

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
ANNUAL JULY 8, 2004 BOARD OF EDUCATION MEETING
UNAPPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER
REGULAR SESSION – 7:00 PM**

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual July 8, 2004 meeting of the Dakota Valley Board of Education was called to order by Chairperson Fuxa at 7:00 pm. Roll Call indicated the following members present: Fuxa, Gunderson, Lochner, Meland and Sexton. Board Members-Elect Heeren & White were in attendance along with Administrators Leber, Ashmore, Bietz, Clements, Czepull, Halverson, Mahon, Rasmussen and Steckelberg. Others: _____

Superintendent Leber led the Pledge of Allegiance.

Motion by _____, second by _____, to approve the agenda as presented.

Chairperson Fuxa called to order the public hearing on the proposed 2004-05 budget at ____ pm. Hearing no public input, motion by _____, second by _____, to close the hearing at ____ pm.

Business Manager Bietz administered the Oath of Office to James Heeren and Patty White. The board wished to thank Fuxa and Lochner for their years of service to the district.

Superintendent Leber assumed the chair for election of officers for the 2004-05 School Year.

For the office of School Board President: _____ nominated _____.
_____ nominated _____. Motion by _____, second by _____, to
cease nominations. By virtue of secret ballot, _____ is elected as President ____.

_____ assumed the Chair.

For the office of School Board Vice-President: _____ nominated _____.
_____ nominated _____. Motion by _____, second by _____, to
cease nominations. By virtue of secret ballot, _____ is elected as Vice-
President ____.

Motion by _____, second by _____, to approve the minutes of the
following board meetings:

- ☐ Regular June 14, 2004
- ☐ Special June 18, 2004

Motion by _____, second by _____, to approve the current bills/claims as presented.

Financial statements for the month ending June 30, 2004 were not available.

Motion by _____, second by _____, to approve the request of the business manager to designate the remaining 2003-04 Level II activities fund balances as Reserved for Baseball, Dance, Softball and Soccer programs on the balance sheet for fiscal year ending June 30, 2004.

Administrative and board reports were reviewed.

Motion by _____, second by _____, to set Regular Board of Education Meetings for the 2nd Monday of every month at 7:00 pm at the Dakota Valley Administration Center.

Motion by _____, second by _____, to approve the following committee appointments for the 2004-05 School Year:

- ☐ Buildings & Grounds –
- ☐ Curriculum –
- ☐ Finance –
- ☐ Library & Technology –
- ☐ Policy –
- ☐ NSC/DV Recreation –
- ☐ DVBC & ASBSD Legislative Liason -

Motion by _____, second by _____, to appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2004-05 School Year.

Motion by _____, second by _____, to appoint the North Sioux City Police Chief as Truancy Officer for local area and the Union County Sheriff as Truancy Officer for rural areas.

Motion by _____, second by _____, to appoint Superintendent Leber as School Lunch Hearing Officer.

Motion by _____, second by _____, to appoint _____ as voting delegate to the ASBSD/SASD Joint Convention held in August 2004.

Motion by _____, second by _____, to designate *Robert's Rules of Order* as parliamentary procedure for board meetings.

Motion by _____, second by _____, to duly resolve and approve Home Federal Savings Bank as the principle depository of district funds.

Motion by _____, second by _____, to designate the *Leader-Courier*, Elk Point, SD, as legal newspaper for the Dakota Valley School District. (Note: Courtesy copies of all print materials will be provided to the *Two Rivers Times*)

Motion by _____, second by _____, to designate *K-MEG TV* as the Official Television Station and *STAR 102.3* as the Official Radio Station for the Dakota Valley School District.

Motion by _____, second by _____, to authorize the following:

- ☐ Supt. Leber and Business Manager Bietz to be official purchasing agents for the school district
- ☐ Leber and Bietz to be custodians of all financial accounts
- ☐ Leber and Bietz to be custodians of the activity accounts (Trust and Agency) and all federal and/or state programs
- ☐ Bietz to utilize an automatic payment plan in order to pay utility bills in a timely manner
- ☐ Bietz to wire district funds for bond redemption payments in a timely manner
- ☐ Board Chairperson to use signature stamp in lieu of hand signature
- ☐ Leber to close school in emergency situations and inclement weather and set chain of command in the event of superintendent's absence
- ☐ Director of Special Services, Keith Ashmore, as district representative for the SD Consolidated Grant Application
- ☐ SDHSAA membership for the 2004-05 School Year

Motion by _____, second by _____, to set board members' compensation at \$60.00 for regular, special and all board related meetings, with a monthly \$20.00 deduction to the board fund.

