



# Pre-ETS Referral Guide

## Potentially Eligible Students:

- Any student between the ages of 14 and 21 with an Individualized Education Plan
- Any student between the ages of 14 and 21 with a 504 Plan
- Any student between the ages of 14 and 21 with a documented disability
  - Including, but not limited to, Anxiety, Attention-Deficit / Hyperactivity Disorder (ADHD), Depression, Asthma, Diabetes, Specified Learning Disability (SLD), Oppositional Defiant Disorder (ODD), Obsessive-Compulsive Disorder (OCD), and various eating disorders.

## To Refer a Potentially Eligible Student:

- Please send a completed MRC Pre-ETS Referral Form and documentation of the student's disability to Nina Benvenuto at [NBenvenuto@bfair.org](mailto:NBenvenuto@bfair.org).
  - Disability documentation could include a copy of the student's IEP, 504 Plan, or a note from their physician.
- Upon receiving the referral, BFAIR will submit the student's information to the Massachusetts Rehabilitation Commission (MRC) for approval and contact the student to schedule an intake meeting.

For more information about the program, or questions about the referral process, please contact:

Nina Benvenuto  
Employment & Training Coordinator  
(413) 664-9382 x 173  
[NBenvenuto@bfair.org](mailto:NBenvenuto@bfair.org)