

HOLLIDAYSBURG AREA SCHOOL DISTRICT

MINUTES

The Hollidaysburg Area School Board met for a Committee of the Whole and Voting Meeting virtually and in person on **Wednesday, June 16, 2021** in the **Senior High Library**. Dr. Sommer called the meeting to order at 7:03p.m. and opened the meeting with the pledge to the flag.

Roll call was taken by Mrs. Fiscus with nine members present. Attending were Dr. Sommer, President, Mr. Brenneman, Vice-President, Dr. Mitchell, Mr. Gallagher, Ms. Hartman, Mr. Stephens, Ms. Frye, Mr. Snyder and Mr. Nichols.

Also present were Dr. Gildea, Superintendent, Mrs. Mitchell, Assistant Superintendent, Mrs. Koehle, Director of Special Education, Mrs. Fiscus, Business Manager/Board Secretary, Mrs. Thomas, Director of Accounting Operations, Mr. Caldwell, Director of Human Resource/Transportation, Mrs. Summerville, Data Management Administrator, Mr. Nihart, Director of Physical Plant, Attorney Carl Beard, Sr., Solicitor, Mr. McCall, Mr. DeLattre, Mr. Keagy, Mrs. Snyder, Mr. Madden, Mrs. Albarano, Ms. Dobrowolsky, and an Altoona Mirror representative.

Recognitions

Greater Altoona Career and Technology Center Awards:

AAA East Central Award: Hunter J. Neely

Aaron N. Stuckey Memorial Scholarship: Guy E. Leonard

Computer Programming/Oracle Academy Senior of the Year Award: Karissa P. Baker

Heating, Ventilation, Air Conditioning and Plumbing Senior of the Year Award

E. Charles Makdad Memorial Scholarship: Johnathon W. Wolford

Joseph P. Doyle Community Service Award in Emergency Services: Tyler J. Bertram

Logistics and Materials Management Senior of the Year Award: Austin D. Garland

Masonry Senior of the Year Award: Eli M. Eger

Outdoor Power Equipment Technology Senior of the Year Award: Logan J. Burk

Visual Arts Technologies Senior of the Year Award and Skills USA 1st Place Advertising Design: Callie M. Dunmire

Presentation

Retirement Plaques were presented to retiring employees, Veronique Stern and Bruce Garman.

Committee Report

Dr. Mitchell presented a report of the June 9, 2021 Athletic Committee meeting.

Announcements

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Dr. Gildea announced that the Junior High Scholastic Quiz Team placed second in national competition. Team members will be formally recognized in July.

Public Comment

Patricia Haight, 211 Clubhouse Drive, Hollidaysburg, Richard Latker, 703 Allegheny Street, Hollidaysburg, Joe Harteis, 586 Osborn Lane, Duncansville, Jennifer Costanza, 156 Clubhouse Drive, Hollidaysburg and Carmen Bilek, 108 Woodlawn Terrace, Hollidaysburg objected to raising real estate taxes as part of the 2021-2022 budget.

Missy Sullivan, 125 Deer Track Road, Duncansville voiced her opposition to students wearing masks in the fall.

Business Office Report / Mrs. Fiscus

The board met in executive session Wednesday, June 16, 2021 at 6:08 p.m. for personnel and school safety.

All board and committee meetings will be held in-person and virtually for the public through the end of the 2021 calendar year.

Members of the public are welcome to register and join remotely.
Registration links will appear on the district homepage at www.tigerwires.com by 4p.m. the day of each meeting.

***Public comment will be open to in-person participants only.**

Meetings for July, 2021:

Policy Committee

Wednesday, July 14, 2021
Senior High Library
1510 N. Montgomery Street
Hollidaysburg PA 16648
Time: 5:00 p.m.

Committee of the Whole/Voting

July 14, 2021
1510 N. Montgomery Street
Hollidaysburg PA 16648
Time: 7:00 p.m.

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All board meeting agendas are available for public viewing (3) days prior to each meeting date on BoardDocs. BoardDocs web address is <https://www.boarddocs.com/pa/hasd/Board.nsf>. Interested parties should enter the public site.

