

**Day Student Shuttle Information  
Shattuck-St. Mary's School  
2022-2023**

**Pick-up/Drop-off Locations**

1. Walgreen's Drug Store @ Lyndale & 98<sup>th</sup> Str, Bloomington
2. Hwy 70 Exit 81 @ Lakeville – the park and ride across from the Holiday Inn and Suites, 20800 Kenrick Ave, Lakeville, MN

**Morning Pick-up/Depart Times**

1. Bloomington @ 6:40 am
2. Lakeville @ 7:00 am

**Departure Times from campus**

1. Departure from the Upper School Clock Tower is typically around 5:15 pm. This may subject to change depending on shuttle riders' after-school activity/sport and might be as late at 6:30 pm depending on program schedules. There will be only one departure run each day.

**COVID-19 Safety and Sanitation Precautions**

Mask mandates may be enforced depending on the circumstances and rider vaccination status. Any student that is symptomatic may be asked to stay off the shuttle until cleared by our health services.

**Shuttle Information**

1. Participants are invoiced \$450 per calendar month (Sept-May) for shuttle service (paid through SmartTuition) regardless of the number of days the shuttle runs. If circumstances arise that dramatically shift our ability welcome all students to our campus on a daily basis, we will prorate the fee for that month.
2. Rider commitment is generally both ways each day for the entire school year. If another plan is desired, please contact [travel@s-sm.org](mailto:travel@s-sm.org) to work out specific details.
3. Shuttle only runs on days that classes are in session (actual dates may be subject to change).
  - a. Fall Term: August 24-November 17 (*August rides are free for those with a signed contract*)
  - b. Winter Term: November 29-December 21 & January 10-February 23
  - c. Spring Term: March 14-May 24

**Schedule Changes**

Parents and/or students should direct calls regarding any shuttle schedule changes, weather related or not, to:

1. **Appropriate driver on the A.M. and/or P.M. run (numbers provided at a later date).**
2. **Travel Coordinator (Kristy)**

<b>Office</b>	<b>507-333-1679</b>
<b>Cell Phone</b>	<b>507-330-3001</b>
<b>E-mail</b>	<b><a href="mailto:travel@s-sm.org">travel@s-sm.org</a></b>
3. **SSM Duty Administrator Cell Phone Number**                      **507-330-2922**
4. **Fleet Transportation Coordinator – Racquel Rott**
  - a. **Office**   **507-333-5387**
  - b. **Email**   **[Racquel.Rott@s-sm.org](mailto:Racquel.Rott@s-sm.org)**

**Shuttle Riders Contact Information:**

*Shuttle rider family contact info will be provided here after contracts are signed so families can assist each other when unusual circumstances arise.*

**Lakeville Pick-up**

**Bloomington Pick-up**

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**Inclement Weather**

When inclement weather strikes or is anticipated the following procedures are implemented and notice given.

1. Pick Up – If weather and roads prevent the van from running on time or the shuttle service is canceled for the day, students will be notified by the school or driver at the earliest time possible.
2. Return – If weather conditions deteriorate during the school day the time of return may be moved earlier and students transported home. Parents will be called and notified of the change in the time of departure and anticipated times of arrival at all pick up locations.
3. Canceled Return – If weather and roads do not permit the shuttle to safely transport students' home, they will be offered housed overnight at Shattuck-St. Mary's School if parents cannot make other arrangements. Parents will be notified by the school of the situation.

*Families should be prepared for a situation of this nature and students should keep a personal toilet kit (toothbrush, toothpaste, soap, shampoo, etc.) at school throughout the winter months.*

**Shuttle Van Emergency Procedures**

**Van Breakdown**

After the driver has reported the breakdown, students and/or parents listed on the directory may need to be informed of the van breakdown and to instruct them to make other transportation arrangements to get to/from school. The van shuttle driver will be responsible to make these calls unless instructed by school personnel that they will handle these calls.

**Interested in exploring a 3rd party option?**

We have no experience with this private transport company and cannot offer any comment on their services, however this option may be of interest to you <https://ridealongnow.com> .