

**Student Services Office**  
**Calumet City School District No.155**  
**560 Wentworth Ave., Calumet City, Illinois 60409**  
**Phone: (708)868-7089 Fax (708) 891-3915**  
**Denise McField, Director of Student Services**

**Interpretation Services for IEP Meetings**

Interpretation services are available at IEP team meetings for parents/guardians whose native language is not English or for parents/guardians who are deaf. If a qualified interpreter is not available, the school may use outside vendors, including telephonic interpreters.

A parent/guardian requiring interpretation services at an IEP meeting may contact the Director of Student Services, via in writing, at least 5 business days before an IEP meeting, to request an interpreter at IEP meetings.

A parent or guardian has the right to request that the interpreter serve no other role in the IEP meeting other than interpreter, and the school should make reasonable efforts to fulfill this request. A parent/guardian may contact Denise McField, Director of Student Services, with any questions or complaints about interpretation services at (708) 868-7089.