign out before leaving the school.

Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior.

**Students:** For the protection of students, staff, and school property, student visitors are subject to administrator approval through the Deans' Office. In general, the District will not permit students to bring other student visitors to school.

For additional information, please refer to Board [Policy 8:30 Visitors to and Conduct on School Property](#).

## WORK PERMITS

Students between the ages of 14 and 16 may be in a position to secure an Employment Certificate/Work Permit in accordance with the Illinois Department of Labor regulations. Students must first secure a position of employment prior to applying for a work permit. Work Permits may be obtained through the Counseling Office. Students must present the following documents: birth certificate, social security number, letter of approval to work signed by parent/guardian, and a letter from the employer stating the type of work and number of days/hours the student will be expected to work.

## — ATTENDANCE —

### ATTENDANCE PHILOSOPHY

Regular attendance and punctuality are essential for academic growth and development. District 86 expects that each student attends his or her classes every day. Since class participation affects class achievement, absences, whether excused or unexcused, may have a negative impact on learning and the grade earned in class. In partnership with the school, it is the responsibility of parents/guardians to ensure the regular attendance of their children. The attendance procedures outlined in this section of the handbook comply with the Illinois School Code and Board of Education policy, and are designed to develop responsible, successful, engaged students. Regular class attendance translates into greater achievement in academics.



## **COMPULSORY ATTENDANCE**

The Illinois School Code requires that whoever has custody or control of any child between the ages of 6 and 17 years of age or who is enrolled in any of grades kindergarten through 12 in the public school regardless of age, to ensure that the child attends school in the district in which he or she resides, during the entire time school is in session (unless the child has already graduated from high school). Illinois law also requires that whoever has custody or control of a child who is enrolled in the school, regardless of the child's age, shall ensure that the child attends school during the entire time school is in session.

The District expects parents/guardians to make responsible efforts to ensure the regular attendance of their students and to inform the school of any absence and the reason for the absence. Parents/guardians are required to provide at least one but not more than two telephone numbers where parents/guardians can be reached regarding absences.

The Illinois School Code and Board Policy 7:70, considers VALID CAUSE (excused) for a student's absence to be:

1. Illness
2. Observance of a religious holiday
3. Death in the immediate family
4. Family emergency
5. Other situations beyond the control of the students as determined by the Board of Education
6. Voting (see Board Policy 7:90, Release During School Hours)
7. Circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety
8. Other reason as approved by the Superintendent or designee
  - a. Hospitalization
  - b. Court dates
  - c. College visits – when Pre-Arranged Absence Procedures are followed

The District neither recognizes nor condones planned absences from school that do not relate to the preceding list. The school reserves the right to require documents of valid appointments from appropriate professionals or officials.

When absences become excessive (chronic absenteeism as defined below) due to illness the District will ask parents/guardians to present medical documentation of physical and emotional conditions causing a student's absence.

If a student is absent due to a court appearance, documentation may be requested to excuse the absence

## **STUDENT EXPECTATIONS**

Each high school's regular school day begins at 8:00 a.m. and ends at 3:00 p.m. Students are required to attend all scheduled classes prior to and following such special events such as field trips, assemblies, AP exams and any other events that are scheduled within regular school hours. Students must remain on campus through their last scheduled class.

Students will report to class or study hall on time. If they are to be excused in order to go to another classroom or office during a class prior, the teacher or study hall supervisor must authorize it in writing. Students assigned to study hall due to a physical education medical exclusion or athletic exemptions are required to attend study hall on a daily basis. Students are expected to attend all scheduled classes on the school day in which they participate in extracurricular activities. Students are expected to attend all special assemblies, programs, and homerooms provided by the school.

— Calls to excuse students only for the time of an assembly may not be accepted.—

Tardiness is not acceptable because it disrupts class, damages the morale of students who are on time, reflects a negative attitude toward class and creates disruption in the corridors. Fifteen minutes or more of time missed will be considered an absence.

## ATTENDANCE REPORTING PROCEDURES

When a student is absent from school for an entire school day or any portion of the school day, the student's parent/guardian must notify the School Attendance Office in advance or at the time of any absence and give the reason for the student's absence. Parents/guardians may report absences by calling the Attendance Office for their respective school. The Attendance Office phone numbers for each school are available on the school websites. The Attendance Office is staffed between 7:00 a.m. and 3:30 p.m. on school days and is equipped with voicemail at all other times.

If a parent/guardian anticipates being out of town and therefore will be unable to provide official notification of a student absence, the parent/guardian must provide written documentation of the adult designated to approve student absences in their stead. This written documentation must be submitted to the Attendance Office prior to the parent/legal guardian leaving town.

— Failure to call within 24 hours of the day of absence will result in an unexcused absence.—

## APPOINTMENTS

Medical/Doctor appointments should be scheduled outside of school hours. When this is not possible, the following steps must be taken in order to excuse the absence. If the procedures for partial day absences are not followed, then the absence will be considered unexcused.

### If you need to leave school to go to an appointment:

- Parents/guardians must call the Attendance Office **before** the student is to leave the building for the appointment to notify the school of the student's appointment and absence from school.
- Students must report to the Deans' Office and sign out before leaving the building.
- Student should provide appointment verification documentation when the student signs back in at the Deans' Office.
- If student does not return to school the same day as the appointment, the morning of the next school day, the student should provide appointment verification documentation to the Deans' Office.

### If you arrive to school late due to an appointment:

- Parents/guardian must call the Attendance Office before the student arrives late to school to notify the school of the student's appointment and absence from school.
- Students must report to the Deans' Office and sign in upon arriving to the building.

## ARRIVING LATE

Parents/guardians must notify the Attendance Office if a student will be arriving late to school before the student's arrival at school. Please see the Directory section of the Student Handbook for contact information for each building's Attendance Office.

## TARDY PROCEDURES

The District is committed to the philosophy that students and teachers need and want to take full advantage of the 50 minutes of instructional class time. Therefore, it is important that all students be in class and the cafeteria on time. In some situations, a student may have an approved reason to be late to class. In this case, a student must have a pass from the previous teacher or office. If a student is not in the classroom when the bell rings, the student will be considered tardy. Students who do not have a valid reason to be late to class will need to report to a tardy station to obtain an unexcused tardy pass. Students who arrive late to class by more than 15 minutes shall be recorded as absent.

A school-wide tardy procedure for the District has been established. Students in violation of the tardy procedures will receive the following consequences for each tardy:

PERIODS EB THROUGH 10 TARDIES	
Accrued Tardies	Consequences
1-3	Warning
4-6	Dean's Detention
7-9	Extended Detention
10 or more	In-school Supervised Study/ Parent Meeting

Any student arriving late to Hinsdale South High School must enter through the main entrance located at the Circle Drive, Door #2, along Clarendon Hills Road, receive a tardy pass or report to the Deans' Office if the student is excused (refer to the arriving late section above). Students need to proceed directly to class after a pass has been issued.

Any student arriving late to Hinsdale Central High School must enter through the main entrance located at (the main entrance is located by the flagpoles on the 55th Street side of the building), receive a tardy pass or report to the Deans' Office if the student is excused (refer to the arriving late section above). Students need to proceed directly to class after a pass has been issued.

### **LEAVING/ENTERING THE BUILDING**

All students must remain in the school building for their entire day and after arrival at school unless excused by a Dean and their parent/guardian. Students must remain in the building for lunch. **PRIOR TO LEAVING, ALL STUDENTS MUST SIGN OUT AT THE DEANS' OFFICE AFTER PARENT/GUARDIAN EXCUSAL HAS BEEN CONFIRMED OR PARENT/GUARDIAN CONTACT HAS BEEN MADE.** Students who violate these provisions may be considered truant.

### **ILLNESS AT SCHOOL**

If a student should become ill during the school day, s/he must first secure a pass from their teacher and then go to Health Services. The School Nurse will contact the student's parent/guardian to receive permission for the student to leave school.

### **PRE-ARRANGED ABSENCES**

Pre-Arranged Absence forms may be obtained on the school website. The form must be completed by the parent/guardian and student and returned to the Deans' Office two (2) days before the absence in order for it to be excused. Parents/guardians will need to contact the Attendance Office in order to verify the absence. If the form is not turned in/on time for college visits, the absence will be counted in determining excessive absences. Participation in a non-school related competitive activity or sport are not recommended when school is in session and will be counted towards excessive absences if the form is not turned in. The form needs to be filled out for the following absences and documentation that supports the request for the absence:

- College Visits
- Participation in a non-school related competitive activity or sport

Students need to give themselves enough time, approximately a week, to complete this process in order to ensure that the absence will be excused. Students must:

1. Fill out the Pre-Arranged Absence form.
2. Fill out the form with details regarding the reason for the absence and the relevant dates.
3. Non-school related competitive activity or sport – letter from the coach with dates, schedule, or registration documents.
4. College visit – turn in documentation of scheduled appointment/tour.
5. Student should:
  - a. Talk to their teachers about all homework that must be completed during that time.
  - b. Be prepared to meet deadlines related to coursework completion.
  - c. Complete the form two days before the absence and have it approved by the Director of Deans.

### **PROLONGED ABSENCES**

For prolonged absences due to illness or emergencies, special arrangements may be made with the Attendance Office not to call in each day. If a student is able to complete make-up work during the absence, arrangements may be made through the Counseling Office to obtain assignments following the third day of the absence.

### **MAKE-UP WORK DUE TO AN EXCUSED ABSENCE**

When students are absent from school or if a student is suspended from school, the student will be allowed to make up missed work, including homework and tests for equivalent academic credit. Teachers have the option to give an alternative assessment. Students may reach out to teachers to request class assignments.

- Student must make arrangements with teachers upon return to school and complete any test or quizzes within 2 days of the absences.
- Any student who is absent 3 consecutive days or more will have the equal amount of days to complete and turn in class assignments and make-up any tests or quizzes.

- Students that have been suspended out of school will participate in a re-engagement plan prior to returning to classes.

## UNEXCUSED ABSENCES

If the Attendance Office has not received a phone call from the student’s parent or guardian **within 24 hours of the absence, the student’s absence will be considered unexcused.** Any deviation from this procedure must be discussed with the Dean. Unexcused absences are defined as those absences which are not authorized and/or school related (*see the definition of “Excused Absences”, above.*).