Mr. Snyder initiated a motion, seconded by Ms. Hartman, Per Board Policy 006-Meetings, to approve the minutes of the following meetings:

May 5, 2021 Virtual Special Voting

May 5, 2021 Virtual Committee of the Whole

May 19, 2021 Committee of the Whole/Voting

May 26, 2021 Committee of the Whole / Budget Discussion

June 2, 2021 Committee of the Whole / Budget Discussion

The motion carried on a roll call vote with nine yes votes and zero no votes.

On motion of Ms. Frye, seconded by Mr. Brenneman, the board approved financial reports for May, 2021. The reports included Treasurer's Report, List of Payments, Investment Portfolio, YTD Expenditures/Revenues, Budget Transfers, Food Service for April, 2021 and Senior High Student Store for April, 2021. The motion carried on a roll call vote with nine yes vote votes and zero no votes. **Exhibit 1**

On motion of Mr. Gallagher, seconded by Mr. Stephens, the board approved the following items:

Per Board Policy 006 Meetings, the following contracts/agreements:

1. Digital Streaming Purchase Commitment effective July 1, 2021 through June 30, 2022 with Appalachia IU8 for Discovery Education Streaming Total Cost: \$4,375 (3500 students at \$1.25 per student) This is a digital contract. The Discovery Education video streaming service allows teachers to incorporate educational media into curriculum. **Exhibit 2**
2. Contract with Edmentum for Study Island for Junior High software license effective July 1, 2021 to June 30, 2022 Cost: \$1,705 **Exhibit 3**
3. Contract for Services with Gaggle.Net, Inc. effective August 1, 2021 through July 31, 2022 for Gaggle Safety Management for Google Student Email and Drive and Hangouts Cost: \$12,600 **Exhibit 4**
4. Contract with Edpuzzle effective August 1, 2021 through July 31, 2022 for yearly renewal for unlimited access to Edpuzzle for all teachers Cost: \$2,900 **Exhibit 5**
5. Agreement with Blair Regional YMCA for use of the high school, pool, boys and girls locker rooms, auxiliary gym (when unable to use outside patio) and concession stand for the 2021-2022 YMCA/USAS swim season effective September 9, 2021 through March 4, 2022 Revenue: \$4,950 **Exhibit 6**

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6. Vaccine Administration Program Agreement with Rite Aid effective June 9, 2021 through March 31, 2022 to provide immunizations with flu vaccine to eligible employees at an on-site clinic located at the Junior High. Cost: \$60/hr. staffing fee per pharmacist per location that does not provide twenty-five (25) immunizations per hour during clinic hours **Exhibit 7**
7. Agreement with Adelphoi Education, Inc. for the 2021-2022 school year for:
Resident and Non-Resident Placed Students: Residential Education
Regular Ed \$58.98/day per student
Spec Ed \$143.24/day per student **Exhibit 8**
8. Agreement with Parchment, Inc. effective July 1, 2021 through June 30, 2024 to provide delivery services of credentials from the credential holding institution (HASD) Cost: \$1,995 annually **Exhibit 9**
9. Customer Agreement with Forecast 5 Analytics, Inc., effective July 1, 2021 through June 30, 2022 for a 5Sight software license) Cost: \$6,365 **Exhibit 10**
10. Agreement with Blair County Drug and Alcohol Program, Inc. (BDAP) effective July 1, 2021 through July 1, 2022 for drug and alcohol prevention and Student Assistance Liaison Services. No Cost **Exhibit 11**
11. Referral, Communications and Transfer Agreement with Impact Counseling, LLC., effective August 1, 2021 through August 1, 2022, for drug and alcohol services, including case management and drug and alcohol treatment programs to children, adolescents and adults who meet the admission criteria for the relevant program. No Cost **Exhibit 12**
12. Letter of Agreement with Impact Counseling Services, LLC. effective August 1, 2021 through August 1, 2022 school year to provide a designated outpatient therapist to screen, assess and provide ongoing outpatient Drug and Alcohol therapy to students referred for Drug and Alcohol Student Assistance Program Services. No Cost **Exhibit 13**
13. Referral, Communications and Transfer Agreement with Impact Counseling, LLC., effective August 1, 2021 through August 1, 2022, for mental services. No Cost **Exhibit 14**
14. Membership Fee Agreement with Appalachia IU08 STEM Lending Center effective June 9, 2021 through June 30, 2021 to provide access for teachers to use equipment in the IU08 STEM Lending Center Cost: \$250 **Exhibit 15**
15. Student Assistance Program and Juvenile Probation Office Agreement with Blair County on behalf of Blair County Juvenile Probation effective June 9, 2021 through June 30, 2022 to ensure

