

HOLLIDAYSBURG AREA SCHOOL DISTRICT  
MINUTES

The Hollidaysburg Area School Board met in person and virtually for a **Committee of the Whole and Voting Meeting on Wednesday, May 19, 2021**. Dr. Sommer called the meeting to order at 7:19p.m. and opened the meeting with the pledge to flag.

Call to Order  
Pledge to Flag

Roll call was taken by Mrs. Fiscus with eight members present. Attending in person were Dr. Sommer, President, Mr. Brenneman, Vice-President, Mr. Nichols, Dr. Mitchell, Ms. Hartman, Ms. Frye, Mr. Snyder, and Mr. Stephens. Mr. Gallagher was absent.

Roll Call

Also attending in person were Dr. Gildea, Superintendent, Mrs. Mitchell, Assistant Superintendent, Mrs. Koehle, Director of Special Education, Mrs. Fiscus, Business Manager/Board Secretary, Mrs. Thomas, Director of Accounting Operations, Mr. Caldwell, Director of Human Resource/Transportation, Mrs. Summerville, Data Management Administrator, Mr. Nihart, Director of Physical Plant, Mr. Arthur, Director of Technology, Attorney Beard, Sr., Solicitor, Mr. Harrington, Mr. McCall, Mr. Hartline, Dr. Letcher, and Ms. Dobrowolsky.

Recognitions

Recognitions

The board and administration recognized the following:

Music Students:

All-State Orchestra:

Neo Chen, Caleb Frailey, and Claire Nackley

All-State Wind Ensemble: Margaret Haines

All-State Jazz Band: Brian Johnson

All-State Concert Band: Kristen Pappal

All-State Chorus: Marian Stephens

NAfME Eastern Division Honors Ensembles Qualifiers:

Eastern Division Honors Orchestra: Caleb Frailey

Eastern Division Honors Mixed Chorus: Marian Stephens

Travis Saylor, Senior Representative to the Board of Directors.

Employee Service awards to employees for years of service.

Student Representative Report

Student Representative  
Report

Per Board Policy 004.2-Student Representatives to the Board, Student Representatives Travis Saylor, Senior Representative and Mark McCoy, Junior Representative presented their monthly report of district-wide activities.



MINUTES – COMMITTEE OF THE WHOLE/VOTING  
MAY 19, 2021

Public Comment

Katie Stapelfeld, 526 Hickory Street, Hollidaysburg encouraged the board to discontinue contact tracing and quarantining of students through the end of the school year.

Public Comment

Committee Reports

Committee Reports

Mr. Brenneman presented a report of the April 7, 2021 Curriculum Committee meeting.

Mr. Nichols presented a report of the April 7, 2021 Physical Plant Committee meeting.

Business Office Report / Mrs. Fiscus

The board met in executive session Wednesday, May 19, 2021 at 6:00p.m. for personnel.

Announcements

Meetings for May and June, 2021:  
Virtual Committee of the Whole (Budget Discussion)  
Wednesday, May 26, 2021  
Time: 6:00p.m.

Committee of the Whole (Budget Discussion)  
Senior High Library  
1510 N. Montgomery Street  
Hollidaysburg PA 16648  
Wednesday, June 2, 2021  
Time: 6:00p.m.

Athletic Committee  
Senior High Library  
1510 N. Montgomery Street  
Hollidaysburg PA 16648  
Wednesday, June 9, 2021  
Time: 5:00p.m.

Committee of the Whole/Voting (Budget Adoption)  
Senior High Library  
1510 N. Montgomery Street  
Hollidaysburg PA 16648  
Wednesday, June 9, 2021  
Time: 7:00p.m.



MINUTES – COMMITTEE OF THE WHOLE/VOTING  
MAY 19, 2021

All board meeting agendas are available for public viewing (3) days prior to each meeting date on BoardDocs. BoardDocs web address is <https://www.boarddocs.com/pa/hasd/Board.nsf>. Interested parties should enter the public site.

Henry Sallusti with RBC Capital Markets and Christopher Brewer of Dinsmore and Shohl, LLC. were present virtually to review the refinancing of the 2016A Bond Series.

