



PERSONNEL COMMISSION

Class Code: 0208
Salary Range: 15 (C1)

LOCKER ROOM ATTENDANT

JOB SUMMARY

Under immediate supervision, oversee the activities of students in the locker room; maintain lockers and athletic equipment in support of the physical education program at an assigned school site; maintain locker room, shower rooms and restroom in a clean, orderly and safe condition; perform related duties as assigned.

EXAMPLES OF DUTIES

The classification specification does not describe all duties performed by all incumbents within the class. This summary provides examples of typical tasks performed in this classification.

- Monitor student behavior and assure compliance with established rules and guidelines; refer misbehaving students to appropriate personnel; control student behavior as necessary; assure locker room is clear of students during class time. ***E***
- Assign student lockers and report misuse of lockers to appropriate personnel; assist students with locks; distribute and collect locks. ***E***
- Assure proper working condition and storage of athletic equipment; distribute and collect athletic equipment, uniforms and loaner physical education clothing; wash loaner clothing as assigned; collect money for the sale of physical education clothing and provide money collected to appropriate department head. ***E***
- Dust, sweep, mop, scrub and disinfect locker room and restroom; clean and sanitize sinks, lockers, mirrors, toilets, showers, floors, windows and walls; empty trash receptacles; spot-mop spills; fill paper and soap dispensers; change light bulbs; remove graffiti as needed. ***E***
- Maintain routine records related to student lockers, loaner clothing, athletic equipment and assigned activities. ***E***
- Monitor inventory levels of physical education and locker room supplies, materials and equipment; assist in ordering and receiving supplies, materials and equipment as directed. ***E***
- Operate standard custodial equipment including mops, brooms and others; operate a washer and dryer. ***E***
- Maintain safe and secure locker room facilities; lock and unlock locker room. ***E***

Note: At the end of some of the duty statements there is an italicized "E" which identifies essential duties required of the classification. This is strictly for use in compliance with the Americans with Disabilities Act.

DISTINGUISHING CHARACTERISTICS

A Locker Room Attendant works in the physical education department of a secondary school. The Locker Room Attendant issues athletic equipment, swimming suits, keys, towels, and locker space, and keeps account of all items issued; and performs custodial work in the locker room and may perform work in the swimming pool area. Some positions may require evening work.

EMPLOYMENT STANDARDS

Knowledge of:

Cleaning procedures, equipment, tools, materials and supplies used in custodial work.
Requirements of maintaining school buildings in a safe, clean and orderly condition.
Proper care and storage of athletic equipment.
Oral and written communication skills.
Interpersonal skills using tact, patience and courtesy.
Health and safety regulations.
Basic record-keeping techniques.

Ability to:

Oversee the activities of students in the locker room and control behavior as necessary.
Maintain lockers and athletic equipment in support of the physical education program at an assigned school site.
Maintain locker room, shower rooms and restroom in a clean, orderly and safe condition.
Use common cleaning equipment and supplies safely and efficiently.
Communicate effectively both orally and in writing.
Establish and maintain cooperative and effective working relationships with others.
Distribute, collect, store and care for athletic equipment.
Maintain routine records.

Training:

Graduation from high school.

Experience:

Six months of recent full-time paid janitorial or custodial experience.
Any other combination of training and/or experience that could likely provide the desired skills, knowledge or abilities may be considered.

WORKING ENVIRONMENT

Locker room environment. Exposure to cleaning chemicals and fumes.

PHYSICAL DEMANDS

Walking or standing for extended periods of time. Hearing and speaking to exchange information. Bending at the waist, kneeling or crouching. Lifting, carrying, pushing or pulling moderately heavy objects (15 to 38 pounds) as assigned by position. Reaching overhead, above the shoulders and horizontally. Dexterity of hands and fingers to operate various cleaning equipment. Climbing ladders.

AMERICANS WITH DISABILITIES ACT

Persons with certain disabilities may be capable of performing the essential duties of this class with or without reasonable accommodation, depending on the nature of the disability.

APPOINTMENT

In accordance with Education Code Section 45301, an employee appointed to this class must serve a probationary period of six (6) months during which time an employee must demonstrate at least an overall satisfactory performance. Failure to do so shall result in the employee's termination.

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