

# Pleasant Hill School District No. 1

Budget Committee Meeting  
May 16, 2022





# Agenda

- Election of Officers
- Superintendent's Budget Message
- Proposed 2022-23 Budget
- Public Comment
- Budget Committee questions and comments



# Budget Committee Guidance

## Budget Committee Considerations:

- Our Board Mission and District Policy
- The statutory requirement to approve a balanced budget
- The value of a sustainable budget where on-going obligations are supported by on-going resources
- The impact of budget decisions on the District's bond rating and ability to meet cash flow needs

# Pleasant Hill School District

Proposed 2022-23 Budget





## Proposed 2022-23 Budget (p.17)

FUND	2021-22 Budget	2022-23 Budget	Change
General Fund	\$15,149,390	\$15,920,675	\$771,285
Special Revenue Funds	6,454,665	7,682,835	1,228,170
Debt Service Fund	1,552,956	1,603,056	50,100
TOTAL	\$23,157,011	\$25,206,566	\$2,049,555



## Staffing History and Budget (p.15)

General Fund	2021-22 Budget	2022-23 Budget	Change from 2021-22 Budget
Licensed	52.62	53.79	1.17
Classified / Confidential	26.97	26.69	-.28
Managerial	2	1.88	-.12
Administrative	6	6	0
Total Staff	87.59	88.36	.77
October 1 Enrollment	1,000 (budget)	975 (projected)	-25

# General Fund

Proposed 2022-23 Budget





# 2021-22 General Fund Financial Projection - Update

Resources	2021-22 Budget	Projected as of 04/15/2022	Change from Budget
Current Property Taxes	\$3,204,633	\$3,204,633	\$0
Prior Year Taxes, other	43,800	34,000	(9,800)
State School Fund	6,770,503	7,008,819	238,316
Other SSF Rev.	253,300	219,189	(34,111)
Other Revenue	235,600	256,100	20,500
Total Revenue	\$10,507,836	\$10,722,741	\$214,905
Beginning Fund Balance	\$4,641,554	\$5,428,058	\$786,504
Total Resources	\$15,149,390	\$16,150,800	\$1,001,409





# 2021-22 General Fund Financial Projection - Update

Requirements	2021-22 Budget	Projected as of 04/15/2022	Change from Budget
Salaries	\$5,217,892	\$5,060,277	(\$157,615)
Benefits	3,504,805	2,969,078	(535,727)
Purchased Services	2,041,934	1,406,400	(635,534)
Supplies	435,287	392,800	(42,487)
Other Objects	149,450	143,762	(5,688)
Transfers	1,489,000	1,490,000	1,000
Contingency	226,987	0	(226,987)
Total Expend.	\$13,065,355	\$11,462,317	(\$1,839,116)
Ending Fund Balance	2,084,035	\$4,524,564	\$2,440,529
Total Requirements	\$15,149,390	\$15,986,881	\$837,491



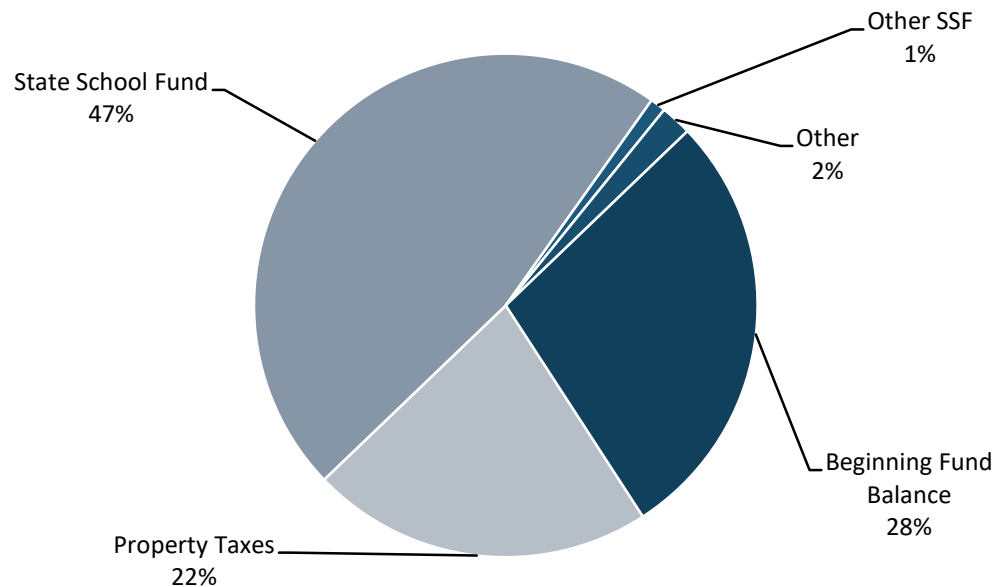
# Proposed 2022-23 Budget General Fund Overview

