

**MINUTES OF JUNE 13, 2022 REGULAR MEETING – 6:00 P.M.**  
**CHOCTAW/NICOMA PARK BOARD OF EDUCATION**  
Ind. Dist. 4, Oklahoma County, Oklahoma

Place of Meeting  
Administration Office Board Room, 12880 N.E. 10th, Choctaw, OK 73020

Elizabeth Parker, President, called the meeting to order at 6:00 p.m. President Parker called roll to establish the following members present: Pamela Matherly, Vice President, Daryl Crusoe, Clerk; and James Alsup, Member. Assistant Clerk, Janice Modisette was absent.

Ms. Parker called for consideration and approval of the agenda. Ms. Matherly moved and Mr. Crusoe seconded to approve the agenda. The vote was unanimous.

Mr. Crusoe moved and Mr. Alsup seconded to approve the May 9, 2022 board meeting minutes. The vote was unanimous.

There was no comment from ACT.

There were no comments from the floor regarding agenda items.

Mr. Reid stated that there was one student present this evening to be recognized by the board. Mr. Reid introduced CHS student, Anna Capps. Mr. Reid asked CHS Vo-Ag teacher, James Horton, to join Anna and share with the board members her recent accomplishment. Mr. Horton stated that Anna recently won the 2022 FFA State Champion in Lamb Showmanship in the Intermediate Division. Mr. Horton explained that Anna had basically outscored all Freshman in the State of Oklahoma to receive this award. Anna received a Certificate of Achievement from Board President, Elizabeth Parker.

Superintendent Reid made the following comments:

- The end of the school year went very smoothly. We had another very productive and successful school year for CNP Schools. We graduated many great students in the world that will be successful in whatever career path they choose.
- As usual, our district is offering many summer camps and enrichment programs for our students in all areas this summer – ESY, Camp Invention, Summer Bridge at CHS and all sorts of athletic and fine arts camps.
- The legislature passed a flat budget for common education for the upcoming school year. This hurts since inflation was just over 8%. Also, some of the money that was previously in the formula was moved to cover other line item costs thus dwindling down the amount available to be split between the school districts. However, it is not all negative news, the state is down roughly 55,000 students statewide and other revenue collections are making the money per pupil increase. This will help as we have tried to add additional staff to lower class sizes across the district.
- We will be receiving preliminary price estimates from all of the Construction Managers over each of our bond projects on Wednesday. This will let us know how close we are to our estimates considering rising interest rates and the inflations costs of construction that are happening. We will then hold individual meeting with each Construction Manager and our architects from CWA to determine how to proceed with each of the projects.
- Congratulations to Sherri Brown and Chris Linn on their outstanding careers in the CNP School District. We will be having a luncheon in their honor at the conclusion of the June 30<sup>th</sup> board meeting to celebrate their retirements, and all board members are invited to attend.
- We will be closing on the land donated for the new school this Thursday. That will allow us to begin some of the dozer work in preparation for the engineering reports.
- Site demo is completed and materials are on-site to begin pouring footing at the McCharen Plaza. They should have the footings in the ground by the end of the week.
- Reminder: Board meeting to close out the fiscal year is Wednesday, June 30<sup>th</sup> at noon.

There were no comments from board members.

Mr. Crusoe moved, seconded by Ms. Matherly to approve an agreement with the City of Choctaw and Choctaw-Nicoma Park Schools for School Resource Officers for the 2022/23 school year. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Alsup to approve a Mutual Cooperation Agreement between the Board of County Commissioners of Oklahoma County and the Choctaw-Nicoma Park School District for the 2022/23 school year. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Alsup to approve policy revisions to FE – Student Transfer and FEF – Students Transfers for Children of Employees. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve the July 1<sup>st</sup> district capacity numbers to be submitted to the Oklahoma State Department of Education. The vote was unanimous.