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the participation of a Juvenile Probation Officer on the District SAP team. No Cost **Exhibit 16**

16. Agreement with Penn State University, College of Nursing effective June 9, 2021 through June 8, 2022 to provide students in the College of Nursing a broad range of on-site clinical experience in the nursing field No Cost **Exhibit 17**
17. Contract with Get More Math for JH and SH software licensing effective August 25, 2021 through June 30, 2022 Cost: JH: \$6,665/SH: \$1,075 **Exhibit 18**
18. Cooperative Agreement with Mount Aloysius College effective June 9, 2021 through June 8, 2022 for the College in the High School Program Parent Paid **Exhibit 19**
19. Concurrent Enrollment Agreement with The University of Pittsburgh effective July 1, 2021 through June 30, 2022
Tuition varies upon class - Parent Paid **Exhibit 20**
20. Memorandum of Understanding with Southern Alleghenies EMS Council (SAEMS) effective July 1, 2021 through June 30, 2022 for Naloxone Distribution pursuant to Act 139 of 2014 ("Act") No Cost **Exhibit 21**
21. Student Safety Management Agreement with Evolution Counseling Services, LLC. effective July 1, 2021 through June 30, 2022 to provide monitoring of phone calls and emails outside of school hours to maintain the safety and well-being of district students. Cost: \$21,600 **Exhibit 22**
22. Cooperative Agreement with Saint Francis University effective June 9, 2021 through June 30, 2022, to establish a cooperative academic program entitled College in High School for the 2021-2022 academic year. Parent Paid **Exhibit 23**
23. Memorandum of Understanding with Child Advocates of Blair County/Blair County Head Start, effective July 1, 2021 through June 30, 2022 to provide comprehensive pre-school and child development services No Cost **Exhibit 24**
24. Certificate of Agreement with Scholastic Book Fairs effective November 16, 2021 through November 23, 2021 for the Junior High Fall Book Fair. No Cost **Exhibit 25**
25. Cooperative School Nurse Practicum Affiliation Agreement with Eastern University effective July 1, 2021 through June 30, 2022 for a school nurse practicum student No Cost **Exhibit 26**
26. Letter of Amendment with Juniata College effective June 9, 2021 through June 1, 2022 for Dual Enrollment courses. Parent Paid **Exhibit 27**

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27. Master Service Agreement with CodeHS effective July 1, 2021 through June 30, 2022 for a Pro Section License for a computer science comprehensive teaching platform. Cost: \$2,600 **Exhibit 28**
28. Contract with Follett Book Fairs effective October 11, 2021 through October 18, 2021 for a Fall Book Fair at Charles W. Longer No Cost **Exhibit 29**
29. Contract with Follett Book Fairs effective October 11, 2021 through October 18, 2021 for a Fall Book Fair at Foot of Ten Elementary School No Cost **Exhibit 30**
30. Agreement with Merakey Pennsylvania effective August 1, 2021 through July 31, 2022 for educational services for students with autism and/or emotional disturbance Cost: Per Exhibit A **Exhibit 31**
31. Letter of Agreement with Extended Family Programs, Inc. and Appalachia Intermediate Unit 8 effective July 1, 2021 through June 30, 2022 for behavioral support, counseling and educational services.
Cost: \$88.49 per diem per day for secondary students for each day enrolled
\$91.69 per diem per day for elementary students for each day enrolled
\$16.50/hr. for behavioral intervention staff **Exhibit 32**
32. Agreement with Smart Futures effective July 1, 2021 through June 30, 2024 for a K-12 digital Career Planning and Portfolio Platform Cost: \$16,750 (Paid by Teacher in the Workplace Grant) **Exhibit 33**
33. Agreement with Appalachia Intermediate Unit 08 for classroom rentals at Charles W. Longer, Junior High and Senior High for MDS students effective August 1, 2021 through July 31, 2022. Revenue: \$6,000 **Exhibit 34**
34. Letter of Amendment with Williamsburg Community School District effective July 1, 2021 through July 30, 2021 for the Extended School Year program for a special education student. Revenue: HASD Daily Tuition rate as published by PDE. **Exhibit 35**
35. Digital Contract with GovConnection, Inc. effective August 1, 2021 through July 31, 2022 for district-wide Adobe products Cost: \$12,300 **Exhibit 36**

