ANNUAL SCHOOL BOARD MEETING

July 11, 2011-ADDENDUM

DAKOTA VALLEY SCHOOL DISTRICT # 61 – 8

7:00 pm – General Session
Dakota Valley Administration Office

I. OPENING OF MEETING. . . . . Chairperson Gunderson – 7:00 pm

A.) Call to Order
B.) Roll Call - Gunderson _____ Smith_____
Reiff _____ Sexton _____ Peacock_____
C.) Pledge of Allegiance
D.) ***MOTION** - Approve Agenda
E.) Other

II. COMMUNITY INPUT. . . . . .7:05 pm

Those individuals wishing to address the board on an agenda item should contact the superintendent prior to the board meeting.

A.) NONE

III. PUBLIC HEARING . . . . . Chairperson Gunderson – 7:15 pm

- 2011-12 Annual Budget

IV. OATH OF OFFICE . . . . . Business Mgr. Hamm – 7:25 pm

- Kathy Gunderson
- Corey Reiff

V. ELECTION OF 2011-12 BOARD OFFICERS . . . . . Supt. Leber – 7:30 pm

A.) President-
B.) Vice-President-

VI. SPOTLIGHT ON EDUCATION . . . . . Chairperson – 7:35 pm

None Planned

VII. APPROVAL OF MINUTES (Yellow) . . . . . Chairperson – 7:40 pm

A.) Regular – June 13, 2011 – School Board Meeting

VIII. FINANCIAL ITEMS (Green). . . . . Business Manager Hamm – 7:45 pm

A.) Current Bills/Claims – (enclosed with packets)
1.) District Accounts – General, CO, SPED, and Special Projects
2.) Food Service
3.) Other

B.) Financial Statements
1.) Balance Statement (June 30, 2011)
2.) 2010 – 11 Revenue & Expense Reports
3.) Other

X. **ADMINISTRATIVE REPORTS** (Pink). . . . . Administrators – 8:00 pm

XI. **GENERAL BUSINESS** (Blue). . . . . Chairperson – 8:15 pm

A.) *MOTIONS – Consider approval of the Appointments, Resolutions, and Designations:

1) Set Time/Place for Regular Board Meetings -
(Current Time: 7:00 pm on the 2nd Monday of every month)
(Current Place: Dakota Valley Administrative Offices)

2) Appoint Board Members to Committees –
(Current: Buildings and Grounds – Kam Smith & Scott Sexton
Finance – Scott Sexton & Kathy Gunderson
Library & Technology– Cory Reiff & Angela Peacock
Policy Committee – Kathy Gunderson & Cory Reiff
NSCDV Recreation – Scott Sexton
DVBC & ASBSD Legis. Liaison - Kam Smith
Wellness – Angela Peacock & Kathy Gunderson
Curriculum Committees
Math - Corey Reiff
Lang. Arts (Grammar/Speech/Comp, - Angela Peacock
Lang. Arts (Foreign Lang./Literature/Journalism) – Angela Peacock

3) Appoint Legal Council –
(Current: Rodney Freeman, Huron, SD)

4) Appoint Truancy Officer –
Current: School District Liaison Officer
Union County Sheriff for rural areas

5) Appoint School Lunch Hearing Officer –
Current: Superintendent of Schools

6) Appoint Voting Delegate to the ASBSD/SASD Joint Convention –
Current: **NONE**

7) Designate Robert's Rules of Order as parliamentary procedure for board meetings.

8) Designate bank as Depository for School Funds –
Current: Home Federal Savings Bank

9) Designate the Legal Newspaper for the Dakota Valley School District –
Current: Leader-Courier, Elk Point, SD

10) Designate the Official Television Station for the Dakota Valley School District.
Current: KMEG-TV

11) Designate the Official Radio Station for the Dakota Valley School District –
Current: **New** 102.3 FM

12) Resolve to authorize the Dakota Valley High School membership in the South Dakota High School Activities Association for the 2011-12 school year.

B.) *MOTIONS - Consider approval of the all Yearly Authorizations

1.) Authorize Superintendent and Business Manager to be Official Purchasing Agents for the School District.

2.) Authorize Superintendent and Business Manager to be Custodian of all Financial Accounts for the School District.

3.) Authorize Superintendent and Business Manager to be Custodians of the Activity Account (Trust & Agency) and all Federal and/or State Programs.

4.) Authorize Business Manager to use an automatic payment plan in order to pay the Utility Bills in a timely fashion.

5.) Authorize Business Manager to make timely electronic transfer of school district funds for the High School Bond payments and the Elementary School Bond payments.

6.) Authorize Board Chairperson to use Signature Stamp in lieu of hand Signature.

7.) Authorize the Superintendent and Director of Special Services or designee to sign the Public School Exemption (Home School) Petitions.

8.) Authorize Superintendent to close school in emergency situations an in case of inclement weather and setting chain of command in event superintendent is absent.

9.) Authorize Director of Special Services as the district's representative for the SD Consolidated Grant.

