

**DAKOTA VALLEY SCHOOL DISTRICT #61-8**  
**REGULAR DECEMBER 13, 2004 BOARD OF EDUCATION MEETING**  
**APPROVED MINUTES**  
**DAKOTA VALLEY ADMINISTRATION CENTER**  
**REGULAR SESSION – 7:00 PM**

**\* All motions are carried and unanimously approved unless otherwise indicated.**

The Regular December 13, 2004 meeting of the Dakota Valley Board of Education was called to order by Chairperson Gunderson at 7:05 pm. Roll Call indicated the following members present: Gunderson, Heeren, Meland, Sexton and White. Administrators Leber, Bietz, Czepull, Hummel, Mahon and Steckelberg were also in attendance along with DV Staff Members, a member of the community, B. Odson of the *Leader-Courier* and D. Thul of the *Two Rivers Times*.

Leber led the Pledge of Allegiance.

**#0089** - Motion by Sexton, second by Heeren, to approve the agenda with additions as presented.

Staff Members Mary Tucker and Paula Wilson presented an overview of the Character Counts Program as a "Spotlight on Education."

**#0090** - Motion by Heeren, second by Meland, to approve the minutes of the Regular November 8, 2004 Board of Education Meeting as presented.

**#0091** - Motion by White, second by Heeren, to approve the current bills/claims as presented.

**#0092** - Motion by Sexton, second by Meland, to approve and file the financial statements dated November 30, 2004 as presented.

Administrative and board reports were reviewed.

**#0093** - Motion by Meland, second by White, to replace the failed package controls on (4) air handling units at the elementary school with an integrated control system at a proposed cost of \$30,000 by Johnson Controls, Inc. with work to begin immediately.

**#0094** – Motion by Sexton, second by White, to approve Pay Application #27 from L&L Builders in the amount of \$7,425.00 as final payment for the construction of the Dakota Valley Elementary School, contingent upon the installation of wire glass panels as required by state fire codes.

**#0095** – Motion by Meland, second by White, to approve Public School Exemption for students #04-05-018 and #04-05-019.

Consideration of a reduced tuition rate for employees who live out-of-state to enroll their child(ren) at Dakota Valley Schools died for lack of a motion.

**#0096** – Motion by Sexton, second by White, to declare a student-built garage as surplus property and authorize the business manager to begin advertising the garage for sale by sealed bids.

**#0097** – Motion by Heeren, second by Meland, to declare a Ricoh JP 5000 Duplicator as surplus property with method of disposal to be determined by administration.

**#0098** – Motion by White, second by Heeren, to authorize expenditure up to \$5,000 for purchase of a new duplicator copy machine.

**#0099** – Motion by Meland, second by Sexton, to approve and duly resolve supplementing the Capital Outlay Budget in the amount of \$5,000 (Use of Fund Balance) for purchase of copy center equipment.

**#0100** – Motion by Heeren, second by White, to approve and duly resolve General Fund Contingency Transfer of \$4,000 for the 2005 Girls Softball Program.

**#0101** – Motion by Sexton, second by Heeren, to approve and duly resolve General Fund Contingency Transfer of \$4,000 for the 2005 Baseball Program.

**#0102** – Motion by White, second by Sexton, to approve 2<sup>nd</sup> Reading of the following policy files:

- Revised Policy File GCA-1 (Principal Job Description)
- Revised Policy File GCA-7 (Teacher Job Description)
- Revised Policy File GCA-10 (Substitute Teacher Job Description)

The board conducted 1<sup>st</sup> Reading of the following policy files:

- Revised Policy File GCA-2 (Business Manager Job Description)
- Revised Policy File GCA-17 (Maintenance Person Job Description)
- Revised Policy File GCA-18 (Custodian Job Description)

**#0103** – Motion by Meland, second by White, to move into executive session at 8:08 pm for discussion of personnel. Leber was included in the session.

Scott Cole joined the session at 8:22 pm and left at 8:30 pm.

Open session resumed at 8:40 pm.

**#0103** – Motion by Heeren, second by Meland, to accept the resignations of Scott Cole (Middle School Teacher) and Jessica Hartwick (0.5 FTE Title I Teacher) effective December 22, 2004 and to waive the contract termination penalties due to extenuating circumstances per Article 12 of the DVEA Negotiated Agreement.

**#0104** – Motion by Heeren, second by White, to approve the following personnel items:

- Contract for Roberta Mehrer as a SPED Educational Assistant in the amount of \$8.30 per hour.
- Contract for Joyce Moore as a Middle School Teacher in the amount of \$29,500 (BA+15, step 7) to be pro-rated.
- Contract for Allan Wall as Middle School Boys Basketball Coach in the amount of \$1,250.
- Contract for Matt Armstrong as Middle School Boys Basketball Coach in the amount of \$1,250.

**#0105** – Motion by Meland, second by Sexton, to move into executive session at 8:45 pm for discussion of negotiations. Leber was included in the session.

Executive session ended at 8:55 pm.

**#0106** – Motion by Heeren, second by Sexton adjourn at 8:57 pm.

Jason L. Bietz  
Business Manager

Kathy Gunderson  
Chairperson

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