



## LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Brookfield Engineering Science Technology Academy (B.E.S.T. Academy)

CDS Code: 37 68163 0139402

School Year: 2022-23

LEA contact information:

Alex Soriano

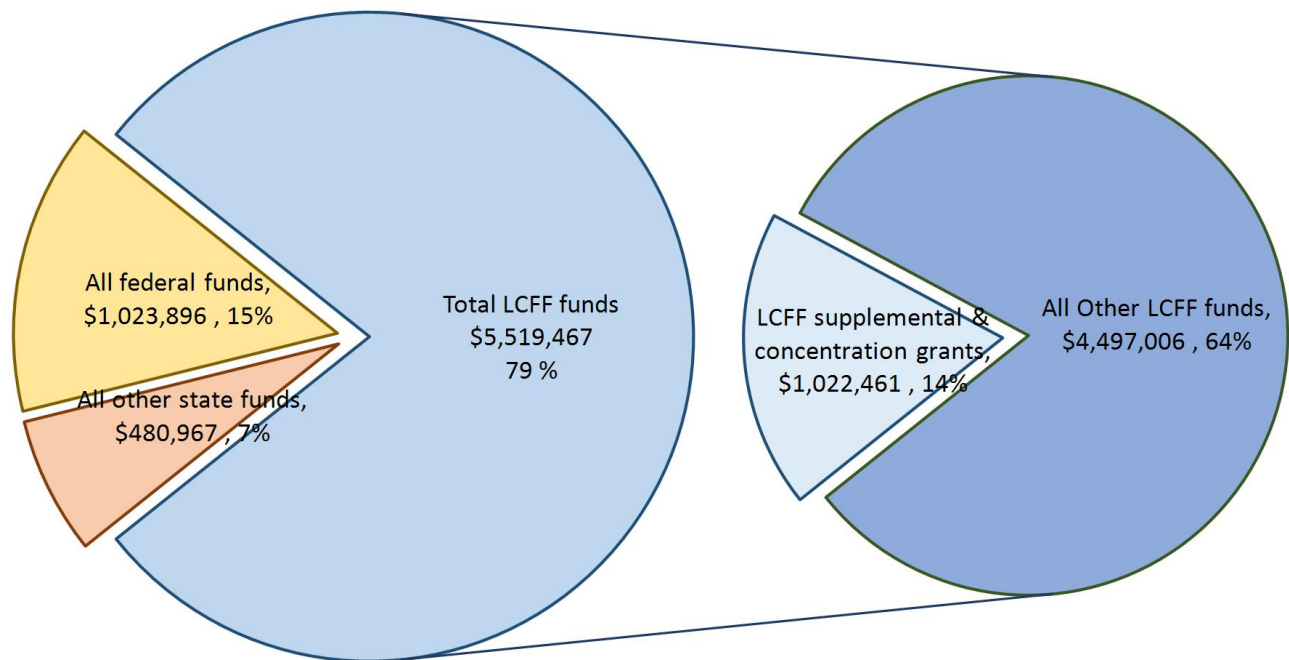
Co-Executive Director

833-619-2378

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

## Budget Overview for the 2022-23 School Year

## Projected Revenue by Fund Source

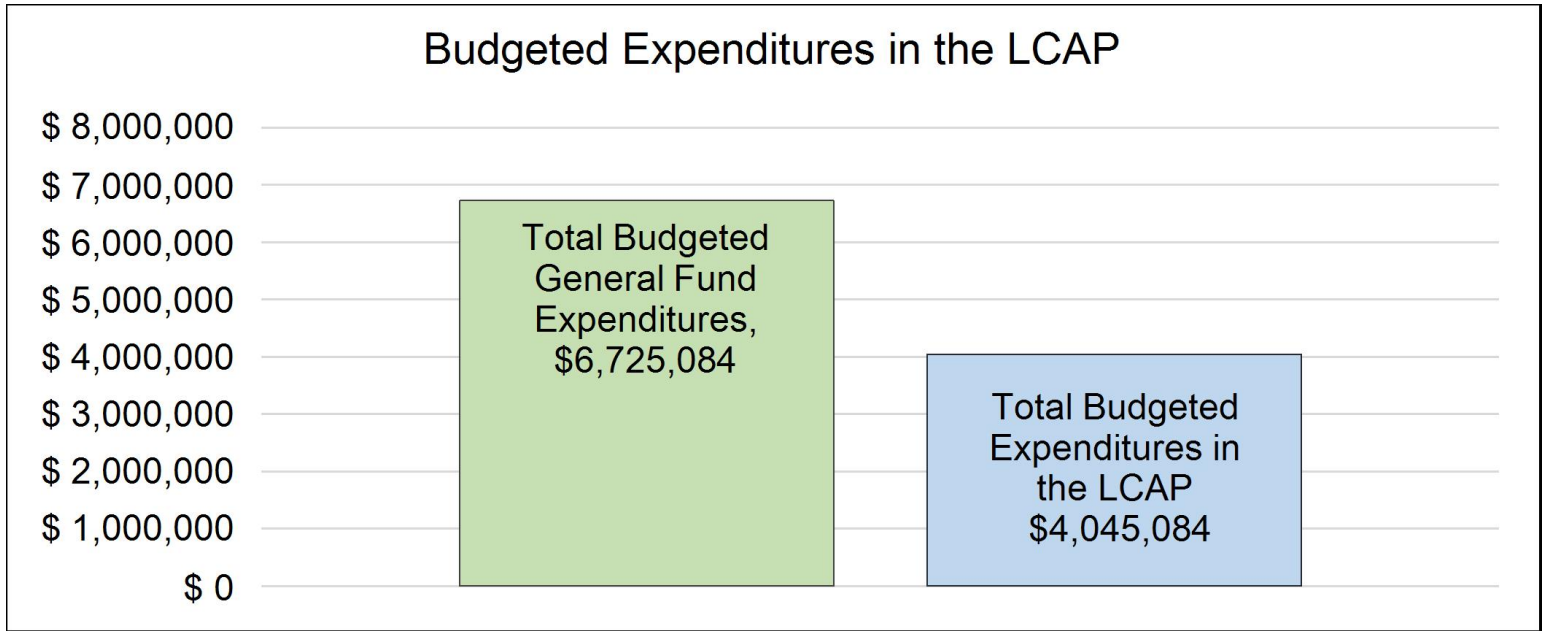


This chart shows the total general purpose revenue Brookfield Engineering Science Technology Academy (B.E.S.T. Academy) expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Brookfield Engineering Science Technology Academy (B.E.S.T. Academy) is \$7,024,330, of which \$5,519,467 is Local Control Funding Formula (LCFF), \$480,967 is other state funds, \$0.00 is local funds, and \$1,023,896 is federal funds. Of the \$5,519,467 in LCFF Funds, \$1,022,461 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

# LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Brookfield Engineering Science Technology Academy (B.E.S.T. Academy) plans to spend for 2022-23. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Brookfield Engineering Science Technology Academy (B.E.S.T. Academy) plans to spend \$6,725,084 for the 2022-23 school year. Of that amount, \$4,045,084 is tied to actions/services in the LCAP and \$2,680,000 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

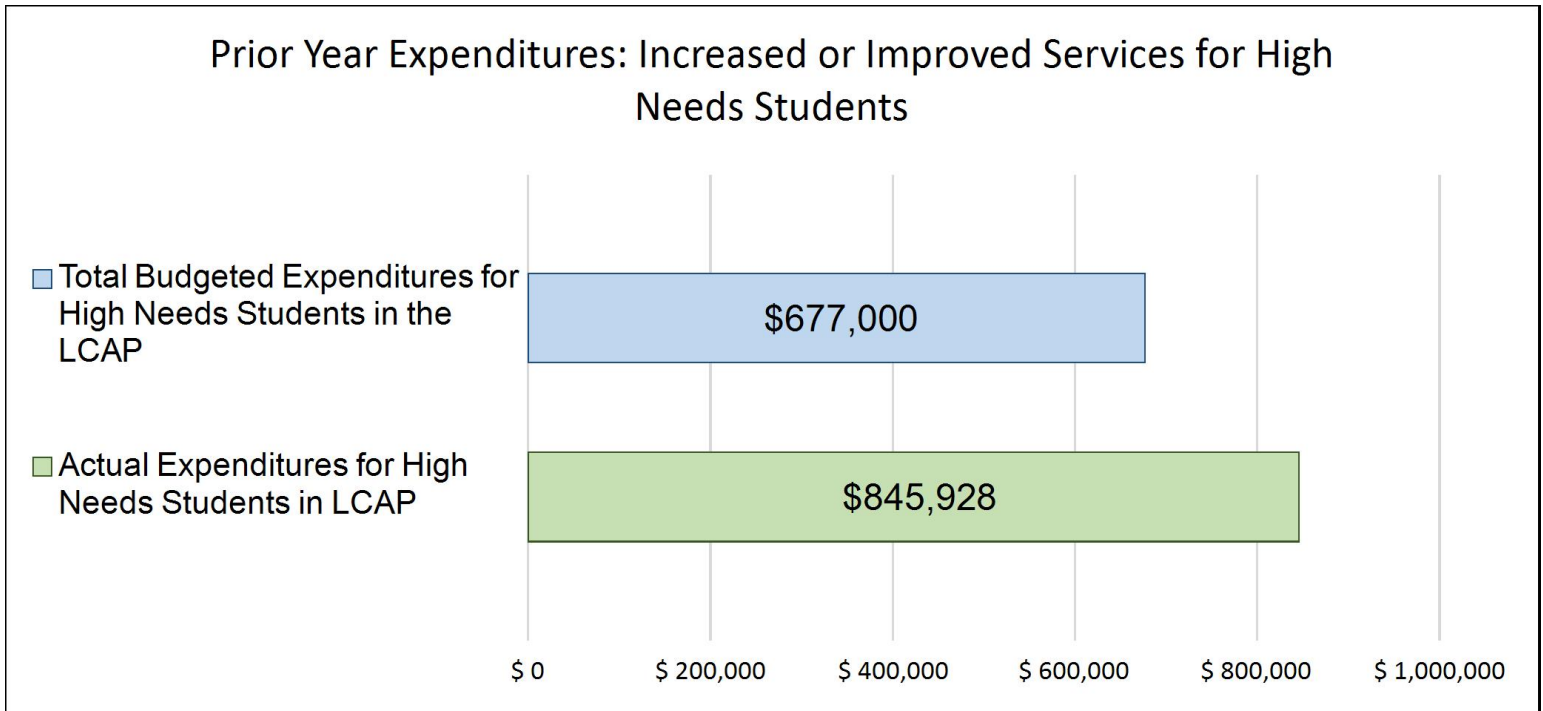
Items not budgeted include but are not limited to: Teacher Salaries & Benefits for Core Content Subjects, Special Ed Teacher Salaries & Benefits, and Administrator Salaries & Benefits, general liability costs, administrative services (audit and back office), and some general materials and supplies costs.

