



Buena Park School District Independent Study Program PARENT NOTIFICATION LETTER

Dear Parent(s)/Guardian(s):

Study as an educational option (*Education Code [EC] Section 51745*).

For the 2021-2022 school year, we are required to offer an independent study option to students and families to be made available to students whose health would be put at risk by in-person instruction, as determined by the parent or guardian.

State and federal laws require us to inform you of your option to enroll your student in an Independent Study program instead of in-person instruction. From these options, you may choose the one that best suits your child. This letter also explains:

- Your right to request a parent-teacher conference prior to enrollment to inform your decision.
- The process and your students' rights regarding procedures for enrolling, disenrolling, and re-enrolling in independent study.
- The asynchronous and synchronous instructional time that your student will have access to as part of independent study.

Requesting a Parent-Teacher Conference

It is your right to request a parent-teacher conference prior to enrolling your student in Independent Study in order to inform your decision and ensure that it is appropriate for your student. Contact Educational Services to schedule a conference to discuss enrolling your child in Independent Study.

Enrolling, Disenrolling & Re-Enrolling

Once you have determined that you would like to pursue Independent Study, you can begin the enrollment process.

- Attend Parent Information Meeting
- Review & Sign Independent Study Agreement
- Attend Orientation Meeting

If you are enrolled in Independent Study and would like to return to in-person instruction, you must follow the procedure for disenrolling.

- Notify Buena Park School District of your intent to disenroll for the Independent Study program and return to in-person instruction.
- Student will transition to in-person instruction from independent study expeditiously, in no later than, five instructional days.

Once disenrolled, should you need to return to Independent Study you are required to adhere to the re-enrollment process.

- Attend a Parent-Teacher Conference with current teacher, Independent Study Teacher and District Designee to discuss independent study program's impact on the student's achievement and well-being
- Review & Sign Independent Study Agreement
- Attend Orientation Meeting



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Instructional Time

The goal of our Independent Study program is to provide an alternative to in-person instruction to students whose health may be put at risk by attending class face-to-face. As such, Independent Study is an educational program that provides instruction based on the state-adopted content standards by certificated teachers. There are specific requirements for instructional time that may include both synchronous and asynchronous work. These expectations will also be outlined in the students' written Learning Agreement, which must be signed prior to enrollment.

Instructional Time	Description	Length & Frequency
Synchronous Instructional Time	Classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of internet or telephonic communications and involving live, two-way communication between the teacher and student. Synchronous instruction shall be provided by the teacher(s) of record for that student.	TK - Grade 3: Daily instructional time for 30 minutes Grade 4-6: Weekly instructional time for 30 minutes
Live Interaction	Interaction between the student and school classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness including but not limited to: wellness checks, progress monitoring, provision of services and instruction. This interaction may take place in person or in the form of internet or telephonic communication.	Grades 4-6: Daily live interaction for 30 minutes
Asynchronous Instructional Time	Forms of instruction that do not occur in the same place or at the same time. The term is most commonly applied to various forms of digital and online learning in which students learn from instruction—such as prerecorded video lessons or game-based learning tasks that students complete on their own—that are not being delivered in person or in real time. Yet asynchronous learning may also encompass a wide variety of instructional interactions, including email exchanges between teachers, online discussion boards, and course-management systems that organize instructional materials and correspondence, among many other possible variations.	TK – Grade 3: 3- 5 hours daily in order to complete assignments. Grades 4 – 6: 4-6 hours per day in order to complete assignments.

Parents or guardians may select an instructional program that best suits their child's needs. If you have any questions beyond the details listed above, please contact Mary Beckelheimer (714) 994-9381 to ask about the process.

For more information about independent study program referred to as the Academy for Accelerated Learning (AAL) program and the Interest Form, [click here](#).

Sincerely,
 Dr. Yvette Cantu
 Chief Academic Officer