Bond Series 2016A  
Refinancing Resolution

On recommendation of the administration, Ms. Hartman initiated a motion, seconded by Ms. Frye to approve the following bond resolution, as prepared by bond counsel:

A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS  
OF HOLLIDAYSBURG AREA SCHOOL DISTRICT  
(BLAIR COUNTY, PENNSYLVANIA)  
ADOPTED MAY 19, 2021

FORMAL ACTION CONSTITUTING A DEBT ORDINANCE  
UNDER THE LOCAL GOVERNMENT UNIT DEBT ACT

AUTHORIZING THE INCURRING OF NONELECTORAL DEBT BY THE ISSUANCE OF GENERAL OBLIGATION BONDS IN AN AGGREGATE PRINCIPAL AMOUNT OF EIGHT MILLION, SIX HUNDRED FIFTY THOUSAND DOLLARS (\$8,650,000); COVENANTING TO PAY, AND PLEDGING ALL AVAILABLE TAXING POWER OF THE LOCAL GOVERNMENT UNIT FOR THE PAYMENT OF, THE BONDS; ESTABLISHING A SINKING FUND AND APPOINTING A SINKING FUND DEPOSITORY; FIXING THE FORM, MAXIMUM INTEREST RATES, MATURITY DATES AND OTHER PROVISIONS FOR THE PAYMENT THEREOF; ACCEPTING A PROPOSAL FOR THE PURCHASE OF THE BONDS; AUTHORIZING A FILING OF REQUIRED DOCUMENTS WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; RATIFYING AND DIRECTING CERTAIN ACTIONS OF OFFICERS; AND MAKING CERTAIN OTHER COVENANTS AND PROVISIONS IN RESPECT OF THE BONDS.

The motion carried on a roll call vote with eight yes votes and zero no votes. **Exhibit 1**

On motion of Mr. Nichols, seconded by Mr. Brenneman, the board approved Financial Reports for April, 2021, 1 through 7. The reports included Treasurer's Report, List of Payments, Investment Portfolio, YTD

Financial Reports



MINUTES – COMMITTEE OF THE WHOLE/VOTING  
MAY 19, 2021

Expenditures/Revenues, Budget Transfers, Food Service for March 2021 and Senior High Student Store for March, 2021. The motion carried on a roll call vote with eight yes and zero no votes, except for Item 2, List of Payments, which carried on a roll call vote with seven yes votes and one abstention. Mr. Stephens cast the abstention. **Exhibits 2 and 3**

On motion of Mr. Snyder, seconded by Ms. Hartman, the board approved the following:

Per Board Policy 006 Meetings, the following minutes: April 7, 2021 Curriculum Committee Meeting, April 7, 2021 Physical Plant Committee Meeting, and April 14, 2021 Committee of the Whole/Voting Meeting.

Per Board Policy 006 Meetings, the following contracts/agreements:

Contracts/Agreements

1. PRFSD (Pittsburgh Regional Food Service Director Membership) effective July 1, 2021 through June 30, 2022 Cost: \$400 **Exhibit 4**
2. Service Client Agreement with Vector Solutions K-12 Education Software effective May 20, 2021 through May 19, 2022 for staff training and tracking software. Cost: \$5,047 **Exhibit 5**
3. Contract with Renaissance Learning effective August 1, 2021 through July 31, 2022 for Accelerated Reader and STAR Reading Subscription Renewal. Cost: \$26,987.59 **Exhibit 6**
4. Contract with Sourcewell Technology effective July 1, 2021 through June 30, 2022 for Spring Math Digital Math Resource for students. Cost: \$7,170 **Exhibit 7**
5. Letter of Agreement with the County of Blair on behalf of the Blair County Department of Social Services (DDS) - Mental Health (MH) Program and UPMC Western Behavioral Health of the Alleghenies (BHA) and Spring Cove Area School District effective July 1, 2021 through June 30, 2022. All parties agree to cooperate in providing services for the Student Assistance Program (SAP) Cost: \$1,000 **Exhibit 8**
6. Agreement with Moments Photography, Inc. for Senior High/District Photographer / 3-year contract for school years ending 2022, 2023, 2024 Cost: Paid by Parents **Exhibit 9**



