

TEXTBOOK SELECTION AND ADOPTION

The School Board shall adopt textbooks, including print or electronic media, subject to regulations of the State Board of Education. The State Board of Education adopts a multiple list of textbooks for each grade-level and subject, from which local boards adopt textbooks for use in local school divisions. Local School Boards may adopt books that are not on the state-adopted list, provided the selection is in accordance with specified guidelines.

The School Board will adopt textbooks for use in the local division based upon recommendations presented by the Superintendent. A committee appointed by the Superintendent or his/her designee shall appoint a committee to conduct the evaluation of textbooks. The committee shall be representative of the central office supervisory staff, building administrators, and classroom teachers of the subject fields in which the adoptions are to be made.

Textbooks Approved by the Virginia Board of Education:

The Alexandria City Public Schools may either enter into written term-contracts or issue purchase orders with publishers of textbooks approved by the State Board of Education. Such written contracts or purchase orders are exempt from the Virginia Public Procurement Act (Va. Code § 2.2-4300 *et seq.*). The contract price shall not exceed the lowest wholesale price at which the textbook or textbooks involved in the contract are currently bid under contract anywhere in the United States. If, subsequent to the date of any contract entered into by the School Board, the prices of textbooks named in the contract are reduced or the terms of the contract are made more favorable to purchase anywhere in the United States or a special or other edition of any book named in the contract is sold outside of Virginia at a lower price than contracted in Virginia, the publisher shall grant the same reduction or terms to the School Board and give the School Board the option of using such special or other edition adapted for use in Virginia and at the lowest price at which such special edition is sold elsewhere and the contract shall so state.

Locally-Approved Textbooks:

In approving textbooks that have not been approved by the Virginia Board of Education, the Alexandria City School Board shall:

- Appoint evaluation committees to review and evaluate textbooks,
- Give notice to parents/guardians that textbooks under consideration will be listed on the division's website and made available at designated locations for review by any interested citizens,
- Create opportunities for persons reviewing such textbooks to present their comments and observations to the School Board,
- Create procedures to ensure appropriate consideration of citizen comments and observations, and
- Establish and make known selection criteria.

Adopted: January 9, 1997
Amended: July 1, 2005
Amended: April 15, 2015

Legal Refs.: Constitution of Virginia, Art. VIII, section 3

[Code of Virginia](#), 1950, as amended, §§ [22.1-238](#), [22.1-241](#).
[8 VAC 20-720-170](#).

Cross Ref.: DJF Purchasing Procedures
IIA Instructional Materials
KQ Commercial, Promotional, and Corporate Sponsorships and Partnerships