



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. 23-11 Administration Building Elevator Upgrades

DATE: June 30, 2022

RE: **ADDENDUM NO. 2**

To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 1st floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at purchasingdeptstaff@rps205.com.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood
Director of Purchasing

LARSON & DARBY GROUP

4949 Harrison Avenue, Suite 100
815/484-0739

ARCHITECTS-ENGINEERS-INTERIORS

P. O. Box 5207, Rockford, IL 61125-0207
FAX 815.229.9867

TO: ALL BIDDERS

RE: ADDENDUM #2

Changes to Bidding Documents Dated June 8, 2022

PROJECT: RPS 205 ADMINISTRATION BUILDING
ELEVATOR MODERNIZATION
ROCKFORD, ILLINOIS

L&D PROJECT NO.: 32030

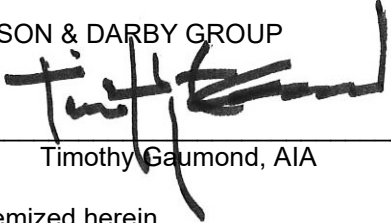
DATE: June 30, 2022

Please attach this Addendum to the Project Manual and Drawings for the referenced project. Take the changes to the Project Manual and Drawings into consideration in preparing your Bid.

Bidders shall make note in writing on Bid Form that this Addendum has been taken into consideration. Failure to do so may be sufficient cause to reject the Bid.

LARSON & DARBY GROUP

By



Timothy Gaumont, AIA

This Addendum consists of 1 pages, plus materials itemized herein.

I. PRE-BID CONFERENCE

- A. Minutes of the Pre-Bid Conference dated June 21, 2022 are issued herewith.
- B. Pre-Bid Conference Attendance Record, 1 page, is issued herewith.

II. QUESTIONS:

Question Q1:

- *How many landings are there? The spec and drawings look contradicting? There are 8 landings for each elevator. Levels basement thru seventh floor. See attached ASK-01.*

Question Q2:

- *How many front and rear openings are there? There are 8 front opening to each elevator for a total of 24 front openings. There are no rear openings.*

Question Q3:

- *What is the travel of the three elevators? The travel distance for all three elevators is 98'-0" (from the basement level to the seventh floor @ 14'-0" floor to floor). See attached ASK-01.*

Question Q1:

- *What is the overhead from the bottom of the cab on the top landing, to the bottom of the hoistbeam? The top landing (seventh floor) to the bottom of the hoist beam is approximately 23'-0". The top landing (seventh floor) to the underside of the shaft is approximately 16'-0". Note, the top of the elevator shaft is a concrete slab. The hoist beam is above the slab in the penthouse. See attached ASK-01.*

END OF ADDENDUM #1



MEMORANDUM OF PREBID MEETING

PARTICIPANTS: Scott Jensen, RPS
Megan Simon, RPS
Tim Gaumont, LDG
Bidding Contractors

COPY TO: Participants

RE: RPS 205
Administration Building
Elevator Modernization
501 7th Street, Rockford, IL

LDG #32030

DATE: June 22, 2022

FROM: Tim Gaumont

PURPOSE: The meeting was held on the 2th floor Board Room of the RPS Administration building. The purpose of the meeting was to review the scope of the of the Elevator Modernization project with the bidding contractors. The following items were discussed:

- 1) The following dates were noted:
 - a. June 28, 2022: Last RFI accepted.
 - b. June 30th, 2022: Last Addendum issued.
 - c. July 12, 2022, 2:00pm: Bids due to RPS.
 - d. July 19, 2022: Contract Award.
- 2) Hard copy of the bid form is required. Electronic submittals will be deemed incomplete. Late submittals will not be accepted.
- 3) Communication, RFIs, clarifications shall be sent electronically to: purchasingdeptstaff@rps205.com
- 4) Supervision requirements: Full-time, on-site supervision shall not be required. During times when the general contractor's superintendent is not on site, the general contractor shall designate a contact person working on site (such as the elevator modernization foreman). The contractor shall provide RPS with full contact information of the designated contact person.
- 5) Phasing: The project will be completed in three phases so that one elevator is under renovation at any time with two being available for use during the construction. Work the will require more than one elevator to out of service at the same time shall be performed at non business hours.
- 6) RPS Administration Building normal business hours shall be 7:30am to 4:30pm.
- 7) The lower-level loading dock will be available for delivery of equipment and material for the project.
- 8) Staging aera will be provided in the north parking area.

**Memorandum of Prebid Meeting
RPS 205 Administration Building
Elevator Modernization
June 22, 2022 Page 2**

- 9) When a crane is used to deliver equipment or material over occupied spaces, a minimum of one level of unoccupied space below the crane activity shall be required. The general contractor shall coordinate crane deliveries with RPS to accommodate this.

The foregoing constitutes our understanding of the matters discussed and conclusions reached. Other participants are requested to review and advise the undersigned, in writing, of any omissions or different understandings they may have.