## Increased or Improved Services for High Needs Students in the LCAP for the 2022-23 School Year

In 2022-23, Brookfield Engineering Science Technology Academy (B.E.S.T. Academy) is projecting it will receive \$1,022,461 based on the enrollment of foster youth, English learner, and low-income students. Brookfield Engineering Science Technology Academy (B.E.S.T. Academy) must describe how it intends to increase or improve services for high needs students in the LCAP. Brookfield Engineering Science Technology Academy (B.E.S.T. Academy) plans to spend \$1,294,750 towards meeting this requirement, as described in the LCAP.

# LCFF Budget Overview for Parents

## Update on Increased or Improved Services for High Needs Students in 2021-22



This chart compares what Brookfield Engineering Science Technology Academy (B.E.S.T. Academy) budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Brookfield Engineering Science Technology Academy (B.E.S.T. Academy) estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2021-22, Brookfield Engineering Science Technology Academy (B.E.S.T. Academy)'s LCAP budgeted \$677,000 for planned actions to increase or improve services for high needs students. Brookfield Engineering Science Technology Academy (B.E.S.T. Academy) actually spent \$845,928 for actions to increase or improve services for high needs students in 2021-22.



## Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Brookfield Engineering Science Technology Academy (B.E.S.T. Academy)	Alex Soriano Co-Executive Director	asoriano@bestacademycs.com 833-619-2378

California’s 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. The following is a one-time mid-year report to the local governing board or body and educational partners related to engagement on, and implementation of, these Acts.

A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2020–21 Local Control and Accountability Plan (LCAP).

Engaging our education partners and soliciting their input in order to create the various plans to spend all our allocated federal and state funds as designated in the Budget Act of 2021 was at the forefront of our leadership actions. As each budget was being allocated, we had a continuous communication system with all our partners to ensure that they were included and updated on the various budgets as we received them.

A key aspect of this engagement process over the last 20 months had focused on the spiraling nature of developing multiple plans throughout the two years to address learning loss, distance learning, and technology needs. The development of the Learning Continuity and Attendance Plan (LCP), the Expanded Learning Opportunities Grant (ELOG), the School Plan for Student Achievement (SPSA) and the local Control Accountability Plan (LCAP) for the 2021-2022 school year enhanced the opportunities for community engagement and feedback.

We were able to engage our educational partners through the School Site Council (SSC), English Learner Advisory Committee (ELAC), Title I Informational meeting, and Parent Workshops. We understand how difficult it is for our community partners to understand the many restricted budgets and how each one is supposed to be used, so we use various modes of communication in our meetings to present the information and to answer all their questions and accurately document their ideas. In addition, staff members take minutes and document any ideas or

suggestions that are given verbally at each meeting. These strategies have made it easy for us to designate how these funds are being used and how they will be used in coming years. Our partners are a critical part of these decisions and we make adjustments as the needs are revealed via their voices.

A description of how the LEA used, or plans to use, the additional concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.

The \$123k additional concentration grant add-on that B.E.S.T. Academy received is designated to fund additional staff to support unduplicated students. Additional funds allowed for the hiring of a Student Intervention Specialist position to support unduplicated student academic success and to provide support to teachers in managing supplemental curricula. Student Intervention Specialist supports students, staff, and families in managing student success in supplemental programs and monitor progress toward student success in core content classes. Student Intervention Specialist collaborates with school leadership, grade level Professional Learning Communities (PLCs), and support staff to implement best practices for student support and inform Professional Development to support the professional growth of staff members to more effectively address student needs.

A portion of these funds will allow for the purchase of additional supplemental programs to support unduplicated student success in core content classes. Supplemental programs provide differentiated results to diagnostic assessments to support English Learners in English Language Development classes. Additionally, supplemental programs provide differentiated instruction in Math and Science content to support student growth in grade level knowledge and address learning gaps in prior content.

A description of how and when the LEA engaged its educational partners on the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils.

ESSER III Expenditure plan was developed utilizing community input provided during LCAP and SPSA development in 20-21 school year. ESSER III funds will be used to expand and enhance initiatives supported by LCFF and Title I funds as well as to address learning loss due to the COVID-19 pandemic. Feedback specific to the action items contained within ESSER III Expenditure plan was collected at open public meetings at the beginning of the 21-22 school year. In addition to posting ESSER III information and feedback on the BEST Academy public website, the plan was shared at a public board meeting on September 1st, 2021 for comment and input prior to plan adoption. The plan was shared at the annual Title I Informational Meeting on Sept. 23, 2021, with the ELAC committee on Sept. 28, 2021, and with School Site Council on Sept 30, 2021. At all meetings, feedback is collected via Google Form and staff members take note of stakeholder comments

during discussions. Feedback shared by parents specific to this ESSER III Expenditure Plan can be viewed at this link: [https://docs.google.com/spreadsheets/d/1bTaGag-aFAgVPqJH8mLLgPWTtQtdN5O5Pj1\\_G3brk5s8/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1bTaGag-aFAgVPqJH8mLLgPWTtQtdN5O5Pj1_G3brk5s8/edit?usp=sharing)

Initial plan details were based primarily on the feedback received from stakeholders as part of the LCAP and SPSA development process during the 20- 21 school year. This feedback can be access on the BEST Academy website or at this link:

<https://docs.google.com/spreadsheets/d/1kpBE9ImXkkHPoxYlrJdQphZfjT-3-DnsXI4hvG5Hjjo/edit?usp=sharing>.

Key elements of this feedback were:

- A desire for individual support for families
- Additional staff to support families
- Additional time and class meetings with teachers
- Focus on English Language skills for students
- Additional academic support for students

Many of these areas of growth that were provided as feedback from parents have been incorporated into the current instructional practices of BEST Academy, including programs implemented through the funds outlined in the LCAP and SPSA. This expenditure plan for ESSER III funds seeks to supplement and enhance the services provided to students and families and specifically address some of the above areas of concern. A key component to providing individualized support for students and families are the Student Success Coach positions. The feedback from parents helped to provide a rationale for these positions as well as to help define the specifics of the expectations for these positions. Student Success Coaches will respond to the individual needs and concerns of students and families and provide an additional connection between family and school for support. High Dosage Tutoring will provide additional academic support for students in a synchronous small group format with credentialed teachers. Additional ESSER III funds will be utilized to provide academic support resources for students as well as training for staff to address the parents reported needs.

Feedback received from parents and community when sharing the ESSER III Expenditure Plan at the events listed above was overall very supportive of the plan. Parents had many questions about the Student Success Coach positions and the High Dosage Tutoring and were interested in how these services could be accessed for their own students. Parents provided suggestions of making contact information more readily available on the BEST Academy website and for having staff support students with career oriented activities in addition to academic support. This will be within the duties of the Student Success Coaches as well as other staff members not funded with ESSER III funds. Funds are allocated in the plan for Social-Emotional activities as well, some of which will address this area of need shared by parents as well.

A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.

At this time, B.E.S.T. Academy leadership has not begun to implement ESSER III Funds that allow for expenditure beyond the current school year. Staff has instead focused on implementing other one-time funds which require expenditure at an earlier deadline, beginning with the Corona Relief Fund or CARES and continuing to exhaust ESSER I and ESSER II funds. This will allow for continued intervention and

additional support for students through 2024.

A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA’s 2021–22 LCAP and Annual Update.

B.E.S.T. Academy has received over \$1.6M in fiscal resources to support students in 2021-2022 and to address the needs COVID-19 has inflicted on their social-emotional, family, and learning stability. Our continuous outreach to our community partners lead us to structure and allocate funding to the critical areas of need that directly benefited our students, families, and staff. 2020-2021 and 2021-2022 school years have been one of the same. The funding we spend last year received last year was carefully planned and reviewed with our community partners in the Local Control and Accountability Plan, Expanded Learning Opportunities Grant, School Plan for Student Achievement, and ESSER III Plan. These funds enabled our school to retain and increase critical staff, provide additional learning supplies, laptops, and hotspots for all students and staff.

## **Instructions for the Supplement to the Annual Update for the 2021–22 Local Control and Accountability Plan Year**

*For additional questions or technical assistance related to the completion of the Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan (LCAP), please contact the local county office of education (COE), or the California Department of Education’s (CDE’s) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at [lcff@cde.ca.gov](mailto:lcff@cde.ca.gov).*

## **Introduction**

California’s 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. Section 124(e) of Assembly Bill 130 requires LEAs to present an update on the Annual Update to the 2021–22 LCAP and Budget Overview for Parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the LEA. At this meeting, the LEA must include all of the following:

- The Supplement to the Annual Update for the 2021–22 LCAP (2021–22 Supplement);
- All available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.



When reporting available mid-year outcome, expenditure, and implementation data, LEAs have flexibility to provide this information as best suits the local context, provided that it is succinct and contains a level of detail that is meaningful and accessible for the LEA’s educational partners.

The 2021–22 Supplement is considered part of the 2022–23 LCAP for the purposes of adoption, review, and approval, and must be included with the LCAP as follows:

- The 2022–23 Budget Overview for Parents
- The 2021–22 Supplement
- The 2022–23 LCAP
- The Action Tables for the 2022–23 LCAP
- The Instructions for the LCAP Template

As such, the 2021–22 Supplement will be submitted for review and approval as part of the LEA’s 2022–23 LCAP.

## Instructions

Respond to the following prompts, as required. In responding to these prompts, LEAs must, to the greatest extent practicable, provide succinct responses that contain a level of detail that will be meaningful and accessible for the LEA’s educational partners and the broader public and must, to the greatest extent practicable, use language that is understandable and accessible to parents.

In responding to these prompts, the LEA has flexibility to reference information provided in other planning documents. An LEA that chooses to reference information provided in other planning documents must identify the plan(s) being referenced, where the plan(s) are located (such as a link to a web page), and where in the plan the information being referenced may be found.

**Prompt 1:** *“A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2020–21 Local Control and Accountability Plan (LCAP).”*

In general, LEAs have flexibility in deciding what funds are included in the LCAP and to what extent those funds are included. If the LEA received funding through the Budget Act of 2021 that it would have typically included within its LCAP, identify the funds provided in the Budget Act of 2021 that were not included in the LCAP and provide a description of how the LEA has engaged its educational partners on the use of funds. If an LEA included the applicable funds in its adopted 2021–22 LCAP, provide this explanation.

**Prompt 2:** *“A description of how LEA used, or plans to use, the concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.”*

If LEA does not receive a concentration grant or the concentration grant add-on, provide this explanation.

Describe how the LEA is using, or plans to use, the concentration grant add-on funds received consistent with California *Education Code*

Section 42238.02, as amended, to increase the number of certificated staff, classified staff, or both, including custodial staff, who provide direct services to students on school campuses with greater than 55 percent unduplicated pupil enrollment, as compared to schools with an enrollment of unduplicated students that is equal to or less than 55 percent.

In the event that the additional concentration grant add-on is not sufficient to increase the number of staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, describe how the LEA is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

**Prompt 3:** *“A description of how and when the LEA engaged its educational partners on the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils.”*

If the LEA did not receive one-time federal funding to support recovery from the COVID-19 pandemic and the impacts of distance learning on students, provide this explanation.

