## Senior Picture Requirements and Information

All Senior Pictures Due on November 30th, 2022

Class of 2023 and Families,

It's time to start thinking about senior pictures! To be included in the 2022-23 yearbook, senior pictures will be due on November 30, 2022. Please read the following information to be sure that your picture meets all requirements.

Please follow these guidelines to assist you and your photographer in choosing an appropriate photograph for the yearbook:

- 1. The portrait shall be of the **graduating senior** <u>only</u>.
  - a. Props will be allowed only upon approval from the yearbook advisor. Examples of inappropriate props: hats, babies, horses, dogs, stuffed animals, etc.
  - b. Students who take a picture with their car need to expect that much of the car will be cropped out in the picture. Each picture needs to focus on students, not on vehicles.
- 2. Appropriate apparel is required. Clothing may not reveal the back, midriff, chest, buttocks, or undergarments, and may not display objectionable messages. Also, Kennewick High School has a no-hat policy. No hats will be allowed in the portrait section of the yearbook. Please see the <a href="KSD dress code">KSD dress code</a> for more specific information on clothing.
- 3. The picture does not need to be taken by a professional photographer.
- 4. The portrait must be **vertical 2x3 dimensions** (**portrait only**, no landscape). Landscape photos will be severely cropped.
- 5. If a senior chooses a head and shoulder portrait, the head should not exceed 1 1/4" from the chin to the top of the hair.
- 6. The senior picture **must be a color picture**; no black and white photos will be accepted in the senior color section.
- 7. Portraits must be **submitted by <u>November 30, 2022</u>**. The yearbook staff retains the right to make the final selection of the picture to be published and will notify seniors of any issues, concerns, or choices.
- 8. If a senior photograph is not submitted, the picture taken by the school photographer will be used in the yearbook.

Email your senior photos to **kennewickhighyearbook@gmail.com** or bring them on a thumb drive (request it to be placed in the Yearbook mailbox). **Title the photograph with the student's name (last name, first name).** 

- Senior pictures are to be in <u>digital format</u> with a minimum print size of **600 by 900 pixels** (2" by 3") at 300 dpi. Pictures at higher resolution are acceptable and preferred. Do not send hard copies of pictures.
- Digital pictures must be in **JPEG** or **PNG** format. Other formats may be rejected or result in your senior picture not being placed in the yearbook. The yearbook staff reserves the right to crop pictures, if necessary, for proper layout and design considerations.

A list will be posted in December of all senior pictures that have been received. All seniors who submit a photo need to check this list to verify that their picture was received.

Please do not email senior quotes at this time. We will send out information on senior quotes at a later date.

If you have any questions, please email **kennewickhighyearbook@gmail.com**.

Sincerely,

Your Kennewick High School Yearbook Staff

<u>Kennewick School District Senior Portrait Regulation</u> Kennewick School District Dress Code