In order to comply with *School Code*, the school reserves the right to determine if an absence is excused. The school considers the following reasons as examples of absences without valid cause, thereby resulting in an unexcused absence:

1. Oversleeping
2. Car trouble
3. Cutting class
3. Missing the Bus
4. Missing one class to study for another or make-up tests and quizzes
5. Babysitting
6. Shopping
7. Extending Prom Weekend
8. Resting or preparing for special events or exams
9. Senior Ditch Day
10. Vacation (will be coded as Unexcused Parent Call)

The above list is used for illustrative purposes only and is not to be considered inclusive.

## INTERVENTIONS FOR UNEXCUSED ABSENCES

Per Board of Education [Policy 7:190 Student Behavior](#), students who engage in unexcused absences from class or school may be subject to disciplinary action and academic penalty (**attendance code – TRU**).

Absences that will result in an unexcused absence include, but are not limited to cutting class, missing class to study for an assessment, test or quiz, or make-up test and quizzes, resting before or after special events & Senior Ditch Day. The Dean of Students will follow the disciplinary steps listed below for students that are **coded truant – TRU**.

### STEP 1

The first intervention related to an unexcused absence per class, per semester will result in a disciplinary consequence deemed appropriate by the Dean. Parent contact will also be made by the Deans’ Office. Students can make-up work missed during the class period(s) (classwork, assessments, test or quizzes) but may only receive a maximum of 75% on any work missed.

### STEP 2

The second intervention related to an unexcused absence per class, per semester may result in an Extended Detention. Parent contact will also be made by the Deans’ Office. Students can make-up work missed during the class period(s) (classwork, assessments, test or quizzes) but may only receive a maximum of 75% on any work missed.

### STEP 3

The third step intervention to an unexcused absence per class, per semester may result in an In-School Supervised Study. The student’s Dean will contact the parent and student to offer assistance. Student may be referred to the Student Support Team. Students can make-up work missed during the class period(s) (classwork, assessments, test or quizzes) but may only receive a maximum of 75% on any work missed.

### STEP 4

The fourth intervention related to an unexcused per class, per semester may result in an In-School Supervised Study. Parent contact will be made by the Dean. Students can make-up work missed during the class period(s) (classwork, assessments, test or quizzes) but may only receive a maximum of 75% on any work missed.

## STEP 5

The fifth intervention related to an unexcused absence per class per semester may result in the student being dropped from the class. Students can make-up work missed during the class period(s) (classwork, assessments, test or quizzes) but may only receive a maximum of 75% on any work missed.

\*Multiple period absences may result in an Extended Detention/In-School Supervised Study.

## MAKE-UP WORK DUE FOR TESTS, QUIZZES, AND MAJOR ASSIGNMENTS DUE TO UNEXCUSED ABSENCES

If a student is coded unexcused from class on a day when a test, quiz, or major assignment is due, the student must turn in the work or take the assessment the next day. Teachers have the option to give an alternative assessment.

As provided in the tiered interventions above, the student may only receive a maximum of 75% on any class assignments or assessments **if coded truant – TRU in attendance.**

## Truancy

The Illinois School Code defines a truant student as a child who is subject to compulsory school attendance and who is absent without valid cause from such attendance for more than 1% but less than 5% of the past 180 school days. A chronic or habitual truant student is a child who is subject to compulsory school attendance and who is absent without valid cause from such attendance for 5% or more of the previous 180 regular attendance days. The school will notify parents/guardians regarding students who are truant. Students who are identified as chronic truants may be offered supportive services and referred to the DuPage ROE Truancy Intervention Program. Parents/Guardians of truants under the age of 18 may be referred to the School Resource Officer for violating the local truancy ordinances.

## Chronic Absenteeism

- Any student who is absent for 10 days (in a single class or multiple periods) in one semester, excused or unexcused, will be considered as having excessive absences. Absences that result from participation in a school-related activity will not be counted in determining excessive absences; however, absences due to vacations and non-school related activities/sports may be counted.
- Once a student has been absent for 10 days of the semester (in a single class or multiple), a doctor's note (licensed M.D. or nurse practitioner) will be required before an illness-related absence will be excused. The doctor's note must be the original, legible copy on physician's stationery signed by the doctor or nurse practitioner and presented to the Deans' Office upon the student's return to school. The note must state the date(s) the student was not able to attend school.
- A student who is excessively absent may be referred to the DuPage County Truancy Task Force, which will develop an individualized intervention plan designed to help remediate the attendance pattern.
- A student who has missed five (5) days consecutively from school may receive a call from the School Nurse and medical documentation for the absences may be requested.

## Board of Education Attendance Policies

[7:70 Attendance and Truancy](#)

[7:80 Release Time for Religious Instruction Observance](#) [Board Policy 7:190 Student Behavior](#)

[7:90 Release During School Hours](#)

## SCHOOL DISCIPLINE PROCEDURES

Students are expected to behave appropriately in school, on school property (including school transportation), and at school-related activities and events at all times. School administrators are authorized to discipline students for violations of school rules and gross disobedience or misconduct as set forth in District 86 Board of Education policies.

### [Board Policy 7:190 Student Behavior](#)

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

### **When and Where Conduct Rules Apply**

A student is subject to disciplinary action for engaging in prohibited student conduct, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

- On, or within sight of, school grounds before, during, or after school hours or at any time;
- Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
- Traveling to or from school or a school activity, function, or event; or
- Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

### **Prohibited Student Conduct**

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
  - a) Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under Ashley's Law).
  - b) Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
  - c) Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
  - d) Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under Ashley's Law.
  - e) Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication,

hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.

- f) Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- g) Look-alike or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- h) Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

- 1. Using, possessing, controlling, or transferring a weapon as that term is defined in the Weapons section of this policy, or violating the Weapons section of this policy.
- 2. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
- 3. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
- 4. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
- 5. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
- 6. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
- 7. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
- 8. Teen dating violence, as described in Board policy 7:185, Teen Dating Violence Prohibited.

9. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
10. Entering school property or a school facility without proper authorization.
11. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
12. Being absent without a recognized excuse; State law and Board of Education policy regarding truancy control will be used with chronic and habitual truants.
13. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
14. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
15. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
16. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
17. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
18. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term possession includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

### **Disciplinary Measures**

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.



5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, Bus Conduct.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, Suspension Procedures. A student who has been suspended may also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years in accordance with Board policy 7:210, Expulsion Procedures. A student who has been expelled shall also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B of the School Code](#)
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), look-alikes, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

#### **Isolated Time Out, Time Out, and Physical Restraint**

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in [105 ILCS 5/10-20.33](#), State Board of Education rules ([23 Ill. Admin. Code 1.280](#), [1.285](#)) and the District's procedure(s).

#### **Weapons**

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)) or firearm as defined in Section 24-1 of the Criminal Code of 1961 ([720 ILCS 5/24-1](#)).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including look-alikes of any firearm as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

### **Re-Engagement of Returning Students**

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

### **Required Notices**

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police (ISP), and any involved student's parent/guardian. School grounds includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

### **Delegation of Authority**

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to ten consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of ten school days for safety reasons.

### **Student Handbook**

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated by Reference: 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

### **Detentions**

Students may be assigned detention by school staff or an administrator. An extended detention may be assigned by the Dean or other administrator. Detentions are 45 minutes and are held on Tuesdays, Wednesdays, and Thursdays before school from 7:10 a.m. to 7:55 a.m. or after school from 3:15 p.m. to 4:00 p.m. Extended Detentions are held on varying days of the week from 3:15 p.m. to 5:45 p.m. Students are expected to bring academic work and materials to work on during detention. If a student does not serve an assigned detention, the student may be assigned an In-School Supervised Study (ISS).

Students may be requested to present their student I.D. card for attendance taking purposes in detention. Students are responsible for their own transportation to and from an assigned detention.

## **In School Supervised Study**

Students may be assigned a full or partial day In-School Supervised Study (ISS). During ISS, students will spend their normal academic school day in the assigned location. Students assigned to ISS must be on time, behave appropriately and consistent with all school rules, and are expected to complete academic assignments provided by their teachers.

## **Loss of Privileges**

Students may forfeit bus riding privileges, use of the cafeteria, library, use of the student parking lot, attendance at the extracurricular activities or field trips, and/or other privileges for noncompliance with school rules, both on or off campus. Students also may be subject to additional disciplinary consequences.

## **Out of School Suspension**

An out-of-school suspension is a temporary exclusion from school due to a student's gross disobedience or misconduct. School officials may impose out-of-school suspensions of one to 10 school days. A school administrator will provide notification of an out-of-school suspension to the student's parent/guardian, including a written statement of the reason(s) for the suspension and an explanation of the parent's right to request a review of the suspension. The District's suspension procedures are set forth in Board of Education Policy 7:200. A student who is suspended is prohibited from participating in or attending any District activity or event and is prohibited from being on District property during the period of suspension. Any violation may result in additional disciplinary consequences and/or legal action.

A student serving an out-of-school suspension will have an opportunity to make up any missed work for equivalent academic credit. Completing and turning in all completed school work is the responsibility of the student. A student will have the opportunity to make-up academic work during the term of the student's out-of-school suspension for equivalent academic credit consistent with the District's Make-Up Work policy.

## **Make-up Work due to an Excused Absence (Suspension)**

When students are absent from school or if a student is suspended from school, the student will be allowed to make up missed work, including homework and tests for equivalent academic credit. Teachers have the option to give an alternative assessment. Students may reach out to teachers to request class assignments.

Students must make arrangements with teachers upon return to school and complete any test or quizzes within 2 days of the absences.

Any student who is absent 3 consecutive days or more will have the equal amount of days to complete and turn in class assignments and make-up any tests or quizzes.

Students that have been suspended out of school will participate in a re engagement plan prior to returning to classes.

Incomplete work or failure to complete and turn in the work within the time required may result in a lowering of grades. Students who have been suspended from school must participate in a re-engagement process in order to return to school. The goal of the re-engagement process is to support the student in reintegrating into the school environment following the out-of-school suspension.

## **Expulsion**

Upon the recommendation of the Superintendent or designee, the Board of Education may expel students guilty of gross disobedience or misconduct for a definite period of time not to exceed two (2) calendar years. Expulsion shall take place only after the student's parent/guardian has been provided a written request to appear at a hearing before the Board or a hearing officer appointed by it to determine whether the student should be expelled. The District's expulsion procedures are set forth in Board of Education Policy 7:210. A student who has been expelled from school is prohibited from participating in or attending any District activity or event and is prohibited from being on District property during the period of the expulsion. Any violation may result in additional disciplinary consequences and/or legal action. Students who have been suspended from school must participate in a re-engagement process in order to return to school. The goal of the re-engagement process is to support the student in reintegrating into the school environment following the period of expulsion.

