

DAKOTA VALLEY SCHOOL DISTRICT # 61 – 8

ANNUAL SCHOOL BOARD MEETING

July 8, 2004

7:00 pm – General Session

Dakota Valley Administration Office

I. OPENING OF MEETING. Chairperson Fuxa – 7:00 pm

A.) Call to Order

B.) Roll Call - Fuxa _____ Gunderson _____
Lochner _____ Meland _____ Sexton _____

C.) Pledge of Allegiance

D.) *Approve Agenda

E.) Other

II. PUBLIC HEARING Chairperson Fuxa – 7:05 pm

- 2004-05 Annual Budget

III. OATH OF OFFICE Business Mgr. Bietz – 7:30 pm

- James Heeren - newly elected board member.
- Patty White - newly elected board member.

IV. ELECTION OF 2004-05 BOARD OFFICERS . . . Supt. Leber – 7:40 pm

A.) President

B.) Vice-President

V. APPROVAL OF MINUTES (Yellow) Chairperson – 8:00 pm

A.) Regular – June 14, 2004 – School Board Meeting

B.) Special - June 18, 2004 - School Board Meeting

VI. FINANCIAL ITEMS (Green). Business Manager Bietz – 8:10 pm

A.) Current Bills/Claims – (enclosed with packets)

- 1.) District Accounts – General, CO, SPED, and Special Projects
- 2.) Food Service
- 3.) Other

B.) Financial Statements

- 1.) Balance Statement (June 30, 2004)
- 2.) 2003 – 2004 Budget
- 3.) Other

C.) Level II Activities

- 1.) *Consider approval of the Business Manager request to designate the 2003-04 Level II Activities Fund Balance as reserved for the Baseball, Dance, Softball, and Soccer programs in the 2004-05 school year.

VII. ADMINISTRATIVE REPORTS (Pink). Administrators – 8:25 pm

- A.) Building Level Principals
 - 1.) Tanya Czepull – Elementary School Principal
 - 2.) Harlan Halverson – Middle School Principal
 - 3.) Jerry Rasmussen – High School Principal
- B.) Activities Director – Bill Clements
- C.) Director of Special Services – Keith Ashmore
- D.) Director of Custodial/Maintenance Services - Rob Mahon
- E.) Business Manager – Jason Bietz
- F.) Superintendent – Al Leber
- G.) Board Reports –
 - Building & Grounds Committee (see Item: **IX** - D-5)
 - Policy Committee (see Item: **X-A**)
- H.) Other

VIII. COMMUNITY INPUT. 8:40 pm
(Those wishing to address the board should contact the superintendent prior to the board meeting.)

- A.) Dakota Valley Booster Club Representative
- B.) PTO Representative
- C.) Other

IX. GENERAL BUSINESS (Blue). Chairperson – 8:45 pm

A.) *Consider approval of the Appointments, Resolutions, and Designations:

- 1) Set Time/Place for Regular Board Meetings -
 - (Current Time: 7:00 pm on the 2nd Monday of every month)
 - (Current Place: Dakota Valley Administrative Offices)
- 2) Appoint Board Members to Committees –
 - (Current: Buildings and Grounds – Kathy Gunderson & Scott Sexton
 - Curriculum – Kathy Gunderson (Literature/For. Language)
 - **Diane Meland** (Math - completed) to be replaced w/Social Studies
 - **Boni Lochner** (Reading/Composition/Speech))
 - Finance – **Don Fuxa** & Kathy Gunderson
 - Library & Technology– **Boni Lochner & Don Fuxa**
 - Policy Committee – **Boni Lochner** & Diane Meland
 - NSCDV Recreation – Scott Sexton
 - DVBC & ASBSD Legislative Liaison – **Boni Lochner**)
- 3) Appoint Legal Council –
 - (Current: Rodney Freeman, Huron, SD)
- 4) Appoint Truancy Officer –
 - Current: North Sioux City Police Chief for local area
 - Union County Sheriff for rural areas

- 5) Appoint School Lunch Hearing Officer –
Current: Superintendent of Schools
- 6) Appoint Voting Delegate to the ASBSD/SASD Joint Convention-
Current: Diane Meland
- 7) Designate Robert's Rules of Order as parliamentary procedure for board meetings.
- 8) Designate bank as Depository for School Funds –
Current: Home Federal Savings Bank
- 9) Designate the Legal Newspaper for the Dakota Valley School District –
Current: Leader-Courier, Elk Point, SD
- 10) Designate the Official Television Station for the Dakota Valley School District
Current: K-MEG-TV
- 11) Designate the Official Radio Station for the Dakota Valley School District
– Current: STAR 102.3 FM

B.)*Consider approval of the Yearly Authorizations

- 1.) Authorize Superintendent Leber and Business Manager Bietz to be Official Purchasing Agents for the School District.
- 2.) Authorize Superintendent Leber and Business Manager Bietz to be Custodian of all Financial Accounts for the School District.
- 3.) Authorize Superintendent Leber and Business Manager Bietz to be Custodians of the Activity Account (Trust & Agency) and all Federal and/or State Programs.
- 4.) Authorize Business Manager Bietz to use an automatic payment plan in order to pay the Utility Bills in a timely fashion.
- 5.) Authorize Business Manager Bietz to make timely electronic transfer of school district funds for the High School Bond payments and the Elementary School Bond payments.
- 6.) Authorize Board Chairperson to use Signature Stamp in lieu of hand Signature.
- 7.) Authorize Superintendent Leber to close school in emergency situations and in case of inclement weather and setting chain of command in event superintendent is absent.
- 8.) Authorize Director of Special Services, Keith Ashmore as the district's representative for the SD Consolidated Grant.