Describe how and when the LEA engaged its educational partners on the use of one-time federal funds it received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on students. See the COVID-19 Relief Funding Summary Sheet web page (<https://www.cde.ca.gov/fg/cr/relieffunds.asp>) for a listing of COVID-19 relief funding and the Federal Stimulus Funding web page (<https://www.cde.ca.gov/fg/cr/>) for additional information on these funds. The LEA is not required to describe engagement that has taken place related to state funds.

**Prompt 4:** *“A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.”*

If an LEA does not receive ESSER III funding, provide this explanation.

Describe the LEA’s implementation of its efforts to maintain the health and safety of students, educators, and other staff and ensure the continuity of services, as required by the federal American Rescue Plan Act of 2021, and its implementation of the federal Elementary and Secondary School Emergency Relief (ESSER) expenditure plan to date, including successes and challenges.

**Prompt 5:** *“A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA’s 2021–22 LCAP and Annual Update.”*

Summarize how the LEA is using its fiscal resources received for the 2021–22 school year to implement the requirements of applicable plans in a manner that is aligned with the LEA’s 2021–22 LCAP. For purposes of responding to this prompt, “applicable plans” include the Safe Return to In-Person Instruction and Continuity of Services Plan and the ESSER III Expenditure Plan.

California Department of Education  
November 2021





## Local Control Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Brookfield Engineering Science Technology Academy (B.E.S.T. Academy)	Alex Soriano Co-Executive Director	asoriano@bestacademycs.com 833-619-2378

## Plan Summary [2022-23]

### General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

Brookfield Engineering Science Technology (B.E.S.T.) Academy offers students a comprehensive, flexible learning environment, combined with a variety of support programs and services to ensure success. B.E.S.T. Academy is a tuition-free public charter school serving 3rd-12th grade students in San Diego, Orange, Riverside, and Imperial Counties.

B.E.S.T. Academy was founded out of desire to engage students in 21st century learning and provide access to college and career pathways combined with personalized guidance and support. Our teachers, counselors and leaders are passionate about student learning engagement and personalized academic coaching to give our students the foundational support to succeed.

B.E.S.T. Academy's independent study program provides a customized learning experience for each student enrolled. This includes access to a rigorous and robust curriculum along with varied supplemental supports and extracurricular offerings designed to meet the specific needs of each student. Through these curricular and extra-curricular experiences, students are prepared for college and career readiness to pursue 21st century opportunity beyond secondary education.

Instruction, Intervention and Support efforts are aligned with the B.E.S.T. Academy LCAP Goals to ensure consistency and coherence when addressing ESSA requirements.

Goal 1: To emphasize and support literacy across all content areas to promote student academic language development.

Instruction at B.E.S.T. Academy focuses on Literacy across all content areas to support students in Academic Language Development and content literacy. A wide range of Literacy supports will be offered to students, with specific support for all unduplicated students to develop Literacy, access curriculum, and support increased Lexile growth.

Goal 2: To support academic achievement in all content areas to promote each student's college and career readiness.

B.E.S.T. Academy supports student College and Career Readiness through a rigorous and engaging independent study curriculum. The core curriculum is aligned to all Common Core State Standards with supplemental programs that increase support for core curriculum and support career exposure and readiness.

Goal 3: To increase student, parent and community engagement to support excellence in student success.

B.E.S.T. Academy emphasizes our Connect 2 Connect philosophy, which strives to provide students with an engaging and inclusive student community through the by connecting students in curricular and extracurricular interactions at all campus activities. Teachers connect with students during interactive activities at all class meetings to provide students with both social and academic connections during class time. All staff seeks to provide positive interactions with all students and community members to foster personal connections in a digital environment.

## Reflections: Successes

A description of successes and/or progress based on a review of the California School Dashboard (Dashboard) and local data.

B.E.S.T. Academy sets yearly student achievement goals to monitor and report students progress. These goals are structured using the SMART Goal framework of Specific, Measurable, Attainable, Relevant, and Time-based. Goals in each program are aligned establish targets so that at least 85% of students are showing progress that represents a full year's content knowledge growth, 40% of students are showing progress that represents 1.5 year's content knowledge growth, and 10% of students are showing progress that represents 2 full year's content knowledge growth. Progress toward accomplishing these goals is presented each semester to the B.E.S.T. Academy Board as well as shared with educational partners through parent organizations, staff meetings, parent workshops, and other opportunities for educational partner engagement. Below is a summary of successes measured in February, 2022, the most recent semester report.

NWEA MAP Growth Assessment

Reading: 54% of 12th grade students met mid-year growth projection, exceeding the target of 50%

Math: 52% of 4th grade students and 57% of 10th grade students met mid-year growth projection, exceeding the target of 50%

Science: 55% of 10th grade students met mid-year growth projection, exceeding the target of 50%

ELPAC Proficiency: 16 students reclassified as Fluent English Proficient in the 21-22 school year. 7.8% of students scored 4 and 15.1% of students scored 3 on Overall ELPAC Proficiency.

Lexile Growth: 63% of secondary students demonstrated lexile growth, with an average increase of 88.2 lexile level.

Lexia English: 50% of students completed at least 265 units, representing 1.5 year's growth, and 38% of students completed at least 318 units, representing 2 year's growth, exceeding the targets of 40% and 10% respectively.

Lexia Core5: 64% of students completed at least 175 units, representing 1.5 year's growth, and 57% of students completed at least 210 units, representing 2 year's growth, exceeding the targets of 40% and 10% respectively.

Lexia PowerUp:

Word Study: 44% of students completed at least 75 units, representing 1.5 year's growth, and 33% of students completed at least 90 units, representing 2 year's growth, exceeding the targets of 40% and 10% respectively.

Reading: 59% of students completed at least 75 units, representing 1.5 year's growth, and 55% of students completed at least 210 units, representing 2 year's growth, exceeding the targets of 40% and 10% respectively.

Beable, Reading: 56% of students completed at least 38 units, representing 1.5 year's growth, and 53% of students completed at least 50 units, representing 2 year's growth, exceeding the targets of 40% and 10% respectively.

DreamBox: 13% of students completed at least 120 units, representing 2 year's growth, exceeding the target of 10%.

High Dosage Tutoring: 66% of our student body was invited to HDT based on benchmark scores and assessments surrounding literacy.. Of that population of students, 70% attended and successfully completed work targeted to specific learning needs through evidence of understanding.

Digital Community Engagement Data:

Parent Square: 99% of families are contactable, 1,057 direct messages sent between families and school staff, 48 Calendar Events created, 28 Files Shared, and 98 total posts

Parent Meetings/Workshops: Success Coaches and parent engagement staff members have increased student and family connection and engagement. Family and student workshops which include college and career information, armed services presentations, and internet safety were attended by 10-15% of our parents and students. 1 to 1 school orientations were held with follow-up. Parents, students, and staff report orientations increase student success with beginning BEST students.

## Reflections: Identified Need

A description of any areas that need significant improvement based on a review of Dashboard and local data, including any areas of low performance and significant performance gaps among student groups on Dashboard indicators, and any steps taken to address those areas.

B.E.S.T. Academy sets yearly student achievement goals to monitor and report students progress. These goals are structured using the SMART Goal framework outlined above. Goals in each program are aligned establish targets so that at least 85% of students are showing progress that represents a full year's content knowledge growth, 40% of students are showing progress that represents 1.5 year's content knowledge growth, and 10% of students are showing progress that represents 2 full year's content knowledge growth. Progress toward accomplishing these goals is presented each semester to the B.E.S.T. Academy Board as well as shared with educational partners through parent organizations, staff meetings, parent workshops, and other opportunities for educational partner engagement. Below is a summary of Identified Need measured in February, 2022, the most recent semester report.

### NWEA MAP Growth Assessment

Language: 25% of 3rd grade students, 32% of 4th grade students, 35% of 5th grade students, 18% of 6th grade students, 39% of 7th grade students, 34% of 8th grade students, 35% of 9th grade students, 48% of 10th grade students, and 46% of 11th grade students met mid-year growth projections, failing to meet the target of 50%.

Reading: 40% of 3rd grade students, 30% of 4th grade students, 23% of 5th grade students, 33% of 6th grade students, 39% of 7th grade students, 23% of 8th grade students, 39% of 9th grade students, 36% of 10th grade students, and 46% of 11th grade students met mid-year growth projections, failing to meet the target of 50%.

Math: 23% of 3rd grade students, 48% of 5th grade students, 29% of 6th grade students, 39% of 7th grade students, 25% of 8th grade students, 43% of 9th grade students, 38% of 11th grade students, and 48% of 12th grade students met mid-year growth projections, failing to meet the target of 50%.

Science: 15% of 3rd grade students, 45% of 4th grade students, 24% of 5th grade students, 27% of 6th grade students, 41% of 7th grade students, 36% of 8th grade students, and 44% of 9th grade students met mid-year growth projections, failing to meet the target of 50%.

ELPAC Proficiency: Average Overall ELPAC Proficiency of 1.81. 23.4% of students scored 2 and 49.3% of students scored 3 on Overall ELPAC Proficiency.

Lexile Growth: Average lexile level growth of 55.8 for all secondary students.

Lexia English: 67% of students completed at least 212 units, representing 1 year's growth, failing to meet the target of 85%.

Lexia Core5: 83% of students completed at least 115 units, representing 1 year's growth, failing to meet the target of 85%.

Lexia PowerUp:

Word Study: 60% of students completed at least 60 units, representing 1 year's growth, failing to meet the target of 85%.

Grammar: 21% of students completed at least 60 units, representing 1 year's growth, 11% of students completed at least 75 units, representing 1.5 year's growth, and 4% of students completed at least 90 units, representing 2 year's growth, failing to meet the targets of 85%, 40% and 10% respectively.

Reading: 68% of students completed at least 60 units, representing 1 year's growth, failing to meet the target of 85%.

Beable, Reading: 58% of students completed at least 25 units, representing 1 year's growth, failing to meet the target of 85%.

DreamBox: 63% of students completed at least 80 units, representing 1 year's growth, and 27% of students completed at least 100 units, representing 1.5 year's growth, failing to meet the targets of 85% and 40% respectively.

High Dosage Tutoring: 30% of students invited to HDT need to attend. Additional resources for parent/student communication will help lower this percentage.

Parent Meetings/Workshops: Increase monthly workshops for parents and students for higher engagement. While 10-15% was a great start, we strive to build attendance. We started workshops later in the year with incremental frequency. Our plan is to have dedicated once a month time and days that parents can plan for and depend on.

## LCAP Highlights

A brief overview of the LCAP, including any key features that should be emphasized.

Goal 1: To emphasize and support literacy across all content areas to promote student academic language development.