Federal Program Budget Adjustment:

2020-2021 BUDGET

2020-2021 Elementary and Secondary School Emergency Relief Fund (ESSER II): \$2,185,929 **Exhibit 37**

Per Board Policy 706.1 Disposal of Surplus Property/Textbooks/Supplies, disposal of various obsolete

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equipment and books. **Exhibit 38.** The motion carried on a roll call vote with nine yes votes and zero no votes.

On motion of Ms. Frye, seconded by Ms. Hartman, the board approved the following:

Authorization for the 2021-2022 school year for the Business Manager with the Board President/Board Vice President's approval to enter into electricity/natural gas agreements when securing a lower rate would result in savings to the district prior to the next scheduled Voting Meeting of the board. Contracts entered into in this manner will be presented to the board at the next scheduled board meeting for information purposes.

Per Board Policy 626-Federal Fiscal Compliance, authorization for the Administration to apply for 2021-2022 Federal, State and Local grants and for the Superintendent to enter into awarded 2021-2022 Federal, State and Local grant contracts. The 2021-2022 budget will be reopened for budget adjustments for Federal and State grants as needed.

Authorization for the Director of Technology to approve or agree to terms of service and acceptable use for third-party software utilized by district staff and students when prompted as part of the setup, configuration, or update process, effective June 16, 2021 through June 30, 2022.

The motion carried on a roll call vote with nine yes votes and zero no votes.

On motion of Ms. Frye, seconded by Mr. Brenneman, Per Board Policy 604-Budget Adoption, the board approved the Final Budget for General Fund Approval Resolution for the 2021-2022 school year:

RESOLVED, by the Board of School Directors of Hollidaysburg Area School District, as follows:

- The proposed Final Budget of the School District for the 2021-2022 fiscal year on form PDE-2028 as presented to the School Board is adopted as a Final Budget for the School District General Fund in the amount of \$50,592,555 revenues and \$52,529,873 expenditures.
The proposed Capital Reserve Fund Budget for the 2021-2022 fiscal year as presented to the School Board is adopted as the Capital Reserve Fund Budget in the amount of \$157,700 revenues and \$605,500 expenditures.

Food Service Fund

Revenues \$1,944,266

Expenditures \$1,944,266

Estimated Ending Fund Balance June 30, 2022 \$478,289

Student Activity Fund

Revenues \$194,382

Expenditures \$177,855

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The motion carried on a roll call vote with five yes votes and four no votes. Ms. Hartman, Mr. Nichols, Mr. Snyder and Dr. Mitchell cast the dissenting votes. **Exhibit 39**

On motion of Dr. Mitchell, seconded by Ms. Hartman, Per Board Policy 650-Tax Levy, the board approved an Annual Tax Levy Resolution:

RESOLVED, by the Hollidaysburg Area School District, that taxes are levied for school purpose for the school year beginning July 1, 2021, subject to the provisions of the Local Tax Collection Law and the Local Tax Enabling Act 511, as follows:

Real Estate Tax

Real Estate tax of 9.4326 mills (or \$9.43 per \$1,000 of assessment)
(Including Real Estate at .0183 mill for Public Library)

Section 679 Per Capita Tax

\$5.00 per individual over the age of 18 who is a resident

Act 511 Per Capita Tax

\$5.00 for Allegheny Township, Blair Township, Newry Borough, Hollidaysburg Borough and Duncansville Borough

\$10.00 for Juniata and Frankstown Townships

Earned Income/Net Profits Tax

1.0% (HASD receives .5% & Municipalities receives .5%)

Flat Rate Occupation Tax

\$10.00

Real Estate Transfer Tax

1.0% (HASD receives .5% & Municipalities receives .5%.)

