

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
ANNUAL BOARD OF EDUCATION MEETING
JULY 11, 2005
APPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER**

REGULAR SESSION – 7:00 PM

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Chairperson Gunderson at 7:00 pm on July 11, 2005. Roll Call indicated the following members present: Gunderson, Heeren, Meland and Sexton. White was absent. Board Member-Elect C. Reiff was also in attendance along with Administrators Leber, Ashmore, Bietz, Clements, Halverson, Hummel, Mahon, Rasmussen and Steckelberg. B. Odson of the *Leader-Courier* and A. Emery of the *Two Rivers Times* were also present.

Leber led the Pledge of Allegiance.

#0001 - Motion by Sexton, second by Heeren, to approve the agenda as presented.

#0002 – Chairperson Gunderson called to order the public hearing on the proposed 2005-06 budget at 7:02 pm. Hearing no public input, motion by Heeren, second by Sexton, to close the hearing at 7:03 pm.

The board wished to thank Diane Meland for her years of service on the Dakota Valley Board of Education and welcome Corey Reiff to the board.

Business Manager Bietz administered the Oath of Office to Incumbent Kathy Gunderson and Board Member-Elect Corey Reiff.

Superintendent Leber assumed the Chair for election of officers for the 2005-06 School Year.

#0003 – For the office of School Board President: Heeren nominated Gunderson. Motion by Heeren, second by Sexton, to cease nominations. By virtue of unanimous ballot, Gunderson is elected as President.

Gunderson assumed the Chair.

#0004 - For the office of School Board Vice-President: Heeren nominated Sexton. Motion by Heeren, second by Reiff, to cease nominations. By virtue of unanimous ballot, Sexton is elected as Vice-President.

#0005 - Motion by Heeren, second by Reiff, to approve the minutes of the Regular June 13, 2005 and Special June 23, 2005 Board of Education Meetings as presented.

#0006 - Motion by Sexton, second by Heeren, to approve the current bills/claims as presented.

#0007 - Motion by Heeren, second by Reiff, to approve and file the financial statements dated June 30, 2005 as presented.

#0008 – Motion by Heeren, second by Reiff, to approve the request of the business manager to designate the following General Fund Balances:

▪ Reserved for Baseball	\$ 760.74
▪ Reserved for Dance	\$3,512.95
▪ Reserved for Soccer	\$1,567.83
▪ Reserved for Softball	\$1,677.93
▪ Reserved for VISA	
“Cash Back to Schools”	\$ 151.32

Total	\$ 7,670.77

Administrative and board reports were reviewed.

#0009 - Motion by Heeren, second by Sexton, to set Regular Board of Education Meetings for the 2nd Monday of every month at 7:00 pm at the Dakota Valley Administration Center.

#0010 – Committee appointments for the 2005-06 school year were made as follows:

- Buildings & Grounds – Heeren and Sexton
- Finance – Gunderson and Sexton
- Library & Technology – Reiff and White
- Policy – Heeren and Reiff
- NSC/DV Recreation – Sexton
- DVBC & ASBSD – Gunderson
- Curriculum –
 - Literature/Foreign Language – Gunderson
 - Business/Computer/FACS/Ind. Ed. – Reiff
 - Social Studies - White

#0011 – Motion by Heeren, second by Reiff, to appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2005-06 School Year.

#0012 – Motion by Heeren, second by Reiff, to appoint the North Sioux City Police Chief as Truancy Officer for local areas and the Union County Sheriff as Truancy Officer for rural areas.

#0013 – Motion by Heeren, second by Reiff, to appoint Superintendent Leber as School Lunch Hearing Officer.

Appointment of a voting delegate to the Annual ASBSD/SASD Joint Convention was tabled.

#0014 – Motion by Reiff, second by Sexton, to designate *Robert’s Rules of Order* as parliamentary procedure for board meetings.

#0015 – Motion by Reiff, second by Sexton, to duly resolve and approve Home Federal Bank as the principle depository of district funds.

#0016 – Motion by Reiff, second by Sexton, to designate the *Leader-Courier*, Elk Point, SD, as legal newspaper for the Dakota Valley School District. (**Note:** Courtesy copies of all print materials will be provided to the *Two Rivers Times*)

#0017 – Motion by Reiff, second by Sexton, to designate KMEG-TV as the Official Television Station of the Dakota Valley School District for the 2005-06 School Year.

#0018 – Motion by Reiff, second by Sexton, to designate STAR 102.3 FM as the Official Radio Station of the Dakota Valley School District for the 2005-06 School Year.

#0019 – Motion by Reiff, second by Heeren, to authorize the following:

- Superintendent and Business Manager as official purchasing agents
- Superintendent and Business Manager as custodians of all governmental funds
- Superintendent and Business Manager as custodians of all Activity Fund accounts and State/Federal Programs
- Use of automatic payment plan for timely payment of utilities
- Electronic transfer of bond payments
- Board Chairperson to use signature stamp in lieu of hand signature
- Authorize Superintendent to close school in case of inclement weather/emergencies and setting chain of command in the event the Superintendent is absent
- Authorize Director of Special Services as district's representative for SD Consolidated Grant

#0020 – Motion by Heeren, second by Reiff, to set board members' compensation at \$65.00 for regular, special and all board related meetings, with a monthly \$25.00 deduction to the board fund.

#0021 – Motion by Reiff, second by Sexton, to set the rate of pay for substitute teachers, secretaries, para-professionals and custodians as follows:

- \$80.00 for Certified Teacher
- \$70.00 for Non-Certified Teacher
- \$50.00 for Secretary
- \$50.00 for Non-Certified & AA/Praxis Para-Professionals
- \$60.00 for Certified (BA/BS Degree) Para-Professionals
- \$60.00 for Custodial/Maintenance

#0022 – Motion by Heeren, second by Reiff, to set rates for mileage, meals and lodging for authorized employees and board travel as outlined in the *Administrative Rules of SD*, Article 5.01.02.11 for "out-of-state per diem rates" and Article 5.01.02.14 for "in-state per diem rates."

#0023 – Motion by Heeren, second by Reiff, to set school meal prices as follows for the 2005-06 School Year:

▪ Breakfast (K-12 Student)	\$0.90
▪ <i>Reduced</i> Price Breakfast	FREE
▪ Breakfast (Adult)	\$1.15
▪ Lunch (K-4 Student)	\$1.80
▪ Lunch (5-12 Student)	\$2.00
▪ Lunch (Adult)	\$2.40
▪ Extra Milk	\$0.35

#0024 – Motion by Sexton, second by Reiff, to set the yearbook price at \$32.00 and authorize Jostens Corporation to collect payment via their “Pay by Mail Plan.”

#0025 – Motion by Reiff, second by Heeren, to set the following prices for non-school related equipment usage:

- \$0.10 per copy for all photocopy machines and laser printers
- \$2.00 first page and \$1.00 per page thereafter for fax machine usage (sending) and \$1.00 per page (receiving)

#0026 – Motion by Reiff, second by Heeren, to set the out-of-state tuition rate for the 2005-06 School Year at \$5,000 per student (to be paid in advance on a semester-by-semester basis).

#0027 – Motion by Reiff, second by Sexton, to set admission prices for varsity events and activities as follows, with the stipulation that K-4th Grade students must be accompanied by an adult:

JV/Varsity

▪ K-12 Students (per event)	\$ 2.00
▪ Adults (per event)	\$ 4.00

Varsity/Varsity

▪ K-12 Students (per event)	\$ 3.00
▪ Adults (per event)	\$ 5.00

Activity Tickets

▪ K-12 Student	\$25.00
▪ Adult	\$35.00
▪ Family	\$120.00
▪ Over Age 62	FREE

#0028 – Motion by Sexton, second by Heeren, to approve commercial insurance policy renewals with Allied Insurance (\$73,746) to provide General Liability, Property, Business Auto, Inland Marine, Crime and Workers Compensation Insurance; United National Insurance Company (renewal pending) for School Board Legal Liability Insurance; and St. Paul Traveler’s Insurance (\$2,115) for Boiler and Machinery Insurance as presented.

#0029 – Motion by Heeren, second by Reiff, to approve a written agreement by and between the University of South Dakota and the Dakota Valley School District as a Professional Development Site for the 2005-2008 Academic Years.

#0030 – Motion by Heeren, second by Reiff, to approve a contract for services from the South East Cooperative for Psychological Services in the amount of \$26,470.26 for the 2005-06 School Year.

#0031 - Motion by Sexton, second by Heeren, to approve 2nd Reading of the following:

- 2005-06 Student Handbooks
- 2005-06 Faculty Handbooks
- 2005-06 Substitute Teacher Handbooks
- 2005-06 Student Activity Handbooks
- 2005-06 Coaches Handbook

#0032 - Motion by Reiff, second by Sexton, to approve 2nd Reading of the following:

- New Policy File: GDA – 14 (High School/Middle School Library Aide)
- Revised Policy File: IGBB (Programs for Talented and Gifted Students)
- Revised Policy File: IGBA (Programs for Disabled Children)

#0033 - Motion by Reiff, second by Heeren, to approve the following resignations and contract offerings:

- Resignation of Kim Metzgar as Speech Clinician
- Resignation of Sara Hage as Elementary School Teacher
- Contract approval for Cindy Murray as Custodian
- Melissa Strong as Dance Coach
- Long-term leave request of Kari Rustand to start on or about August 16, 2005

#0034 - Motion by Heeren, second by Reiff, to move into executive session at 8:06 pm. Leber, Bietz and Clements were included the session.

Clements left at 8:20 pm. Ashmore joined at 8:23 pm.

Executive session ended at 8:40 pm.

#0035 – Motion by Sexton, second by Heeren, to adjourn at 8:45 pm.

Jason L. Bietz
Business Manager

Kathy Gunderson
Chairperson

Publish: *Leader-Courier*
July 21, 2005

Courtesy Copy: *Two Rivers Times*