

DAKOTA VALLEY SCHOOL DISTRICT # 61 – 8

ANNUAL SCHOOL BOARD MEETING

July 10, 2006

7:00 pm – General Session

Dakota Valley Administration Office

- I. OPENING OF MEETING.** Chairperson Gunderson – 7:00 pm
- A.) Call to Order
 - B.) Roll Call - Gunderson _____ Heeren _____
 Reiff _____ Sexton _____ White _____
 - C.) Pledge of Allegiance
 - D.) ***MOTION** - Approve Agenda
 - E.) Other
- II. PUBLIC HEARING** Chairperson Gunderson – 7:05 pm
- 2006-07 Annual Budget
- III. OATH OF OFFICE.** Business Mgr. Bietz – 7:10 pm
- Scott Sexton- incumbent board member.
- IV. ELECTION OF 2006-07 BOARD OFFICERS.** Supt. Leber – 7:20 pm
- A.) President
 - B.) Vice-President
- V. APPROVAL OF MINUTES (Yellow)** Chairperson – 7:30 pm
- A.) Regular – June 12, 2006 – School Board Meeting
 - B.) Special – June 20, 2006 - School Board Meeting
- VI. FINANCIAL ITEMS (Green).** Business Manager Bietz – 7:35 pm
- A.) Current Bills/Claims – (enclosed with packets)
 - 1.) District Accounts – General, CO, SPED, and Special Projects
 - 2.) Food Service
 - 3.) Other
 - B.) Financial Statements
 - 1.) Balance Statement (June 30, 2006)
 - 2.) 2005 – 2006 Revenue & Expense Reports
 - 3.) Other
 - C.) Fund Balance Designations:
 - 1.) *Consider reserving fund balances of the Level II Activities (Baseball, Dance, Softball, and Soccer) and the Cash Back to Schools Program.

VII. ADMINISTRATIVE REPORTS (Pink). Administrators – 7:50 pm

- A.) Building Level Principals
 - 1.) Tami Hummel – Elementary School Principal
 - 2.) Harlan Halverson – Middle School Principal
 - 3.) Jerry Rasmussen – High School Principal
- B.) Activities Director – Bill Clements
- C.) Director of Special Services – Keith Ashmore
- D.) Director of Technology - Shane Steckelberg
- E.) Director of Custodial/Maintenance Services - Rob Mahon
- F.) Business Manager – Jason Bietz
- G.) Superintendent – Al Leber
- H.) Board Reports –
 - Building & Grounds Committee
 - Policy Committee
- I.) Other

VIII. COMMUNITY INPUT. 8:05 pm

Those individuals wishing to address the board should contact the superintendent prior to the board meeting.

IX. GENERAL BUSINESS (Blue). Chairperson – 8:10 pm

- A.) ***MOTIONS** – Consider approval of the Appointments, Resolutions, and Designations:
 - 1) Set Time/Place for Regular Board Meetings -
 - (Current Time: 7:00 pm on the 2nd Monday of every month)
 - (Current Place: Dakota Valley Administrative Offices)
 - 2) Appoint Board Members to Committees –
 - (Current: Buildings and Grounds – James Heeren & Scott Sexton
 - Finance – Scott Sexton & Kathy Gunderson
 - Library & Technology– Cory Reiff & Patty White
 - Policy Committee - James Heeren & Cory Reiff
 - NSCDV Recreation – Scott Sexton
 - DVBC & ASBSD Legis. Liaison – Kathy Gunderson
 - Curriculum Committees
 - Science, Health, PE. – **NONE**
 - Business, Computer, FACS, Indust. Ed. – Cory Reiff
 - Social Studies - Patty White
 - 3) Appoint Legal Council –
 - (Current: Rodney Freeman, Huron, SD)
 - 4) Appoint Truancy Officer –
 - Current: North Sioux City Police Chief for local area
 - Union County Sheriff for rural areas
 - 5) Appoint School Lunch Hearing Officer –
 - Current: Superintendent of Schools

- 6) Appoint Voting Delegate to the ASBSD/SASD Joint Convention –
Current: **NONE**
- 7) Designate Robert's Rules of Order as parliamentary procedure for board meetings.
- 8) Designate bank as Depository for School Funds –
Current: Home Federal Savings Bank
- 9) Designate the Legal Newspaper for the Dakota Valley School District –
Current: Leader-Courier, Elk Point, SD
- 10) Designate the Official Television Station for the Dakota Valley School District.
Current: K-MEG-TV
- 11) Designate the Official Radio Station for the Dakota Valley School District –
Current: STAR 102.3 FM

B.) *MOTIONS - Consider approval of the all Yearly Authorizations

- 1.) Authorize Superintendent and Business Manager to be Official Purchasing Agents for the School District.
- 2.) Authorize Superintendent and Business Manager to be Custodian of all Financial Accounts for the School District.
- 3.) Authorize Superintendent and Business Manager to be Custodians of the Activity Account (Trust & Agency) and all Federal and/or State Programs.
- 4.) Authorize Business Manager to use an automatic payment plan in order to pay the Utility Bills in a timely fashion.
- 5.) Authorize Business Manager to make timely electronic transfer of school district funds for the High School Bond payments and the Elementary School Bond payments.
- 6.) Authorize Board Chairperson to use Signature Stamp in lieu of hand Signature.
- 7.) Authorize Superintendent to close school in emergency situations and in case of inclement weather and setting chain of command in event superintendent is absent.
- 8.) Authorize Director of Special Services as the district's representative for the SD Consolidated Grant.

