



The Salisbury School Educational Foundation

Stock Gift Instructions for Donors

IMPORTANT - Please notify The Salisbury School Educational Foundation (TSSEF) when making a gift of stock, or if you have any questions. Chrissie Conklin 410-742-2264, ext. 115 or chconklin@thesalisburyschool.org

Electronic Transfer:

Please transfer securities directly to The Salisbury School Educational Foundation, Inc. account with Vanguard as follows:

Vanguard brokerage account
Account number: 11104282
DTC#: 0062
TSSEF Tax ID: 45-2080993

For questions regarding the transfer, please contact Vanguard at 1-800-662-2739

Mailing Stock Certificate(s):

Please mail the stock certificate(s) directly to The Salisbury School, Attn: Chrissie Conklin, 6279 Hobbs Road, Salisbury, MD 21804. Do not sign the certificate(s). In a separate envelope, please mail a signed and dated stock power form (available from your attorney or stockbroker) for each certificate. Mailing the unsigned stock certificate(s) and the signed stock power form(s) separately helps to prevent theft.