Metrics:

- Student Lexile Level Growth
- NWEA MAP Assessment Results
- Supplemental Program Student Growth Data
- Proficiency rates on ELCAP exams

Major Actions:

- Supplemental Literacy Programs to support student Lexile Level growth for readers of all levels
- Language Development Programs to support Literacy for English Learners
- Teacher collaboration and professional development to implement literacy activities within core curriculum
- Provide student incentives for Literacy achievement

Goal 2: To support academic achievement in all content areas to promote each student's college and career readiness



Metrics:

- Proficiency rates on CAASPP exams
- NWEA MAP Assessment Results
- Supplemental Program Student Growth Data

Major Actions:

- Effective content instruction in all core content courses
- High quality core curriculum and instruction
- Supplemental Curriculum Programs and Intervention to support student achievement in core content
- Career Technical Education elective classes

Goal 3: To increase student, parent and community engagement to support excellence in student success

Metrics:

- Digital Community Engagement Data
- Parent Meeting/Workshop Attendance Data

Major Actions:

- Interactive Activities to support student engagement
- Parent Engagement
- Student Recognition

## Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

### ***Schools Identified***

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

### ***Support for Identified Schools***

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

***Monitoring and Evaluating Effectiveness***

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

# Engaging Educational Partners

A summary of the process used to engage educational partners and how this engagement was considered before finalizing the LCAP.

Prior to developing the 22-23 LCAP, a comprehensive survey was sent to all Students, Parents, Guardians, and Employees of B.E.S.T Academy asking for feedback on a wide variety of areas to inform the three LCAP Goals and implementation of Actions within the LCAP. An overview of the LCAP including goals, metrics, actions, and expenditures was shared with parents and community members at an open meeting, held via zoom; the same information was presented in two consecutive meetings, one presented in English and one in Spanish. Parents in attendance will be given a survey to provide feedback on the goals, as well as staff members take notes on parent feedback during the meeting. A similar presentation is posted on the BEST Academy Charter School website with the corresponding survey to allow parents and community members who were not able to attend the public meetings to provide input. This information was also messaged out to all Parents via Parent Square. Parents on the English Learner Advisory Committee were given a presentation specifically about supports provided for English Learner students as well as the overall summary of the complete LCAP. Feedback was collected from ELAC parents via survey and staff members taking notes during discussions. The same information was also shared with the members of the School Site Council at an open public meeting and the link to provide feedback was again shared. Feedback into the LCAP goals is a regular topic at parent meetings, including SSC and ELAC, which is gathered through survey and staff members taking notes. Ongoing feedback is used to inform implementation and create specific actions in the LCAP. Once feedback to the LCAP plan was gathered, the Executive Directors prepared a response to that feedback. Both the feedback and the Executive Director's response are posted on the B.E.S.T. Academy public website alongside the entire LCAP and supporting documents.

A summary of the feedback provided by specific educational partners.

Ongoing feedback from educational partners has been overall very positive about the programs and supports offered by BEST Academy as outline in the LCAP. Specific feedback of support included observations that student writing skills are improving, appreciation for specific curriculum and supplemental programs, and appreciation for supportive BEST Academy staff members. Specific feedback for improvement was given for increased frequency of class meetings, more communication with family about student progress, and clear instructions for families accessing curriculum programs. Specific feedback was given about the complexity of accessing student information and monitoring student progress in various supplemental programs and curriculum as it relates to the desire of parents and guardians to more effectively support students.

A Sample of Educational Partner Feedback from 22-23 LCAP Survey:

Goal 1:

- Encourage the student to empower as an independent student.
- More PD to raise awareness of obstacles these students face.
- Provide more opportunities for students to practice using language.
- More live classes so students can interact more and smaller groups.
- The follow up meeting with the success coach are very helpful.

Goal 2:

- More teacher / student conferencing to improve connections and motivation.
- Coach them to develop their motivation to get their knowledge and personal goals.

- Mandatory attendance to synchronous classes to increase student engagement and learning.
- In order to keep students off the intervention track, I think it is so important to onboard students with access to all apps, computer, headphones, etc. to start off their education at BEST on the right foot.

Goal 3:

- Parent support portal where videos are stored for parents to increase their knowledge of our system.
- Offer more opportunities and virtual workshops that allow them to get involved.
- Offer more parent programs to help their students.
- Have a liaison who speaks Spanish for our EL population
- More after school events
- Send more emails to parents on child's progress and data.
- Having several meetings at different times of the day.
- The numbers of parents using social media are increasing fast planning to communicate on an ongoing basis using popular channels like Facebook, Twitter, Pinterest (my favorite), Instagram and Google plus can be a option to stay connected with parents social media provides excellent ways to connect parents to your school.

A description of the aspects of the LCAP that were influenced by specific input from educational partners.

Ongoing feedback regarding a desire to connect with students, teachers, and staff were implemented throughout Goal 3: Educational Partner Engagement. Additional feedback about the complexity and variety of programs used heavily influenced the implementation of these programs during instruction and the inclusion of the Intervention Coordinator position.. This feedback also influenced the selection and implementation of action items to support parents and guardians in the monitoring of student achievement and management of multiple data sources. Additionally, this information influenced the selection of programs to gather and report this information to teachers, students, and parents in a way that is easy to access and understand. Community feedback will continue to play a key role in revisions and expansion of the LCAP Plan.

# Goals and Actions

## Goal

Goal #	Description
1	To emphasize and support literacy across all content areas to promote student academic language development.

An explanation of why the LEA has developed this goal.

Instruction at BEST Academy Charter School focuses on Literacy across all content areas to support students in Academic Language Development and content literacy. A wide range of Literacy supports will be offered to students, with specific support for all Unduplicated students to develop Literacy, access curriculum, and support increased Lexile growth.

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Student Lexile Level	B.E.S.T. Academy transitions from Achieve3000 to Beable for lexile level in the 20-21 school year. Teachers and students struggled with implementation, with fewer than 50% of students showing any measurable growth in lexile level.	63% of secondary students demonstrated lexile growth, with an average increase of 88.2 lexile level. Average overall lexile level growth of 55.8 for all secondary students.			Sustained increase in student lexile levels, as measured by supplemental program reports.
NWEA MAP Growth Assessment Results	Language: Overall Results show a 0.3 point growth on average. This slight gain does not represent a single year's academic	Grade levels that met targets: Reading: 54% of 12th grade students met mid-year growth projection, exceeding the target of 50%			Sustained increase in student proficiency rates in NWEA MAP Growth Assessment Results.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	<p>growth. Many individual students did not make significant gains.</p> <p>Reading: Overall Results show a 1.1 point growth on average. This slight gain does not represent a single year's academic growth. Many individual students did not make significant gains.</p>	<p>Grade levels that not have met targets:            Language: 25% of 3rd grade students, 32% of 4th grade students, 35% of 5th grade students, 18% of 6th grade students, 39% of 7th grade students, 34% of 8th grade students, 35% of 9th grade students, 48% of 10th grade students, and 46% of 11th grade students met mid-year growth projections, failing to meet the target of 50%.</p> <p>Reading: 40% of 3rd grade students, 30% of 4th grade students, 23% of 5th grade students, 33% of 6th grade students, 39% of 7th grade students, 23% of 8th grade students, 39% of 9th grade students, 36% of 10th grade students, and 46% of 11th grade students met mid-year growth projections, failing to</p>			

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		meet the target of 50%.			
Supplemental Program Student Growth Data	<p>Lexia English is a new program, first implementation in the 21-22 school year.</p> <p>Lexia Core5: 59% of students showed some positive growth in content understanding based on lessons completed. Most growth did not meet the goal of a full year's academic growth.</p> <p>Lexia Power Up: Word Study: 57% of students showed some positive growth in content understanding based on lessons completed. Most growth did not meet the goal of a full year's academic growth.</p> <p>Grammar: 33% of students showed some positive growth in content understanding based</p>	<p>Lexia English: 67% of students completed at least 212 units, representing 1 year's growth, failing to meet the target of 85%. 50% of students completed at least 265 units, representing 1.5 year's growth, and 38% of students completed at least 318 units, representing 2 year's growth, exceeding the targets of 40% and 10% respectively.</p> <p>Lexia Core5: 83% of students completed at least 115 units, representing 1 year's growth, failing to meet the target of 85%. 64% of students completed at least 175 units, representing 1.5 year's growth, and</p>			Sustained increase in proficiency rates on supplemental program growth data.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	<p>on lessons completed. Most growth did not meet the goal of a full year's academic growth.</p>	<p>57% of students completed at least 210 units, representing 2 year's growth, exceeding the targets of 40% and 10% respectively.</p> <p>Lexia PowerUp:            Word Study: 60% of students completed at least 60 units, representing 1 year's growth, failing to meet the target of 85%.            44% of students completed at least 75 units, representing 1.5 year's growth, and 33% of students completed at least 90 units, representing 2 year's growth, exceeding the targets of 40% and 10% respectively.            Grammar: 21% of students completed at least 60 units, representing 1 year's growth, 11% of students completed at least 75 units, representing 1.5 year's growth, and 4%</p>			



Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		<p>of students completed at least 90 units, representing 2 year's growth, failing to meet the targets of 85%, 40% and 10% respectively.</p> <p>Reading: 68% of students completed at least 60 units, representing 1 year's growth, failing to meet the target of 85%.</p> <p>59% of students completed at least 75 units, representing 1.5 year's growth, and 55% of students completed at least 210 units, representing 2 year's growth, exceeding the targets of 40% and 10% respectively.</p>			
Proficiency rates on ELPAC exams	<p>All eligible students were ELPAC testing in 20-21 school year, many student took Initial Exam or were tested for the first time in several years. Scores were used for first reclassifications in the 21-22 school year.</p>	<p>16 students reclassified as Fluent English Proficient in the 21-22 school year. Average Overall ELPAC Proficiency of 1.81. 7.8% of students scored 4, 15.1% of students scored 3, 23.4% of students</p>			Sustained increase in proficiency rates on ELPAC results.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		scored 2 and 49.3% of students scored 3 on Overall ELPAC Proficiency.			

## Actions

Action #	Title	Description	Total Funds	Contributing
1.1	Supplemental literacy programs to support student lexile level growth for readers of all levels	<p>Purchase supplemental literacy program subscriptions to support all students in Lexile growth and creating a culture of readers at BEST Academy Charter School.</p> <p>Digital Novels and electronic source materials to allow student’s multiple media to interact with text and supplement digital curriculum to support literacy</p> <p>Budget: Beable, Lexia, digital novels, MyOn, Studies Weekly</p>	\$31,875.00	Yes
1.2	Language development programs to support literacy for English Learners	<p>English Language Development program subscriptions to support Literacy development for English Learners.</p> <p>Supplemental program subscription to supplement core ELD curriculum and increase content scaffolding, support Integrated ELD and student engagement. This support will also be offered as needed to any student reading below grade level, with specific attention paid to Unduplicated students.</p> <p>Technology supplies to support students interaction with English Language Development software to support student engagement and lexile growth.</p> <p>English Language Support Teachers engage students in Designated English Language Development activities during live class sessions. Teachers will also monitor individual student progress and create individualized support to meet the needs of English Learner development.</p>	\$318,650.00	Yes

Action #	Title	Description	Total Funds	Contributing
		Budget: Lexia English, BrainPop ELL, Student Technology Equipment, English Language Support Teachers, WriteBrain, SummitK12, Equipping ELL's		
1.3	Teacher collaboration and professional development to implement literacy activities within core curriculum	<p>Teachers will implement and support literacy activities across the curriculum, specifically writing and reading activities in all core content. Teachers will collaborate around best practices for implementing, supporting, and assessing literacy activities in core content areas. Professional Development will be provided by vendors during the implementation of new software and on an ongoing basis as needed.</p> <p>Budget: Accelerate Education, BrightThinker, Literacy PD, Insight Advance</p>	\$38,400.00	Yes
1.4	Provide student incentives for literacy achievement	<p>Provide an incentive for student achievement in Literacy activities. Student benchmarks for participation and growth will be established and revised to meet student needs. Students will be celebrated through public and private recognition by teachers and administration as part of an overall effort to create a culture of literacy and achievement among BEST Academy students.</p> <p>Budget: Recognition Supplies</p>	\$2,500.00	No

## Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

This goal was implemented as intended. All action items were implemented as outlined in the LCAP. There were slight modifications to implementation of items due to changed enrollment and additional funding sources that became available.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

There were slight differences in projected costs and actual expenditures in some action steps, due to changes in enrollment numbers throughout the school year and the ability to fund actions out of additional one-time funds that became available.