Motion by _____, second by _____, to set substitute teachers, secretaries, custodians rate of pay as follows:

- \$80.00 per day for certified teachers
- \$70.00 per day for non-certified teachers
- \$50.00 per day for secretaries
- \$50.00 per day for non-certified educational assistants
- \$60.00 per day for certified educational assistants
- \$60.00 per day for custodial/maintenance subs

Motion by _____, second by _____, to set rates for mileage, meals and lodging for authorized employees and board travel as outlined in the *Administrative Rules of SD, Article 5.01.02.11* for "out-of-state per diem rates" and *Article 5.01.02.14* for "in-state per diem rates."

Motion by _____, second by _____, to set lunch prices as follows for the 2004-05 School Year:

- | | |
|---|---------------|
| ☐ Breakfast (K-12 Student) | \$.90 |
| ☐ <i>Reduced</i> Price Breakfast | FREE |
| ☐ Breakfast (Adult) | \$1.10 |
| ☐ Lunch (K-4 Student) | \$1.80 |
| ☐ Lunch (5-12 Student) | \$2.00 |
| ☐ Lunch (Adult) | \$2.40 |
| ☐ Extra Milk | \$.35 |

Motion by _____, second by _____, to set the yearbook price at **\$30.00**.

Motion by _____, second by _____, to set the following prices for non-school related equipment usage:

- \$.10 per copy for all photocopy machines and laser printers
- \$2.00 first page and \$1.00 per page thereafter for fax machine usage (Sending) and \$1.00 per page (Receiving)

Motion by _____, second by _____, to set the out-of-state tuition rate for the 2004-05 school year at \$_____ per student (to be paid in advance on a semester by semester basis).

Motion by _____, second by _____, to set admission to varsity events and activity ticket prices as follows:

- | | |
|----------------------------|------------------|
| ▪ K-12 Student (per event) | \$2.00 |
| ▪ Adults (per event) | \$4.00 |
| ▪ K-12 Activity Ticket | \$20.00 |
| ▪ Adult Activity Ticket | \$30.00 |
| ▪ Over Age 62 | No Charge |

Motion by _____, second by _____,

Motion by Gunderson, second by Markve, to table the following Open Enrollment Applications until the August Board Meeting:

- Dean and Susan Danilson for their son Paul (Kindergarten)
- Todd Nilson for his son Cassidy (Kindergarten)
- Nicole Brewer for her daughter Rebecca (Kindergarten)
- Courtney Pierce for her daughter Haley (Kindergarten)
- Brandi Norby for her son Kyle Groves (1st Grade)

Motion by Gunderson, second by Markve, to deny the request of Pam Ingram to enroll her children (Whitney – 6th Grade and Ryne – 5th Grade) at DV Middle School.

Motion by Gunderson, second by Meland, to approve the application for public school exemption for students #03-04-001 and #03-04-002.

The board conducted 1st Reading of Policy DK (Payment Procedures).

Motion by Meland, second by Gunderson, to approve 1st and 2nd reading of the 2003-04 Student Activities Handbook and Coaches Handbook.

Motion by Gunderson, second by Markve, to approve the 2003-04 Student, Faculty and Substitute Teacher Handbooks as revised.

Motion by Gunderson, second by Markve, to approve a contract offer for Bill Clements as the Head Track Coach.

The board recessed at 8:02 pm and reconvened at 8:07 pm.

Motion by Markve, second by Sexton, to move into executive session at 8:10 pm for discussion of legal matters. Leber and Bietz were included.

Executive session ended at 8:15 pm.

Motion by Markve, second by Sexton, to adjourn at 8:18 pm.

Jason L. Bietz
Business Manager

Don Fuxa
Chairperson

Publish: *Leader-Courier*
July 24, 2003

Courtesy Copy: *Two Rivers Times / SCTRC*