Kevin Berry, Chief Financial Officer, stated that the month of June is a busy month to close out the current fiscal year. Mr. Berry reported that financially wise things are looking pretty good. We should have some pretty large carry overs in child nutrition and hopefully the building fund as well. It is a little early to tell with the general fund but today is pretty much a break even point so any revenue that comes in from this point forward will go straight to our fund balance, which is good. The Business Department is working to close out all purchase orders and getting more revenue in and starting to balance the books as we do monthly. There are some concerns about the upcoming budget. One is the property and casualty and our worker's comp premiums are going up this year. Not so much do to our losses but the property and casualty increase is due to the statement of values. As you know, the property values have increased everywhere so in order to absorb the increase in property our premiums will go up. This will result in about another \$97,000 for our property and casualty premium and workers comp will increase about \$50,000. We feel lucky to have had some federal money help offset these costs the last few years but we don't have that for this year so we will have to absorb the full cost of those. We will have to look at this when preparing the budget for next year. Fuel prices are also an issue. Busing students takes a lot of fuel and we go through about 8,000 gallons every six weeks. We have normally been budgeting about \$200,000 to \$250,000 a year for fuel and this year we will have to double that amount. We will see some ad valorem growth this year and the formula change will give us a little more formula money. We are cautiously optimistic about that. On June 30<sup>th</sup>, we will be saying good bye to Sherri Brown and Chris Linn. Their replacements started today and we are training them up and they will hit the ground running on July 1 when their official contracts start. In regard to Child Nutrition, we received a letter today from the State Department Office of Child Nutrition stating that our review is officially over. There have also been 2 new support employees hired in Child Nutrition.

Mr. Alsup moved and seconded by Mr. Crusoe to approve encumbrances. Approved were the following: Fund 11 – #'s 1273 -1316 - \$571,051.38; Fund 21 – #'s 187-206 - \$64,698.29; Fund 22 - #'s 64 – 65 - \$50,662.86; Fund 31 - # 14 - \$1,671.00; Fund 32 - # 4-5 - \$27,955.00; Fund 33 - #'s 10 -11 - \$93,097.71; and Fund 86 -# 35-39 - \$199,536.00. The vote was unanimous.

Mr. Crusoe moved, seconded by Mrs. Matherly to approve temporary appropriations and initial budget for FY 2022/23 General Fund operations at \$38,000,000.00. The vote was unanimous.

Mr. Crusoe moved, seconded by Mrs. Matherly to approve temporary appropriations for FY 2022/23 Building Fund operating budget at \$1,400,000.00. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Matherly to approve temporary appropriations for FY 2022/23 Child Nutrition operating budget at \$1,600,000.00. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve a contract with L.E. Marshal Consulting to research, develop and write a Hazard Mitigation Plan for the District. The vote was unanimous.

Mr. Alsup moved, seconded by Mr. Crusoe to approve Beckman Company as the district insurance provider for the 2022/23 school year. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Alsup to approve the FY 2022/23 Property and Casualty Insurance quote from the Beckman Company in the amount of \$827,255. The vote was unanimous.

Mr. Crusoe moved, seconded by Mr. Alsup to approve the FY 2022/23 Worker's Compensation quote from Oklahoma School Assurance Group in the amount of \$203,108. The vote was unanimous.

Mr. Alsup moved, seconded by Ms. Matherly to award the contract for district lawn care services to Central Staffing Solutions DBA Central Lawn Care in the amount of \$72,826.00. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve Hiland Dairy for FY 2022/23 dairy supplier. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve U.S. Food Service as the FY 2022/23 food/supply supplier. The vote was unanimous.

Mr. Crusoe moved, seconded by Mr. Alsup, to approve Buddy's Produce as the produce supplier for FY 2022/23. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve the renewal of a Sublease Agreement dated July 1, 2009 between the District and Oklahoma County Finance Authority for the fiscal year ending June 30, 2023 as required under the provisions of the agreement. The vote was unanimous.

Mr. Alsup moved, seconded by Mr. Crusoe, to approve the renewal of a lease-purchase for the fiscal year ending June 30, 2023 as required under the provisions of the Equipment Lease/Purchase Agreement dated December 1, 2017 between District and MR, Inc. The vote was unanimous.

Mr. Crusoe moved, seconded by Mr. Alsup, to approve . the renewal of a lease-purchase for the fiscal year ending June 30, 2023 as required under the provisions of the Equipment Lease/Purchase Agreement dated December 1, 2017 between District and MR, Inc. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Alsup, to approve a 3-year contract for LightSpeed Filter and Alert with United Systems in the amount of \$88,840.00. The vote was unanimous.