An explanation of how effective the specific actions were in making progress toward the goal.

- 1.1- Supplemental programs showed student growth in many areas making progress toward meeting goal.
- 1.2- Language Development Programs showed progress in student achieving at least a full year of academic language development through, approaching the target set.
- 1.3- Teachers report effective collaboration and professional development to achieve goal. Feedback has been given to refine and improve this action for future implementation.
- 1.4- This action was implemented as planned, funded using one-time funds that became available after LCAP adoption. This allowed LCFF funds to be directed to increase other action items.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Feedback will be implemented to refine and improve collaboration and professional development for future implementation. Supplemental programs subscriptions adjusted to address feedback from Educational Partners.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Goals and Actions

## Goal

Goal #	Description
2	To support academic achievement in all content areas to promote each student’s college and career readiness.

An explanation of why the LEA has developed this goal.

BEST Academy Charter School supports student College and Career readiness through a rigorous and engaging independent study curriculum. The core curriculum is aligned to all Common Core State Standards with supplemental programs that increase support for core curriculum and support Career exposure and readiness.

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Proficiency rates on State Assessments as measured by CAASPP exam results	19/20 was the inaugural year for BEST Academy and state testing was suspended due to COVID-19. Baselines will be established as data becomes available.	CAASPP Exams were administered to students for the 21-22 school year. Data will be analyzed and reported when results are available, after July 2022.			Sustained increase in proficiency rates on CAASPP results in English, Math, and Science.
NWEA MAP Growth Assessment Results	Math: Overall Results show a 0.8 point growth on average. This slight gain does not represent a single year's academic growth. Many individual students did make significant gains.	Grade levels that met targets: Math: 52% of 4th grade students and 57% of 10th grade students met mid-year growth projection, exceeding the target of 50%			Sustained increase in student achievement scores in NWEA MAP assessment student results.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	<p>Science: Overall Results show a 0.9 point growth on average. This slight gain does not represent a single year's academic growth. Many individual students did make significant gains.</p>	<p>Science: 55% of 10th grade students met mid-year growth projection, exceeding the target of 50%</p> <p>Grade levels that not have met targets:            Math: 23% of 3rd grade students, 48% of 5th grade students, 29% of 6th grade students, 39% of 7th grade students, 25% of 8th grade students, 43% of 9th grade students, 38% of 11th grade students, and 48% of 12th grade students met mid-year growth projections, failing to meet the target of 50%.</p> <p>Science: 15% of 3rd grade students, 45% of 4th grade students, 24% of 5th grade students, 27% of 6th grade students, 41% of 7th grade students, 36% of 8th grade students, and 44% of 9th grade students met mid-year growth projections, failing to</p>			

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		meet the target of 50%.			
Student performance reports in supplemental programs	<p>Beable: B.E.S.T. Academy transitions from Achieve3000 to Beable for lexile level in the 20-21 school year. Teachers and students struggled with implementation, with fewer than 50% of students showing any measurable growth in lexile level.</p> <p>DreamBox: Aggregate Student Achievement data was not available for analysis.</p>	<p>Beable, Reading: 58% of students completed at least 25 units, representing 1 year's growth, failing to meet the target of 85%. 56% of students completed at least 38 units, representing 1.5 year's growth, and 53% of students completed at least 50 units, representing 2 year's growth, exceeding the targets of 40% and 10% respectively.</p> <p>DreamBox: 63% of students completed at least 80 units, representing 1 year's growth, and 27% of students completed at least 100 units, representing 1.5 year's growth, failing to meet the targets of 85% and 40% respectively. 13% of students completed at least</p>			Sustained increase in student achievement scores in supplemental curriculum reports.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		120 units, representing 2 year's growth, exceeding the target of 10%.			

## Actions

Action #	Title	Description	Total Funds	Contributing
2.1	Effective content instruction in all core content courses	<p>All core content classes will be taught by highly qualified teachers. Support for ongoing professional development and professional growth opportunities for all staff members. Professional Organization Memberships and conference attendance to support individual staff members' Professional Development and growth. Assessment materials to provide students and teachers with regular metrics of student performance in core content standards.</p> <p>Budget: NWEA, Professional Organization Memberships, Conferences, Simple K12</p>	\$37,950.00	Yes
2.2	High quality core curriculum and instruction	<p>Provide a high-quality core curriculum that engages students and supports achievement in an independent study format. The core curriculum will address all Common Core State Standards and Next Generation Science Standards. Teachers collaborate with the Curriculum Coordinator to differentiate core curriculum to meet the needs of diverse learners. Highly qualified Certificated and Classified Staff to support student success.</p> <p>Budget: Accelerate Education, BrightThinker, Curriculum Coordinator, Student Information System</p>	\$2,747,834.00	No



Action #	Title	Description	Total Funds	Contributing
2.3	Supplemental curriculum programs and intervention to support student achievement in core content	<p>Purchase supplemental curriculum program subscriptions to support all students' achievement in core content classes. Programs are intended to enrich the core curriculum as well as to address prerequisite knowledge and skills.</p> <p>Provide individual and small group support for students by learning mentors and other support staff. The support staff will collaborate with teachers to provide individual intervention to struggling learners. Instructional lesson development to support and supplement core curriculum.</p> <p>Budget: DreamBox, Lexia, learning mentors and tutoring support, Freckle, BrainPop, NearPod, Branching Minds, Tutor.com, Gizmos, SpecEd Staff, Student Intervention Coordinator, instructional lesson development to support core curriculum</p>	\$582,375.00	Yes
2.4	Career Technical Education elective classes	<p>Purchase CTE curriculum program to provide career exploration opportunities and prepare students for success in postsecondary career opportunities.</p> <p>CTE staff to monitor and support student success in CTE elective courses.</p> <p>Budget: CTE Elective Curriculum, CTE Elective Teacher</p>	\$25,000.00	Yes

## Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

This goal was implemented as intended. All action items were implemented as outlined in the LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

This goal was implemented as intended. All action items were implemented as outlined in the LCAP. Only minor changes in costs to action steps due to adjusted student enrollment.

An explanation of how effective the specific actions were in making progress toward the goal.

- 2.1- Content instruction was implemented according to changes to independent study provisions in state law. Instructional model will continue to be refined for effective implementation.
- 2.2- High quality core curriculum was implemented as planned to address goal. Teachers, students, and parents have provided input to adjust implementation of curriculum to better address goal objectives.
- 2.3- Supplemental curriculum programs were implemented and showed increased usage from previous year. Educational partner feedback was used to refine and determine further adjustments to supplemental curriculum.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Core middle school curriculum will switch to the same provider as the elementary curriculum due to positive feedback and effective results for implementation this year. Supplemental programs data support will be provided to teachers, students, and parents to strengthen implementation and increase student success.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Goals and Actions

## Goal

Goal #	Description
3	To increase student, parent and community engagement to support excellence in student success

An explanation of why the LEA has developed this goal.

BEST Academy Charter School strives to provide students with an engaging and inclusive student community by connecting students in curricular and extracurricular interactions at all school activities. Teachers connect with students during interactive activities at all class meetings to provide students with both social and academic connections during class time. All staff seeks to provide positive interactions with all students and community members to foster personal connections in a digital environment.

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Digital Community Engagement Data	95% of families were contactable in the 20-21 school year. Implementation was limited but well reviewed by parents.	Parent Square: 99% of families are contactable, 1,057 direct messages sent between families and school staff, 48 Calendar Events created, 28 Files Shared, and 98 total posts			Sustained increase in student attendance at digital community engagement data.
Parent Meeting/Workshop Attendance Data	Parent meetings were well attended and positive survey feedback was reported from families. Staff will work to increase record	Parent Meetings/Workshops: Success Coaches and parent engagement staff members have increased student and family connection and engagement. Family			Increase monthly workshops for parents and students for higher engagement.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	keeping to monitor objective data.	<p>and student workshops which include college and career information, armed services presentations, and internet safety were attended by 10-15% of our parents and students. 1 to 1 school orientations were held with follow-up. Parents, students, and staff report orientations increase student success with beginning BEST students. While 10-15% was a great start, we strive to build attendance. We started workshops later in the year with incremental frequency. Our plan is to have dedicated once a month time and days that parents can plan for and depend on.</p>			

## Actions

Action #	Title	Description	Total Funds	Contributing
3.1	Interactive activities to support student engagement	<p>Teachers facilitate interactive activities for students in all class sessions and meetings to promote and support student engagement. Activities will include both content-related activities and social-emotional development activities to promote an inclusive and supportive classroom and school community.</p> <p>Parent, Student, and Family engagement through Social Media to promote opportunities within the school and to engage students and families in community building activities.</p> <p>Student and family enrichment activities within the community to provide extracurricular opportunities and foster community development.</p> <p>Budget: FormativEd, Social Emotional Learning Program, Kahoot!, Field Trips, Clubs, Codesters</p>	\$84,000.00	Yes
3.2	Parent engagement	<p>Parent meetings and workshops will be held regularly to provide ongoing communication with parents and community members. Meetings and workshops will be held at convenient and flexible times to include as many parents as possible. Translation into a parent's primary language will be available to parents as needed.</p> <p>Parent resources delivered virtually to support parent engagement and provide relevant and timely resources to support student academic and social emotional growth. Information includes articles and webinars aimed at supporting parents and families.</p> <p>Parent Engagement staff members to support individual parent needs and to facilitate group meetings and workshops.</p> <p>Budget: Parent Square, Parent Engagement Staff, Parent University, Performance Matters</p>	\$162,000.00	Yes
3.3	Student recognition	<p>Student recognition is a key component of the positive community among BEST Academy educational partners. We seek to provide</p>	\$14,500.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>recognition for student achievement and growth in academic and social metrics. Parents and family members of students being recognized are included in these celebrations whenever possible. Student recognition will occur at the individual, class, grade, and school levels.</p> <p>Student recognition events are promoted and shared via social media, school website, and other digital platforms to foster digital community engagement.</p> <p>Budget: Certificates and medals, Graduation ceremony expenses</p>		

## Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Digital interactions and activities in Goal 3 were able to be implemented as planned. In-person interactions and activities were delayed and limited due to the ongoing pandemic, particularly in the beginning of the year. Limited in-person interactions were possible near the end of the school year.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Digital interactions and activities in Goal 3 were able to be implemented as planned. In-person interactions and activities were delayed and limited due to the ongoing pandemic, particularly in the beginning of the year. Limited in-person interactions were possible near the end of the school year.