## **Arrest**

Students whose behavior may violate a law or local ordinances may be subject to arrest, in addition to school disciplinary consequences. Law enforcement will be contacted to address any such infractions.

## **Bullying/Harassment**

### [Policy 7:180 Prevention of and Response to Bullying, and Other Aggressive Behaviors](#)

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any non-school-related activity, function, or program.

#### Definitions from [105 ILCS 5/27-23.7](#)

Bullying includes cyberbullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

### **Bullying Prevention and Response Plan**

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in [105 ILCS 5/27-23.7](#) (b)1-12.

1. The District uses the definition of bullying as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of the Article of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted.

Nondiscrimination Coordinator/Title IX Coordinator/Complaint Managers:

Assistant Superintendent for Human Resources  
5500 South Grant Street  
Hinsdale, IL 60521  
630-570-8008

Assistant Superintendent for Special Education  
5500 South Grant Street  
Hinsdale, IL 60521  
630-570-8006

1. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
2. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
  - a) Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
  - b) Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
  - c) Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
  - d) Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

1. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
2. A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.
3. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.
4. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
5. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
6. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:
  - a) The frequency of victimization;
  - b) Student, staff, and family observations of safety at a school;
  - c) Identification of areas of a school where bullying occurs;
  - d) The types of bullying utilized; and
  - e) Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

1. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
2. 2:260, Uniform Grievance Procedure. A student may use this policy to complain about bullying.
3. 2:265, Title IX Sexual Harassment Grievance Procedure. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972.
4. 6:60, Curriculum Content. Bullying prevention and character instruction is provided in all grades in accordance with State law.
5. 6:65, Student Social and Emotional Development. Student social and emotional development is incorporated into the District's educational program as required by State law.
6. 6:235, Access to Electronic Networks. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
7. 7:20, Harassment of Students Prohibited. This policy prohibits any person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).

8. 7:185, Teen Dating Violence Prohibited. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
9. 7:190, Student Behavior. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
10. 7:315, Restrictions on Publications; High Schools. These policies prohibit students from and provide consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

### **Academic Dishonesty/Honor Code**

Board [Policy 7:190 Student Behavior](#), explicitly prohibits, “Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.”

Academic dishonesty includes the use of unauthorized materials and devices, presenting another person’s works or ideas as your own, or enabling someone else to do so. Examples of academic dishonesty include, but are not limited to., the following:

- Turning in any work that has been bought, borrowed, or stolen;
- Lending your work to another student;
- Paraphrasing or copying material in part or in whole from a source without giving proper credit;
- Citing material inaccurately;
- Falsifying or inventing information or citations;
- Claiming another persons' or sources' ideas as your own;
- Copying homework from another student or enabling someone else to do so;
- Looking at another student’s paper during a test or quiz;
- Giving another student answers during a test or quiz;
- Telling a student who has not yet taken a test or quiz what questions are asked on a test;
- Unauthorized possession of instructional materials;
- Copying or communicating assessment material without the express consent of the teacher and/or facilitator. For example: copying coursework, sharing information about a test/quiz;
- Using unauthorized notes or electronic devices in violation of guidelines established by the teacher and/or facilitator. For example: unauthorized use of a calculator/phone, cheat sheets;
- Misrepresenting assessed materials as one’s own, submitting falsified information. For example: changing answers or grades, lying on applications, using unauthorized assistance;
- Stealing or accepting stolen copies of academic material(s).

Collaboration with others on an assignment may sometimes be encouraged by a teacher. However, collaboration with others on an assignment is prohibited when not authorized or directed by a teacher. If your teacher instructed you not to collaborate and you do, it is cheating.

### **Guidelines for Discipline of Academic Dishonesty/Honor Code**

In order to address issues of academic dishonesty with an educational approach that identifies why the students engaged in academic dishonesty and give them the tools to make better choices moving forward, the District will implement the following steps. Depending on the severity of the student’s academic dishonesty, the below process may not be followed in sequential order and the student also may be subject to disciplinary consequences consistent with Board [Policy 7:190 Student Behavior](#).

**First Offense** - Teacher reports an incident of academic dishonesty to the Deans' Office through a conduct referral. The Dean documents the incident via the conduct referral. Teacher meets with the student and contacts the student's parent/guardian.

**Second Offense** – Teacher reports an incident of academic dishonesty to the Deans' Office through a conduct referral. The Dean meets with the student and documents the incident. Teacher meets with the student, issues a consequence, and contacts the student's parent/guardian.

**Third Offense** - Teacher reports an incident of academic dishonesty to the Deans' Office through a conduct referral. The Dean meets with the student and documents the incident. The Dean may assign an online academic module that aligns with the offense for the student. Teacher meets with the student, issues a consequence, and contacts the student's parent/guardian.

**Fourth Offense** – Teacher reports an incident of academic dishonesty to the Deans' Office through a conduct referral. A meeting is held with the Assistant Principal for Curriculum and Instruction, Department Chair, teacher, parent/guardian, student, and the Dean. The Dean documents the incident. The student may be placed on a behavior contract and teacher consequences may be assigned.

## South Pride - Own it!



<b>Accountable</b>	<b>Respectful</b>	<b>Engaged</b>
<b><i>It's all about positive relationships</i></b> <i>Choose - Build - Nurture - Repair</i>		
Take ownership	Be your best self	Connect
Be self-aware	Speak with good purpose	Contribute positively
Be committed	Presume positive intent	Be present
Be goal-oriented	Be kind & forgiving	Maintain balance
Demonstrate self discipline	Demonstrate empathy	Get involved
Promote emotional & physical safety	Be supportive	Use your resources

## STUDENT EXPECTATIONS

### **AUTOMOBILE REGULATIONS & PARKING**

All cars parked on District and school grounds must be parked in an authorized area and display the current school parking permit, as applicable. The speed limit in all District and school parking lots is 10 miles per hour.

At Hinsdale South High School, junior and senior students may apply for a parking permit. At Hinsdale Central High School, only senior students may apply for a parking permit. Students who do not have a parking permit for the current school year may not park on school grounds. Students with parking permits must park in the designated student parking lot at each high school. Student parking is based on space-availability, on a



first come, first serve basis each school day. Student parking in the Staff Parking Lot, including before and after school, is strictly prohibited.

The student parking lot is provided for students with parking permits to park their vehicles. It is not a place to loiter. Once a student arrives in the parking lot, within a reasonable period of time, the student is to gather their belongings and immediately enter the school building. At the end of the student's day, the student should leave school grounds in their vehicle in their vehicle within a reasonable period of time and not loiter in or around the student parking lot.

Parking on school grounds for students is a privilege. By parking on school grounds, the student is agreeing to abide by the parking rules and regulations. Failure to follow the parking rules and regulations may result in disciplinary consequences for students, including loss of parking privileges and consistent with Board [Policy 7:190 Student Behavior](#). In addition, by parking on school grounds, students consent to school searches of their vehicle, and personal effects therein, without notice and without suspicion of wrongdoing. Please also see Board Policy 7:140, Search and Seizure.

### **STUDENT PARKING RULES & REGULATIONS:**

1. You must be a licensed driver and have a valid student parking permit for the current school year.
2. The cost of a parking permit is \$150.00 for the school year or \$75.00 per semester. In cases of financial hardship, students should contact the Director of Deans.
3. Parking permits must be prominently displayed from your rear-view mirror or front window.
4. Parking permits are non-transferable. It must be used only by the student and in the vehicle that it was issued. If a student sells, gives away, or loans their parking permit or car to another student, his/her parking privileges will be revoked. A student in possession of a parking pass not issued to the student will, as applicable, have their parking privileges for the current school year revoked and/or will forfeit their ability to obtain a parking permit the following school year. If the vehicle a student's parking pass is registered to is being repaired or otherwise not available for use for a period of time, please contact the Deans' Office so we can alert the security staff of the temporary change in vehicle.
5. There are no reserved parking spots in the student parking lot. Parking is on a first come, first serve basis. Unauthorized or illegally parked vehicles will be towed and/or the student may be subject to disciplinary consequences
6. Permission to go to your vehicle during the school day must be obtained through the Deans' Office. This includes during study hall and lunch periods.
7. Permission to leave the parking lot during the day must be obtained through the Deans' Office. Students must receive permission to leave school early from the Deans' Office consistent with the District's attendance policy and procedures.
8. If a parking permit is lost or stolen, one (1) replacement will be issued for \$50.00. Only one (1) replacement will be allowed each school year per student.
9. Permits may be denied to students who have prior parking violations.
10. The District is not responsible for any loss, theft, or damage that takes place in the school parking lot.
11. In order to maximize the parking lot's capacity as well as to improve safety, cars must be parked inside of the lines indicating a parking space of the designated parking space.
12. Parking privileges may be suspended or revoked if drugs or alcohol are found in a student's vehicle while in the school lot. This is in addition to student disciplinary consequences for such offenses.
13. Discourteous, reckless, or unsafe operation of a motor vehicle in any of the school's parking lots is prohibited and may result in the suspension or revocation of a student's parking privileges, in addition to disciplinary consequences
14. Possession of, or any participation in the making of, counterfeit parking permits will result in automatic revocation of a student's parking privileges, in addition to disciplinary consequences.
15. A person, regardless of age, may not use a wireless telephone (cell phone) at any time while operating a motor vehicle on school grounds or a roadway in a school speed zone.

### **BICYCLES & SKATEBOARDS**

Bicycles are to be locked in the bike racks provided on campus. Skateboards and inline skates are not to be used on school grounds.

## **BUS TRANSPORTATION**

The guidelines for riding the bus are as follows:

1. You must live within the bussing area (1.5 miles or more) from the school.
2. Students must ride their assigned bus only.
3. Upon entering the bus, students must show their valid student I.D. to the bus driver. If you have lost your student I.D. card or if you have an authorized visitor, a temporary bus pass must be obtained in the Deans' Office in advance. Temporary bus passes do not replace student I.D. cards. A student will be provided up to two (2) temporary bus passes per semester. Students exceeding the two (2) temporary bus passes per semester will be charged a \$1.00 fee per pass requested.

