



**DeLaSalle High School**  
**One DeLaSalle Drive**  
**Minneapolis, Minnesota 55401**  
**APPLICATION FOR EMPLOYMENT**

WELCOME! Thank you for considering DeLaSalle High School in your job search. This application must be legible (typewritten or printed in ink). DeLaSalle provides equal opportunity employment and does not discriminate on the basis of race, color, creed, national origin, sex, age, marital status, or disability in employment, promotion, work assignment, compensation or fringe benefits.

Name \_\_\_\_\_

Permanent Address \_\_\_\_\_

Primary phone number \_\_\_\_\_ Secondary number \_\_\_\_\_

Current Address \_\_\_\_\_

Email Address \_\_\_\_\_

Position Applied for: \_\_\_\_\_ / \_\_\_ part-time \_\_\_ full-time

Are you currently employed?  YES  NO

If yes, where or in what line of work? \_\_\_\_\_

May we contact your current employer?  YES  NO

On what date would you be available for work? \_\_\_\_\_

Are you prevented from lawfully becoming employed in the United States because of visa or immigration status?  YES  NO (Proof of citizenship or legal status will be required upon hiring.)

**WORK EXPERIENCE:** List previous 5 years employment history

<b>Company/Organization Name and Location</b>	<b>Dates Employed</b>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**EDUCATION:** List undergraduate and graduate colleges in the order attended.

<b>Name of School and Location</b>	<b>Dates Attended</b>	<b>Major/Minor</b>	<b>Degree</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**EXTRACURRICULAR ACTIVITIES:** Please list any experience you have participating or coaching any extracurricular activities at the high school or college level. \_\_\_\_\_  
\_\_\_\_\_

**Application Procedure**

Please forward the following materials:

- Completed application form
- Letter of Interest and resumé.

**Mission Statement**

We, a diverse community of teachers, learners, alumni, parents and supporters comprise DeLaSalle High School. Our mission is to serve students and families who seek a high-quality, values-based academic preparation for life. We at DeLaSalle fulfill this mission, in part, by respecting and affirming our heritage as a Catholic high school in the Lasallian tradition.

**Vision Statement**

DeLaSalle High School, the longest-standing Catholic high school in the city of Minneapolis, will continue to sustain and advance the educational vision defined more than three centuries ago by St. John Baptist de La Salle, founder of the Christian Brothers.

As demonstrated by an ongoing commitment to attract students from various economic levels, academic abilities, and racial and ethnic backgrounds, DeLaSalle extends beyond the facilitation of personal success and preparation for post-secondary education. Recognizing that individual talents are enhanced by positive relationships and experiences, DeLaSalle forms its students for adult lives of learning, faith, and service to their local, national, and global communities both during and after their formal education.

DeLaSalle seeks to create a future in which the youth of our urban area are empowered and inspired to create for themselves and others communities, founded in excellence, compassion, and purpose.

**AUTHORIZATION FOR BACKGROUND/REFERENCE CHECK:** I give permission to DeLaSalle High School's personnel office and to supervisory personnel of the school to make inquiries of references and former employers concerning my general character and past performance. I release any liability of my former employer(s) in disclosing this information. I also give permission for the personnel office to request a character reference check and/or criminal history check from law enforcement agencies and/or the Bureau of Criminal Apprehension, following a conditional offer of employment. I authorize the agency receiving such request to give full and complete information, as may be requested by DeLaSalle High School. I further agree that the information will not be disclosed to me, but will be treated as confidential by the school, and I waive any right to see this information. (Note: Failure to sign this authorization may disqualify you from consideration for employment.)

\_\_\_\_\_

Applicants signature

\_\_\_\_\_

Date

\_\_\_\_\_ I would prefer my current employer not be contacted until I am a finalist.

Information supplied in this application should be complete and accurate. Falsification will be cause for termination. Typically, interviews are not scheduled until appropriate vacancies are known or anticipated. Applications are retained for one year.

I VERIFY THAT ALL THE STATEMENTS CONTAINED IN THIS APPLICATION ARE TRUE AND FACTUAL:

\_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Date

FOR OFFICE USE ONLY.

Interview scheduled \_\_\_\_\_ at \_\_\_\_\_

Offered position? \_\_\_\_\_ FT/PT \_\_\_\_\_ Date of hire: \_\_\_\_\_

Revised January 2014