An explanation of how effective the specific actions were in making progress toward the goal.

3.1- Increased digital interactions within and outside of content instruction were increased this school year and educational partner feedback shows this to be a success. Similar in-person activities were not able to be implemented until limited activities near the end of the school year.

3.2- Digital parent engagement activities were increased and had strong attendance. Parents have provided feedback on topics for workshops and ways to better engage a wider audience. Staff has taken steps to implement this feedback and will continue to improve in coming years.

3.3- This action was implemented as planned, funded using one-time funds that became available after LCAP adoption. This allowed LCFF funds to be directed to increase other action items.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

In subsequent LCAP items, B.E.S.T. Academy hopes to expand and continue to implement in-person engagement opportunities to complement the currently provided digital opportunities. Parents feedback on topics for workshops and ways to better engage a wider audience will be implemented to continue to improve in coming years.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Goals and Actions

## Goal

Goal #	Description
4	

An explanation of why the LEA has developed this goal.

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24

## Actions

Action #	Title	Description	Total Funds	Contributing

## Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.  
 A description of any substantive differences in planned actions and actual implementation of these actions.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.



An explanation of how effective the specific actions were in making progress toward the goal.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Goals and Actions

## Goal

Goal #	Description
5	

An explanation of why the LEA has developed this goal.

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24

## Actions

Action #	Title	Description	Total Funds	Contributing

## Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

An explanation of how effective the specific actions were in making progress toward the goal.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2022-23]

Projected LCFF Supplemental and/or Concentration Grants	Projected Additional LCFF Concentration Grant (15 percent)
\$1,022,461	

## Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
22.74%	0.00%	\$0.00	22.74%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

## Required Descriptions

For each action being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.

Action 1.1: Supplemental Literacy Programs to support student Lexile Level growth

Programs were selected with specific focus on support for English Learners; such as speech to text, translation, dictionary, and other scaffolding supports. All programs selected were evaluated based on the ease of use for unduplicated students, available scaffolding supports, and engagement of students to provided extended exposure to content that will support English Language Development.

Action 1.2: Language Development Programs to support Literacy for English Learners

Additional Language Support Teachers reducing the teacher-to-students ratio in English Language Development classes will ensure that students can accelerate their progress in English language acquisition and progress towards Reclassification. Research has shown improvement in student learning and outcomes when class sizes are reduced, especially with English Learners, to build language acquisition skills in reading, writing, speaking, and listening.

Action 1.3: Teacher collaboration and professional development to implement literacy activities within core curriculum

The implementation of a coherent system of professional learning for educators of English learners will develop strategies and skills to build proficiency in English language as rapidly and effectively as possible, in order for students to reclassify and overcome language barriers that may impede equal participation in the instructional program.

#### Action 2.1: Effective content instruction in all core content courses

The objective is to deliver the optimal teaching methods to classroom teachers to improve instruction for English Learners, Foster Youth, Homeless Youth, low socio-economic, as well as other unduplicated students.

#### Action 2.3: Supplemental Curriculum Programs to support student achievement in core content

Assist students in achieving standards by purchasing supplemental instructional materials and providing access to college readiness assessments particularly for our EL, LI, FY, and HY students. Specialized staff to provide summary data to students, parents, and teachers on multiple measures of performance, paired with professional development opportunities to share best practices, participate in co-learning activities, and deepen our knowledge of effective teaching and learning to support EL, LI, FY, and HY students.

#### Action 2.4: Career Technical Education elective classes

Career Technical Education (CTE) provides high quality, college and career-themed programs that enrich and engage students with state-of-the-art, dynamic and challenging courses. These courses integrate core standards and industry competencies with real-world applications that prepare students for success. CTE provides the necessary skills, exposure, and opportunities for all students to move forward beyond post-secondary which is especially important for high-risk students.

#### Action 3.1: Interactive Activities to support student engagement

College and Career Readiness activities, workshops, and meetings provide support for students and families to explore and build skills for post-secondary education and career opportunities.

#### Action 3.2: Parent Engagement

Continue to implement and support parent participation in training and institutes to support parent needs for EL, LI, FY, HY, SWD. Continue annual surveys to gather comments and feedback on services, programs, and parent and student needs including EL, LI, FY, HY, SWD.

#### Action 3.3: Student Recognition

Create positive recognition events that recognize both achievement and progress toward mastery of content standards. Students will be recognized for progress and improvement rather than just for overall achievement levels. The goal is to recognize all students' efforts and

celebrate the hard work of students. Research has shown that unduplicated students are underrepresented in achievement level based recognitions, the goal is to have a program that recognizes and celebrates students from all subgroups.

A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.

BEST Academy provides a customized educational experience designed to meet the individual needs of each student. Needs of Unduplicated students are taken into consideration with every action and metric, with specific programs designed to meet these needs whenever appropriate. We are committed to continuous improvement in student achievement for all students and significant subgroups. All programs are regularly evaluated for effectiveness and Unduplicated student success is a critical component of any such evaluation.

All actions/services are proposed to ensure positive outcomes for student achievement for Foster Youth, English Learners, low-income students, and all students in the school. Although targeted funds are principally directed towards our unduplicated student groups, all students are served well with the use of these funds to increase academic achievement and preparation for college and career. The actions and services provided in the previous section are the most effective use of these funds to meet our school's goals for our English learners, low-income students, Foster Youth, and students experiencing homelessness, as well as students with disabilities. The planned actions and services and their related budgeted expenditures demonstrate that the school is meeting the required proportional increase in spending for unduplicated students relative to that of all students.

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

Parent Engagement staff members and Student Intervention Coordinator focus on engaging and supporting students, with a specific focus on foster youth, English learners, and low-income students. Staff provide resources and information to parents and families to support student academic success; additionally staff work with individual students to identify and address areas of need. Student Intervention Coordinator works with teachers to implement effective High Dosage Tutoring to address learning needs of struggling students and increase student achievement levels.

<b>Staff-to-student ratios by type of school and concentration of unduplicated students</b>	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students		1 : 19.5
Staff-to-student ratio of certificated staff providing direct services to students		1 : 61.14

## 2022-23 Total Expenditures Table

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
Totals	\$4,045,084.00				\$4,045,084.00	\$3,107,809.00	\$937,275.00

Goal	Action #	Action Title	Student Group(s)	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
1	1.1	Supplemental literacy programs to support student lexile level growth for readers of all levels	English Learners Low Income	\$31,875.00				\$31,875.00
1	1.2	Language development programs to support literacy for English Learners	English Learners Low Income	\$318,650.00				\$318,650.00
1	1.3	Teacher collaboration and professional development to implement literacy activities within core curriculum	English Learners Foster Youth Low Income	\$38,400.00				\$38,400.00
1	1.4	Provide student incentives for literacy achievement	All	\$2,500.00				\$2,500.00
2	2.1	Effective content instruction in all core content courses	English Learners Foster Youth Low Income	\$37,950.00				\$37,950.00
2	2.2	High quality core curriculum and instruction	All	\$2,747,834.00				\$2,747,834.00
2	2.3	Supplemental curriculum programs and intervention to support student achievement in core content	English Learners Low Income	\$582,375.00				\$582,375.00



Goal	Action #	Action Title	Student Group(s)	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
2	2.4	Career Technical Education elective classes	Low Income	\$25,000.00				\$25,000.00
3	3.1	Interactive activities to support student engagement	English Learners Foster Youth Low Income	\$84,000.00				\$84,000.00
3	3.2	Parent engagement	English Learners Foster Youth Low Income	\$162,000.00				\$162,000.00
3	3.3	Student recognition	English Learners Foster Youth Low Income	\$14,500.00				\$14,500.00

## 2022-23 Contributing Actions Table

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
\$4,497,006	\$1,022,461	22.74%	0.00%	22.74%	\$1,294,750.00	28.79%	57.58 %	<b>Total:</b>	\$1,294,750.00
								<b>LEA-wide Total:</b>	\$1,294,750.00
								<b>Limited Total:</b>	\$0.00
								<b>Schoolwide Total:</b>	\$1,294,750.00

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1.1	Supplemental literacy programs to support student lexile level growth for readers of all levels	Yes	LEA-wide Schoolwide	English Learners Low Income	All Schools	\$31,875.00	0.71%
1	1.2	Language development programs to support literacy for English Learners	Yes	LEA-wide Schoolwide	English Learners Low Income	All Schools	\$318,650.00	7.09%
1	1.3	Teacher collaboration and professional development to implement literacy activities within core curriculum	Yes	LEA-wide Schoolwide	English Learners Foster Youth Low Income	All Schools	\$38,400.00	0.85%
2	2.1	Effective content instruction in all core content courses	Yes	LEA-wide Schoolwide	English Learners Foster Youth Low Income	All Schools	\$37,950.00	0.84%
2	2.3	Supplemental curriculum programs and intervention to support student achievement in core content	Yes	LEA-wide Schoolwide	English Learners Low Income	All Schools	\$582,375.00	12.95%

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
2	2.4	Career Technical Education elective classes	Yes	LEA-wide Schoolwide	Low Income	All Schools	\$25,000.00	0.56%
3	3.1	Interactive activities to support student engagement	Yes	LEA-wide Schoolwide	English Learners Foster Youth Low Income	All Schools	\$84,000.00	1.87%
3	3.2	Parent engagement	Yes	LEA-wide Schoolwide	English Learners Foster Youth Low Income	All Schools	\$162,000.00	3.60%
3	3.3	Student recognition	Yes	LEA-wide Schoolwide	English Learners Foster Youth Low Income	All Schools	\$14,500.00	0.32%

## 2021-22 Annual Update Table

Totals	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Expenditures (Total Funds)
<b>Totals</b>	\$1,140,130.00	\$1,114,782.00

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.1	Supplemental Literacy Programs to support student Lexile Level growth	Yes	\$35,500.00	\$25,445
1	1.2	Language Development Programs to support Literacy for English Learners	Yes	\$212,750.00	\$331,349
1	1.3	Teacher collaboration and professional development to implement literacy activities within core curriculum	Yes	\$15,500.00	\$20,000
1	1.4	Provide student incentives for Literacy achievement	No	\$10,000.00	\$0.00
2	2.1	Effective content instruction in all core content courses	Yes	\$34,500.00	\$12,656
2	2.2	High quality core curriculum	No	\$218,380.00	\$222,300
2	2.3	Supplemental Curriculum Programs to support student achievement in core content	Yes	\$417,000.00	\$417,058
3	3.1	Interactive Activities to support student engagement	Yes	\$90,000.00	\$20,405
3	3.2	Parent Engagement	Yes	\$91,500.00	\$63,660
3	3.3	Student Recognition	Yes	\$15,000.00	\$1,909

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)

## 2021-22 Contributing Actions Annual Update Table

6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Percentage of Improved Services (%)	Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8)
\$763,432	\$677,000.00	\$845,928.00	(\$168,928.00)	17.53%	21.91%	4.00%

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.1	Supplemental Literacy Programs to support student Lexile Level growth	Yes	\$35,500.00	\$2,887	0.92%	0.07%
1	1.2	Language Development Programs to support Literacy for English Learners	Yes	\$130,000.00	\$327,353	3.37%	8.48%
1	1.3	Teacher collaboration and professional development to implement literacy activities within core curriculum	Yes	\$15,500.00	\$0.00	0.40%	0.00%
2	2.1	Effective content instruction in all core content courses	Yes	\$34,500.00	\$12,656	0.89%	0.33%
2	2.3	Supplemental Curriculum Programs to support student achievement in core content	Yes	\$265,000.00	\$417,058	6.86%	10.80%
3	3.1	Interactive Activities to support student engagement	Yes	\$90,000.00	\$20,405	2.33%	0.53%
3	3.2	Parent Engagement	Yes	\$91,500.00	\$63,660	2.37%	1.65%
3	3.3	Student Recognition	Yes	\$15,000.00	\$1,909	.39%	0.05%

**2021-22 LCFF Carryover Table**

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
\$3861469	\$763,432	0.00%	19.77%	\$845,928.00	21.91%	43.82%	\$0.00	0.00%

# Instructions

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[Engaging Educational Partners](#)

[Goals and Actions](#)

[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

*For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at [lcff@cde.ca.gov](mailto:lcff@cde.ca.gov).*

## Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning (California *Education Code* [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because aspects of the LCAP template require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
  - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).
  - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).
  - Annually reviewing and updating the LCAP to reflect progress toward the goals (EC Section 52064[b][7]).



The LCAP template, like each LEA’s final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which should: (a) reflect comprehensive strategic planning (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in *EC* sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity’s budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2021–22, 2022–23, and 2023–24 school years reflects statutory changes made through Assembly Bill 1840 (Committee on Budget), Chapter 243, Statutes of 2018. These statutory changes enhance transparency regarding expenditures on actions included in the LCAP, including actions that contribute to meeting the requirement to increase or improve services for foster youth, English learners, and low-income students, and to streamline the information presented within the LCAP to make adopted LCAPs more accessible for educational partners and the public.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA’s diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

Given present performance across the state priorities and on indicators in the California School Dashboard (Dashboard), how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions that the LEA believes, based on input gathered from educational partners, research, and experience, will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP itself. Additionally, information is included at the beginning of each section emphasizing the purpose that each section serves.

## **Plan Summary**

### **Purpose**

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to provide a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included in the subsequent sections of the LCAP.

## Requirements and Instructions

**General Information** – Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA. For example, information about an LEA in terms of geography, enrollment, or employment, the number and size of specific schools, recent community challenges, and other such information as an LEA wishes to include can enable a reader to more fully understand an LEA's LCAP.

**Reflections: Successes** – Based on a review of performance on the state indicators and local performance indicators included in the Dashboard, progress toward LCAP goals, local self-assessment tools, input from educational partners, and any other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying specific examples of how past increases or improvements in services for foster youth, English learners, and low-income students have led to improved performance for these students.

**Reflections: Identified Need** – Referring to the Dashboard, identify: (a) any state indicator for which overall performance was in the “Red” or “Orange” performance category or any local indicator where the LEA received a “Not Met” or “Not Met for Two or More Years” rating AND (b) any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these areas of low performance and performance gaps? An LEA that is required to include a goal to address one or more consistently low-performing student groups or low-performing schools must identify that it is required to include this goal and must also identify the applicable student group(s) and/or school(s). Other needs may be identified using locally collected data including data collected to inform the self-reflection tools and reporting local indicators on the Dashboard.

**LCAP Highlights** – Identify and briefly summarize the key features of this year's LCAP.

**Comprehensive Support and Improvement** – An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

- **Schools Identified:** Identify the schools within the LEA that have been identified for CSI.
- **Support for Identified Schools:** Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.
- **Monitoring and Evaluating Effectiveness:** Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

## Engaging Educational Partners

## Purpose

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, accountability, and improvement across the state priorities and locally identified priorities (*EC* Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Statute and regulations specify the educational partners that school districts and COEs must consult when developing the LCAP: teachers, principals, administrators, other school personnel, local bargaining units of the LEA, parents, and students. Before adopting the LCAP, school districts and COEs must share it with the Parent Advisory Committee and, if applicable, to its English Learner Parent Advisory Committee. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

Statute requires charter schools to consult with teachers, principals, administrators, other school personnel, parents, and students in developing the LCAP. The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals and actions.

Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the following web page of the CDE's website: <https://www.cde.ca.gov/re/lc/>.

## Requirements and Instructions

Below is an excerpt from the 2018–19 *Guide for Annual Audits of K–12 Local Education Agencies and State Compliance Reporting*, which is provided to highlight the legal requirements for engagement of educational partners in the LCAP development process:

### **Local Control and Accountability Plan:**

For county offices of education and school districts only, verify the LEA:

- a) Presented the local control and accountability plan to the parent advisory committee in accordance with Education Code section 52062(a)(1) or 52068(a)(1), as appropriate.
- b) If applicable, presented the local control and accountability plan to the English learner parent advisory committee, in accordance with Education Code section 52062(a)(2) or 52068(a)(2), as appropriate.

- c) Notified members of the public of the opportunity to submit comments regarding specific actions and expenditures proposed to be included in the local control and accountability plan in accordance with Education Code section 52062(a)(3) or 52068(a)(3), as appropriate.
- d) Held at least one public hearing in accordance with Education Code section 52062(b)(1) or 52068(b)(1), as appropriate.
- e) Adopted the local control and accountability plan in a public meeting in accordance with Education Code section 52062(b)(2) or 52068(b)(2), as appropriate.

**Prompt 1:** “A summary of the process used to engage educational partners and how this engagement was considered before finalizing the LCAP.”

Describe the engagement process used by the LEA to involve educational partners in the development of the LCAP, including, at a minimum, describing how the LEA met its obligation to consult with all statutorily required educational partners as applicable to the type of LEA. A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA’s philosophical approach to engaging its educational partners.

**Prompt 2:** “A summary of the feedback provided by specific educational partners.”

Describe and summarize the feedback provided by specific educational partners. A sufficient response to this prompt will indicate ideas, trends, or inputs that emerged from an analysis of the feedback received from educational partners.

**Prompt 3:** “A description of the aspects of the LCAP that were influenced by specific input from educational partners.”

A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. The response must describe aspects of the LCAP that were influenced by or developed in response to the educational partner feedback described in response to Prompt 2. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP. For the purposes of this prompt, “aspects” of an LCAP that may have been influenced by educational partner input can include, but are not necessarily limited to:

- Inclusion of a goal or decision to pursue a Focus Goal (as described below)
- Inclusion of metrics other than the statutorily required metrics
- Determination of the desired outcome on one or more metrics
- Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
- Inclusion of action(s) or a group of actions
- Elimination of action(s) or group of actions
- Changes to the level of proposed expenditures for one or more actions

- Inclusion of action(s) as contributing to increased or improved services for unduplicated services
- Determination of effectiveness of the specific actions to achieve the goal
- Determination of material differences in expenditures
- Determination of changes made to a goal for the ensuing LCAP year based on the annual update process
- Determination of challenges or successes in the implementation of actions

## Goals and Actions

### Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal should be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

### Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs should consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard in determining whether and how to prioritize its goals within the LCAP.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- **Focus Goal:** A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
- **Broad Goal:** A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- **Maintenance of Progress Goal:** A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

At a minimum, the LCAP must address all LCFF priorities and associated metrics.

## **Focus Goal(s)**

**Goal Description:** The description provided for a Focus Goal must be specific, measurable, and time bound. An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach. The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

**Explanation of why the LEA has developed this goal:** Explain why the LEA has chosen to prioritize this goal. An explanation must be based on Dashboard data or other locally collected data. LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners. LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

## **Broad Goal**

**Goal Description:** Describe what the LEA plans to achieve through the actions included in the goal. The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal. The goal description organizes the actions and expected outcomes in a cohesive and consistent manner. A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

**Explanation of why the LEA has developed this goal:** Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

## **Maintenance of Progress Goal**

**Goal Description:** Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP. Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP. The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

**Explanation of why the LEA has developed this goal:** Explain how the actions will sustain the progress exemplified by the related metrics.

## **Required Goals**

In general, LEAs have flexibility in determining what goals to include in the LCAP and what those goals will address; however, beginning with the development of the 2022–23 LCAP, LEAs that meet certain criteria are required to include a specific goal in their LCAP.

**Consistently low-performing student group(s) criteria:** An LEA is eligible for Differentiated Assistance for three or more consecutive years based on the performance of the same student group or groups in the Dashboard. A list of the LEAs required to include a goal in the LCAP based on student group performance, and the student group(s) that lead to identification, may be found on the CDE’s Local Control Funding Formula web page at <https://www.cde.ca.gov/fg/aa/lc/>.

- **Consistently low-performing student group(s) goal requirement:** An LEA meeting the consistently low-performing student group(s) criteria must include a goal in its LCAP focused on improving the performance of the student group or groups that led to the LEA’s eligibility for Differentiated

Assistance. This goal must include metrics, outcomes, actions, and expenditures specific to addressing the needs of, and improving outcomes for, this student group or groups. An LEA required to address multiple student groups is not required to have a goal to address each student group; however, each student group must be specifically addressed in the goal. This requirement may not be met by combining this required goal with another goal.

- **Goal Description:** Describe the outcomes the LEA plans to achieve to address the needs of, and improve outcomes for, the student group or groups that led to the LEA's eligibility for Differentiated Assistance.
- **Explanation of why the LEA has developed this goal:** Explain why the LEA is required to develop this goal, including identifying the student group(s) that lead to the LEA being required to develop this goal, how the actions and associated metrics included in this goal differ from previous efforts to improve outcomes for the student group(s), and why the LEA believes the actions, metrics, and expenditures included in this goal will help achieve the outcomes identified in the goal description.

**Low-performing school(s) criteria:** The following criteria only applies to a school district or COE with two or more schools; it does not apply to a single-school district. A school district or COE has one or more schools that, for two consecutive years, received the two lowest performance levels on all but one of the state indicators for which the school(s) receive performance levels in the Dashboard and the performance of the "All Students" student group for the LEA is at least one performance level higher in all of those indicators. A list of the LEAs required to include a goal in the LCAP based on school performance, and the school(s) that lead to identification, may be found on the CDE's Local Control Funding Formula web page at <https://www.cde.ca.gov/fg/aa/lc/>.

- **Low-performing school(s) goal requirement:** A school district or COE meeting the low-performing school(s) criteria must include a goal in its LCAP focusing on addressing the disparities in performance between the school(s) and the LEA as a whole. This goal must include metrics, outcomes, actions, and expenditures specific to addressing the needs of, and improving outcomes for, the students enrolled at the low-performing school or schools. An LEA required to address multiple schools is not required to have a goal to address each school; however, each school must be specifically addressed in the goal. This requirement may not be met by combining this goal with another goal.
- **Goal Description:** Describe what outcomes the LEA plans to achieve to address the disparities in performance between the students enrolled at the low-performing school(s) and the students enrolled at the LEA as a whole.
- **Explanation of why the LEA has developed this goal:** Explain why the LEA is required to develop this goal, including identifying the schools(s) that lead to the LEA being required to develop this goal; how the actions and associated metrics included in this goal differ from previous efforts to improve outcomes for the school(s); and why the LEA believes the actions, metrics, and expenditures included in this goal will help achieve the outcomes for students enrolled at the low-performing school or schools identified in the goal description.

### **Measuring and Reporting Results:**

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes. LEAs are encouraged to identify metrics for specific student groups, as appropriate, including expected outcomes that would reflect narrowing of any existing performance gaps.

Include in the baseline column the most recent data associated with this metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2019 Dashboard for the baseline of a metric only if that data represents the most recent available (e.g., high school graduation rate).

Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS. Because final 2020–21 outcomes on some metrics may not be computable at the time the 2021–24 LCAP is adopted (e.g., graduation rate, suspension rate), the most recent data available may include a point in time calculation taken each year on the same date for comparability purposes.

The baseline data shall remain unchanged throughout the three-year LCAP.

Complete the table as follows:

- **Metric:** Indicate how progress is being measured using a metric.
- **Baseline:** Enter the baseline when completing the LCAP for 2021–22. As described above, the baseline is the most recent data associated with a metric. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 1 Outcome:** When completing the LCAP for 2022–23, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 2 Outcome:** When completing the LCAP for 2023–24, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 3 Outcome:** When completing the LCAP for 2024–25, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above. The 2024–25 LCAP will be the first year in the next three-year cycle. Completing this column will be part of the Annual Update for that year.
- **Desired Outcome for 2023–24:** When completing the first year of the LCAP, enter the desired outcome for the relevant metric the LEA expects to achieve by the end of the 2023–24 LCAP year.

Timeline for completing the “**Measuring and Reporting Results**” part of the Goal.



Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for Year 3 (2023–24)
Enter information in this box when completing the LCAP for <b>2021–22</b> .	Enter information in this box when completing the LCAP for <b>2021–22</b> .	Enter information in this box when completing the LCAP for <b>2022–23</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2023–24</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2024–25</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2021–22</b> or when adding a new metric.

The metrics may be quantitative or qualitative; but at minimum, an LEA’s LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year as applicable to the type of LEA. To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant self-reflection tool for local indicators within the Dashboard.

**Actions:** Enter the action number. Provide a short title for the action. This title will also appear in the action tables. Provide a description of the action. Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the summary tables. Indicate whether the action contributes to meeting the increase or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No. (**Note:** for each such action offered on an LEA-wide or schoolwide basis, the LEA will need to provide additional information in the Increased or Improved Summary Section to address the requirements in *California Code of Regulations*, Title 5 [5 CCR] Section 15496(b) in the Increased or Improved Services Section of the LCAP).

**Actions for English Learners:** School districts, COEs, and charter schools that have a numerically significant English learner student subgroup must include specific actions in the LCAP related to, at a minimum, the language acquisition programs, as defined in EC Section 306, provided to students and professional development activities specific to English learners.

**Actions for Foster Youth:** School districts, COEs, and charter schools that have a numerically significant Foster Youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to Foster Youth students.

**Goal Analysis:**

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective in achieving the goal. Respond to the prompts as instructed.

- Describe the overall implementation of the actions to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process. This must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.
- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.
- Describe the effectiveness of the specific actions to achieve the articulated goal as measured by the LEA. In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal. When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.

## Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

### Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA’s description in this section must align with the actions included in the Goals and Actions section as contributing.

### Requirements and Instructions

***Projected LCFF Supplemental and/or Concentration Grants:*** Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of low income, foster youth, and English learner students.

**Projected Additional LCFF Concentration Grant (15 percent):** Specify the amount of additional LCFF concentration grant add-on funding, as described in EC Section 42238.02, that the LEA estimates it will receive in the coming year.

**Projected Percentage to Increase or Improve Services for the Coming School Year:** Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 CCR Section 15496(a)(7).

**LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

**LCFF Carryover — Dollar:** Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero (\$0).

**Total Percentage to Increase or Improve Services for the Coming School Year:** Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEAs percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 CCR Section 15496(a)(7).

**Required Descriptions:**

**For each action being provided to an entire school, or across the entire school district or COE, an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.**

For each action included in the Goals and Actions section as contributing to the increased or improved services requirement for unduplicated pupils and provided on an LEA-wide or schoolwide basis, the LEA must include an explanation consistent with 5 CCR Section 15496(b). For any such actions continued into the 2021–24 LCAP from the 2017–2020 LCAP, the LEA must determine whether or not the action was effective as expected, and this determination must reflect evidence of outcome data or actual implementation to date.

**Principally Directed and Effective:** An LEA demonstrates how an action is principally directed towards and effective in meeting the LEA’s goals for unduplicated students when the LEA explains how:

- It considers the needs, conditions, or circumstances of its unduplicated pupils;
- The action, or aspect(s) of the action (including, for example, its design, content, methods, or location), is based on these considerations; and
- The action is intended to help achieve an expected measurable outcome of the associated goal.

As such, the response provided in this section may rely on a needs assessment of unduplicated students.

Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient. Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increase or improve services standard because enrolling students is not the same as serving students.

For example, if an LEA determines that low-income students have a significantly lower attendance rate than the attendance rate for all students, it might justify LEA-wide or schoolwide actions to address this area of need in the following way:

After assessing the needs, conditions, and circumstances of our low-income students, we learned that the attendance rate of our low-income students is 7 percent lower than the attendance rate for all students. (Needs, Conditions, Circumstances [Principally Directed])

In order to address this condition of our low-income students, we will develop and implement a new attendance program that is designed to address some of the major causes of absenteeism, including lack of reliable transportation and food, as well as a school climate that does not emphasize the importance of attendance. Goal N, Actions X, Y, and Z provide additional transportation and nutritional resources as well as a districtwide educational campaign on the benefits of high attendance rates. (Contributing Action[s])

These actions are being provided on an LEA-wide basis and we expect/hope that all students with less than a 100 percent attendance rate will benefit. However, because of the significantly lower attendance rate of low-income students, and because the actions meet needs most associated with the chronic stresses and experiences of a socio-economically disadvantaged status, we expect that the attendance rate for our low-income students will increase significantly more than the average attendance rate of all other students. (Measurable Outcomes [Effective In])

**COEs and Charter Schools:** Describe how actions included as contributing to meeting the increased or improved services requirement on an LEA-wide basis are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above. In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

## **For School Districts Only:**

### **Actions Provided on an LEA-Wide Basis:**

***Unduplicated Percentage > 55 percent:*** For school districts with an unduplicated pupil percentage of 55 percent or more, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above.

***Unduplicated Percentage < 55 percent:*** For school districts with an unduplicated pupil percentage of less than 55 percent, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities. Also describe how the actions **are the most effective use of the funds** to meet these goals for its unduplicated pupils. Provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

### **Actions Provided on a Schoolwide Basis:**

School Districts must identify in the description those actions being funded and provided on a schoolwide basis, and include the required description supporting the use of the funds on a schoolwide basis.

**For schools with 40 percent or more enrollment of unduplicated pupils:** Describe how these actions are principally directed to and effective in meeting its goals for its unduplicated pupils in the state and any local priorities.

**For school districts expending funds on a schoolwide basis at a school with less than 40 percent enrollment of unduplicated pupils:** Describe how these actions are principally directed to and how the actions are the most effective use of the funds to meet its goals for foster youth, English learners, and low-income students in the state and any local priorities.

**A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.**

Consistent with the requirements of 5 CCR Section 15496, describe how services provided for unduplicated pupils are increased or improved by at least the percentage calculated as compared to the services provided for all students in the LCAP year. To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are included in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided on an LEA-wide or schoolwide basis or provided on a limited basis to unduplicated students. A limited action is an action that only serves foster youth, English learners, and/or low-income students. This description must address how these action(s) are expected to result in the required proportional increase or improvement in services for unduplicated pupils as compared to the services the LEA provides to all students for the relevant LCAP year.

For any action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage. See the instructions for determining the Planned Percentage of Improved Services for information on calculating the Percentage of Improved Services.

**A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.**

An LEA that receives the additional concentration grant add-on described in EC Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.

Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.

An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.

In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA. The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA. The staff-to-student ratio must be based on the number of full time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA. The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA. The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

## Action Tables

Complete the Data Entry Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Data Entry Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. With the exception of the Data Entry Table, the word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)

- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2022–23 LCAP, 2022–23 will be the coming LCAP Year and 2021–22 will be the current LCAP Year.

## Data Entry Table

The Data Entry Table may be included in the LCAP as adopted by the local governing board or governing body, but is not required to be included. In the Data Entry Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year:** Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant:** Provide the total amount of LCFF funding the LEA estimates it will receive for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Grant Program and the Home to School Transportation Program, pursuant to 5 CCR Section 15496(a)(8).

See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF apportionment calculations.

- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants the LEA estimates it will receive on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 CCR Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover —

Percentage. This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.

- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action's number as indicated in the LCAP Goal.
- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering "All," or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type "Yes" if the action **is** included as contributing to meeting the increased or improved services; OR, type "No" if the action is **not** included as contributing to meeting the increased or improved services.
- If "Yes" is entered into the Contributing column, then complete the following columns:
  - **Scope:** The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.
  - **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
  - **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate "All Schools." If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter "Specific Schools" or "Specific Grade Spans." Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span:** Enter "ongoing" if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter "1 Year," or "2 Years," or "6 Months."
- **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel:** This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.



- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA’s total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
  - **Note:** For an action to contribute towards meeting the increased or improved services requirement it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.
- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.
  - As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Service for the action.

## Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the ‘Contributing to Increased or Improved Services?’ column will need to be checked to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses.

## Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures:** Enter the total estimated actual expenditures to implement this action, if any.

## Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the ‘Contributing to Increased or Improved Services?’ column to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions:** Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.
- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
  - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been \$169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of \$169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

## LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant:** Provide the total amount of LCFF funding the LEA estimates it will receive for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Grant Program and the Home to School Transportation Program, pursuant to 5 CCR Section 15496(a)(8).

- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 CCR Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

## Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

### Contributing Actions Table

- 4. Total Planned Contributing Expenditures (LCFF Funds)
  - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column
- 5. Total Planned Percentage of Improved Services
  - This percentage is the total of the Planned Percentage of Improved Services column
- Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)
  - This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

### Contributing Actions Annual Update Table

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- 6. Estimated Actual LCFF Supplemental and Concentration Grants
  - This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.
- 4. Total Planned Contributing Expenditures (LCFF Funds)
  - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)

- 7. Total Estimated Actual Expenditures for Contributing Actions
  - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds)
- Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)
  - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4)
- 5. Total Planned Percentage of Improved Services (%)
  - This amount is the total of the Planned Percentage of Improved Services column
- 8. Total Estimated Actual Percentage of Improved Services (%)
  - This amount is the total of the Estimated Actual Percentage of Improved Services column
- Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)
  - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8)

**LCFF Carryover Table**

- 10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)
  - This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- 11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)
  - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- 12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)
  - If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.

- 13. LCFF Carryover — Percentage (12 divided by 9)
  - This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).

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