Questions concerning bus routes or ridership should be directed to the Director of Deans. Information about specific bus routes will be distributed during summer registration, posted in the school, and available on the District 86 web page [www.hinsdale86.org](http://www.hinsdale86.org)

In the interest of the student's safety and in compliance with State law, students are expected to observe the District's bus safety rules:

1. Choose a seat and sit in it immediately upon entering the bus. Do not stand in the entrance or in the aisle.
2. Do not move from one seat to another while on the bus.
3. Windows may be lowered no further than the black line.
4. Keep all parts of the body and all objects inside the bus.
5. Loud conversation, singing, boisterous conduct, unnecessary noise or profanity are not allowed.
6. Enter and exit the bus only when the bus is fully stopped.
7. All school rules apply while on the bus, at a bus stop, or waiting for the bus.
8. Use the emergency door only in an emergency.
9. In the event of an emergency, stay on the bus and await instructions from the bus driver.
10. Good behavior and behavior that will not distract the bus driver from operating the bus safely is required. Crowding, pushing, scuffling, and other needless commotion are grounds for disciplinary action.
11. Keep the bus neat and clean.
12. Athletic footwear equipped with cleats or spikes are not allowed on the bus.
13. Inappropriate behavior will be reported to school authorities and failure to observe safety rules may result in disciplinary consequences.
14. Be waiting at your bus stop on time.
15. Students also are subject to the student code of conduct while riding the bus

The District reserves the right to assign students to specific seats on the bus. Students who fail to comply with the District's bus safety rules and student code of conduct, may be subject to discipline pursuant to Board [Policy 7:190 Student Behavior](#), and Board [Policy 7:220 Bus Conduct](#).

## **CAFETERIA/COURTYARD USE REGULATIONS**

Students are subject to the District's student code of conduct during lunch and at all times in the cafeteria and courtyard. In addition, the school reserves the right to assign students to a specific table and/or lunch period. To promote courteous consideration for all involved, students also are required to observe the following rules in the cafeteria and courtyard:

1. Students must remain on campus for lunch.
2. Students are expected to be in the cafeteria on time.
3. The 5-minute passing periods apply.
4. Students are responsible for the disposal of their own garbage, returning trays to the appropriate stations, and recycling aluminum cans. All students sitting at a table are responsible for making sure the table is clean when they leave.
5. Absolutely nothing is to be thrown.
6. Students are required to comply with staff directives.
7. Students using their student ID card to purchase food, should not provide their ID card for other students to use.
8. Students may not bring homemade food items for the purpose of distribution to other students, due to food allergies.

## **CLOSED CAMPUS**

Hinsdale South High School and Hinsdale Central High School are closed campuses, which means that students must remain in their respective buildings for the entire school day. Students must receive permission to leave school during the school day from the Deans' Office consistent with the District's attendance policy and procedures. Students will be provided a pass by the Deans' Office in order to leave campus. Any student leaving the building without permission from the Deans' Office will be subject to disciplinary consequences consistent with Board [Policy 7:190 Student Behavior](#).

## **DANCE GUIDELINES AND GUEST PASS PROCEDURES**

Formal and informal dances are held at various times during the school year. These social events are for the enjoyment of the students enrolled in the District. In order to provide an appropriate and safe environment for all students, the following expectations apply to all students and guests attending our dances:

1. Tickets are non-transferrable and generally non-refundable. Refunds will be issued in the event of a cancellation of the entire dance.
2. Tickets for certain dances (e.g., semi-formal) must be purchased in advance and presented for admission.
3. Tickets are valid for an individual student or a pair of students.
4. A guest form for non-District students must be completed prior to purchasing tickets to the dance. Each student is limited to one guest. See additional information below regarding guest passes.
5. All student code of conduct rules and regulations are in effect for all dances held on and off campus.
6. Students who do not abide by these standards must leave the dance and may receive disciplinary consequences consistent with Board Policy 7:190, Student Behavior. Students are responsible for their guest's behavior if he/she is not a District student. Please share these expectations with your guest in advance of attending a school dance.
7. Curfew for arrival for dances is 60 minutes after the start of the dance. No one will be admitted after that time.
8. Students must be picked up or depart within 15 minutes after the conclusion of the dance.
9. Students must present a valid school I.D. is required for admission.
10. We encourage all students to remain for the entire dance. Students will not be allowed to leave and re-enter the dance at any time.
11. Students should show respect for themselves and others relative to space and actions on the dance floor.

## **DANCE GUEST PASS PROCEDURES**

A guest form is required for all individuals who do not attend the school where the dance is being held. The dance procedure allows a student to bring one guest to dances. A guest form may be picked up in the Deans' Office and must be completed by all parties. Guest forms must be turned into the Deans' Office no later than the Thursday before the dance. In addition, the completed guest form must be presented when purchasing dance tickets. There will be no exceptions to this procedure.

1. A guest must be enrolled in at least the 9th grade. Guests ages 21 and older are not allowed to attend District dances. All guests who are not current high school students may need to be approved by administration.
2. A guest must be in good standing at his/her respective school.
3. A guest must present a picture I.D. at the door and have it available upon request.
4. All approved guests are required to abide with all the rules and expectations of District students. Failure to do so may result in removal from the dance and disciplinary consequences for the District student.
5. A guest who does not have a form on file for the dance will not be admitted.
6. Any guest who is not a current District student must attend the dance with a current District student. If the District student can no longer attend the dance, the guest may not attend the dance nor may that guest attend the dance as the guest of another District student.

## **DRESS CODE**

Board [Policy 7:160 Student Appearance](#), provides, "A student's appearance, including dress and grooming, must not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate, or compromise reasonable standards of health, safety, and decency. Procedures for handling students who dress or groom inappropriately will be developed by the Superintendent and included in the Student Handbook(s)."

Clothes and jewelry that disrupt the orderly process of school functions are not permitted. Dangling chains, sunglasses, and apparel with profanity, lewd and/or sexual references, gang, weapons, drug, alcohol, cigarette or tobacco related slogans or insignias are also prohibited.

Students may wear:

- Hats facing straight forward or straight backward. Hats must allow the face to be visible to staff, and not interfere with the sight line of any student or staff.
- Religious headwear.
- Headwear including but not limited to head scarves and bandanas.
- Hoodie sweatshirts (wearing the hood overhead is allowed, but a student's face must be visible to the school staff).

Wearing of a hat/hood/non-religious headwear is always permitted in designated areas during the school day; cafeteria, hallways during passing periods, and study halls. Wearing a hat/hoodie/non-religious headwear in the classroom will be at the sole discretion of the classroom teacher. Footwear is required at all times

### **GLASS BEVERAGE BOTTLES PROHIBITED**

Due to the potential danger of broken glass, beverages must be in plastic containers or cans.

### **IDENTIFICATION CARDS**

For safety and security purposes, any person on the school premises is required to identify him/herself when requested to do so by any staff member. Students are required to wear a valid District identification card and District lanyard. In the event that a student does not have an I.D. or lost their I.D. card, arrangements must be made for a replacement through the bookstore. The cost to replace your student ID is \$5.00. Temporary I.D. cards can be purchased for \$1.00 in the Deans' Office. Temporary I.D. cards expire at the end of the school day.

Students are reminded that they will need their I.D. for many additional purposes including: bus boarding pass (for those students who have been assigned a bus route), use of Internet privileges, activities pass, yearbook, school newspaper, voting for student government, checking-out library materials, locker identification, Buildings and Grounds assistance, and admission to school dances.

### **LIABILITY FOR PERSONAL PROPERTY**

The school does not assume liability for personal property, either lost or stolen. Personal belongings should be marked with a permanent identification. The Lost and Found is located in the Bookstore at each high school. Items that are found should be brought to the Bookstore or Deans' Office. If an item is stolen, report it to a Deans' Office or School Resource Officer immediately. Any items in the Lost and Found after 12:00 PM on the last day of each semester will be collected and either disposed of or donated to a charitable organization. No items will be saved.

### **LOITERING**

Students are not permitted to loiter in the school building during passing periods, lunch periods, or before or after school. Students found wandering the halls or in unauthorized areas of the building are subject to disciplinary action. Students may not block the hallway at any time during the school day. Stalls in washrooms are designed for one student to occupy. Students who are not involved in a supervised sport or activity after school must leave Hinsdale South High School by 3:15 p.m. and Hinsdale Central High School by 3:30 p.m.

### **PASSES**

Students who receive a pass to see a school staff member must report to the designated location promptly. On occasions when a student must leave a scheduled class, the student must have an authorized pass from school staff. Students must use their hallway passes located in the student planner. Each student is allowed a limited number of hall passes per semester.

### **SAFE SCHOOL ZONE**

Hinsdale South High School and Hinsdale Central High School have been declared Safe School Zones. As such, increased penalties may be imposed for weapon, drug or gang-related crimes committed within 1,000 feet of the campus. Signs are posted around the perimeter of the school. Violators will be punished to the full extent of the law.

## **SAFETY TIP LINE/SCHOOL VIOLENCE TIP LINE**

The Tip Line is an anonymous reporting system. It is available through the District's website ([d86.hinsdale86.org](http://d86.hinsdale86.org)) or the Parent Link app/ Tips are directed to the designated school administrator. Administrators and/or school resource officers will follow up on all tips and respond in an appropriate manner.

Please provide as much information as possible so that every effort can be made to resolve the issue. If the situation is an emergency, call 911.

### **Please Note:**

Tips will not be monitored outside of school hours, on student non-attendance days, weekends, school breaks (including summer), or holidays. Tips should include specific details about who, what, where, and when. All messages left during these times will be reviewed the next school day.

Tips may include information on the following non-exhaustive types of concerns: bullying, hate speech, drugs, fighting, personal crisis, student well-being, safety risk, threat, vandalism, and weapons. All concerns will be investigated in a timely manner by the appropriate personnel.

D86 Tipline <https://d86.hinsdale86.org/Page/679>



The school violence tip line is for students and others to anonymously report threats of school violence. The Attorney General's Website [www.illinoisattorneygeneral.gov/children/index.html](http://www.illinoisattorneygeneral.gov/children/index.html) homepage contains a number of links that may provide additional, helpful resources.

1-800-477-0024  
School Violence Tipline



[www.illinoisattorneygeneral.gov/children/typline.pdf](http://www.illinoisattorneygeneral.gov/children/typline.pdf)

## **STUDENT SOCIAL MEDIA PASSWORD OR OTHER ACCOUNT INFORMATION**

School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

## **STUDY HALLS**

Attendance in Study Hall is required. Students must arrive on time and bring study or reading materials to occupy the time constructively.

Students who have an unscheduled class period or who have been dropped from a class will be assigned to a study hall.

iPods or similar devices are allowed in study halls as long as they cannot be heard by others in the room. Card playing is not allowed in any type of study hall.