Mr. Alsup moved, seconded by Mr. Crusoe, to approve the annual basic maintenance renewal for Veeam Support with United Systems in the amount of \$1,446.00. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe, to approve a contract for Ninite Pro through Secure by Design in the amount of \$2,220. The vote was unanimous.

Mr. Alsup moved, seconded by Ms. Matherly, to approve a contract for Lightspeed Classroom for 1 year with United Systems in the amount of \$11,760.00. The vote was unanimous.

Mr. Alsup moved, seconded by Ms. Matherly to approve a contract for incident IQ for iiQ Assets, ii! Launchpad On-board Services and ii! Platform with Ticketing for a total of \$21,913.21. The vote was unanimous.

Mr. Alsup moved, seconded by Mr. Crusoe to continue a 99-year lease agreement with the City of Choctaw for the erection and maintenance of a new 500,000-gallon water tower and consideration thereof, located on the CNP administration property as described in the lease agreement. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Matherly, to approve a Software Service Order Agreement with Municipal Accounting Systems, Inc. for FY 2022-23. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve Kevin Berry as Purchasing Agent, Nancy Jackson as Payroll Clerk, Carissa Chitty as Encumbrance Clerk and Maria Boone as Activity Fund Clerk for FY 2022/23. The vote was unanimous.

Mr. Alsup moved, seconded by Mr. Crusoe, to approve Kevin Berry as District Treasurer and Kim Murrah as Assistant Treasurer for FY 2022/23. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve the consent agenda. The vote was unanimous.

Kelli Hosford, Assistant Superintendent of Student Services reported that ESY begins next week and we have 106 students attending. This is Extended School Year for students that have severe disabilities or those that the team feels like might have a great regression over the summer. Mrs. Hosford added that we also have 12 teachers, 4 speech language pathologist, 2 occupational therapist, one physical therapist, 15 paraprofessionals and 6 bus drivers who are all staffing ESY this summer. There will be a total of 12 days of ESY. State testing preliminary results are in and Mrs. Hosford reported that she is in the progress of looking at those. She added that our 3<sup>rd</sup> grade RSA scores are down a little regarding those who met the benchmark. Overall, Mrs. Hosford reported that the scores were very good. Additionally, Mrs. Hosford added that our WIDA scores are in and she is currently in the process of looking at those. With EDGE, we are excited with some upcoming changes for our special education students. Our special education students that participated in EDGE really struggled with the curriculum. Mrs. Hosford was excited to report that we have a high school teacher that is developing google classroom for the high school curriculum for our high school students that are on IEPs. This is going to be great and help these students and their success rate. Mrs. Hosford added that we have a middle school teacher working on developing MobyMax curriculum. She stated that we are very excited about this improvement for our students. With all of the new dyslexia regulations, Mrs. Hosford stated that she and Dr. Gaona have been talking quite a bit about that. Mrs. Hosford stated that she has a committee set that will begin working on procedures and guidelines for kids that need further screening for dyslexia. She added that all students will be taking an initial screening at the beginning of the years to give teachers a pathway or show the kids that have dyslexic tendencies. There will be a number or a scale that we will look at to determine if a child need to be referred on for further screening for dyslexia and be serviced through a reading specialist or through a 504 or an IEP. Mrs. Hosford stated that we have 40 summer

referrals for testing and they have all gone out to our psychologist. Board President Elizabeth Parker asked how that number of referrals compared to past years. Mrs. Hosford stated that this year is up a little bit from past years. She added that our qualifications for IEPs are at about 94% for those who have tested this year. Tri-City has a new program for kids that are at risk for substance abuse, trauma and potential criminal behavior. Mrs. Hosford added that there is a maximum number of students that can be involved in this program and she and Dr. Gaona are sitting in on an informational meeting tomorrow. In closing, Mrs. Hosford reported that what is different about this is that if a student is referred and accepted in the program, a person from Tri City will go into the home and work with the family.