MINUTES – COMMITTEE OF THE WHOLE/VOTING  
MAY 19, 2021

7. Printing Agreement with Herff Jones, Inc. effective the 2021-2022, 2022-2023 and 2023-2024 school years for printing of the Senior High Yearbook. Cost: Paid by Parents **Exhibit 10**
8. Land Development Plan/Development Agreement with the Borough of Hollidaysburg, effective May 19, 2021 for a proposed Maintenance Building at the Senior High School. No Cost **Exhibit 11**
9. Stormwater Facilities Perpetual Maintenance Agreement with the Borough of Hollidaysburg, effective May 19, 2021 for all stormwater management facilities constructed for the Senior High Maintenance Building. No Cost **Exhibit 12**
10. Agreement with Richard Alan Gonsman D.M.D. for onsite dental examinations effective July 1, 2021 through June 30, 2022. Cost: \$6.00 per dental examination **Exhibit 13**
11. Cooperative School Nurse Practicum Affiliation Agreement with Eastern University effective July 1, 2021 through June 30, 2022 for school nurse practicum students. No Cost **Exhibit 14**
12. Agreement with Freedom Excursions by Scully, LLC to provide group charter transportation on a per trip basis, effective July 1, 2021 through June 30, 2022. Cost: Quoted in a per trip basis **Exhibit 15**
13. Agreement with Bollman Charter Services, Inc. effective July 1, 2021 through June 30, 2022 for group charter transportation Cost: Per trip basis **Exhibit 16**
14. Agreement with Pro Disposal, Inc. effective August 24, 2021 through August 23, 2026 for trash removal and recycling district-wide. Cost: 5-year total: \$240,996.95 **Exhibit 17**
15. Agreement with Chester County Intermediate Unit effective May 20, 2021 through June 30, 2022 for Child Accounting support and coaching services on an as-needed basis. Cost: \$100/hr up to 20 hrs/week **Exhibit 18**
16. Addendum to Scope of Services with Chester County Intermediate Unit effective May 20, 2021. **Exhibit 19**



MINUTES – COMMITTEE OF THE WHOLE/VOTING  
MAY 19, 2021

17. Extension of the current banking service agreement with 1st Summit Bank until June 30, 2022. The agreement extends all of the current terms and conditions and reduces the minimum interest rate to 0.65% on all current and new Checking NOW accounts. This agreement includes two (2) one-year mutually agreeable options to extend the agreement beyond the one-year rate guaranty. **Exhibit 20**
18. Agreement with Orbit Software for BusBoss and iBusBoss software support effective July 1, 2021 through June 30, 2024. Extend the current BusBoss Support Agreement for three years to June 30, 2024. BusBoss software provides school bus transportation routing and tracking used to maximize bus routes and state subsidies. Cost: Three year cost of \$3,999.50 per year for BusBoss Support and \$335 per year for iBusBoss Support. This agreement provides a 5% discount for one-time payments paid by July 31, 2021. **Exhibit 21**
19. Maintenance Contract with McCartney's, Inc. for Foot of Ten Equip ID#AD972, Model IR1435LF, Serial Number RZJ41560 - June 1, 2021 to June 1, 2022 Cost: .012 per copy **Exhibit 22**

Per Board Policy 610, Purchases Subject to Bid/Quotation, the following bid: Award Fall Sports bid to various vendors in the total amount of \$16,148.48. **Exhibit 23**

Bid Award: Fall Sports

The motion carried on a roll call vote with eight yes votes and zero no votes.

On motion of Mr. Stephens, seconded by Ms. Frye, the board approved the following:

Per Board Policy 605, Taxes: Per Capita Tax Exonerations 2020-2021  
333 Absolute Exonerations were granted for the 2020-2021 Per Capita Tax collection period per board approved Per Capita Tax Exoneration guidelines. The board was asked to approve 1,483 exoneration request forms per board approved Per Capita Tax Exoneration guidelines. Per Capita Tax bills that remain unpaid will be turned over to Credit Control Collections on May 30, 2021. **Exhibit 24**

Per Capita Tax  
Exonerations for 21-22



MINUTES – COMMITTEE OF THE WHOLE/VOTING  
MAY 19, 2021

Resolution to Authorize the Collection of School Property Taxes in Installments effective July 1, 2021 through June 30, 2022.

NOW, THEREFORE, BE IT RESOLVED, that all school district real property taxes including, but not limited to, taxpayers approved pursuant to Section 341 of Act 1 of the Special Session of 2006 shall be eligible for participation in the installment payment of school property taxes. Provided, however, that the following are excluded from real estate installment payments; interim school property taxes and delinquent school property taxes.