## **TEEN DATING VIOLENCE POLICY**

### [Policy 7:185 Teen Dating Violence Prohibited](#)

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term teen dating violence occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
  - a) [2:260 Uniform Grievance Procedure](#). This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the School Board, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
  - b) [2:265 Title IX Sexual Harassment Grievance Procedure](#). This policy prohibits any person from engaging in sexual harassment in violation of Title IX of the Education Amendments of 1972. Prohibited conduct includes but is not limited to sexual assault, dating violence, domestic violence, and stalking.
  - c) [7:20 Harassment of Students Prohibited](#) This policy prohibits any person from harassing, intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
  - d) [7:180 Prevention of and Response to Bullying, Intimidation, and Harassment](#) . This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:
  - a) Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.
  - b) The Nondiscrimination Coordinator, Building Principal, Dean of Students, or a Complaint Manager identified in policy [7:20 Harassment of Students Prohibited](#).
3. Incorporates age-appropriate instruction in grades 9 through 12, in accordance with the District's comprehensive health education program in Board [Policy 6:60 Curriculum Content](#). This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board [Policy 6:65 Student Social and Emotional Development](#)
4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Dean of Students, or a Complaint Manager.
5. Notifies students and parents/guardians of this policy.

## **VIDEO SURVEILLANCE CAMERAS**

The Board of Education authorizes the use of video surveillance cameras in and around Hinsdale South and Hinsdale Central High School. The purpose of the surveillance system is to improve safety, monitor building and property, to deter inappropriate or criminal activity and/or to assist school administrators and law enforcement officials in identifying/prosecuting persons committing inappropriate or criminal acts.

Although the video cameras are in place to record activities both in and outside of the school building, no cameras will be positioned to monitor activities occurring in restrooms, locker rooms, designated clothes changing areas, staff lounges, classrooms, Nurse's station, or privately-owned land.

Information recorded on the video cameras is considered to be for official District-use only. School officials and other appropriate personnel are authorized to view all videotapes for the purposes set forth above.

## — STUDENT ACTIVITIES —

*Welcome to Hinsdale South High School.* The Student Activities Program has a variety of opportunities to offer you as a member of the Hinsdale South Community. There are currently over 70 clubs available to our students, providing a wide array of programs – most certainly something for every interest. There are numerous opportunities for you to get involved in student life while balancing your academic pursuits.

The Student Activities Office strongly encourages you to explore all of your options and involve yourself in at least one student club/activity. Studies have shown the single most accurate predictor of success in life is the degree of involvement a person has had in high school extracurricular programs.

So, get involved in student life at South. It's a great place because of the collective efforts of everyone connected with our activities program, both students and sponsors. We A.R.E. Hornet Nation! Stop by the Student Activities office (room 263) for more information.

Nick Chavarria– Director of Student Activities

630-468-4561 [nchavarr@hinsdale86.org](mailto:nchavarr@hinsdale86.org)

[Policy 6:190 Extracurricular and Co-Curricular Activities](#)

## — STUDENT ACTIVITIES CODE OF CONDUCT —

### STATEMENT OF PHILOSOPHY

1. A Code is a system of guiding principles and rules that communicate norms and values and helps individuals distinguish between what is right and what is wrong. This Code outlines Hinsdale South's expectations for students who choose to be involved in our extracurricular program.
2. Hinsdale South High School offers an extensive and diverse extracurricular program to provide additional learning opportunities to students who wish to develop special interests, skills, and talents to a higher level. Involvement in these activities is voluntary and a privilege; students choosing to participate take on extended responsibilities as representatives of their school and community. These extended responsibilities justify holding students who choose to participate in the extracurricular program to a higher standard of conduct as a condition of participation.
3. Students who choose to participate in the extracurricular program are responsible for behaving in accordance with this Code.

### STUDENT EXPECTATIONS

Conduct of all students involved in the District's activities program will be of the highest caliber in the school, in the community, and during practices and games or competitions. Students who do not represent the District in a becoming manner or whose habits, conduct, or character IN OR OUT OF SCHOOL reflect poorly upon the District may be subject to disciplinary measures. This commitment begins with the first day of participation in the club until the club meetings end. If the club meets over the summer, the expectations apply.

Students must comply with all Activities Code expectations and rules in order to participate in the District's activities program. Students who fail to comply with the Activities Code will be subject to consequences, up to and including suspension or removal from an activity, as well as discipline pursuant to Board [Policy 7:190 Student Behavior](#)

### EXEMPLARY BEHAVIOR EXPECTATIONS

#### All Club Members MUST:

1. realize the importance of academic excellence. Both IHSA and the District require all members to receive passing grades in at least five classes in order to participate in Student Activities
2. not use or possess tobacco, alcohol, or illegal drugs. A member who uses or possesses tobacco, electronic cigarettes ("juuls"), vaporizers, alcohol, illegal drugs, or "look-alikes" is in violation of the Activities Code and may also be in violation of Board Policy 7:190, Student Behavior. ("Possession" as used in this Code shall mean having any knowledge of, and any control, over an item.)
3. practice good citizenship in all environments by respecting the property and rights of others (poor citizenship includes activities such as stealing, cheating, vandalism, inappropriate presence or posting on social media, and other illegal acts).

4. realize the existence and acceptance of and be held accountable for the individual rules as outlined by the coach or sponsor, other than those outlined in the Activities Code.

### **CLUB LEADERS/PRESIDENTS:**

Leaders in the student activities program are role models for other students because they have been elected, granted, or assumed leadership roles in their respective activities. In addition to meeting the same academic criteria as other leaders in athletics, passing at least 5 classes per week, activity leaders and members must uphold the Activities Code

### **CONSEQUENCES:**

Consequences for lack of exemplary behavior are removal from the leadership position if there is one infraction of the Activities Code. Leaders may continue membership in the club but cannot hold office. This exemplary behavior expectation becomes active the day students become officers / leaders and have read the Code and acknowledge understanding of the code via signature kept on file with club sponsor, and this continues until the final day of their respective leadership positions (when someone else becomes the Club President or leader).

### **ACTIVITIES CODE INFRACTIONS AND/OR VIOLATION**

**NOTE:** Disciplinary action for behavior in violation of school rules as described in the Board [Policy 7:190 Student Behavior](#) may also subject participants to disciplinary action under the Activities Code.

Additionally, conduct resulting in the participant's arrest or conviction of an ordinance violation or crime may result in disciplinary action under the Activities Code.

#### **1st Offense:**

1. The District will convene a meeting between the participant and Activities Director to discuss the infraction. A subsequent intervention meeting may be recommended. The intervention meeting could include the parents (guardian), coach or sponsor.
2. Officers/Presidents/Leaders may be asked to resign from their leadership position as a result of the first infraction of the Activities Code.
3. In order to remain a part of the club or activity, the Officer/President/Leader must accept responsibility for his/her actions.
4. Club Members may be disqualified from any and all participation in club activities until the assigned disciplinary action is completed. This disciplinary course of action will be assigned by the Activities Code Review Panel. Disciplinary action may include but is not limited to: community service, suspension of competitive activities, and/or opportunities available via District 86.

#### **2nd Offense:**

A second infraction will require a more extensive disciplinary assignment designated by the Activities Code Review Panel.

#### **3rd Offense:**

A third infraction will constitute removal from the club and membership in all clubs/activities for the remainder of the student's high school career.

### **ACTIVITIES CODE REVIEW PANEL**

The Activities Director will handle infractions of the Activities Code and may consist of the Activities Director, Club Sponsor(s), and a police liaison if applicable. The panel will convene within a designated number of days of the infraction to discuss the severity of the infraction and decide on a case-by-case basis the appropriate consequence. Consequences for an activity infraction will occur as a result of direct observation by a school official and/or the result of an investigation by the school administration. Reports of infractions from non-school sources will not be acted upon unless school officials (activity sponsor or administration) substantiate the report through investigation. The student should be informed of the investigation and given an opportunity to speak about the accusation prior to the decision by the panel and the administration. All cases, except self-confession of an offender, are subject to an Activities Code Review Panel appeal. This appeal is an opportunity to present extenuating circumstances. Notice of an appeal must be made to the Activities Director within three days of the consequence being assigned.

Infraction consequences will be in the form of disciplinary actions as assigned by the Activities Director. Discipline action must be completed immediately in order to allow the student to return to his/her club(s). The Activities Director will decide what, where, whom, and which resources to use for disciplinary action. If assigned community service, the student will not be able to work with a family member, for instance, in order



to have hours “signed off on.” Service work must be completed outside of the school day and be approved by the Activities Director. There will be a minimum number of service hours designated by the Activities Director.

## **ATTENDANCE PROCEDURES FOR STUDENT PARTICIPATION IN ATHLETICS AND ACTIVITIES**

Students’ primary responsibility is to attend school during the day in order to achieve their full academic potential. Therefore, student participation in any athletic or co-curricular activity requires a student to be present in school all day on the day of a practice, event, contest, or competition. Students who are not in attendance on the day of a practice, event, contest, or competition will be ineligible to participate.

- Students and parents/guardians will sign the Participation Policy as a part of their Athletic and/or Activity Code paperwork.
- Students must contact their coach or sponsor on the day of a practice or event to report that they missed part or all of the school day due to illness. This is true whether the practice is before school or after school. The goal is to have the students stay home in order to get well, to concentrate on lessons they missed that day, and to limit the spread of illness to teammates.
- If a student fails to report an absence, the coach or sponsor will levy a sanction against that student for a lack of responsibility and respect for the Participation Policy.
- If a student misses part of the school day due to a dental or medical appointment, funeral, observance of a religious holiday, or family emergency, the student must notify the coach or sponsor, who will determine if participation will be allowed on that day or not.

## **NOTIFICATION OF SUSPECTED ACTIVITIES CODE VIOLATIONS**

Prior to imposing a penalty under this Activities Code, the student and his/her parent/guardian will be notified of the suspected violation and will be given an opportunity to respond to the Activities Director. The Activities Director will give notice by attempting to contact the parent/guardian in writing and/or by telephone. The parent’s/guardian’s response to the suspected Code violation must be made to the Activities Director within 48 hours of when they first receive notice, by telephone or in writing. The Activities Director and coach/sponsor will consider the response of the parent/guardian before reaching a final decision. The decision of the Activities Director and coach/sponsor will be final and binding upon the participant. The Activities Director or his/her designee will send a follow-up letter to the student’s parents/guardian outlining the Activities Code violation and any consequences assigned.