- 9.) Authorize membership (by resolution) in SDHSAA for the 2004-05 School Year.

C.)*Consider approval of the Yearly Compensations, Fees, Prices and Rates

- 1.) Establish Compensation Schedule for Board of Education Members –
Current: \$ 60.00 for regular, special and all board related meetings with a monthly \$20.00 deduction to the board fund. The board may be compensated up to \$ 75.00 per day, plus mileage per meeting, or while conducting affairs approved by the board. (SDCL 4-7-10.4)
- 2.) Set Rate for Substitute Employees –
Current: \$ 80.00 for Certified Teacher
 \$ 70.00 for Non-certified Teacher
 \$ 50.00 per day for Secretary
 \$ 50.00 for non-certified educational assistant
 \$ 60.00 for certified educational assistant
 \$ 60.00 for custodial/maintenance personnel
- 3.) Set Rates for Mileage, Meals and Lodging for authorized Employees and Board Travel –
Current: the Dakota Valley School District has adopted the State Rates as outlined in the Administrative Rules of South Dakota, Article 5.01.02.11 “Out-of-state per diem rates”, and Article 5.01.02.14 “In-state per diem rates”
- 4.) Set School Breakfast and Lunch Prices –
- | | | |
|--------------------------------------|---------|-------------------------------------|
| (Current: Breakfast (K-12 Student) - | \$.85 | <u>Recommend</u>
same as current |
| Breakfast (Adult) - | \$.95 | same as current |
| Lunch (K-4 Student) - | \$ 1.75 | + .05 = \$ 1.80 |
| Lunch (5-12 Student)- | \$ 1.95 | + .05 = \$ 2.00 |
| Lunch (Adult) - | \$ 2.35 | + .05 = \$ 2.40 |
| Extra Milk - | \$.30 | same as current |
- 5.) Set Price for Yearbook Purchase and authorize Jostens Corporation to collect payment through their “Pay by Mail Plan”. –
Current : \$ 30.00 –
- 6.) Set Price for Non-School Photocopy Machine Usage –
Current: .10/copy for all photocopy machines and laser printers
- 7.) Set Price for Non-School FAX Machine Usage –
Current: Sending = \$ 2.00 for 1st page and \$ 1.00/page thereafter.
Receiving = \$ 1.00/page -
- 8.) Set the Out-of-State Tuition Rate for the 2004-05 school year.
Current: \$ 5000 per school year - to be paid in advance on a semester by semester basis.

9.) Set Admission Prices for Varsity Events and Activity Ticket Prices –

Current:	K-12 Student (per event)	- \$ 2.00
	Adults (per event)	- \$ 4.00
	K-12 Activity Ticket	- \$ 20.00
	Adult Activity Ticket	- \$ 30.00
	Over Age 62	- No charge

D.) *Other General Business:

- 1) *Consider approval of the contract with Allied Insurance for \$ 64,256 to provide Commercial General Liability Insurance, Commercial Property Insurance, Business Auto Insurance, Commercial Inland Marine Insurance, Commercial Crime Insurance, Workers Compensation and Employee Liability Insurance, and Commercial Umbrella Liability Insurance, and Boiler Insurance.
- 2) *Consider approval of the Contract for Services from the Southeast Cooperative for Psychological Services at a cost of \$ 25,888.
- 3) *Consider selection of the At-Large Native American Representative for the SDHSAA Board of Control.
- 4) *Consider approval of Open Enrollment Application of Lisa Bradshaw for her son Adam (Kindergarten - Fall of 2004)
- 5) *Consider approval of Open Enrollment Application of Lynette Coons, for her daughter Nicole Varns (Kindergarten - Fall of 2004)
- 6) *Consider approval of a contract with Brower Construction Co. for \$ 22,319.50 to patch, repair, seal coat, and re-stripe the MS/HS and administration asphalt parking lots.

X. POLICY (White). Chairperson - 9:30 pm

- A.) 2nd Reading of District and School Handbooks
- 1.) 2004-05 Student Handbooks
 - 2.) 2004-05 Faculty Handbooks
 - 3.) 2004-05 Substitute Teacher Handbook
 - 4.) 2004-05 Student Activities Handbook
 - 5.) 2004-05 Coaches Handbook

XI. PERSONNEL. Chairperson – 9:40 pm

- A.) *Consider approval of the resignation of Stacy Larson from her position as a Middle School Special Education Instructor.
- B.) *Consider approval of a contract for Darcey Bye as a High School Special Education Instructor
- C.) *Consider approval of the resignation of Dan Morey from his position as custodian.

D.) *Consider approval of a contract for Austin Hellbusch as 6th grade science teacher, head boys basketball coach, and 7th & 8th grade track coach.

E.) Other

XII. EXECUTIVE SESSION. - 9:45 pm

A.) Legal, Negotiations, and Personnel Matters

B.) Other

XIII. ADJOURN