

### Sex Offender Visitation Request

If you are a registered sex offender, you must seek permission to visit a campus premises by completing this form and submitting it to the principal's office for approval. After a decision is made to grant or deny permission to visit, a copy of the form will be returned to you. This information will be kept in the Safe and Secure Schools Department and the Office of Policy and Legal Affairs and provided to the appropriate campus administrator at the campus you wish to visit. Unless an exception has been granted and a written agreement entered into providing an exemption, you are required by law to immediately notify the campus main office of your presence on the campus premises and your registration status.

**Notice:** Until written permission is received, you may not visit District property except under the limited circumstances described in GKC(LOCAL) and (REGULATION).

Name (*print*): \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Today's date: \_\_\_\_\_

Campus or visit location: \_\_\_\_\_

Date of requested visit: \_\_\_\_\_

I request permission to be on campus premises for the following reasons (*please be specific*):

---

---

---

---

---

---

---

---

***For Office Use Only***

*(check appropriate box)*

- Permission is granted for the above individual, who is a registered sex offender, to have access to the school campus for the following purpose(s): *(check all appropriate boxes)*
  - Transporting his or her child to or from school;
  - Picking up his or her child's assignments from the campus administrative office;
  - Attending scheduled meetings or conferences with school personnel to discuss matters related to his or her child;
  - Attending ceremonies, competitions, or performances in which his or her child is participating; and
- Permission is denied.

Principal's signature: \_\_\_\_\_

Date: \_\_\_\_\_