

**WEST HARTFORD PUBLIC LIBRARY BOARD MINUTES**  
**Monday, June 27, 2022 6:30 p.m.**  
**VIRTUAL MEETING**

1. CALL TO ORDER

Chair Eileen Daly called the Library Board to order at 6:33 p.m. Present, via Town of West Hartford WebEx were Board members Kim Cohen, Eileen Daly, Gail Crockett, Dr. Natalia Menjivar and Jill Spear, Library Director Laura Imscher, and Janet Valencis, recorder. There was no one present from the public.

2. PUBLIC COMMENT - none

3. APPROVAL OF THE CONSENT AGENDA (Items 4 & 8a i, 8a ii)

MOTION: On a motion made by Gail Crockett and seconded by Natalia Menjivar, the Board unanimously approved the Consent Agenda.

4. THE MEETING MINUTES of May 23, 2022 were approved as part of the consent agenda.

5. CHAIR'S REPORT - none

6. OLD BUSINESS:

a. Gertrude Banks Storytelling Event

The event was a success with over 75 people in attendance.

b. Library Issues and Trends – Digital Equity

Laura briefed the library about the concept of Digital Equity and shared some of the initiatives that the library was working on to improve Digital Equity.

7. NEW BUSINESS

a. Summer Meeting Calendar

The Board will hold their July 25, 2022, meeting. The August 22, 2022 meeting will be canceled.

MOTION: On a motion made by Gail Crockett and seconded by Natalia Menjivar, the Board unanimously approved the change to the meeting schedule.

8. DIRECTOR'S REPORT

a. May Report, submitted:

- i. Library Administrative Report
- ii. Budget Report
- iii. Circulation Statistics (issued quarterly)

b. Current Month Briefing.

- Laura shared some of the projects that the Mayor's Youth Council has completed.
- Several new part time employees have been hired and Marie Callahan has been promoted from a part time employee to a Full Time Library Assistant to fill a current opening.
- The Adult Summer Reading Challenge has begun.

9. ADJOURNMENT

MOTION: The Library Board Meeting was unanimously adjourned at 7:37 pm. The next scheduled Board Meeting is July 25, 2022.

Respectfully submitted,

Kim Cohen  
Board Secretary

"This meeting was held remotely in accordance with Governor Lamont's executive orders concerning the conduct of virtual meetings and proceedings and the public had the ability to view the meeting in real-time on West Hartford Community Interactive: Comcast Channel 96, Frontier TV Channel 6099, and streaming on the WHCI website."