

DAKOTA VALLEY SCHOOL DISTRICT # 61 – 8

ANNUAL SCHOOL BOARD MEETING

July 14, 2003

7:00 pm – General Session

Dakota Valley Administration Office

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- I. OPENING OF MEETING. Chairperson Dailey – 7:00 pm**
- A.) Call to Order
 - B.) Roll Call - Dailey _____ Fuxa _____ Gunderson _____
 Markve _____ Meland _____ Sexton _____
 - C.) Pledge of Allegiance
 - D.) *Approve Agenda
 - E.) Other
- II. PUBLIC HEARING Chairperson Dailey – 7:05 pm**
- 2003-04 Annual Budget
- III. COMMUNITY INPUT Supt. Leber – 7:25 pm**
- A.) Presentation by the NSC/DV Recreation Board
- IV. OATH OF OFFICE Business Mgr. Bietz – 7:30 pm**
- Scott Sexton - newly elected board member.
- V. ELECTION OF 2002-03 BOARD OFFICERS . . . Supt. Leber – 7:40 pm**
- A.) President
 - B.) Vice-President
- VI. APPROVAL OF MINUTES (Yellow) Chairperson – 8:00 pm**
- A.) Regular – June 9, 2003 – School Board Meeting
 - B.) Special - June 17, 2003 – School Board Meeting
 - C.) Special - June 26, 2003 – School Board Meeting
- VII. FINANCIAL ITEMS (Green). Business Manager Bietz – 8:10 pm**
- A.) Current Bills/Claims – (enclosed with packets)
 - 1.) District Accounts – General, CO, SPED, and Special Projects
 - 2.) Food Service
 - 3.) Other
 - B.) Financial Statements
 - 1.) Balance Statement (June 30, 2003)
 - 2.) 2002 – 2003 Budget
 - 3.) Other

C.) Level II Activities

- 1.) *Consider approval of the Business Manager request to designate the 2002-03 Level II Activities Fund Balance as reserved for the Baseball, Dance, Softball, and Soccer programs in the 2003-04 school year.

VIII. ADMINISTRATIVE REPORTS (Pink). Administrators – 8:25 pm

A.) Building Level Principals

- 1.) Tanya Czepull – Elementary School Principal
- 2.) Harlan Halverson – Middle School Principal
- 3.) Jerry Rasmussen – High School Principal

B.) Activities Director – Bill Clements

C.) Director of Special Services – Keith Ashmore

D.) Business Manager – Jason Bietz

E.) Superintendent – Al Leber

F.) Board Reports –

- Building & Grounds Committee
- Policy Committee

G.) Other

IX. COMMUNITY INPUT. 8:40 pm

(Those wishing to address the board should contact the superintendent prior to the board meeting.)

A.) Dakota Valley Booster Club Representative

B.) PTO Representative

C.) Other

X. GENERAL BUSINESS (Blue). Chairperson – 8:50 pm

A.) *Consider approval of the Yearly Appointments, Resolutions, and Designations:

- 1) Set Time/Place for Regular Board Meetings
- 2) Appoint Board Members to Committees
- 3) Appoint Legal Council
- 4) Appoint Truancy Officer
- 5) Appoint School Lunch Hearing Officer
- 6) Appoint Community Member to the Library Advisory Board
- 7) Appoint Voting Delegate to the ASBSD/SASD Joint Convention
- 8) Designate Robert's Rules of Order as parliamentary procedure for board meetings.
- 9) Designate bank as Depository for School Funds
- 10) Designate the Legal Newspaper for the Dakota Valley School District
- 11) Designate the Official Television Station for the Dakota Valley School District
- 12) Designate the Official Radio Station for the Dakota Valley School District

B.) *Consider approval of the Yearly Authorizations

- 1.) Authorize Superintendent Leber and Business Manager Bietz to be Official Purchasing Agents for the School District.
- 2.) Authorize Superintendent Leber and Business Manager Bietz to be Custodian of all Financial Accounts for the School District.
- 3.) Authorize Superintendent Leber and Business Manager Bietz to be Custodians of the Activity Account (Trust and Agency) and all Federal and/or State Programs.
- 4.) Authorize Business Manager Bietz to use an automatic payment plan in order to pay the Utility Bills in a timely fashion.
- 5.) Authorize Business Manager Bietz to make timely electronic transfer of school district funds for the High School Bond payments and the Elementary School Bond payments.
- 6.) Authorize Board Chairperson to use Signature Stamp in lieu of hand Signature.
- 7.) Authorize Superintendent Leber to close school in emergency situations in case of inclement weather and setting chain of command in event superintendent is absent.
- 8.) Authorize Director of Special Services, Keith Ashmore as the district's representative for the SD Consolidated Grant.
- 9.) Authorize membership by resolution in SDHSAA for the 2003-04 School Year.

C.) *Consider approval of the Yearly Compensations, Fees, Prices and Rates

- 1.) Establish Compensation Schedule for Board of Education Members –
- 2.) Set Rate for Substitute Teachers
- 3.) Set Rates for Mileage, Meals and Lodging for authorized Employees and Board Travel
- 4.) Set School Breakfast and Lunch Prices
- 5.) Set Price for Yearbook Purchase
- 6.) Set Price for Non-School Photocopy Machine Usage
- 7.) Set Price for Non-School FAX Machine Usage
- 8.) Set Admission Prices for Varsity Events and Activity Ticket Prices –

D.) *Other General Business:

- 1) * Consider approval of the Contract for Services from the Southeast Cooperative for Psychological Services at a cost of \$ 24,747.
- 2) * Consider approval of Open Enrollment Application of Dean and Susan Danilson for their son, Paul (# 1 – Kindergarten request)
- 3) * Consider approval of Open Enrollment Application of Todd Nilson for his son, Cassidy (# 2 - Kindergarten request)
- 4) * Consider approval of Open Enrollment Application of Nicole Brewer for her daughter, Rebecca (# 3 - Kindergarten request)
- 5) * Consider approval of Open Enrollment Application of Courtney Pierce for her daughter, Haley Harrison (# 4 - Kindergarten request)
- 6) * Consider approval of Open Enrollment Application of Brandi Norby for her son, Kyle Groves (# 1 - 1st Grade request)
- 7) *Consider approval of the request of Pam Ingram for her children Whitney (6th grade) and Ryne (5th Grade) to attend the Dakota Valley Middle School.

- 8) *Consider Application for Public School Exemption for Student #03-04-001, and Student #03-04-002.

E.) Other

XI. POLICY (White). Chairperson - 9:30 pm

- A.) 1st Reading of Policy DK (PAYMENT PROCEDURES)
- B.) 1st and 2nd Reading of Activities Handbooks
 - 1.) 2003 – 04 Student Activities Handbook
 - 2.) 2003 -04 Coaches Handbook
- C.) 2nd Reading of District and School Handbooks
 - 1.) 2003-04 Student Handbooks
 - 2.) 2003-04 Faculty Handbooks
 - 3.) 2003-04 Substitute Teacher Handbook
- D.) Other

XII. PERSONNEL. Chairperson – 9:45 pm

- A.) *Consider approval of a contract for Bill Clements as the Head Track Coach.
- B.) Other

XIII. EXECUTIVE SESSION. - 10:15 pm

- A.) Legal, Negotiations, and Personnel Matters
- B.) Other

XIV. ADJOURN