

**San Diego County Board of Education  
 Request for Hearing - Appeal of Interdistrict Attendance Denial**

The parent/guardian or person having legal custody of a student may appeal to the county board of education having jurisdiction over the student's district of residence the failure or refusal of a school district to issue an interdistrict attendance permit. The appeal must be filed within 30 days of the district's denial.

Requests for hearing an appeal of an interdistrict attendance denial to the San Diego County Board of Education must include the following elements to be deemed complete:

1. The completed copy of this form.
2. A copy of the original application used to request the interdistrict attendance permit, if available. If not included, an explanation of the reason a copy is not available must be included in its place.
3. A one page brief, or summary, outlining the reasons for the appeal.
4. Copies of all correspondence between the parent/guardian and the district(s) denying the permit, including a copy of the final letter of denial from the district.

All of the materials listed above must be received by the designee of the County Superintendent of Schools during normal business hours, no later 30 calendar days following the failure or refusal of the school district to issue the permit. Should the 30<sup>th</sup> calendar day fall on a non-work day, all materials must be received on the prior work day. Materials may be submitted to [expulsion.appeal@sdcoe.net](mailto:expulsion.appeal@sdcoe.net). If you wish to submit your materials via personal service, delivery service, U.S. mail, or fax, please contact [expulsion.appeal@sdcoe.net](mailto:expulsion.appeal@sdcoe.net) or 858-298-2076, for instructions prior to sending your materials. This will ensure that they will be received by the correct staff members.

San Diego County Superintendent of Schools  
 Interdistrict Transfer Appeal  
 6401 Linda Vista Road  
 San Diego, CA 92111

Parent/Guardian Information			
Parent/Guardian:		Relationship to Student:	
Name of Student:		Grade:	
Primary Phone:		Email:	
Home Address:		Mailing Address if Different:	
District Information			
School District of Residence:			
School District of Desired Attendance:			
Indicate below the district(s) that has denied your request for an interdistrict attendance permit.			
<input type="checkbox"/>	School District of Residence	<input type="checkbox"/>	School District of Proposed Enrollment

**District Appeal**

Indicate the steps you have taken to appeal within the district(s) prior to making this request for hearing?

Submitted  
 letter of appeal  
 to:

(Name, title, and district of person who denied your appeal.)

Had personal  
 conference  
 with:

(Name, title, and district of person who denied your appeal.)

Other  
 (describe):

**Request for Appeal**

Having exhausted all means of appeal with the school district(s) named above, pursuant to Education Code 46601(c), I hereby request a hearing before the San Diego County Board of Education to appeal the refusal and/or failure of the district(s) to issue an interdistrict attendance permit to the above-named student.

The student named above is not subject to an expulsion order, and there are no expulsion proceedings pending against him/her.

I declare under penalty of perjury under the laws of the State of California that the information I have provided in making this request is true and correct.

Signature:

Date:

Print  
 Name:

**Authorization for Release of Information**

As the parent/guardian of the student named below, pursuant to Education Code section 49075, I hereby authorize the following schools/school districts to permit the San Diego County Office of Education to access any records that may have a bearing on the interdistrict attendance appeal filed on behalf of this student.

Name of Student:

School and District Last  
 Enrolled in:

School District of  
 Residence:

School District of  
 Desired Enrollment:

Signature of Parent/  
 Guardian:

Date:

Print Name of Parent/  
 Guardian: