

RATES: (see rate sheet)

Groups may be placed in another category depending upon the nature of the activity.

The Elida Board of Education reserves the right to reduce and/or waive fees dependent on usage.

EXTRA CHARGES:

When applicable, all groups shall pay custodial fees at a rate of \$27/hr. and cook fees at the rate of \$18/hr.

A cook is required when the kitchen or kitchen equipment is used. (separate agreement.)

A custodian is required when any of the following criteria is met:

1. a non-school group is using the facility
2. the public is invited
3. another team(s) is invited
4. food and/or drink is involved

For events attracting over 500 people or covering more than 1 day, an Event Supervisor may be assigned at an additional cost to the group.

POLICIES:

Groups approved to use the school facilities do so with the understanding that the area of use is to be left in good and serviceable condition upon completion of the event. All trash is to be bagged before placing in dumpsters. Charges may be imposed by Elida Schools for the cost of preparation and maintenance of facilities considered non-routine after use by an approved group.

The use of all district facilities on Sundays is limited to the hours between 1:00p and 6:00p without prior approval of the Elida Board of Education.

No open flame (without a permit), tobacco or alcohol allowed at any time on district property.

The Board of Education, through the Superintendent or his/her designated representative, reserves the right to cancel or limit the use of school facilities due to calamitous conditions.

Use of outside facilities, which include athletic fields and ball diamonds, may be subject to limitations and cancellations when conditions, particularly weather related, deem it necessary to prevent damages and protect grounds. Thunder and lightning restrictions designed by OHSAA shall be followed without exception.

Every effort will be made to accommodate each reasonable request. However, official school activities take precedence over activities by other groups. If a conflict cannot be avoided the non-school group will be offered a chance to change the location, date or time of their activity.

No tape or adhesive substances may be used on walls, floors & ceilings without permission.

Note: there will be no non-school activities on holidays or days when school is not in session.