	2021-22 Budget	2022-23 Budget	Difference
Beginning Fund Balance	\$4,641,554	\$4,524,564	(\$116,990)
Total Revenues	10,507,837	11,396,111	(888,274)
Total Expenditures	11,349,367	11,699,535	350,168
Transfers	1,489,000	759,000	(\$730,000)
Contingency	226,987	233,991	7,004
Unappropriated Ending Fund Balance	\$2,084,037	\$3,228,149	\$1,144,112
UEFB as % of Revenues	19.8%	28.33%	8.53%



# General Fund Resources (p.18)

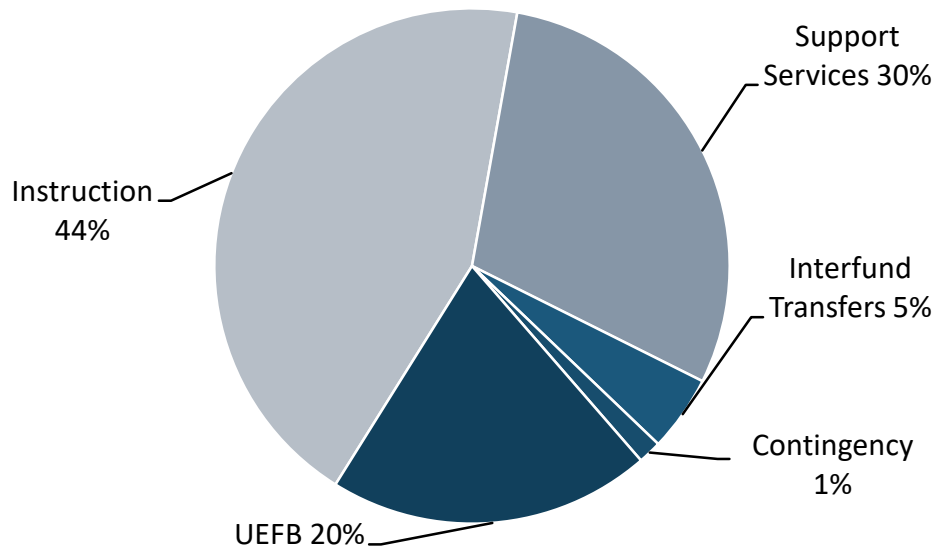
- State Funding
  - \$7.6 million
- Property Taxes
  - \$3.42 million
- Beg. Fund Balance
  - \$4.52 million
- Other State Funding
  - \$125,606
- Other
  - \$245,100





# General Fund Requirements (p.22)

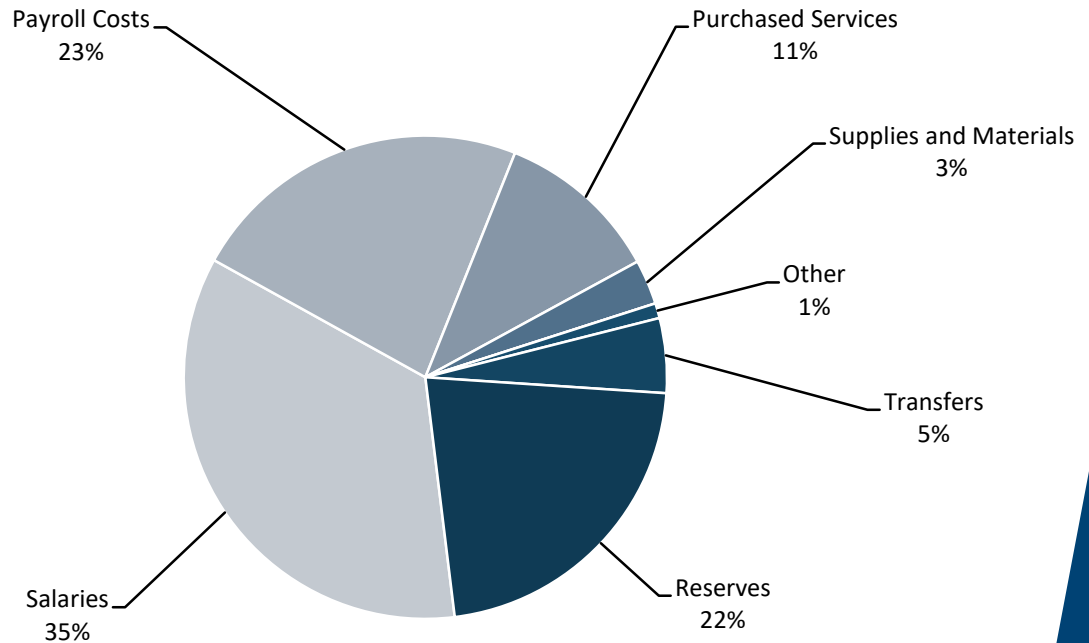
- **Instruction**
  - \$6.99 million
- **Support Services**
  - \$4.71 million
- **Transfers**
  - \$759,000
- **Contingency**
  - \$233,991
- **UEFB**
  - \$3.23 million