P:\32030 RPS 205 - Admin Bldg Elevator Modernization\Correspondence\Memos\Meeting Minutes\32030 RPS 205 - Elevator Modernization -Meeting Minutes 030722.doc



PRE-BID MEETING SIGN-IN SHEET

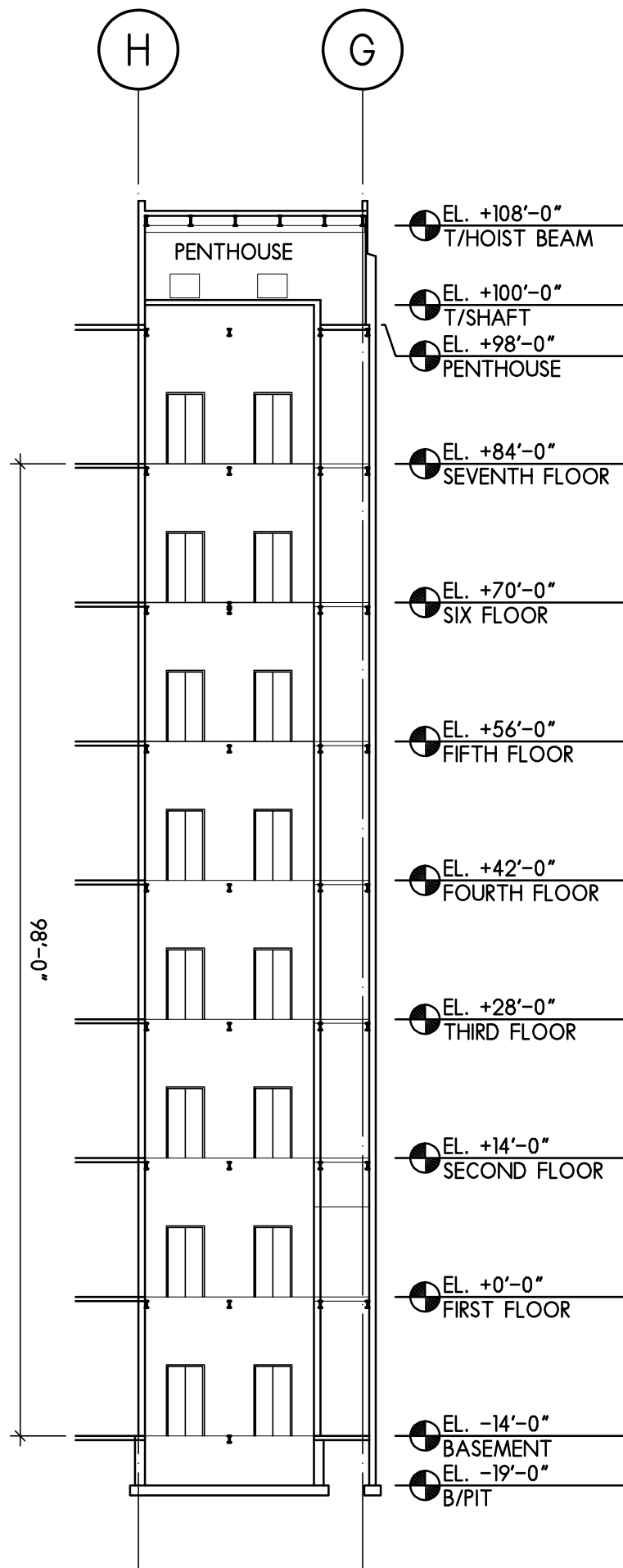
IFB No. 23-11 Administration Building Elevator Upgrades

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

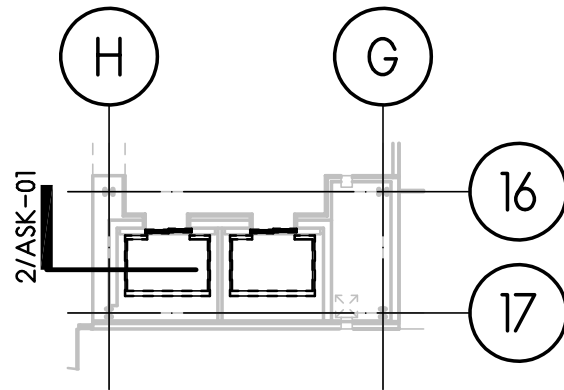
	Printed Name	Company Name	Company Address	Telephone	E-mail
1					
2					
3					
4					
5					
6					
7					

ROCKFORD PUBLIC SCHOOLS
 IFB No. 23-11
 Pre-Bid Meeting Sign-In Sheet
 June 21, 2022 at 10:00 a.m.

	Printed Name	Company Name	Company Address	Telephone	E-mail
8	Tim GAMMOND	Larson & Darby	4949 TARDISON AVE Rockford	815 316 5024	tgammond@larson darby.com
9	MEGAN SIMON	RPS 205			Megan.Simon@RPS25.com
10	Mukesh Saullani	Stenstrom & Sons Inc	1129 Harrison Ave, Rockford	815-979 9769	estimating@stenstrom construction.com
11	Ginger Libert	TK Electric	2829 Royal Ave, Rockford	608-221 240	Virginia.Liberte TKElectric.com
12	TOM LEE	STENSTROM	2420 20 th ST, Rockford	209-0397 CELL 815-677-5213	TOML@STENSTROM.COM
13	Todd Byxbee	Miller Eng	1616 So. Main ST Rock	815-963-4878	TByxbee@macos.com
14	SCOTT JENSEN	RPS 205			SCOTT.JENSEN@RPS205
15					
16					
17					
18					
19					



2 SECTION AT ELEV. SHAFT
 SCALE: $1/16" = 1'-0"$



1 PLAN AT ELEV. SHAFT
 SCALE: $1/16" = 1'-0"$

DATE: 06/30/2222
PROJECT NUMBER
32030
SHEET NUMBER
ASK-01

ISSUED FOR:	DATE
DRN	CHK'D
APPRV'D	

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AN ELEVATOR MODERNIZATION FOR
RPS DISTRICT 205
 ROCKFORD, ILLINOIS



Larson & Darby Group
 Architecture Engineering Interiors