The motion carried on a roll call vote with five yes votes and four no votes, Ms. Hartman, Mr. Nichols, Mr. Snyder and Dr. Mitchell cast the dissenting votes. **Exhibit 40**

On motion of Mr. Stephens, seconded by Mr. Gallagher, Per Board Policy 605-Tax Levy, approved the following Homestead/Farmstead Resolution for the 2021-2022 school year:

RESOLVED, by the Board of School Directors of the Hollidaysburg Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2021 of \$8,990 under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006) **Exhibit 41**

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The motion carried on a roll call vote with nine yes votes and zero on votes.

On motion of Mr. Brenneman, seconded by Ms. Frye, the board approved the following items:

Per Board Policy 808-Food Services, 2021-2022 School Breakfast/Lunch prices.

| | 2016/2017 | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 |
|-------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Elementary BKFS | 1.10 | 1.10 | 1.10 | 1.10 | 1.10 | FREE |
| Elementary Lunch | 2.25 | 2.25 | 2.25 | 2.25 | 2.25 | FREE |
| Secondary BKFS | 1.20 | 1.20 | 1.20 | 1.20 | 1.20 | FREE |
| Secondary Lunch | 2.50 | 2.50 | 2.50 | 2.50 | 2.50 | FREE |
| Milk | .50 | .50 | .50 | 0.50 | 0.50 | 0.50 |
| Adult Lunch Price | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 | 3.50 |
| Adult BKFST | \$2.50 | \$2.50 | \$2.50 | 2.50 | 2.50 | 2.50 |

*Second meal purchases will be charged:

Elementary Breakfast \$1.10

Secondary Breakfast \$1.20

Elementary Lunch \$2.25

Secondary Lunch \$2.50 **Exhibit 42**

Per Board Policies 811-Bonding, 812-Property Insurance, and 813-Other Insurances, the following 2021-2022 insurance policies:

General Property/Liability \$150,809

School Board Liability Errors & Omissions \$20,012

Commercial Umbrella \$16,464

Commercial Automobile \$9,837

Accident Jr/Sr High Sports, Student Activities & Adult/Student Volunteers \$13,152

Tax Collector's Bond \$2,833

Public Official's Bond Treasurer \$269

Public Official's Bond Accounting Operations Director \$175

Public Official's Bond Business Manager/Board Secretary \$175

Public Official's Bond Assistant Board Secretary \$100

Worker's Compensation \$128,591 (year-end dividend to be issued)

Cyber Liability \$10,069 **Exhibit 43**

Fringe benefits for 2021-2022. The district is required annually to approve all fringe benefit rates as determined by contractual agreements. **Exhibit 44**

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Per Board Policy 229, District Fund Raising, 2021-2022 Student Activity fundraisers for 59 separate Student Activities district-wide. Expected net profit across all groups is \$88,251 and will be used for student enrichment. **Exhibit 45**

Per Board Policy 618-Student Activity Fund Control, the closure of the following Student Activity accounts:

#22 Coding Club (JH)
#50 Disc Golf (SH)
#76 Writing Club (SH)
#79 Chess Club (SH)
#87 Sideline Cancer (SH)
#89 Drone Club (JH)

Per Board Policy 702, Gifts, Grants and Donations, approval of the following donation:
H. Jean Sinal: Junior High Library: \$100 and Charles W. Longer Elementary Library: \$100

Per Board Policy, 202. Eligibility of Non-Resident Students, approval of (E.M.), Grade 12, as a tuition student for the 2021-2022 school year. **Exhibit 46**

Athletic Ticket prices for 2021-2022.

2021-2022
ATHLETIC TICKET PRICES

SEASON PASSES

ALL SPORT PASSES

STUDENT (Grades 1-6) \$20 (MUST be accompanied by an adult)
STUDENT (Grades 7-12). \$30
ADULT\$60

INDIVIDUAL SPORT PASSES

| | |
|-------------------------------|------|
| Football | \$30 |
| Volleyball | \$30 |
| Boys' Soccer | \$30 |
| Girls' Soccer | \$30 |
| Boys' Basketball | \$30 |
| Girls' Basketball | \$30 |
| Swimming | \$30 |
| Wrestling (No Pass this Year) | |