# General Fund Requirements (p.29)

- Salaries
  - \$5.65 million
- Payroll Costs
  - \$3.71 million
- Purchased Services
  - \$1.7 million
- Supplies/Materials
  - \$458,121
- Cap Outlay/Other
  - \$174,390
- Transfers/Reserves
  - \$4.22 million





# General Fund Requirements Changes from 2021-22

- Salaries - Up \$436,966 - 7.73%
  - Step movement/cost of living increase for eligible staff
  - Increased cost related to new collective bargaining agreement with classified employees
  - Increased costs of hiring new employees in a more competitive market
  - Addition of MS/HS Technology teacher



# General Fund Requirements Changes from 2021-22 (Cont'd)

- Payroll Costs / Benefits - Up \$208,110 - 5.61%
  - Benefit costs increase from additional salary and step increases and new CBA for classified.



# General Fund Requirements Changes from 2021-22 (Cont'd)

- Purchased Services - Down \$342,683 - 20.17%
  - Decrease in student transportation services costs due to less buses and special education routes





# General Fund Requirements Changes from 2021-22 (Cont'd)

- Supplies and Materials - Up \$22,834
  - General increase in products
  
- Other Objects - Up \$24,940
  - Increased property and liability insurance premiums, dues & fees



# General Fund Requirements Changes from 2021-22 (Cont'd)

- Transfers - Down \$730,000
  - We made large transfers last year to prepare for curriculum adoptions and major building improvements. This year we are recommending a more historically average transfer amount



# General Fund Requirements Changes from 2021-22 (Cont'd)

- Contingency - Up \$7,004
  - Contingency is set at 2% of budgeted operating expenditures
- Unappropriated Ending Fund Balance - Up \$1,144,114
  - UEFB = 28.33% of total general fund revenues
    - GFOA (Government Finance Officer's Association) recommendation is two months operation expenditures held in reserve. With our spending model that level is considered to be 20%

# Other Funds

Proposed 2022-23 Budget





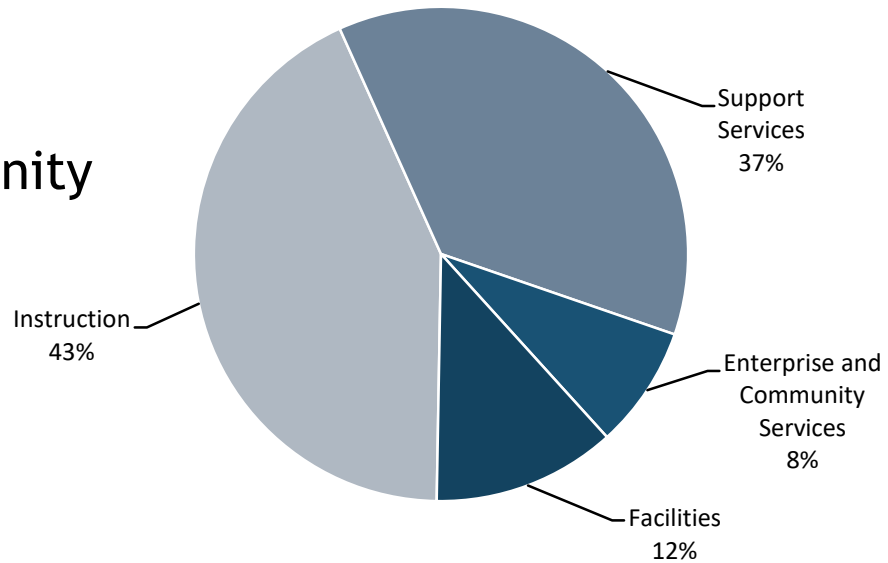
# Special Revenue Funds (starts on p. 55)

- Funds that are restricted for specific purposes:
  - Grants
  - Student Activity Funds
  - Reserve Funds
  - Preschool and Food Service Operations



# Special Revenue Funds

- **Instruction**
  - \$3.28 million
- **Support Services**
  - \$2.88 million
- **Enterprise and Community Services**
  - \$597,252
- **Facilities**
  - \$919,000