AND BE IT FURTHER RESOLVED, that the tax duplicates shall provide for payment of school real property taxes in a single payment or installments at the option of eligible taxpayers.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Board hereby directs the collection of installment payment of real estate taxes to be made by the Hollidaysburg Area School District real estate tax collectors who shall set forth on all notices regarding the payment of school real property taxes in installments and the dates on which such payments are due be set forth on the tax notice sent to all real estate taxpayers of the Hollidaysburg Area School District. **Exhibit 24**

The motion carried on a roll call vote with eight yes votes and zero no votes.

On motion of Mr. Snyder, seconded by Mr. Nichols, the board approved the 2021-2022 Greater Altoona Career and Technology Center Budget, which reflects \$11,162,952 in total revenues and expenses. The Hollidaysburg Area School District's aggregate share of these costs is \$1,526,525 which is reduced by the district's estimated state share of Vocational Education Subsidies of \$159,751 to a net cost of \$1,366,774. This represents a 4.79% operational cost increase from the 2020-21 budget, or \$60,750, and a \$37,746 Capital Projects payment for future capital improvements. Approximately 191 HASD students attend the GACTC to obtain Vocational Education in a variety of careers and are employable upon completion of the program.

In addition, the district will pay \$206,382 which is representative of our applicable share of the total Computer Consortium expenditure budget of \$474,594. These costs represent a \$4,113 increase in our share. The Computer Consortium budget provides software, hardware, and

Resolution to Authorize  
the Collection of School  
Property Taxes in  
Installments

2021-2022 GACTC  
Budget



MINUTES – COMMITTEE OF THE WHOLE/VOTING  
MAY 19, 2021

personnel supporting accounting, payroll, bidding, tax, census, and all student information computer systems.

The motion carried on a roll call vote with eight yes votes and zero no vote. Ballots were distributed among board members who also cast their vote by ballot. **Exhibit 25**

On motion of Mr. Brenneman, seconded by Ms. Hartman, the board approved the items 7 through 11 of the Business Office Report as follows:

Petition of Blair County Tax Claim Bureau to Sell Properties at Judicial Sale free of tax lien. **Exhibit 26**

Petition of BCTCB to Sell  
Properties at Judicial  
Sale

Blair County Tax Claim Bureau Repository Bid **Exhibit 27**

BCTCB Repository Bid

Per Board Policy, 202. Eligibility of Non-Resident Students, a Grade 12 tuition student for the 2021-2022 school year (E.M.). **Exhibit 28**

Tuition Student for  
2021-2022

Per Board Policy 706.1 Disposal of Surplus Property/Textbooks/Supplies, disposal of various obsolete equipment and books. **Exhibit 29**

Disposal of Obsolete  
Furniture - Equipment

Per Board Policy 702, Gifts, Grants and Donations, a donation from Highmark for 100-10 packs of disposable masks (1,000 masks). **Exhibit 30**

Donation

The motion carried on a roll call vote with eight yes votes and zero no votes.

On motion of Mr. Snyder, seconded by Mr. Nichols, the board approved the following:

Senior High Exterior LED Lighting Upgrade

Senior High Exterior LED  
Lighting Upgrade

The Physical Plant Department plans to upgrade all the exterior lights at the Senior High using a combination of new LED fixtures and existing fixtures with LED lamps. Total cost - \$30,000. Project will be paid for by 20-21 electrical savings from prior LED upgrades and funds from the 20-21 Physical Plant budget. Anticipated annual electrical savings will be approximately \$7,500.

The 2021-2022 Capital Reserve 5-Year Plan. **Exhibit 31**

21-22 Capital Reserve  
5-Year Plan

The motion carried on a roll call vote with eight yes votes and zero no votes.



MINUTES – COMMITTEE OF THE WHOLE/VOTING  
MAY 19, 2021

Budget Presentation: A power point presentation focusing on general fund revenues for 2021-2022 was presented by Mrs. Fiscus and Mrs. Thomas.

Budget Presentation

The first budget work session will take place Wednesday, May 26, 2021.

Superintendent's Report / Dr. Gildea

On motion of Mr. Nichols, seconded by Ms. Hartman, the board approved personnel items 1 through 62 dated 5/19/2021 REV 5/19/2021 at 1:07p.m. The motion carried on a roll call vote with eight yes votes and zero no votes. **Exhibit 32**

Personnel

On motion of Mr. Brenneman, seconded by Ms. Frye, Per Board Policy 005, Organization, the board approved the following appointments:

Appointments

Appointment of Autumn D. Fiscus, Board Secretary to serve for a four-year term effective July 1, 2021 to June 30, 2025.

