

## ELIDA ELEMENTARY

### BULLY/HARASSMENT CHECKLIST

According to Elida Local Schools Board Policy 5517.01, harassment, intimidation or bullying means:

#### **1.) Intentional... (check all that apply)**

- Written
- Verbal
- Electronic
- Physical Act

that a student or group of students exhibit toward another student(s) **more than once.**

\*\*\* If the incident has not occurred more than once, please do not proceed to a formal complaint, but...

- Staff member- treat as classroom managed or tier III based upon the severity of the single act that was committed
- Parent/Student- please inform your teacher or bus driver of the incident

#### **2.) If the incident has occurred more than once, has the incident (behavior) caused mental or physical harm to the other students?**

- Yes
- No

\*\*\* If you checked yes, proceed on the checklist. If you checked no...

- Staff member- treat as classroom managed or tier III based upon the severity of the single act that was committed
- Parent/Student- please inform your teacher or bus driver of the incident

#### **3.) If you checked yes, is there an imbalance of power between the student (victim) and student (alleged bully/harasser)?**

- Yes
- No

\*\*\* If you checked yes, please complete the FORMAL COMPLAINT REGARDING HARASSMENT/BULLYING

\*\*\* If you checked no...

- Staff member- treat as classroom managed or tier III based upon the severity of the single act that was committed
- Parent/Student- please inform your teacher or bus driver of the incident

*Formal complaint forms can be accessed in the Elida Elementary Office or on the Elida Elementary web site.*

