

## SCHOOL BOARD MEMBER IN-SERVICE ACTIVITIES

Members of ACPS School Board participate annually in high-quality professional development activities at the state, local, or national levels on governance, including personnel policies and practices; the evaluation of personnel, curriculum, and instruction; use of data in planning and decision-making; and current issues in education as part of their service on the School Board.

### **Required Training**

Each elected board member completes a training session on the Virginia Freedom of Information Act (FOIA) provided by the Virginia Freedom of Information Advisory Council or the Board's attorney within two months of assuming office and thereafter at least once every two calendar years.

Each elected board member completes a training session for local elected officials on the State and Local Government Conflict of Interests Act (COIA) provided by the Virginia Conflict of Interest and Ethics Advisory Council (the Ethics Council) within two months of assuming office and thereafter at least once every two calendar years.

### **Additional Training**

School Board members may:

1. attend one national convention during their three-year term.
  - The annual convention of the NSBA (or similar national event sponsored by the NSBA); or
  - A convention, conference, or workshop sponsored by a recognized education provider other than the NSBA of equivalent expense to the annual convention of the NSBA.
2. attend any program or conference sponsored by the VSBA.
3. subscribe to publications addressed to the concerns of School Board Members.

The School Board may choose to hold additional training sessions for the entire School Board based on identified needs and priorities.

### **Records and Funding**

The school board clerk maintains records of the dates on which each School Board member completed the required FOIA, COIA, and optional additional trainings. The records are maintained in the clerk's office for five years.

The School Board budgets funds annually to support this program. The School Board reimburses individual School Board members for out-of-pocket costs incurred through participation in approved activities.

The School Board may grant waivers of the provisions of this policy. The School Board shall keep the public informed through the media about the School Board's continuing in-service educational activities.

48 Adopted: October 24, 1996  
49 Amended: December 6, 2001  
50 Amended: October 7, 2004  
51 Amended: April 6, 2006  
52 Amended: April 24, 2014  
53 Amended: December 4, 2014  
54 Amended: March 2, 2023  
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56 Legal Ref.: Code of Virginia, 1950, as amended, §§ 2.2-3132, 2.2-3704, 22.1-253.13:5  
57  
58 Cross Ref.: BBFA Conflict of Interests and Disclosure of Economic Interests  
59 BCC School Board Clerk