Board Secretary

Appointment of Dawn Summerville, Assistant Board Secretary to serve for a four-year term effective July 1, 2021 to June 30, 2025.

Assistant Board Secretary

Appointment of Stacey Thomas to serve as Board Treasurer for a one-year term effective July 1, 2021 through June 30, 2022.

Treasurer

Appointment of Stacey Thomas, Autumn Fiscus and the Blair County Tax Collection Bureau to serve as Tax Collector for a one-year term effective July 1, 2021 through June 30, 2022.

Tax Collector

Appointment of Stacey Thomas, Autumn Fiscus, Blair County Tax Collection Bureau, Credit Control Collections, and Collection Service Center to serve as Delinquent Tax Collector for a one-year term effective July 1, 2021 through June 30, 2022.

Delinquent Tax Collector

The motion carried on a roll call vote with eight yes votes and zero no votes.

Mr. Stephens initiated a motion, seconded by Ms. Frye, to table the Appointment of Terry W. Despoy, Esquire as Hearing Officer for Student Expulsions for the 2021-2022 school year until further discussion. The motion carried on a voice vote with eight yes vote and zero no votes.

Tabled -Appointment of Hearing Officer



MINUTES – COMMITTEE OF THE WHOLE/VOTING  
MAY 19, 2021

On motion of Ms. Frye, seconded by Mr. Brenneman, Per Board Policy 005, Organization, the board approved the appointment of Beard Legal Group, LLC. to serve as Solicitor for a one-year term effective July 1, 2021 through June 30, 2022 at a cost of \$165/hr. The motion carried on a roll call vote with eight yes votes and zero no votes. **Exhibit 33**

Solicitor

President's Report / Dr. Sommer

On motion of Mr. Stephens, seconded by Mr. Nichols, the board approved the following:

Statement of Rights, Waiver of Hearing and Agreement in the case of student ID# ending in 61. **Exhibit 34**

Statement of Rights,  
Waiver of Hearing and  
Agreement

The settlement of a Tax Assessment Appeal filed to Blair County Docket No. 2019 GN 3321 at the assessed value of \$1,700,000 for the 2020 and 2021 tax years. **Exhibit 35**

Tax Assessment Appeal

Per Board Policy 005, Organization, the appointment of the following depositories effective July 1, 2021 through June 30, 2022:

Depositories

PA School District Liquid Asset Fund  
PA Local Government Investment Trust  
M&T Bank  
First Commonwealth Bank  
First National Bank of Pennsylvania  
Reliance Bank  
First Summit Bank  
CNB Bank

The motion carried on a roll call vote with eight yes votes and zero no votes.

New Business

New Business

On motion of Mr. Stephens, seconded by Ms. Frye, the board approved the following:

Per Board Policy 006 Meetings, Letter of Agreement with Williamsburg Community School District effective April 28, 2021 through the end of the 2020-2021 school year for regarding a special education student at Frankstown Elementary. Cost: HASD Daily Tuition rate as published by PDE. **Exhibit 35**

Agreement with WCSD



MINUTES – COMMITTEE OF THE WHOLE/VOTING  
MAY 19, 2021

Effective June, 1, 2021 all board meetings will be open to the public and held in person at the Senior High Library, 1510 N. Montgomery Street, Hollidaysburg.

Board Meeting Location  
effective June 1, 2021

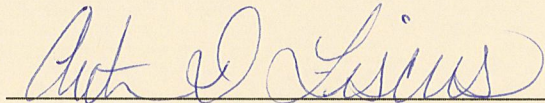
The motion carried on a roll call vote with eight yes votes and zero no votes.

After board discussion, Dr. Sommer initiated a motion, seconded by Mr. Brenneman to allow the public to participate virtually via a link on the district website through the end of the calendar year. Public comment would be open to in-person participants only. The motion carried on a roll call vote with eight yes votes and zero no votes.

Virtual Public  
Participation at Board  
Meetings

There being no further business to be brought before the board, Dr. Sommer declared the meeting adjourned at 8:54p.m.

Adjourn



Autumn D. Fiscus  
Board Secretary