



GUIDELINES FOR VISITORS ON A SCHOOL CAMPUS

Support of parents and the community plays a vital role in the success of our Duncanville ISD students. We believe that quality schools encourage and sustain quality of life and economic growth within a community; therefore, the entire community benefits from quality schools and is responsible for supporting them. With this belief in mind, Duncanville ISD encourages and welcomes visitors to our schools. Parents are invited to visit their children's school as educational partners. Our children's successes depend on such partnerships. As part of the district's commitment to community partnerships and the safety and security of our schools for all students, staff, and visitors, the following district-wide Campus Visitor Guidelines have been adopted:

1. All visitors to campus must report to the school office, sign in, provide a photo ID, and state their reason for being on campus, and obtain approval from the principal or designee.
 2. All visitors to school campuses shall wear a visitor name badge provided by the school office.
 3. Visitors who wish to disseminate information to students or staff must first seek approval from Duncanville ISD Administration in accordance with the district's non-school literature policy.
 4. Visitors may not recruit for fund-raising activities, religious groups, youth groups, or political causes.
 5. Clergy and other representatives of religious organizations (ministers, rabbis, imams, priests, etc.) or youth group representatives may visit with their congregants and have lunch with them with written permission from the student's parent/guardian, but shall not use the visit to proselytize others.
 6. Media representatives shall arrange visits to school campuses with the Office of Communications and Public Relations.
 7. Visitors are requested to wear appropriate attire, as determined by the principal or designee, when visiting District schools.
 8. A request for a parent and/or others to visit a classroom must be approved by the teacher and the principal, and such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment. The principal will inform visitors of campus requirements and expectations for a campus or classroom visit.
 9. Due to privacy issues, videotaping and tape recording in the classroom by parents is not permitted. Parents will be allowed to photograph only their child.
 10. If the school administration has concerns about a visitor's criminal record, the campus can request a background check from Human Resources. For procedures and forms for requesting a background check, contact Human Resources.
 11. A visitor who fails to comply with any of these guidelines may be prohibited from visiting the school.
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