Dr. JeanAnn Gaona, Assistant Superintendent for Instruction, stated as is always the case in June, she is in the process of closing out all of our federal program. In addition, Dr. Gaona reported that she and Amy have been incredibly busy finalizing the last of our textbook and online subscription programs. Part of this process involves eliminating duplication of services and eliminating any programs that have not been utilized fully during the previous school year. Dr. Gaona added that she attended the CCOSA Conference last week. She stated that she attended the preconference which focused on federal programs and learned of several opportunities for our students that are worth investigating. Dr. Gaona stated that as more information becomes available, she will give further updates. She reported that one of the programs we are currently offering with the use of ESSER / American Rescue plan funding this summer is credit recovery. She stated that we currently have just under 40 students enrolled or participating in credit recovery at the high school. Next month, another 40 or so students will participate in our new 3-week summer school for elementary students with focuses upon reading, math and STEM activities. In closing, Dr. Gaona stated that the ARP funding is truly offering us the opportunity to begin services in our district that we have been unable to offer in years past. Next year, we hope to begin offering course recovery opportunities for middle school students. These programs are providing students an opportunity for additional services who would otherwise not qualify because they are not identified as special needs students or served in Title VI.

Mr. Alsup moved, seconded by Mr. Crusoe to declare the library items listed on Attachment B from Westfall Elementary Library and Nicoma Park Intermediate Library as surplus. The vote was unanimous.

At 6:45 p.m., Ms. Matherly made a motion, Mr. Crusoe seconded, to enter into executive session. The vote was unanimous.

At 7:09 p.m., by a motion from Mr. Alsup and a second by Ms. Matherly, the board voted to return to open session. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Matherly to approve the following certified recommendations: : Reagan Ingram\*\*, effective 7/1/22; Steven Walker\*\*, effective 7/1/22; Stephanie Wissman\*\*, effective 7/1/22; Jordan Rausch, effective 7/1/22; Stephanie Grabau\*\*, effective 7/1/22; Abigail Clayton\*\*, effective 7/1/22; Sarah McKinzie\*\*, effective 7/1/22; Misty Gudino\*\*, effective 7/1/22; Sarah Trouset\*\*, effective 7/1/22; Ketty Loudenslager\*\*, effective 7/1/22; Amanda Moore\*\*, effective 7/1/22; Mindy Sanders\*\*, effective 7/1/22; Stacy Glidewell\*\*, effective 7/1/22; Torey Noel\*\*, effective 7/1/22; Jennifer Whitney\*\*, effective 7/1/22; Andrea Murphy\*\*, effective 7/1/22; Patricia Patterson\*\*, effective 7/1/22; Brittany Farthing\*\*, effective 7/1/22; Sheryl Base\*\*, effective 7/1/22 and Janis Rostykus\*\*, effective 7/1/22. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Matherly, to approve the following certified resignations: Stephanie Matthews, effective 5/20/22; Jessica Armstrong, effective 5/20/22; Linda Dugay, effective 5/20/22; Tony Fahdenrecht (retire), effective 5/20/22; Harlee Reed, effective 5/20/22; Nathan Lawson, effective 5/20/22; Jaymi McIlvoy, effective 5/20/22; Cayci Rhoads, effective 5/20/22; Carrie Font, effective 5/20/22; and Angela Challis, effective 6/30/22. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Matherly to approve the following support recommendations: Meagan Pratt, effective 8/12/22; Taylor Moinian, effective 8/1/22; Tena Holmes, effective 8/1/22; Dedra Wasinger, effective 8/1/22; Meagan Dilbeck, effective 8/1/22; Joann Miller, effective 8/12/22; Aimee McKey, effective 8/11/12; Angela Moore, effective 8/11/22; Jonathan Moore, effective 7/18/22; Bonnie Ladd, effective 8/12/22 and Jenny Wise, effective 8/1/22. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Matherly to approve the following support resignations: Anissa Casey, effective 5/19/22; Alisha Albright, effective 5/19/22; Shelly Williams, effective 5/19/22; Sydney Moore, effective 5/19/22; Sheila McGinley, effective 5/19/22; Sara Reeves, effective 5/19/22; and Gary Crouch (abandonment of position), effective 5/18/22. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Alsup to rehire support staff for the 2022/23 schools year as listed on Attachment C – Support Staff Rehire List. The vote was unanimous.

There being no further new business, at 7:13 p.m. a motion was made by Ms. Matherly and seconded by Mr. Alsup to adjourn. The vote was unanimous.

BOARD OF EDUCATION:

---

Elizabeth Parker, President

Pamela Matherly, Vice President

Daryl Crusoe, Clerk

---

Janice Modisette, Asst. Clerk

Don Alsup, Member