## **VOLUNTARY ADMISSION**

A participant may voluntarily admit an Activities Code violation or substance abuse problem to the Activities Director. This must take place prior to being ticketed, for a verifiable offense, issued a citation, or there is an ongoing investigation. After admission of a substance abuse problem or other Activities Code violation, the participant may, under some circumstances, be allowed to continue uninterrupted eligibility. However, continued eligibility will only be available to participants who have not previously been disciplined by substance abuse violations. The Activities Director, on a case-by-case basis, will determine whether or not a participant who voluntarily admits a substance abuse problem or other Activities Code violation will be allowed to continue uninterrupted eligibility.

## **APPEALS PROCESS**

The student or parent/guardian may submit an appeal of the Activities Director’s decision in writing to the Principal. The appeal must be submitted within 3 of receiving the Activities Director’s final decision. If an appeal is requested, the Principal or his/her designee will review the decision of the Activities Director. During the appeal process, if an appeal is requested, the Principal or his/her designee will review the decision of the Activities Director. During the appeal process, the decision of the Activities Director shall be enforced.

## **DAILY ANNOUNCEMENTS**

Write-ups for the Daily Announcements must be submitted by club sponsor to Announcements via email prior to 12:00 p.m. for the next day’s announcements. Email must include the following: name of club, dates to be announced, message to be broadcast and sponsor name.

## **FUNDRAISERS**

All organizations wishing to hold a fundraiser must obtain permission from the Student Activities Office and be directly tied to a District club or activity.

## **INSURANCE**

The District annually procures student accident insurance to provide supplemental insurance to families that have a student injured while participating in school sponsored and supervised activities on or off school premises. This includes activities during regular school hours, and clubs and athletics that are sponsored and supervised by the District. If you need to have a claim form issued please contact the Director of Deans on student attendance days or the Assistant Principal of Operations on non-student attendance days at your respective school. Additionally, parents or guardians can obtain an accident insurance policy for their student(s). Information is available on the District website.

## **PARTICIPATION**

Selection of members or participants is at the discretion of the teachers, sponsors, or coaches, provided that the selection criteria conform to the District's policies. Participation in co-curricular activities is dependent upon course selection and successful progress in those courses. In order to be eligible to participate in any school-sponsored or school-support athletic or extracurricular activity, a student must satisfy the Illinois High School Association's scholastic standing requirements [doing passing work in at least 25 credit hours of high school work per week]. Any student-participant failing to meet these academic criteria shall be suspended from the activity until the specified academic criteria are met.

The Student Activities Program has a variety of opportunities. There are currently over 70 clubs available to students, providing a wide array of programs – most certainly something for every interest. There are numerous opportunities for you to get involved in student life while balancing your academic pursuits.

The Student Activities Office strongly encourages you to explore all of your options and involve yourself in at least one student club/activity. Being involved in student life at your high school is a great way to be part of the collective effort of everyone connected with our activities program, both students and sponsors. Stop by the Student Activities office for more information.

## **POSTERS**

Students who wish to post school-related material must first receive stamped approval from the Director of Student Activities. Only school sponsored posters will be approved. Posters may not be put on painted surfaces and are only to be hung in the designated display boards located throughout the school. Students who place posters on the wall are responsible for removing them.

Fliers or posters promoting non-school sponsored activities may be approved to be placed on the Community News Bulletin Board, but are otherwise prohibited from being posted or distributed in the school building or on school property.

## **CLUBS AND ACTIVITIES**

For a list activities and sponsors scan the QR code:





The Student Athletics section - **Student Athlete Handbook** - sets forth the expectations and rules for students who participate in interscholastic athletics in the District. Student-Athletes must abide by the provisions in the Student Athlete Handbook, Student Handbook, and Board [Policy 7:240 Conduct Code for Participants in Extracurricular Activities](#) and Board [Policy 7:190 Student Behavior](#), both on and off school property and during and outside the school day. Student-athletes and their parents/guardians must read this handbook. When registering online for a sport both the student-athlete and their parent/guardian must electronically sign. These signatures indicate that the student-athlete and the parent/guardian have read the **Student Athlete Handbook** and agree to the policies and procedures described therein.

Student-athletes and the parent/guardian must also complete and submit the Agreement to Participate in interscholastic athletics form, and a [certificate of physical fitness](#) issued by a licensed physician to the Athletic Office.

It is the intent of the Athletic Department and the Administration that no person shall, on the basis of sex, be excluded from participation or be denied benefits or subjected to discrimination under the educational program or activities described herein.

Please remember that all coaches, instructors, and custodians are here to support your participation in the District's interscholastic athletics program. A great amount of money is invested every year to purchase and maintain our facilities and equipment. Your parents/guardians, your friends, and you help to finance our program in various ways. Do your part to help keep these costs down by taking pride in our facilities and equipment and in exercising good judgment in their use.

The District has a great tradition in interscholastic athletics. Our athletic teams are highly respected. Your decision to participate on a District 86 athletic team indicates that you are willing to make a commitment to uphold the tradition that has been earned by many great athletes. Accordingly, your conduct must adhere to and uphold the District's expectations and rules set forth in this **Student Athlete Handbook**.

## **Athletic Eligibility Rules**

The Principal, or his designee is responsible for certifying the eligibility of all students representing the District's high schools in interscholastic athletics. As a member of an interscholastic athletic team, students are subject to rules established by the District, the [West Suburban Conference](http://wsc.8to18.com/) and the [Illinois High School Association \(IHSA\)](https://www.ihsa.org/default.aspx).

The IHSA requires student-athletes to pass 25 credit hours of high school work per week, generally the equivalent of five full-credit courses. The District checks scholastic eligibility on a weekly basis. Athletes also must have passed and received 25 credit hours of high school work toward graduation for the entire previous semester to be eligible during the ensuing semester. Weekly eligibility starts on Monday of the week and continues to Saturday of the same week. If a student becomes eligible during his/her week of ineligibility, they must continue to serve the full week of ineligibility. This also is true for semester eligibility. During ineligibility, a student-athlete may continue to practice and travel with the team. However, since the student-athlete is ineligible, he/she cannot participate in any interscholastic contests.

Major topics of IHSA governance include age, all-star participation, amateur status, attendance, coaching schools, misbehavior during contest, participation limitations, physical examination, playing in non-school competition, recruiting of athletes, residence, scholastic standing, school team sports, seasons, transfer, and use of players. The Athletic Directors have complete information regarding all rules, regulations, and by-laws of the [IHSA](#).

### **Good Sportsmanship**

One of the goals of interscholastic competition is to teach important values while enriching the educational experience of the young men and women who participate. Good sportsmanship is certainly one of those important values and, as a result, promoting good sportsmanship is clearly one of our highest priorities.

Good sportsmanship is the display of both attitude and behavior which exemplifies positive support for the District's interscholastic programs, as well as, for the individuals who participate in such programs. People involved in all facets of the interscholastic program are expected to demonstrate respect for others and display good sportsmanship.

### **Spectator Conduct**

All persons attending District activities, performances, or athletic contests are expected to exhibit appropriate sportsmanship and courteous behavior. Students are expected to comply with all applicable District and school rules. Those who are disruptive will be required to leave the premises and may be subject to additional consequences consistent with Board policy and District and school rules.

### **Student Transfers**

Students who transfer to another high school, he/she must follow the guidelines and rules set forth by the IHSA in order to be eligible to play. Please contact the Athletic Director for further information and to ensure the correct paperwork is filed.

### **Athletic Training Concussion Protocols**

For additional information about the District's concussion protocols, please see Board [Policy 7:305, Student Athlete Concussions and Head Injuries](#). The District fully implements the Youth Sports Concussion Safety Act.

### **Recognition:**

Assessment of concussion like symptoms must be determined immediately following one of the following:

- Direct head to head contact
- Direct trauma following a vicious hit
- Head to ground contact
- Symptoms may occur with no contact

According to the IHSA, a coach, referee, or Athletic Trainer may pull ANY athlete from competition if suspicious for a concussion. That individual must be cleared by an Athletic Trainer or Team Physician prior to being allowed to return. If any concussion-like symptoms are present, that athlete must be seen and cleared by a physician (MD/DO/Nurse Practitioner or Physician's Assistant). A parent or family member who is an MD/DO/Nurse Practitioner or Physician's Assistant cannot clear their own student athlete. If the athlete is cleared by a physician but still presents concussion-like symptoms, the Athletic Trainer can withhold that athlete from competition/practice of an IHSA/school sponsored event or sport.

### **Symptoms to look for:**

- Headache
- Difficult remembering simple words/previous coach discussions
- Dizziness
- Nausea
- Difficulty concentrating
- Light or sound sensitivity
- Extreme fatigue/lethargy
- Feeling in a fog or out of their body

**Monitor:**

Concussion symptoms will be monitored by athletic trainers following injury until released to their parents. Parents are to watch for worsening symptoms, if symptoms worsen same day or in evening, a referral to a doctor is warranted.

**Follow-up:**

The athlete MUST check in the next day following injury if they attend school, otherwise a phone call will be made home. Once an athlete is symptom free for 24 hours they will be re-evaluated, and Post-Injury Cognitive test will be done. Athletes must be symptom free and pass tests to begin return to play guidelines.

**Return to Play Daily Break Down:**

- Day 1: Pass Sports Brain Post-Injury test. Aerobic exercise (eg; stationary bike); 65% max heart rate 20 minutes. Balance exam (eg BESS) and dynamic balance exercise. Oculomotor exam and optokinetic exposure.
- Day 2: Treadmill/outdoor jogging, 60-80% max heart rate (Supervised jogging 1 mile). Progressive cognitive loading w/exertion/balance/optokinetic.
- Day 3: Sport specific exercise functional drills (20 yard forward/backward springs, zigzag cuts, figure 8's) lifting, pushups, etc.
- Day 4: Light practice (No contact), drills, break-down activities, (no team scrimmage).
- Day 5: Full contact practice after medical clearance.
- Day 6: Return to game competition.

\*If any symptoms develop on any day of activity or following activity, that day will be repeated until no symptoms develop.

**Referral IF NEEDED:**

If symptoms persist for more than 24 hours, the student must be referred to a physician. A physician's note (as mentioned above) of clearance will be needed to begin the Return-to-Play protocol. Students must meet the Return-to-Play guidelines in order to return to strenuous activities (sports and physical education).

(\*\*If a physician's note states to return the athlete to activities and the ATC does not feel the athlete is safe to return, the ATC will withhold the athlete until they have met the above guidelines\*\*)

**Parent/Coach Communication**

As parents/guardians, when your children become involved in the District's interscholastic athletics program, you have a right to understand the expectations placed on your child. This begins with clear communication from the coach of your child's program.