C.) *MOTIONS - Consider approval of the Yearly Compensations, Fees, Prices and Rates

1.) Establish Compensation Schedule for Board of Education Members –
Current: $ 65.00 for regular, special and all board related meetings with a monthly $25.00 deduction to the board fund. *The board may be compensated up to $ 75.00 per day, plus mileage per meeting, or while conducting affairs approved by the board. (SDCL 4-7-10.4)*

2.) Set Rate for Substitute Employees –

Current: $ 85.00 for Certified Teacher ($110 after 20 days, $150 after 40 days worked)
$ 75.00 for Non-certified Teacher
$ 9.50 per hour for Secretary
$ 9.50 per hour for non-certified Para-Prof.
$ 9.50 per hour for AA/Praxis Degree Para-Prof.
$ 9.50 per hour for certified (BA/BS degree) Para-Prof.
$ 9.50 per hour for custodial personnel

3.) Set Rates for Mileage, Meals and Lodging for authorized Employees and Board Travel

Current: The Dakota Valley School District has adopted the State Rates as outlined in the Administrative Rules of South Dakota, Article 5.01.02.11 "Out-of-state per diem rates", and Article 5.01.02.14 "In-state per diem rates" with the exception of the mileage reimbursement rates. Currently DV pays $ 0.45 per mile. If a school vehicle is available and the staff member wishes to drive their personal car, the district will reimburse the staff member for one-way mileage.

4.) Set School Breakfast and Lunch Prices –

	CURRENT	LSI RECOMMENDATION (11-12)
Current: Breakfast (K-12 Student -	$ 1.00	**+ .05 = $ 1.05**
Breakfast (Adult) -	$ 1.30	**+ .10 = $ 1.40**
Lunch (K-4 Student)-	$ 2.05	**+ .10 = $ 2.15**
Lunch (5-12 Student)-	$ 2.20	**+ .05 = $ 2.25**
Lunch (Adult) -	$ 2.65	**+ .10 = $ 2.75**
Extra Milk -	$ **.35**	**+.05= .40**
Extra Entrée	$ 1.50	**same as current**

5.) Set Price for Yearbook Purchase and authorize Taylor Publishing to collect payment through their "Pay by Mail Plan". –

Current : $ 37.00 **Recommended: $ 38.00**

6.) Set Price for Non-School Photocopy Machine Usage –

Current: .10/copy for all photocopies.

7.) Set Price for Non-School FAX Machine Usage –

Current: Sending = $ 2.00 for 1st page and $ 1.00/page thereafter.
Receiving = $ 1.00/page -

8.) Set the Out-of-State Tuition Rate for the **2011-2012** school year.

Current: $ 5000 per school year - to be paid in advance on a semester by semester basis.

9.) Set Admission Prices for Varsity Events and Activity Ticket Prices –

		JV/Varsity	Double Headers
Current:	K-12 Student (per event)	- $ 2.00	$ 3.00
	Adults (per event)	- $ 4.00	$ 5.00
	K-12 Activity Ticket	- $ 25.00	
	Adult Activity Ticket	- $ 35.00	
	Family Activity Ticket	- $ 120.00	
	Over Age 62	- No charge	

D.) *Other General Business:

1.) **MOTION** – Consider approval of the finalized monthly health insurance premiums from Coventry Health Care of Iowa.

Single =	$ 417.80
Employee + Child =	$ 790.91
Employee + Spouse =	$ 855.67
Family =	$ 1282.24

2). **MOTION** – Consider approval of the Delta Dental Plan Renewal rates for the 2011-12 school year. The new rates increased 5%. The single plan increases from $32.80 to $34.44 (+$1.64), while the Family Plan increases from $90.76 to $95.30. (+ $4.54).

3). **MOTION** – Consider approval of the quote from Knife River Asphalt Co. to repair the High School Parking lot at a cost of $ 63,365.40

4.) **MOTION** – Consider approval of the quote from Knife River Asphalt Co. to repair the cracks in the Elementary School Parking lot at a cost of $ 3,222.85.

5.) **MOTION -** Consider voting for the Division III Representative on the SDHSAA Board of Directors. Candidates for this position are Keith Fodness, Castlewood High School and Mike Ruth, Miller High School.

6). **MOTION** – Consider the request of two families to allow their children to attend DV until they can secure a new home in the district.

7). **MOTION**- Consider approval of the contract with USD Head Start to lease one Elementary School classroom for the 2011 -12 school year at a rate of $ 4,400 per year.

8). MOTION - Consider setting a Work Session Date for the Board to review and prioritize the Capital Outlay 5-year plan.

XII. POLICY (White). . . . . Chairperson - 8:40 pm

A.) Consider approval of the following handbooks:
1.) Elementary School Student Handbook
2.) Elementary School Faculty Handbook
3.) Middle School Student Handbook
4.) Middle School Faculty Handbook
5.) High School Student Handbook
6.) High School Faculty Handbook
7.) District-wide Student Handbook
8.) District-wide Faculty Handbook
9.) Student Athletic Handbook
10.) Coaches Handbook.

XII. PERSONNEL (Goldenrod) . . . . . Chairperson – 8:50 pm

A.) **MOTION** - Consider approval of a contract for the following:
1.) Shelley Sherman as a .5 FTE Activities/Guidance Secretary
2.) Dana Chesterman as a SPED Para-professional
3. Tami Vogt as a SPED Para-professional

B.) **MOTION**- Consider approval of the following resignations for:
1.) Melissa Levering from her position as a .6 FTE School Nurse
2.) Brody Griffin from his position as a high school math teacher

XIV. EXECUTIVE SESSION (Purple) . . . . . 8:55 pm

XV. ADJOURN