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INDIVIDUAL TICKET PRICES

| | ADULT | STUDENT |
|------------------------------|-------|-------------------------------|
| Varsity Football | \$5 | **\$3 in advance, \$5 at gate |
| Junior Varsity Football | \$4 | \$3 |
| ALL OTHER SENIOR HIGH SPORTS | \$5 | \$3 |
| ALL JUNIOR HIGH SPORTS | \$3 | \$2 |

RESERVED VARSITY FOOTBALL TICKET PRICES

Sold for the season at the Athletic Office - \$36/seat/year (\$6/game x 6 games)
Optional Add On: General Admission Pass to JV and JH Games - \$5
Individual seats available at gate the night of game **Exhibit 47**

The motion carried on a roll call vote with nine yes votes and zero no votes.

Superintendent's Report / Dr. Gildea

Dr. Gildea presented the Annual Report to the Board. Each administrator who submitted a report for inclusion in the Annual Report submitted a video presentation for board members to view.

Mr. Nichols stepped away from the meeting.

On motion of Mr. Brenneman, seconded by Ms. Hartman, the board approved the following:

2021-2022 Curriculum and Instruction Projects **Exhibit 48**

Per Board Policy 618, Student Activity Fund Control:

New Student Activity:

Class of 2024 - No. 04

The Class of 2024 will be established due to the Class of 2021 members graduating. The Class of 2024 will plan activities for the members (for example: class trip, lock-in, selecting graduation announcements, etc.)

Exhibit 49

The motion carried on a roll call vote with eight yes votes and zero no votes.

On motion of Ms. Hartman, seconded by Mr. Stephens, the board approved personnel items 1 through 183 dated 6/16/2021 REV 6/16/21 at 2:27p.m. The motion carried on a roll call vote with seven yes votes and zero no votes for all actions except for the Nos. 79 and 89 which carried on a roll call vote with seven yes votes and on abstention. Mr. Brenneman cast the abstention. **Exhibits 50 and 51**

Mr. Nichols returned to the meeting.

On motion of Ms. Frye, seconded by Mr. Gallagher, the board approved the following items:

Per Board Policy 005, Organization, the appointment of Terry W. Despoy, Esquire to serve as Hearing

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Officer for student expulsions for a one-year term effective July 1, 2021 through June 30, 2022 Cost: \$175/hr. *No Increase from 2020-2021.

Per Board Policy 005, Organization:

Appointment of Autumn D. Fiscus as the Second Alternate for the Blair County Tax Collection Bureau effective May 4, 2021, to fill the position vacated by the retirement of Susan M. Baker.

Per Board Policy 004.2 Student Representatives to the Board, the appointment of the following Student Representatives to the Board for 2021-2022:

Senior Representative: Mark McCoy

Junior Representatives: Regan Farringer and Riley Hensley

The motion carried on a roll call vote with nine yes votes and zero no votes.

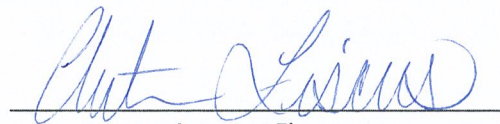
Dr. Sommer asked for volunteers to participate as a Voting Delegate for the PSBA Delegate Assembly Meeting on Saturday, October 23, 2021. Mr. Snyder volunteered to attend either virtually or in person at his own expense. The motion carried on a roll call vote with nine yes votes and zero no votes.

On recommendation of the administration, on motion of Ms. Hartman, seconded by Mr. Snyder, the board accepted the resignation or job abandonment of employee 2967 effective 6/16/2021.

Employee resigned during disciplinary meeting on 5/28/21, then on a later date requested to rescind resignation and return to work. At a meeting on 6/9/21, the district agreed to return the employee to work, beginning 6/14/21 in a different position. Employee did not come to work 6/14, 15, or 16, and did not call off or otherwise contact the district. Employee was told on 6/15 to return to work on 6/16 or would be considered a voluntary resignation or job abandonment and approved at board meeting on 6/16/21. Employee did not report to work. The Board hereby accepts the resignation or considers employee 2967 to have abandoned their job.

The motion carried on a roll call vote with nine yes votes and zero no votes.

There being no further business to be brought before the board, Dr. Sommer declared the meeting adjourned at 8:18p.m.



Autumn Fiscus
Board Secretary