**Communication You Should Expect From Your Child's Coach**

1. Philosophy of the coach
2. Expectations the coach has for your child as well as all the players on the squad
3. Locations and times of all practices and contests
4. Team requirements, i.e., fees, special equipment, off-season conditioning
5. Procedure followed if your child be injured during participation
6. Discipline which results in the denial of your child's participation

**Communication Coaches Expect from Parents / Guardians**

1. Concerns expressed directly to the coach
2. Notification of any schedule conflicts well in advance
3. Specific concern in regard to a coach's philosophy and/or expectations

**Appropriate Concerns to Discuss with Coaches**

As your children become involved in the District's interscholastic athletics programs, they will experience some of the most rewarding moments of their lives. It is important to understand that there also may be times

when things do not go the way you or your child wishes. At these times, discussion with the coach is encouraged.

1. The treatment of your child, mentally and physically
2. Ways to help your child improve
3. Concerns about your child's behavior

#### Issues Within A Coach's Discretion

It is very difficult to accept your child not playing as much as you may hope. Coaches must make judgment decisions based on what they believe to be best for all students involved in the athletics program. As you have seen from the list above, certain things can be and should be discussed with your child's coach. Other things, such as those that follow, must be left to the discretion of the coach.

1. Playing time
2. Team Strategy
3. Play calling
4. Other student-athletes

#### What To Do If You Have a Concern To Discuss With A Coach

There are situations that may require a conference between the coach and the parent/guardian. When such conferences are necessary, the following procedure should be followed to help promote a resolution of the issue.

1. Call to set up an appointment with the coach;
2. If the coach cannot be reached, contact the Athletic Director. A meeting time will be arranged for you;
3. Please do not attempt to confront a coach before or after a contest or practice;

#### What To Do If The Meeting With The Coach Did Not Provide A Satisfactory Resolution

1. Set up an appointment with the Athletic Director to discuss the situation;
2. At this meeting the appropriate next step can be determined.

Hinsdale Central Athletics webpage: <https://d86.hinsdale86.org/domain/72>

Hinsdale South Athletics webpage: <https://www.hinsdalesouthathletics.org/>

### **NCAA Eligibility**

Each year the NCAA revisits their athlete eligibility. Please contact your head coach, guidance counselor, or Athletic Director for complete information on eligibility, classes to take, and testing to complete for your NCAA eligibility. Also, stay up to date on information at the following:

<https://web3.ncaa.org/hsportal/exec/links?linksSubmit=ShowActiveLinks>

### **NCAA, NAIA, NJCAA NLI Signing and Recognition**

District 86 athletes will be invited by their coaches to attend a NLI or recognition event. This recognition is for senior student-athletes who will be attending college and continuing playing a sport. These dates will be set by the Athletic Office. The dates are usually, but not always, in November, February, and May. In order to take part in this ceremony, a student-athlete must meet the following criteria:

- Be a senior athlete.
- Received a varsity letter in the sport they are to sign for or be recognized in

OR

- If the athlete has not received a senior year varsity letter because their sport begins after the NLI date, they must have participated in good standing as a junior in that sport and intend to participate their senior year in that sport

OR

- If the athlete has not received a senior year varsity letter because their sport begins after the NLI date and they did not participate, nor did they finish their junior year in good standing. They may participate in a recognition day or NLI signing, but it would follow their senior season participation in that sport

OR

- Any senior athlete who has received a varsity letter in a sport and is signing a NLI for a sport that the District does not offer as an interscholastic or club sport.

## **ATHLETIC GUIDELINES AND INFORMATION**

### **Athletic Code – Statement and Philosophy**

1. A code is a system of guiding principles and rules that communicate norms and values and helps individuals distinguish between what is right and what is wrong. This Athletic Code outlines the District’s expectations for students who choose to participate in interscholastic athletics.
2. The District offers an extensive and diverse athletic program to provide additional learning opportunities to students who wish to develop special interests, skills, and talents to a higher level. Involvement in these activities is voluntary and a privilege; students choosing to participate take on extended responsibilities as representatives of their school and community. These extended responsibilities justify holding students who choose to participate in the athletic program to a higher standard of conduct as a condition of participation.
3. Students who choose to participate in the athletic program are responsible for behaving in accordance with the code.

### **Expectations**

Students must comply with all Athletic Code expectations and rules in order to participate in the District’s interscholastic athletics program. Students who fail to comply with the Athletic Code will be subject to consequences, up to and including suspension or removal from an athletics team, as well as discipline pursuant to Board Policy 7:190, Student Behavior. All student-athletes MUST:

1. Not use or possess tobacco, alcohol, or illegal drugs. A student-athlete who uses or possesses tobacco, electronic cigarettes (“juuls”), vaporizers, alcohol, illegal drugs, or “look-alikes” is in violation of the Athletic Code. “Possession” as used in this Code shall mean having any knowledge of, and any control, over an item.
2. Practice good citizenship in all environments by respecting the property and rights of others. Poor citizenship includes actions such as hazing, harassment, stealing, vandalism, and other illegal acts.
3. Abide by and be held accountable for the individual rules as outlined by the coach or sponsor, other than those outlined in the Athletic Code.

### **Hazing**

Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students. Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Please see Board Policy 5:90, Abused and Neglected Child Reporting, for additional information.

Hazing violates Board [Policy 7:190 Student Behavior](#), and will not be tolerated. Students engaged in hazing will be subject to disciplinary consequences as outlined in Board [Policy 7:190 Student Behavior](#).

### **Athletic Code – Parental Permission Form**

The Athletic Code applies to all students who choose to participate in athletic activities. Students are encouraged to discuss any questions regarding the code with their coaches or sponsors.

The Athletic Code-Parental Permission Form is to be signed by a parent (guardian) and participant prior to his/her participation. The commitment that those signatures represent will remain in effect for ONE CALENDAR YEAR from the date of last participation by the student. In order for the student to participate after that date, the participant and parent must once again sign the form. Code violations do, however, carry over from one year to the next.

### **Athletic Code Substance Violations**

A student-athlete who uses or possesses tobacco, electronic cigarettes, alcohol, illegal drugs, or “look-alikes” is in violation of the Athletic Code and may be subject to discipline under the Athletic Code and/or Board Policy 7:190, Student Behavior. A verifiable Athletic Code violation is deemed to have occurred when:

1. A District 86 employee or representative confirms the student-athlete use or possession of any of the above-listed substances, or a participant is given a citation, ticket, or peer jury by a law enforcement agency; or
2. A student-athlete admits to the Athletic Director that he/she has used or possessed any of the above-listed substances or
3. Verification by parent/guardian, District 86 employee, or law enforcement agency, or representative thereof, confirming use or possession of any of the above-listed substances at any gathering hosted on private property

Student-athletes who violate the Athletic Code behavior and other expectations, including team rules, may be subject to discipline under the Athletic Code and/or [Policy 7:190 Student Behavior](#). This includes conduct resulting in the student-athlete's arrest or conviction of an ordinance violation or crime.

## **Athletic Code Violation Penalties**

### **1<sup>st</sup> Offense**

#### **Meeting**

The Athletic Director will meet with the student-athlete. The following individuals also may attend the meeting: student-athlete's parent/guardian, coach, and/or other school staff as appropriate. At the meeting, the violation and consequences will be discussed. In addition, an intervention meeting may be recommended.

#### **Suspension**

1. **For Substance Violation:** The student-athlete is suspended from participating in contests totaling 50% of the season. This suspension can be reduced to 20% of the season if the student agrees to attend an assessment program. Documentation of attendance in the assessment program must be provided in order to receive the reduction. The cost of the assessment program is the responsibility of the student-athlete and parent/guardian.
2. **For Non-Substance Violation:** If the student-athlete's violation is for an offense that is not a substance violation, but for another illegal act, the student-athlete will be suspended from participating in contests totaling 50% of the season. This Suspension can be reduced to 20% of the season if the student agrees to complete an online behavior assessment.
3. The student-athlete may continue to practice and attend team meetings during his/her suspension.

#### **Community Service**

If a student-athlete does not participate in an assessment program, the student-athlete also must serve 20 hours of community service. This community service must be completed and turned into the Athletic Director by the due date stated on the form. The community service must be pre-approved by the Athletic Director.

#### **Good Standing**

The student-athlete must finish the season in which he/she has served his/her suspension in good standing.

If the student-athlete's suspension is not completed by the end of the season, the suspension carries over to the next sports season/year in which the student-athlete participates, including to the next school year if applicable. The student-athlete also must complete the 20 community service hours, or attend and show proof of completion of an assessment program, by the end of the season and prior to being eligible to compete in the next athletic season.

### **2<sup>nd</sup> Offense**

#### **Meeting**

The Athletic Director will meet with the student-athlete. The following individuals also may attend the meeting: student-athlete's parent/guardian, coach, and/or other school staff as appropriate. At the meeting, the violation and consequences will be discussed. In addition, an intervention meeting may be recommended.



## **Suspension**

1. **For Substance Violation:** The student-athlete is suspended from participating in all interscholastic athletics for one calendar year. This suspension can be reduced to contests totaling 50% of the season if the student agrees to attend an assessment program and agrees to the time period of counseling that is recommended by the program.
2. **For Non-Substance Violation:** If the student-athlete's violation is for an offense that is not substance violation, but for another illegal act, the student athlete will be suspended from participating in contests totaling one calendar year. This suspension can be reduced to contests totaling 50% of the season if the student agrees to an online behavior assessment.
3. The student-athlete may continue to practice and attend team meetings during his/her suspension.

## **Community Service**

The student-athlete must perform 20 hours of community service if they chose not to do an assessment program. This community service must be completed and turned into the Athletic Director by the due date stated on the form. The community service must be pre-approved by the Athletic Director.

1. **Good Standing:** The student-athlete must finish the season in which he/she has served his/her suspension in good standing.
2. **Intervention Program:** The student-athlete must satisfactorily complete the appropriate school recognized intervention program during the term of the suspension, or the Athletic Director must approve the timetable for completion before resumption of eligibility is considered. The cost of the intervention program is the responsibility of the student-athlete and parent/guardian.
3. **Written Request:** The student-athlete must submit a formal written request for interscholastic athletics participation reinstatement to the Athletic Director, and the Head Coach/ following the completion of the one year suspension, or 50% suspension if the student attends an assessment program. Completion of the community service hours and intervention program may not yet be completed at the time the written request is submitted. Upon receipt of the written request, the Athletic Director and Head Coach may reinstate the student-athlete's eligibility before the intervention program and community service hours are completed.