# Debt Service Fund (p. 31)

	2021-22	2022-23	Change
Property Taxes	\$1,476,053	\$1,579,159	\$103,106
Interest Earnings	11,500	8,000	(3,500)
Beginning Fund Balance	65,403	15,897	(49,506)
Total Resources	\$1,552,956	\$1,603,056	\$50,100
Principal and Interest Payments	\$1,442,956	\$1,483,056	\$40,100
Unappropriated Ending Fund Balance	110,000	120,000	10,000
Total Requirements	\$1,552,956	\$1,603,056	\$50,100



# Debt Service Levy (p. 16)

	2021-22	2022-23	Change
Total Requirements	\$1,552,956	\$1,603,056	\$50,100
Less Total Resources before Current Year Taxes	88,903	34,897	(54,006)
Property Taxes Needed to Balance	1,464,053	1,568,159	104,106
Plus Uncollected Taxes	93,450	70,461	(22,989)
Estimated Tax Levy	\$1,557,503	\$1,638,620	\$81,117
Assessed Value	\$731,254,683	\$767,709,525	\$36,454,842
Debt Service Tax Rate per \$1,000 Assessed Value	\$2.1299	\$2.1344	\$0.0045





# Financial Forecast 2021-2023

## General Fund - Proposed Budget

	2021-22 Projected (04/15/2022)	2022-23 Proposed
Total Revenues	\$10,758,269	\$11,396,111
Total Expenditures	(\$9,972,317)	(\$11,933,526)*
Annual Surplus / (Deficit)	\$785,952	(\$537,414)
Projected Ending Fund Balance	\$4,524,564	\$3,228,149
% Total Revenues	42.1%	28.33%

Note: Total expenditures include a contingency of 2% of operating expenditures



# Summary

We built this budget with the goal of providing the best possible education for children in our district using both the State School Fund and the additional funding provided through special programs.

We have invested more heavily in students' mental and behavioral health needs while working toward increasing academic achievement.



# Summary (Cont'd)

-



# Summary (Cont'd)



# Financial Forecast - Summary

## 2021-23 FINANCIAL FORECAST - SUMMARY

<b>General Fund Summary</b>	<b>2021-22 Adopted</b>	<b>2022-23 Proposed</b>
<b>Total General Fund Revenues</b>	<b>\$10,507,837</b>	<b>\$11,396,111</b>
<b>General Fund Expenditures</b>		
Operating Expenditures	\$11,349,368	\$11,699,535
Contingency	226,987	23,399
Underspending (Contingency plus x% Op. Expend.)	-	-
<b>Total General Fund Expenditures</b>	<b>\$11,576,355</b>	<b>\$11,933,526</b>
<b>Annual Operating Surplus / (Deficit) (Revenues less Expenditures)</b>	<b>(\$1,068,519)</b>	<b>(\$537,414)</b>
<b>Transfers to / (from) Reserves</b>		
K-12 Enrichment Reserve Fund	\$5,000	\$5,000
Equipment Repair/Replacement Reserve	\$100,000	\$80,000
Maintenance Reserve	\$320,000	\$150,000
Technology Reserve	\$285,000	\$125,000
Instructional Materials Reserve	\$460,000	\$150,000
Field Repair and Replacement Reserve	\$100,000	\$100,000
Nutrition Services Fund	(\$1,000)	(\$1,000)
Insurance / Benefit Reserve	\$220,000	\$150,000
Other	\$0	\$0
<b>Net Transfers</b>	<b>\$1,489,000</b>	<b>\$759,000</b>
<b>Annual Surplus / (Deficit)</b>	<b>(\$2,557,519)</b>	<b>(\$1,296,414)</b>
<b>GENERAL FUND RESERVES</b>		
Beginning Fund Balance	\$5,428,058	\$4,524,564
Transfer to / (from) Reserves	(2,557,519)	(1,296,414)
Ending Fund Balance	\$2,870,539	\$3,228,149
% of Total General Fund Revenues	27.3%	28.3%
Reserve Target (20% Operating Revenues)	2,101,567	2,279,222
<b>Annual Surplus over / (under) Reserve Target</b>	<b>\$768,972</b>	<b>\$948,927</b>



# Questions and Comments

June 6 - Second Budget Committee Meeting  
June 13 - Third Budget Committee Meeting,  
if needed

## Contact Information:

Scott Linenberger

[slinenberger@pleasanthill.k12.or.us](mailto:slinenberger@pleasanthill.k12.or.us)

541-736-0701

Sheri Longobardo

[slongobardo@pleasanthill.k12.or.us](mailto:slongobardo@pleasanthill.k12.or.us)

541-736-0797