

SUPPORT STAFF EMPLOYMENT STATUS

Support staff are not issued written contracts unless otherwise required by law.

The school division offers three types of employment to support staff.

1. Temporary employees are hired for short-term needs on a daily basis. These employees do not receive benefits and are paid only for hours worked.
2. Probationary employees are fully qualified new employees assigned to authorized positions. These employees are eligible for salary increases and receive benefits.
3. Regular employees have successfully completed the prescribed probationary period. Regular employees shall be eligible for all employment benefits available under School Board policy.

The employment of support staff may be terminated with two weeks notice. Support personnel may also be subject to immediate dismissal for just cause.

Support staff who are removed from employment for just cause shall be ineligible thereafter for employment by the Alexandria City School Board.

Employees of the Alexandria City School Board may be suspended as provided in Policy GCPF: Suspension of Staff Members.

Adopted: November 17, 1998

Amended: December 3, 2015

Legal Ref.: Code of Virginia, 1950, as amended, § 22.1-78

Cross Ref.:	GCDA	Effect of Criminal Conviction or Founded Complaint of Child Abuse or Neglect
	GDG	Support Staff Probationary Period
	GBMA	Support Staff Grievances
	GBMA-R	Procedure for Adjusting Grievances for Support Staff
	GCPF	Suspension of Staff Members