## **3<sup>rd</sup> Offense**

If the student-athlete does not submit a written request or is not reinstated before completion of the intervention program and community service, the student-athlete must complete all consequences: suspension, intervention program community service, and be in good standing in order to return to participating in interscholastic athletics. If the student-athlete's suspension is not completed by the end of the season, the suspension carries over to the next sports season in which the student-athlete participates, including to the next school year if applicable. The student-athlete also must show proof of completion of community service and the intervention program prior to being eligible to compete in the next athletic season.

**The student-athlete's eligibility is terminated immediately for the remainder of the student's high school career.**

## **Notification of Suspected Athletic Code Violations**

Prior to imposing a penalty under this Athletic Code, the student-athlete and his/her parent/guardian will be notified of the suspected violation and will be given an opportunity to respond to the Athletic Director. Notice will be given by phone or in writing (including email). The decision of the Athletic Director will be final and binding upon the student-athlete.

## **Voluntary Admissions**

A student-athlete may voluntarily admit an Athletic Code violation or substance abuse problem to the Athletic Director. This must take place prior to being ticketed, for a verifiable offense, issued a citation, or there is an ongoing investigation. After admission of a substance abuse problem or other Athletic Code violation, the student-athlete may, under some circumstances, be allowed to continue uninterrupted eligibility. However, continued eligibility will only be available to student-athletes who have not previously been disciplined for substance abuse or other Athletic Code violations. The Athletic Director on a case-by-case basis will determine whether or not a participant who voluntarily admits a substance abuse problem or other Athletic Code violation will be allowed to continue uninterrupted eligibility. If the admission is for a violation, this admission will count as a code violation with no consequence.

## **Appeals Process**

The student-athlete or parent/guardian may submit an appeal of the Athletic Director's decision in writing to the Principal. If an appeal is requested, the Principal or his/her designee will review the decision of the Athletic Director. During the appeal process, the decision of the Athletic Director shall be enforced.

## **Equipment**

A student-athlete is responsible for each item of equipment issued by the District. Each item issued must be recorded on his/her equipment card. **THE STUDENT-ATHLETE AND HIS/HER PARENT/GUARDIAN IS RESPONSIBLE FOR THE REPLACEMENT COST FOR ANY AND ALL LOST OR NOT RETURNED EQUIPMENT.**

A student-athlete will not be permitted to participate in a subsequent sport season if equipment previously issued is not returned or reimbursement does not occur. Official transcripts may be withheld from any student, including seniors, who have not returned or reimbursed the District for lost or not returned equipment. If a student-athlete is found to have unauthorized equipment in his/her possession, it will be confiscated and disciplinary action may be taken.

The District strives to supply students with the best equipment possible. It is expected that student-athletes will not abuse equipment and will take pride in the equipment issued to them. Equipment must be hung in lockers, not heaped in a pile on the bottom of the locker. All equipment must be exchanged and cleaned as directed.

District-issued equipment may be worn **ONLY** at District-sponsored contests or during practices. Students are not allowed to enter equipment rooms except when personally supervised by a coach or Equipment Manager. Managers are to be in the equipment room only when performing an assignment for the equipment manager. Equipment must be checked in and out.

## **Insurance**

The School District does **NOT** carry a policy insuring students against accidents and injuries while participating in any student athletics. However, an Accident Insurance Plan is available to all student-athletes. Information and request form is available on the District's website. Student-athletes and their parents/guardians show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan or a parent/guardian written statement that the student is covered under a family insurance plan.

## **Training Room/Injuries**

Our training room provides student-athletes with equipment and the facilities designed for injury prevention and provide first-aid treatment. The training room is not to be used as a lounge or meeting place. Student-athletes may go to the training room only when necessary. All training supplies must remain in the training room. Please do not use training supplies to repair equipment or hold up socks. Please keep the training room neat and orderly, and abide by all training room rules.

## **Travel**

All student-athletes must travel to athletic events and return home from athletic events with the team on which the student-athlete competes by use of District-approved means of transportation. Exceptions for traveling to an athletic event require prior written approval. A student-athlete's parent/guardian may request an exemption by submitting a written request to the coach and Athletic Director prior to the event of the requested travel exemption. If granted, the coach or administrator will approve the request in writing. For leaving an Athletic contest, the student-athlete can be released only to the parent/guardian, who must accept custody of the student-athlete. All coaches have a release for the parent/guardian to sign at the event. Verbal requests will not be honored and verbal permission by a coach will not be valid.

**To ensure the most accurate and up-to-date athletic schedules and information:**



## GOLD DIVISION – WEST SUBURBAN CONFERENCE

- Addison Trail:** I-355 north to Army Trail Rd. Exit east to Lombard Rd. The school is located at the intersection of Lombard Rd. and Army Trail Rd.  
**ADDISON**
- Downers South:** North on Clarendon Hills Rd. to 63<sup>rd</sup> St. West on 63<sup>rd</sup> to the school.  
**DOWNERS GROVE**
- Hinsdale South:** 75<sup>th</sup> and Clarendon Hills Rd. (one block west of Route 83 / Kingery Highway at 75<sup>th</sup> St.)  
**DARIEN**
- Leyden:** East Campus: North on Rt. 83 to Lake St. exit. The exit is also for Grand Ave. Take Grand Ave. east to Rose (also called 25<sup>th</sup> St.). Go north 1½ miles to the school.  
**FRANKLIN PARK**  
West Campus: North on Rt. 83 to Lake St. exit. The exit is also for Grand Ave. Take Grand Ave. east to Wolf Rd. South on Wolf Rd. - one block to the school.  
**NORTH LAKE**
- Morton:** East Campus: East on I-55 to Harlem Ave., north on Harlem to Ogden Ave. Go east (turn right) on Ogden Ave. Continue east on Ogden to Austin Boulevard. Then go north on Austin to the school.  
**CICERO**  
West Campus: East on I-55 to Harlem Ave. North on Harlem to the school (almost to 22<sup>nd</sup> St.).  
**BERWYN**
- Proviso East:** Take the Eisenhower Expressway going east toward Chicago. Exit on First Ave. Go north on 1st Ave. to the school.  
**MAYWOOD**
- Willowbrook:** North on Rt. 83 to Roosevelt Rd. West on Roosevelt to Ardmore. North on Ardmore to the school (1½ blocks).  
**VILLA PARK**

## SILVER DIVISION — WEST SUBURBAN CONFERENCE

- Downers North:** North on Clarendon Hills Rd. to 55<sup>th</sup> West on 55<sup>th</sup> to Main North on Main to the school.  
**DOWNERS GROVE**
- Glenbard West:** North on Clarendon Hills Rd. to 63<sup>rd</sup> St. West on 63<sup>rd</sup> to Belmont Rd. North on Belmont to Warrenville Rd. (just past Ogden). West on Warrenville Rd. to Rt. 53. North on Rt. 53 to first light Park Blvd. Turn left onto Park. Stay on Park until it crosses the tracks. Turn right and go one block to the school.  
**GLEN ELLYN**
- Hinsdale Central:** North on Clarendon Hills Rd. to 55<sup>th</sup> St. East on 55<sup>th</sup> St. to the school.  
**HINSDALE**
- Lyons Township:** South Campus: Plainfield Ave. east to LaGrange: Willow Springs Rd. North on Willow Springs Rd. to the school (near 47<sup>th</sup> St).  
**WESTERN SPRINGS**  
North Campus: Plainfield Ave. east to Brainard. North on Brainard to the school (next to the Burlington Northern tracks).  
**LA GRANGE**
- Oak Park/River Forest:** Eisenhower Expressway to Chicago. Exit on Harlem (left side exit). North on Harlem to Lake St. Turn right. East on Lake St. to the School.  
**OAK PARK**
- Proviso West:** North on Route 83 to Roosevelt Rd. East on Roosevelt to Wolf Rd. North on Wolf Rd. to the school.  
**HILLSIDE**
- York:** North on Rt. 83 to St. Charles Rd. East on St. Charles Rd. to the school.  
**ELMHURST**

### **HINSDALE SOUTH ATHLETIC CLUB**

The Athletic Club is an organization composed of volunteer parents, staff and alumni that supports all athletics at Hinsdale South High School by raising money to maintain and purchase items for our athletic teams and facilities beyond what the school athletic budget provides. The fundraising provided by the Athletic Club is critical to the improvements for Hinsdale South Athletics. Money is raised through memberships, fundraising and special events. In order to achieve our goal, we need your support!! Join now, support athletics, make new friends and make a difference in the Hinsdale South High School Community. Find us at: <http://hinsdalesouthathleticclub.org/>

### **HINSDALE SOUTH BOOSTER CLUB**

The Hinsdale South Booster Club has been supporting the Hinsdale South High School community since 1965. It is an all-school parent and faculty organization that provides financial and other assistance for student academics and activities. Last school year, the Booster Club gave over \$38,000 in grants, gifts and scholarships to faculty and students of Hinsdale South. Booster Club membership dues, football concession sales, Hornet merchandise sales, Casino Night and other fundraisers enable the club to support the Hinsdale South school community. Membership is critical to this organization and can be purchased on an annual basis. With your membership you receive the exclusive Hornet Student Directory.

Volunteers are pivotal to the success of the organization! The Booster Club is a rewarding mission and the group is an essential contributor to the school community. For more information about the Booster Club please visit: <http://www.hinsdalesouthboosters.org/>

### **HINSDALE SOUTH MUSIC BOOSTERS**

The Music Booster Parent Organization provides financial support and volunteer help to the band, orchestra and choir in our school. Please contact Band Director, Patrick Maag or the officers listed for further information.

### **HINSDALE SOUTH FOUNDATION**

The mission of the Hinsdale South Foundation is to provide for the enrichment and enhancement of educational programs and opportunities through the establishment of partnerships with individuals, alumni, community organizations and corporate sponsors dedicated to the pursuit of excellence in education. The Foundation Board meets each month. New members are always welcome; come to a meeting and see how you can help us make a difference. All current and upcoming activities can be viewed on our website <http://www.hshsfoundation.org/>

### **HINSDALE SOUTH POST PROM COMMITTEE**

Post Prom Committee works to plan and raise funds to financially support a safe, chaperoned and affordable Post Prom event. Meetings take place once a month.

### **WE ARE HINSDALE SOUTH**

We are Hinsdale South is a group of committed parents, alumni, and community members who are focused on promoting Hinsdale South High School positively in our District 86 community. Our focus is on celebrating the happenings in Hornet Nation with the general public.