C.) *MOTIONS - Consider approval of the Yearly Compensations, Fees, Prices and Rates

- 1.) Establish Compensation Schedule for Board of Education Members –
Current: \$ 65.00 for regular, special and all board related meetings with a monthly \$25.00 deduction to the board fund. The board may be compensated up to \$ 75.00 per day, plus mileage per meeting, or while conducting affairs approved by the board.
(SDCL 4-7-10.4)

2.) Set Rate for Substitute Employees –

Current:	\$ 80.00 for Certified Teacher	(\$ 85.00)
	\$ 70.00 for Non-certified Teacher	(\$ 75.00)
	\$ 50.00 per day for Secretary	
	\$ 50.00 for non-certified & AA/Praxis Para-professional	
	\$ 60.00 for certified (BA/BS degree) Para-professional	
	\$ 60.00 for custodial personnel	(\$8.75 per hour)

3.) Set Rates for Mileage, Meals and Lodging for authorized Employees and Board Travel

Current: The Dakota Valley School District has adopted the State Rates as outlined in the Administrative Rules of South Dakota, Article 5.01.02.11 “Out-of-state per diem rates”, and Article 5.01.02.14 “In-state per diem rates”

4.) Set School Breakfast and Lunch Prices –

2006-07 Recommended

(Current: Breakfast (K-12 Student) -	\$.90	\$1.00
Breakfast (Adult) -	\$ 1.15	\$ 1.25
Lunch (K-4 Student)-	\$ 1.80	\$1.90
Lunch (5-12 Student)-	\$ 2.00	\$2.05
Lunch (Adult) -	\$ 2.40	\$2.50
Extra Milk -	\$.35	\$.35

5.) Set Price for Yearbook Purchase and authorize Jostens Corporation to collect payment through their “Pay by Mail Plan”. –

Current: \$ 32.00 **(\$33.00)**

6.) Set Price for Non-School Photocopy Machine Usage –

Current: .10/copy for all photocopy machines and laser printers

7.) Set Price for Non-School FAX Machine Usage –

Current: Sending = \$ 2.00 for 1st page and \$ 1.00/page thereafter.
Receiving = \$ 1.00/page -

8.) Set the Out-of-State Tuition Rate for the 2006-07 school year.

Current: \$ 5000 per school year - to be paid in advance on a semester by semester basis.

9.) Set Admission Prices for Varsity Events and Activity Ticket Prices –

	JV/Varsity	Double Headers
Current:		
K-12 Student (per event)	- \$ 2.00	\$ 3.00
Adults (per event)	- \$ 4.00	\$ 5.00
K-12 Activity Ticket	- \$ 25.00	
Adult Activity Ticket	- \$ 35.00	
Family Activity Ticket	- \$ 120.00	
Over Age 62	- No charge	

D.) *Other General Business:

1. ***MOTION** - Consider approval of the commercial insurance policy renewals with Allied Insurance (\$ 92,086) to provide General Liability, Property, Business Auto, Inland Marine, Crime and Workers Compensation; United National Insurance Company (renewal pending) for School Board Legal Liability Insurance; and St. Paul Traveler's Insurance (\$2,075) for Boiler and Machinery Insurance.
2. ***MOTION** - Consider approval of the Category II Application for the High School Dance Team and authorize the contingency transfer of \$ 4,000 from the General Fund Budget.
3. ***MOTION** – Consider approval of the purchase of a new security camera system from Midwest Alarm Security Systems for the Elementary School (cost estimate of \$ 16,000), and the purchase of additional cameras for the Middle School and High School (cost estimate of \$ 12,000).
4. ***MOTION** – Consider approval of a tenth (10th) bus route for the 2006-07 school year at a cost of \$ 27,300.
5. **DISCUSSION** – Consider the hiring of a full-time Central Office Assistant to be funded with ½ Special Education Funds and ½ General Funds.

X. POLICY (White). Chairperson - 8:45 pm

- A.) ***MOTION** - 2nd Reading of District and School Handbooks
 - 1.) 2006-07 Elementary School Student Handbooks
 - 2.) 2006-07 Middle School Student Handbooks
 - 3.) 2006-07 Faculty Handbooks
 - 4.) 2006-07 Substitute Teacher Handbook
 - 5.) 2006-07 Coaches Handbook
- B.) ***MOTION** – 1st and 2nd Reading of the following School Handbooks
 - 6.) 2006-07 High School Student Handbook
 - 7.) 2006-07 Student Activities Handbook
- C.) 1st Reading of New Policy ECC (Security Cameras)

XI. PERSONNEL (Goldenrod) Chairperson – 8:50 pm

- A.) *Consider approval of the resignation of Ryan Nielsen as the Middle School Math Teacher and Coach.
- B.) *Consider approval of a contract for (Name) as the Middle School Math Teacher.
- C.) Other

XII. EXECUTIVE SESSION (Purple). 9:00 pm

XIII. ADJOURN