

## SAMPLE PAYCHECK STUB

**BASE SALARY**  
(monthly contracted salary)

**OP:** (Indicates pay for stipends, coaching, etc.)

**GROSS SALARY:**  
(Base salary plus other pay)

**DEDUCTIONS:**  
(Amounts deducted for taxes, KPERS, KNEA, United Way, taxable insurance premiums, garnishments, etc.)

**REDUCTIONS:**  
(Amounts deducted for premiums for Cafeteria 125 plan insurances.)

**NET SALARY:**  
(Gross salary minus deductions and reductions)

**D/H**(Days or hours worked)  
**O-T** (Overtime hours)

**LEAVE Earned - Used - Left**

**PERSO** (Personal)  
**SCK** (Sick)  
**PROF** (Professional)  
**VAC** (Vacation)  
**CRT. P** (CERT. Staff sick leave pool)  
**CLS. P** (CLASS. staff sick leave pool)  
**POOL** (Not Used at this time)

The amount shown under "Used" indicates the amount used as of the last day of the *previous* month.

The amount shown under "Available" for Professional leave is just an arbitrary number. It is not the amount allowed, or the amount expected to be used.

**CURR. DED. (Deductions)**

**FWH** (Federal Tax)  
**SWH** (State Tax)  
**SSD** (Soc. Security)  
**MCD** (Medicare)  
**KPR** (KPERS)  
**NEA** (KNEA dues)  
**UNW** (United Way)  
**ANN** (Tax Sheltered Annuity)  
**AFL** (AFLAC Accident)  
**LIF** (KPERS Optional Life)  
**INS** (Life/Dependent Life Insurance Premium)  
**DIS** (Disability Insurance)  
**LTC** (Long Term Care)  
**CAN** 1st Occurrence benefit - Cancer Ins.)  
**MIS** (Miscellaneous deductions such as wage garnishments, etc.)

**CURR. CON. (Contributions)**

**SSC** (District's share - Social Security & Medicare)  
**BRD** (Board Paid Health)  
**TSA** (Board Paid Share a 403b Plan)  
**HEA** (Employee's share - Health Insurance)  
**CAN** (Cancer Insurance)  
**DEN** (Dental Insurance)  
**VIS** (Vision Insurance)  
**DPC** (Dependent Care)  
**MED** (Medical Reimbursement)

The amounts shown for the district's share of social security, medicare, board paid health and board share of a 403b plan are NOT deducted from your pay. They are only shown to let you know they have been paid.

**YTD DED/RED**

Total amount withheld to date (Runs from January through December)  
**FWH** (Federal Tax withheld)  
**SWH** (State Tax withheld)  
**CWH** (City Tax - Not Used)  
**TSA** (403b Plan)  
**S/S** (Social Security)  
**M/C** (Medicare)  
**KPR** (KPERS)  
**INS** (Taxable insurance premiums)  
**CRU** (Credit Union- Not Used)  
**MIS** (Miscellaneous - KNEA, United Way, etc.)  
**RED** (Before tax insurance premiums-Cafeteria 125 Plan)  
**TXF** (Taxable Fringe - This is the tax you have paid on life insurance in excess of \$50,000. It includes your 125 plan life insurance and the insurance provided by KPERS)

**YTD ADJ. GSL**

**GSL** (Gross Salary)  
**FED** (Salary subject to federal tax)  
**ST** (Salary subject to state tax)  
**CTY** (Salary subject to city tax) (This is not used)  
**S/S** (Salary subject to Social Security taxes)  
**M/C** (Salary subject to Medicare taxes)  
**KPEF** (Salary subject to KPERS)  
**UNE** (Salary subject to unemployment taxes)  
  
These amounts are year-to-date figures. Your December check will show the totals for the entire calendar year and will be the same as the W-2 that you will receive in January.

